

CLACKAMAS C800 RADIO GROUP

BOARD OF DIRECTORS MEETING

February 17, 2021 / 9:00AM

This will be a ZOOM Meeting

Join Zoom Meeting

<https://clackamascounty.zoom.us/j/89006024138>

Phone in: (253)215-8782 Meeting ID: 890 0602 4138

1. Call the C800 Board of Directors meeting to Order -Chair Chief Rick Huffman
2. Roll Call of Partners: (19/10)
 - City of Canby
 - City of Gladstone
 - City of Lake Oswego
 - City of Milwaukie
 - City of Molalla
 - City of Oregon City
 - City of Sandy
 - City of West Linn
 - Aurora Fire District
 - Canby Fire District
 - Clackamas County Fire District #1
 - Colton Fire District
 - Estacada Fire District
 - Hoodland Fire District
 - Molalla Fire District
 - Sandy Fire District
 - Tualatin Valley Fire & Rescue
 - Clackamas County Sheriff
 - Clackamas County Health
3. *Approval of Minutes of January 20, 2021 Board Meeting - Rick Huffman
4. Public Comment - Rick Huffman
5. Communications - John Hartsock
6. Financial Report - January 2021 - John Hartsock
 - *Acceptance of FY 2019/2020 Audit Report
7. Committee Reports
 - Executive Committee - Rick Huffman
 - Technical Committee - John Hartsock
 - Citizen Accountability - John Hartsock - Next Meeting March 17, 2021
8. Old Business: (* Action Item)
 - System Management: - Ron Polluconi
 - System Upgrade/Replacement
 - Project Status / Procurement - Bjorn Morfin / John Hartsock
 - Logging Recorders - John Hartsock
 - LOCOM Move - John Hartsock
 - Fire Station Alerting - John Hartsock
 - 800 MHz Paging (voice) - Ron Polluconi

Portable Radio Antenna - Ron Polluconi

DVRS - repeaters - Ron Polluconi

9. New Business: (* Action Item)

- Approval of use of Premium Dollars - John Hartsock
- **Next Board Meeting March 17,2021 9:00A Location: Zoom Meeting**

10. Open Agenda

11. Adjournment

CLACKAMAS C800 RADIO GROUP

BOARD OF DIRECTORS MEETING

Meeting Minutes of the January 27, 2021 Meeting

This meeting was held via ZOOM.

1. C800 Board Meeting Called to Order at 0900.

2. The following were in attendance:

City of Gladstone: Chief John Schmerber /
Chief Rick Huffman / Randy Hopperstad

City of Lake Oswego: Chief Don Johnson /
Capt Simon / Sue Scobert

City of Milwaukie: Capt Robbie Graves

City of Oregon City: Chief Jim Band

City of Sandy: Chief Ernie Roberts

City of West Linn: Chief Peter Mahuna

Aurora Fire Dist: ?

Canby Fire Dist: Chief Jim Davis

Colton Fire Dist: Chief Mike Everhart

Clackamas Fire Dist # 1 Brent Olsen, Jessamyn
Ode

Estacada Fire Dist: Brent Olsen

Molalla Fire Dist: Chief Vince Stafford

Sandy Fire Dist: Chief Phil Schneider

TVF&R: Asst Chief Mark Havener

CCOM: Toni Sexton / Megan Neece / Tony
Collins

WCCCA: Ron Polluconi / Jennifer Reese

Clackamas County: Brian Nava / Jamie Poole

C800: John Hartsock / Bjorn Morfin

Citizens: Melissa Framiglio / Paul Zaninovich /
Roger Allen / Debbie Klein / Molly Ellis / Bitsy
Ellis / Dan Kearns

3. Approval of Minutes – October 21, 2020 Board Meeting

Chief Rick Huffman moved, and Capt Robbie Graves seconded. Motion passed unanimously.

4. Public Comment: None.

5. Communications: None.

6. Financial Report – November / December 2020 - John Hartsock

John reported that they are tracking on budget. No unusual circumstances to report.

FY 2019/2020 Audit Report

John advised that he had received the FY 19/20 audit with a clean report from the auditor, which is attached with the financial report. He asked the board members to review this information. At the next meeting, the Board will be asked to accept the audit.

7. Committee Reports

Executive Committee - Sue Scobert: Did not meet, no report.

Technical Committee - John Hartsock: John said they met on Dec. 23. They have been dealing with the typical issues such as upgrading the sites, CCOM temporary configuration, training consoles, the LCOM move, and the logging recorder update. Their meeting scheduled for today was cancelled but they will meet again at the end of February.

Citizen Accountability - John Hartsock: The committee met on Jan 20, 2021 before. They made three recommendations after looking at the issues at Memaloose and Whalehead related to the fire damage. They asked that I talk to the forest service about making a larger defensive border. They suggested that we should extend the current 30-foot fire break to a 50- or 70-foot break. This should not be too much of an issue as the trees are already gone. Bjorn will discuss this with UAFS.

The committee also discussed the West Linn / Lake Oswego sites. They suggested that C800 might want to present to the C4 committee which is a group of cities in Clackamas County. John will talk to the county administrator about this possibility.

The last thing the committee discussed was the radios at the hospitals. John advised that they have had some delays in getting the hospitals to upgrade their radios. John will discuss this at the Motorola meeting.

The committee will meet again on March 17, 2021.

8. Old Business:

System Management - Ron Polluconi: Ron advised that there have been ongoing minor issues due to system age but that everything was back up and operational.

He also outlined some connection issues with microwave at LOCOM since the new building was built, they have put some countermeasures in place. The system had a change in status over the weekend that caused a couple of minor outages but caused irritation to the dispatch center. The center used their back up radios to continue operations. The techs found a marginalized transmitter which made the condition worse. This will be resolved as soon LOCOM is moved into their new building.

Ron said that they had a few issues due to downed trees from the storm. They had some power outages, but they were able to maintain systems operation. This situation did bring to light a couple other issues they have with the new power, so they made some adjustments at a few sites. This resulted in them using more fuel than they anticipated. The storms did not cause any damage to any systems.

System Upgrade/Replacement

Project Status/Procurement – Bjorn Morfin / John Hartsock:

Bjorn reported that they are pretty much done with all existing sites upgrades. They are still working with the forest service on the Timberline propane upgrade.

John said that CCOM was up and ready for the radio equipment install. Due to COVID-19, they need to have the dispatchers farther apart so that changes the original plan. They need to accommodate for four positions at the prior EOC. They will be discussing this at the Motorola meeting.

They have moved new radios into the new LOCOM building. They will move the existing CEB (radio controller) on Feb. 15th and plan to be ready to go on Feb. 25th.

Bjorn said that a majority of the new sites are built. The sites that are pending are the forest service sites. They are still waiting on a permit/lease from the forest service for TD&H. Construction wouldn't start on this until the snow melts.

They are nearly done at the Memaloose and Whalehead sites, except for fencing. These sites were impacted by the fires. They've assessed the damage at Whalehead and he hoped to meet with the forest service so they can see the damage at Memaloose tomorrow. The work won't resume until spring.

They are 40% complete at the Oak Grove site. That construction won't resume until spring.

They are working with the County resolution service for the two new sites in West Linn and Lake Oswego. John said he spoke with Lauren, who is the Director of Resolution Services. She's met with the West Linn and Lake Oswego manager's offices and West Linn Police. She plans to also meet with Tualatin Valley Fire & Rescue, Lake Oswego Police, and Lake Oswego Fire.

Motorola should be able to start coverage testing in April and have on-the-ground test reports by May or early June. John wants to add some in-building testing as well. This would verify if the computer-generated maps matched the on-the-ground testing.

John said that they will be putting together a list of the potential sites that were researched for the Lake Oswego / West Linn area enhanced coverage. The next step would be meeting with the two city managers and Resolutions Services to outline a process.

Chief Jim Band asked where were they at in terms of the overall timeline? What are the site options? Can they finish the rest of the project and leave the others undone? They can either find a solution or the citizens will have to accept that their services will be less.

John said that yes, they can complete the system and operate on the new system without the two sites Lake Oswego/West Linn sites. The main purpose of those two sites was to enhance coverage. In the design to overcome existing coverage issues and improve in building coverage. They would need two sites to get the coverage that matches the coverage in the surrounding communities.

Melissa Framiglio, from the Skyland Neighborhood, said that Skyland was not represented by either of the city managers that he mentioned. How can they get someone to represent them in this discussion? John said that Lauren (Resolution Services) was also meeting with the county administrator, Gary Schmidt, who would represent the Skyland Neighborhood.

John said they plan to go operational with the new system without the HWY 224 sites being completed in the June 2021 time frame. They hope to have overall system completion in September/October. This could be extended if they get a resolution for the West Linn/Lake Oswego area.

John outlined that they have funds coming from PGE that they can't be accessed until the forest service sites are complete. John talked to the County about allowing them to use the bond premium proceeds. He will bring a resolution back to the board once he gets some direction on that. They would need the citizen advisory committee approval and board approval.

John went over the Quarterly Outlook. They wish to approve the security system which is on this meeting's agenda. They are working on a plan to relocate the equipment on the five existing towers, hopefully this summer. The project's goal is still to create an efficient, dependable public safety radio communications systems that works in all parts of Clackamas County.

John went over a slide that showed the site connectivity map and described the progress and plans with those connections. They've had a couple issues with the microwave contractor, even though they've done a great job on site. They reside in Florida so when the hurricane hit that area, they had to return home. A couple of the employees have also contracted COVID-19 which caused more delays. They hope to add more crew members to make up time.

Melissa Framiglio asked about the Lindquist Lease.

John said that Lindquist has advised that they will not extend the lease, but the current lease is still in place.

Logging Recorders – John Hartsock

John said that the logging records are ordered and available to ship. They will install them at Lake Oswego, CCOM, and WCCCA. The first test will be at LOCOM. The project is moving along nicely and is very organized.

Fire Station Alerting/Paging – Ron Polluconi:

Ron said that they thought they were going to follow the same model as all the other services. However, this is a new system with new nuances.

Ron shared some slides and explained the Phoenix G2 Fire Station Alerting System, Agency and Station Equipment. John will send out additional information to the fire agencies about this equipment and support that will be provided.

800 MHz Paging (voice) - Ron Polluconi: No updates. They are waiting on upgrades.

Portable Radio Antenna- Ron Polluconi: Ron said they received some antennas from Motorola. They are labeling them now and then they will distribute. They haven't received the final batch of monoband antennas yet.

DVRS – repeaters – Ron Polluconi: Ron said there was no test results and no feedback to date.

New Business (*Action Item)

- **2021 C800 Board Meeting Dates** – The schedule is in packet. They will be 9:00am meetings held via Zoom until further notice. John noted that they matched the CCOM meeting dates.
- * Approval of Contract for Video Security System – John Hartsock
 - Requested the proposal back in September. A wide range of proposals were received. He went through it with WCCCA and narrowed it down to this vendor. It matches their designed intent. It's for \$440,000 and they had \$600,000 budgeted.
 - Chief Davis made a motion and BC Brent Olson seconded. The motion passed.
- * 2021 C800 Board Elections
 - John explained that the first vice chair, Chief Huffman, will become chair after this meeting. The second vice chair, Brett Smith, will be retiring in April and the Board previously agreed that Lt. George Tro would take that position after Brett retired. We are therefore calling for nominations today for the second vice-chair. John noted that traditionally, they traded back and forth between police and fire departments. Chief Don Johnson was nominated by LOPD Clayton Simon. No other nominations. Nominations closed. Chief Johnson was appointed to second vice chair.
- * Approval of the 2021 Insurance Premium: John said that it increased \$10,000 from last year due to the new sites added.
 - Aurora Fire ??? made a motion and Chief Jim Band seconded. Motion passed.
- * 2020/2021 Budget Process / Appoint John Hartsock Budget Officer
 - John provided an outline for this year and he requested that he is appointed as budget officer.
 - Chief Vince Stafford moved and Chief Jim Band seconded. Motion passed.

Next Board Meeting

Next meeting will be February 17, 2021 at 9:00AM Location: Zoom

9. Open Agenda

Jamie Poole said that the EOC has moved. CCOM has that whole building now. The new EOC is at the 1710 Red Soils Court. Disaster Management is here as well.

10. Adjournment - Meeting adjourned at 9:56 AM

Clackamas 800 Radio Group

Profit & Loss Budget vs. Actual

July 2020 through January 2021

	Jul '20 - Jan 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
401-00 · Beginning Fund Balance	0.00	1,252,328.00	-1,252,328.00	0.0%
405-00 · Members Contracts	66,220.00	68,800.00	-2,580.00	96.3%
410-00 · Partners Fees	1,068,893.20	1,049,200.00	19,693.20	101.9%
420-00 · Partners Debt Service Zone Cont	0.00	0.00	0.00	0.0%
421-00 · Partner Debt Service Microwave	0.00	0.00	0.00	0.0%
430-00 · Subscriber Radio Payments	109,671.73	125,000.00	-15,328.27	87.7%
431-00 · Interest Income	87.11	800.00	-712.89	10.9%
435-00 · Lease Revenue	3,926.19	66,625.00	-62,698.81	5.9%
440-00 · Miscellaneous Income	193,000.00	500.00	192,500.00	38,600.0%
450-00 · Intergovernmental-Clackamas Co	5,597,805.24	15,000,000.00	-9,402,194.76	37.3%
455-00 · Bond Interest Income	0.00	0.00	0.00	0.0%
Total Income	7,039,603.47	17,563,253.00	-10,523,649.53	40.1%
Gross Profit	7,039,603.47	17,563,253.00	-10,523,649.53	40.1%
Expense				
605-00 · Site Rental	227,286.86	212,512.00	14,774.86	107.0%
610-00 · Fuel/Generators	12,422.40	14,625.00	-2,202.60	84.9%
615-00 · HVAC Maintenance	14,181.31	22,100.00	-7,918.69	64.2%
620-00 · Landscape Maintenance	18,800.00	13,500.00	5,300.00	139.3%
621-00 · Office Supplies	0.00	1,500.00	-1,500.00	0.0%
622-00 · Bad Debt Expense	19,350.00			
625-00 · Generator Maintenance	3,532.90	25,000.00	-21,467.10	14.1%
630-00 · UPS Maintenance	2,646.00	7,500.00	-4,854.00	35.3%
635-00 · Battery Maintenance	0.00	5,000.00	-5,000.00	0.0%
645-00 · Insurance	52,974.59	50,000.00	2,974.59	105.9%
650-00 · Utilities	43,229.30	135,000.00	-91,770.70	32.0%
655-00 · Consultant Services	31,659.78	55,000.00	-23,340.22	57.6%
657-00 · Regional Radio Expense	0.00	1,500.00	-1,500.00	0.0%
660-00 · WCCCA System Fees	568,662.75	758,217.00	-189,554.25	75.0%
665-00 · Radio Maintenance Fees	56,918.11	50,000.00	6,918.11	113.8%
670-00 · Legal Services	950.00	7,500.00	-6,550.00	12.7%
675-00 · Financial Services	17,568.16	9,500.00	8,068.16	184.9%
680-00 · Audit Fees	6,920.00	10,000.00	-3,080.00	69.2%
683-00 · Capital Reserve	0.00	150,000.00	-150,000.00	0.0%
685-00 · Miscellaneous Expenses	658.84	7,418.00	-6,759.16	8.9%
686-00 · Meeting Expenses	100.00	2,500.00	-2,400.00	4.0%
703-00 · Capital Outlay				
703-01 · Buildings & Land Improvement				
703-011 · Land Improvement	4,455,339.35	0.00	4,455,339.35	100.0%
703-012 · Building	245,254.28	0.00	245,254.28	100.0%
703-013 · Tower	4,662.00	0.00	4,662.00	100.0%
703-014 · Generator	25,498.00	0.00	25,498.00	100.0%
703-01 · Buildings & Land Improvement - Other	0.00	0.00	0.00	0.0%
Total 703-01 · Buildings & Land Improvement	4,730,753.63	0.00	4,730,753.63	100.0%
703-02 · Radio Backbone				
703-021 · Simulcast / Master Site	963,178.23	0.00	963,178.23	100.0%
703-022 · Subscriber Radios	313,781.48	0.00	313,781.48	100.0%
703-023 · Console Equipment	1,969.18			
703-024 · Paging	54,715.82			
703-026 · Cat. 6 Fire Station Alerting	174,940.16			
Total 703-02 · Radio Backbone	1,508,584.87	0.00	1,508,584.87	100.0%
703-03 · Equipment				
703-031 · Security System	164.68			
703-032 · DC Power	22,554.38	0.00	22,554.38	100.0%
703-034 · Microwave	38,774.20	0.00	38,774.20	100.0%
703-03 · Equipment - Other	0.00	0.00	0.00	0.0%
Total 703-03 · Equipment	61,493.26	0.00	61,493.26	100.0%
703-00 · Capital Outlay - Other	0.00	15,800,000.00	-15,800,000.00	0.0%
Total 703-00 · Capital Outlay	6,300,831.76	15,800,000.00	-9,499,168.24	39.9%

Clackamas 800 Radio Group
Profit & Loss Budget vs. Actual
 July 2020 through January 2021

	Jul '20 - Jan 21	Budget	\$ Over Budget	% of Budget
795-00 · Debt Service	0.00	0.00	0.00	0.0%
800-00 · Operating Contingency	0.00	100,000.00	-100,000.00	0.0%
999-00 · Unappropriated End Fund Bal	0.00	124,881.00	-124,881.00	0.0%
Total Expense	7,378,692.76	17,563,253.00	-10,184,560.24	42.0%
Net Ordinary Income	-339,089.29	0.00	-339,089.29	100.0%
Net Income	-339,089.29	0.00	-339,089.29	100.0%

Clackamas 800 Radio Group Profit & Loss Detail

January 2021

Type	Date	Num	Name	Memo	Class	Amount	Balance
Ordinary Income/Expense							
Income							
410-00 · Partners Fees							
Credit Memo	01/05/2021	19-318	Colton Fire	Refund of Inv# 19-221 due to ...		-16,770.00	-16,770.00
Invoice	01/05/2021	19-319	Colton Fire	Partner Voice Radios		16,770.00	0.00
Invoice	01/05/2021	19-319	Colton Fire	Partner Voice Radios - 25% ...		-4,192.50	-4,192.50
Invoice	01/05/2021	19-320	Colton Fire	Partner Voice Radios		15,910.00	11,717.50
Invoice	01/05/2021	19-320	Colton Fire	Partner Voice Radios - 50% ...		-7,955.00	3,762.50
Invoice	01/05/2021	19-320	Colton Fire	Prior Payment Made (from In...		-3,977.50	-215.00
Total 410-00 · Partners Fees						-215.00	-215.00
420-00 · Partners Debt Service Zone Cont							
Invoice	01/05/2021	19-320	Colton Fire	Zone Controller Debt Service		1,564.00	1,564.00
Invoice	01/05/2021	19-320	Colton Fire	Prior Payment Made (from In...		-1,564.00	0.00
Total 420-00 · Partners Debt Service Zone Cont						0.00	0.00
431-00 · Interest Income							
Deposit	01/31/2021			Interest		12.49	12.49
Total 431-00 · Interest Income						12.49	12.49
435-00 · Lease Revenue							
Invoice	01/11/2021	19-321	ODOT	Site Use Rental: MW Circuits ...		4,693.00	4,693.00
Deposit	01/20/2021		FBI	Deposit		130.00	4,823.00
Deposit	01/20/2021		FBI	Deposit		130.00	4,953.00
Deposit	01/20/2021		FBI	Deposit		130.00	5,083.00
Deposit	01/20/2021		FBI	Deposit		130.00	5,213.00
Deposit	01/20/2021		FBI	Deposit		130.00	5,343.00
Deposit	01/20/2021		FBI	Deposit		130.00	5,473.00
Deposit	01/25/2021		FBI	Deposit		130.00	5,603.00
Deposit	01/25/2021		FBI	Deposit		130.00	5,733.00
Total 435-00 · Lease Revenue						5,733.00	5,733.00
Total Income						5,530.49	5,530.49
Gross Profit						5,530.49	5,530.49
Expense							
605-00 · Site Rental							
Bill	01/01/2021	100145	Cascade Utilities Inc.			9,450.00	9,450.00
Bill	01/31/2021		Focus Commercial, Inc.			1,195.00	10,645.00
Total 605-00 · Site Rental						10,645.00	10,645.00
610-00 · Fuel/Generators							
Bill	01/08/2021	B787	Power Systems Plus			1,062.08	1,062.08
Bill	01/08/2021	824.5A	Power Systems Plus			1,434.77	2,496.85
Bill	01/08/2021	2759A	Power Systems Plus			905.80	3,402.65
Total 610-00 · Fuel/Generators						3,402.65	3,402.65
615-00 · HVAC Maintenance							
Bill	01/01/2021	160507	Hunter-Davisson, Inc.			723.21	723.21
Bill	01/06/2021	160488	Hunter-Davisson, Inc.			2,308.00	3,031.21
Total 615-00 · HVAC Maintenance						3,031.21	3,031.21
620-00 · Landscape Maintenance							
Bill	01/28/2021	21-0055	Valley View Landworks			1,800.00	1,800.00
Total 620-00 · Landscape Maintenance						1,800.00	1,800.00
645-00 · Insurance							
Bill	01/01/2021	36P34...	Special Districts Insurance Services			48,712.00	48,712.00
Total 645-00 · Insurance						48,712.00	48,712.00
650-00 · Utilities							
Check	01/05/2021	EFT	PGE			330.19	330.19
Check	01/05/2021	EFT	PGE			389.32	719.51
Check	01/07/2021	EFT	PGE			131.71	851.22
Check	01/08/2021	EFT	PGE			122.62	973.84
Check	01/08/2021	EFT	PGE			408.33	1,382.17
Check	01/11/2021	EFT	PGE			173.22	1,555.39
Check	01/12/2021	EFT	PGE			406.83	1,962.22
Check	01/14/2021	EFT	PGE			244.59	2,206.81
Check	01/20/2021	EFT	PGE			409.53	2,616.34
Check	01/21/2021	EFT	PGE			16.53	2,632.87
Check	01/21/2021	EFT	PGE			97.46	2,730.33
Check	01/21/2021	EFT	PGE			196.32	2,926.65
Check	01/21/2021	EFT	PGE			300.95	3,227.60
Check	01/21/2021	EFT	PGE			404.05	3,631.65
Check	01/21/2021	EFT	PGE			584.55	4,216.20
Check	01/22/2021	EFT	PGE			174.26	4,390.46
Check	01/25/2021	EFT	PGE			372.82	4,763.28
Check	01/27/2021	EFT	PGE			135.45	4,898.73
Check	01/27/2021	EFT	PGE			467.52	5,366.25
Check	01/29/2021	EFT	Canby Utility	190236		112.34	5,478.59
Check	01/29/2021	EFT	NW Natural			63.22	5,541.81
Total 650-00 · Utilities						5,541.81	5,541.81

6:38 PM

02/02/21

Accrual Basis

Clackamas 800 Radio Group Profit & Loss Detail

January 2021

Type	Date	Num	Name	Memo	Class	Amount	Balance
655-00 · Consultant Services							
Bill	01/08/2021	CIWD-...	Consistent Image Web Design			100.00	100.00
Bill	01/31/2021	CIWD-...	Consistent Image Web Design			100.00	200.00
Bill	01/31/2021	21-1-31	Hartsock Project Mgmt.			4,253.67	4,453.67
Total 655-00 · Consultant Services						4,453.67	4,453.67
665-00 · Radio Maintenance Fees							
Bill	01/31/2021	INV66...	Day Wireless Systems Inc.			1,662.09	1,662.09
Bill	01/31/2021	INV66...	Day Wireless Systems Inc.			333.25	1,995.34
Total 665-00 · Radio Maintenance Fees						1,995.34	1,995.34
675-00 · Financial Services							
Bill	01/05/2021	160835	Talbot, Korvola & Warwick, LLP			515.00	515.00
Bill	01/27/2021	160913	Talbot, Korvola & Warwick, LLP			590.00	1,105.00
Check	01/31/2021			Service Charge		20.00	1,125.00
Total 675-00 · Financial Services						1,125.00	1,125.00
703-00 · Capital Outlay							
703-01 · Buildings & Land Improvement							
703-011 · Land Improvement							
Bill	01/01/2021	9403	Securasite LLC		40 All	4,555.00	4,555.00
Bill	01/01/2021	5453	T3 Construction LLC		20 Angel Falls/...	10,861.95	15,416.95
Bill	01/03/2021	9425	Securasite LLC		40 All	387.53	15,804.48
Bill	01/03/2021	9426	Securasite LLC		40 All	1,635.00	17,439.48
Bill	01/08/2021	9430	Securasite LLC		04 Wilsonville T...	32.72	17,472.20
Bill	01/08/2021	9431	Securasite LLC		04 Wilsonville T...	287.50	17,759.70
Bill	01/11/2021	9437	Securasite LLC		40 All	172.30	17,932.00
Bill	01/11/2021	9438	Securasite LLC		40 All	3,793.75	21,725.75
Bill	01/14/2021	9439	Securasite LLC		02 Skyland/Coo...	243.75	21,969.50
Total 703-011 · Land Improvement						21,969.50	21,969.50
703-012 · Building							
Bill	01/28/2021	16121...	State of Oregon - BCD		13 Tom Dick an...	385.28	385.28
Total 703-012 · Building						385.28	385.28
703-013 · Tower							
Bill	01/27/2021	INV66...	Day Wireless Systems Inc.		40 All	1,554.00	1,554.00
Total 703-013 · Tower						1,554.00	1,554.00
Total 703-01 · Buildings & Land Improvement						23,908.78	23,908.78
703-02 · Radio Backbone							
703-021 · Simulcast / Master Site							
Bill	01/08/2021	89312	Russ Bassett Corp.		40 All	144,162.45	144,162.45
Bill	01/08/2021	89410	Russ Bassett Corp.		40 All	17,038.00	161,200.45
Bill	01/31/2021	Storage	Redefyne Moving		40 All	2,500.00	163,700.45
Total 703-021 · Simulcast / Master Site						163,700.45	163,700.45
703-023 · Console Equipment							
Bill	01/21/2021	SI-512...	Lile International Companies		28 LOCOM	1,969.18	1,969.18
Total 703-023 · Console Equipment						1,969.18	1,969.18
703-026 · Cat. 6 Fire Station Alerting							
Bill	01/25/2021	INV66...	Day Wireless Systems Inc.		40 All	5,058.75	5,058.75
Bill	01/26/2021	9784	US Digital Designs, Inc.		40 All	66,428.34	71,487.09
Bill	01/26/2021	9785	US Digital Designs, Inc.		40 All	19,096.88	90,583.97
Total 703-026 · Cat. 6 Fire Station Alerting						90,583.97	90,583.97
Total 703-02 · Radio Backbone						256,253.60	256,253.60
703-03 · Equipment							
703-032 · DC Power							
Bill	01/01/2021	Multiple	Day Wireless Systems Inc.		40 All	777.78	777.78
Bill	01/01/2021	Multiple	Day Wireless Systems Inc.		17 Estacada_D...	6,667.52	7,445.30
Total 703-032 · DC Power						7,445.30	7,445.30
Total 703-03 · Equipment						7,445.30	7,445.30
Total 703-00 · Capital Outlay						287,607.68	287,607.68
Total Expense						368,314.36	368,314.36
Net Ordinary Income						-362,783.87	-362,783.87
Net Income						-362,783.87	-362,783.87

These financial statements have been prepared in a format prescribed by the entity and are not in accordance with accounting principles generally accepted in the United States of America. In addition, these statements omit the statement of cash flows and substantially all disclosures required by accounting principles generally accepted in the United States of America. These financial statements have not been subjected to an audit, review, or compilation engagement, and therefore no assurance is provided.

Clackamas 800 Radio Group

Trial Balance

02/02/21

As of January 31, 2021

Accrual Basis

	Jan 31, 21	
	Debit	Credit
115-00 · Cash/Checking Account	1,168,381.10	
11000 · Accounts Receivable	350,047.39	
120-00 · Member Fees Receivable	0.00	
12000 · Undeposited Funds	0.00	
150-00 · Prepaid Expenses	0.00	
169-00 · CIP	44,120,952.67	
160-00 · Buildings and Towers	10,956,645.15	
165-00 · Radio Backbone	2,520,898.80	
166-00 · Equipment	1,052,983.00	
167-00 · Work In Progress	0.00	
175-00 · Accumulated Depreciation		11,582,838.71
180-00 · Deferred O/F-P25 Maintenance	5,812,058.44	
201-00 · Accounts Payable		370,721.85
201-02 · Other Accounts Payable	0.00	
202-00 · Partner Prepayment		2,817.05
250-00 · N/P - CCB (Microwave)	0.00	
210-00 · Reimb due Clackamas County	0.00	
300-01 · GLTDAG	0.00	
300-00 · Fund Balance	0.00	
310-00 · Investment in Fixed Assets		47,068,640.91
320-00 · Retained Earnings, Prior		7,296,037.32
405-00 · Members Contracts		66,220.00
410-00 · Partners Fees		1,068,893.20
420-00 · Partners Debt Service Zone Cont	0.00	
430-00 · Subscriber Radio Payments		109,671.73
431-00 · Interest Income		87.11
435-00 · Lease Revenue		3,926.19
440-00 · Miscellaneous Income		193,000.00
450-00 · Intergovernmental-Clackamas Co		5,597,805.24
605-00 · Site Rental	227,286.86	
610-00 · Fuel/Generators	12,422.40	
615-00 · HVAC Maintenance	14,181.31	
620-00 · Landscape Maintenance	18,800.00	
622-00 · Bad Debt Expense	19,350.00	
625-00 · Generator Maintenance	3,532.90	
630-00 · UPS Maintenance	2,646.00	
645-00 · Insurance	52,974.59	
650-00 · Utilities	43,229.30	
655-00 · Consultant Services	31,659.78	
660-00 · WCCCA System Fees	568,662.75	
665-00 · Radio Maintenance Fees	56,918.11	
670-00 · Legal Services	950.00	
675-00 · Financial Services	17,568.16	
680-00 · Audit Fees	6,920.00	
685-00 · Miscellaneous Expenses	658.84	
686-00 · Meeting Expenses	100.00	
703-011 · Land Improvement	4,455,339.35	
703-012 · Building	245,254.28	
703-013 · Tower	4,662.00	
703-014 · Generator	25,498.00	
703-021 · Simulcast / Master Site	963,178.23	
703-022 · Subscriber Radios	313,781.48	
703-023 · Console Equipment	1,969.18	
703-024 · Paging	54,715.82	
703-026 · Cat. 6 Fire Station Alerting	174,940.16	
703-031 · Security System	164.68	
703-032 · DC Power	22,554.38	
703-034 · Microwave	38,774.20	
TOTAL	73,360,659.31	73,360,659.31

Clackamas 800 Radio Group

Balance Sheet

As of January 31, 2021

	Jan 31, 21
ASSETS	
Current Assets	
Checking/Savings	
115-00 · Cash/Checking Account	1,168,381.10
Total Checking/Savings	1,168,381.10
Accounts Receivable	
11000 · Accounts Receivable	350,047.39
Total Accounts Receivable	350,047.39
Total Current Assets	1,518,428.49
Fixed Assets	
169-00 · CIP	44,120,952.67
160-00 · Buildings and Towers	10,956,645.15
165-00 · Radio Backbone	2,520,898.80
166-00 · Equipment	1,052,983.00
175-00 · Accumulated Depreciation	-11,582,838.71
Total Fixed Assets	47,068,640.91
Other Assets	
180-00 · Deferred O/F-P25 Maintenance	5,812,058.44
Total Other Assets	5,812,058.44
TOTAL ASSETS	54,399,127.84
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
201-00 · Accounts Payable	370,721.85
Total Accounts Payable	370,721.85
Other Current Liabilities	
202-00 · Partner Prepayment	2,817.05
Total Other Current Liabilities	2,817.05
Total Current Liabilities	373,538.90
Total Liabilities	373,538.90
Equity	
310-00 · Investment in Fixed Assets	47,068,640.91
320-00 · Retained Earnings, Prior	7,296,037.32
Net Income	-339,089.29
Total Equity	54,025,588.94
TOTAL LIABILITIES & EQUITY	54,399,127.84

6:40 PM
02/02/21

Clackamas 800 Radio Group
A/R Aging Detail
As of January 31, 2021

Type	Date	Num	Name	Due Date	Aging	Open Balance
Current						
Total Current						
1 - 30						
Invoice	01/05/2021	19-319	Colton Fire	01/05/2021	26	12,577.50
Invoice	01/05/2021	19-320	Colton Fire	01/05/2021	26	3,977.50
Invoice	01/11/2021	19-321	ODOT	01/11/2021	20	4,693.00
Total 1 - 30						21,248.00
31 - 60						
Invoice	12/07/2020	19-315	ODOT	12/07/2020	55	193,000.00
Total 31 - 60						193,000.00
61 - 90						
Total 61 - 90						
> 90						
Invoice	07/31/2018	18-188	Boring Water	07/31/2018	915	860.00
Invoice	07/15/2019	19-240	Boring Water	07/15/2019	566	860.00
Invoice	07/31/2020	19-269	Colton Fire	08/30/2020	154	16,770.00
Invoice	07/31/2020	19-292	Clackamas County - Transportation Eng	08/30/2020	154	12,900.00
Invoice	10/29/2020	19-313	Canby FD	10/29/2020	94	104,409.39
Total > 90						135,799.39
TOTAL						350,047.39



11300 SE Fuller Rd
Milwaukie, Oregon 97222
(503) 780-4806
C800.ORG

Board of Directors Action Request

To: C800 Board of Directors
From: John Hartsock, Manager
Date: February 17, 2021
Re: Accept the FY 2019/2020 Fiscal Audit

REQUEST: It is hereby requested that the C800 Board of Directors accept the Audit and Auditors finding's letter for year ended June 30, 2020 as prepared by Jarrard, Seibert, Pollard & Co.

DESCRIPTION: On January 27, 2021 the audit document was forwarded to all C800 Partners for review and comment along with the Auditor's finding's letter dated December 2, 2020.

FINANCE: In compliance with C800 financial policy

LEGAL:

RECOMMENDATION: It is hereby recommended that the C800 Board of Directors accept the Audit and Auditors finding's letter for year ended June 30, 2020 as prepared by Jarrard, Seibert, Pollard & Co.



11300 SE Fuller Rd
Milwaukie, Oregon 97222
(503) 780-4806

Board of Directors Action Request

To: C800 Board of Directors
From: John Hartsock, Manager
Date: February 17, 2021
Re: Use of Bond Premium Dollars

REQUEST: It is hereby requested that the C800 Board of Directors approve the request to Clackamas Board of County Commissioners for the use of Bond Premium dollars in the amount of \$4.5M for cost overruns and cash flow issues.

ISSUE: The general obligation bond sale by the County for the radio project in 2016 also generated bond premium dollars in the amount of \$7,165,794. The bond funds were invested upon sale and have earned more than \$1,000,000 in interest earnings primarily due to schedule delays. These additional funds are earmarked as project contingency.

The project has experienced some additional unanticipated costs in site construction. This has included: 1) unforeseen site conditions related to soils and foundation issues \$200,000; 2) replacement of five existing towers to meet seismic and loading requirements \$1.1M; 3) structural upgrades to four existing towers \$475,000; These are currently estimated at \$1.775M.

C800 has entered into a site use agreement with PGE in the amount of \$2.675M for use of six sites by PGE for their new communications system. The plan for these funds is to offset the cost of the extensive utility costs for the four east county Hwy 224 sites. These four projects require road construction of 4 miles to access these sites and 19 miles of power extension to provide power. To access these funds from PGE we need to complete the Oak Grove and Memaloose sites. The other four sites in the agreement have already been completed. It was anticipated the Oak Grove and Memaloose would have completed in November of 2020 but have been delayed due to the September wildfires. This has created a cash flow issue.

The September 2020 Riverside wildfire has damaged the Whalehead and Memaloose sites. The windstorms in September also caused access issues to the Oak Grove site. C800 has applied for FEMA assistance as well as making insurance claims for restitution of these sites. The extent of the damage and an estimate for restitution is not yet available as we are unable to access the sites at the time being due to USFS restrictions. It is anticipated that C800 will have to fund the repairs prior to receiving funding from FEMA and/or insurance thus another potential cash flow issue.

POLICY IMPLICATIONS: None

FINANCIAL: These funds will be utilized as contingency for the project.

LEGAL: In accordance with the IGA between the County and C800 for the project.

RECOMMENDATION: It is hereby recommended that the C800 Board of Directors approve the request to Clackamas Board of County Commissioners for the use of Bond Premium dollars in the amount of \$4.5M for cost overruns and cash flow issues.