

CLACKAMAS C800 RADIO GROUP

BOARD OF DIRECTORS MEETING

November 15, 2023 at 9:00AM

In person: CCOM, 2200 Kaen Rd, Oregon City

or Online via Zoom

1. Call the C800 Board of Directors meeting to Order - Chair Don Johnson
2. Roll Call of Partners: (19/10)
 - City of Canby
 - City of Gladstone
 - City of Lake Oswego
 - City of Milwaukie
 - City of Molalla
 - City of Oregon City
 - City of Sandy
 - City of West Linn
 - Aurora Fire District
 - Canby Fire District
 - Clackamas Fire District
 - Colton Fire District
 - Estacada Fire District
 - Hoodland Fire District
 - Molalla Fire District
 - Sandy Fire District
 - Tualatin Valley Fire & Rescue
 - Clackamas County Sheriff
 - Clackamas County Health
3. *Approval of Minutes from September 20, 2023 Board Meeting - Chief Johnson
4. Public Comment - Chief Johnson
5. Communications - Mark Buchholz
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6. *Financial Reports for October 2023 - Mark Buchholz
 - FY24 Partner/Member invoice payment progress
7. Committee Reports
 - Executive Committee - Chief Johnson
 - Technical Committee - Ron Polluconi
 - Citizen Accountability - Chief Johnson
8. Old Business
 - Radio System Management - Ron Polluconi
 - Remaining site construction update
 - Radio Use Issues
 - Home button reprogramming
 - Streaming delay
 - 800 Voice Paging
 - DVRS update
 - Research regarding prior invoicing for work on the Hwy 224 sites
 - Sandy Fire District status review (voting) - Chief Johnson

9. New Business

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10. Open Agenda

11. Next Board Meeting: December 20, 2023, 9:00am, at CCOM

12. Adjournment

* indicates action requested

CLACKAMAS C800 RADIO GROUP

BOARD OF DIRECTORS MEETING

Meeting Minutes of the September 20, 2023 Meeting

This meeting was held via ZOOM.

1. C800 Board Meeting Called to Order at 0900.

2. The following were in attendance:

City of Canby: Chief Jorge Tro	Estacada Fire: Chief Ian O'Connor
City of Gladstone: Chief John Schmerber	Hoodland Fire:
City of Lake Oswego: Chief George Burke, Lt. Clayton Simon, Tina Burgess, Sue Scobert, Lindsey Nicholson	Molalla Fire:
City of Milwaukie: Toby LaFrance	Sandy Fire District: Chief Phil Schneider
City of Molalla: Bobby Call	TVF&R: Brian Phillips
City of Oregon City: Chief Shaun Davis	Clackamas County:
City of Sandy: Interim Chief Sean Lundry	Clackamas County Sheriff: Capt. Robert Wurpes
City of West Linn: Chief Peter Mahuna	Clackamas County Health: Bill Conway
Aurora Fire: Chief Josh Williams, AC Mike Corless	CCOM: Cheryl Bledsoe, Meg Neece
Canby Fire: Chief Jim Davis	WCCCA: Ron Polluconi, Mark Buchholz
Clackamas Fire: DC Brian Stewart	Colton Fire:

3. Approval of Minutes – July 19, 2023 Board Meeting

Chief Davis moved and Chief Corless seconded. Motion passed unanimously.

4. Public Comment: Chief Peter Mahuna

- none

5. Communications: Mark Buchholz

- **Letter from Secretary of State Audit Division**
 - i. Mark discussed the letter that was included in the board packet
- **Letter of introduction from the auditor**
 - i. We are looking to retain our auditors for another year. If the group would like to seek a different auditor we can address that at a later date. Mark indicated that our audit costs should not exceed \$7,450.

6. Accept Financial Report for May 2023: Mark Buchholz

- **Fraud Update**
 - i. The closing financial report as well as the August reports were included in the meeting packet
 - ii. Nothing of note to discuss

- iii. We have enough cash flow to get us through February
- All fraudulent charges through Clackamas County Bank have been recovered. US Bank account is up and running. There is a feature in place on this new account to significantly reduce the possibility of fraudulent charges. This account will only allow ETF transfers from authorize vendors and checks will only clear if the payee and amount have been preauthorized.
- FY24 Partner/Member Invoices
 - i. All invoices have been sent to members that include the annual fee and the one time capital share
 - ii. Chief Schmerber clarified that the invoices sent in July include both of these amounts. Mark confirmed yes, and they track the amount as they are paid

7. Committee Reports

Technical Committee : Ron Polluconi

- Met on the 14th. The microwave will be wrapped up soon, which will complete Hwy 224. This completion allows them to close the loop to 26
- CCSO SAR has 2 repeaters that are being installed. These should be up and operational in about 2 weeks
- TDH site: Generally speaking the tower is complete. Expect to have power run on Friday and the site should be up and running in about 3-4 weeks. The generator and fuel still needs to be provisioned
- Discussed the view meters that went in and their functionality at CCOM
- Looked at trouble shooting methodologies related to USDD and fire station alerting. Do have some USDD app requests. If this is something you would like, please let Ron know as they have a lot of licenses still available
- Had a question about GPS location on maps. This interface has been less than optimal and they are still trying to work this out. The replacement interface is on training CAD. Once they are able to troubleshoot the current issue, they will get the new interface out which will provide real time mapping. This pages out quickly and the new data will be there and you can breadcrumb to go back in history to see where someone was reporting from. It will give a true location based on your radio location. Some buildings and deep forests will likely show last known location
- Discussed UPS and Nathans contract, these are in place so we should be good for now
- Temporarily lost Motorola connection for maintenance, but that is being restored
- WCCCA staff may be asking the CCOM staff to assist more than originally planned
- Have HDTV remotes for LOCOM, CCOM, WCCCA and Newberg. In the process of getting this wrapped up

Citizen Accountability: None

8. Old Business

- Radio System Management: Ron Polluconi
 - i. Remaining site construction update
 - Finalizing Weyerhaeuser lease this week for the Goat Mtn. site

- ii. Radio Use Issues
 - No reports in last 90 days
- iii. Home Button Reprograming
 - Have stopped doing this work and have started installing PM's. Darren will be reaching out to set up PM's. mainly focusing on law enforcement through fire season
 - Ron reminded the group that they have a drive through bay or they are able to come out to your location
 - Have found some installation issues mainly due to wear and tear. They have recommended some fixes to ensure the best performance
- iv. Streaming Delay
 - Continuing to apply pressure. They were supposed to have a schedule last week, we have not received it yet. We are still holding about \$300k until this issue is fixed
 - Knowing that there isn't a delay, if there is a large incident that you don't want the media involvement, WCCCA can get the streaming turned off, however, it may take some time. Ron recommended that you move to a different talk group if you don't want your traffic streamed
 - WCCCA has disabled all law enforcement streaming, fire is still streaming
 - Since they have stopped streaming, there has been no media response
 - Capt. Wurpes asked if we could stop streaming. We will need consensus among all law agencies and will discuss this at CCOM member board
- v. 800 Voice Paging
 - Hardware is in place, haven't had the time to put resources on it yet. Will still need to test its capabilities
- vi. DVRS Update
 - All test systems are out. Haven't had any negative feedback so far
 - Have tested extensively, didn't find anything that would prevent deployment
 - Need to make sure they have the features set for the mobile and portable radios. There are some unique licenses that may need to be installed
 - Lt. Simon noted that they haven't seen any movement since it was installed
 - i. Ron doesn't currently have a strategy for law deployment. He has talked to Eric about it and they have a couple of simplex channels that can be used for testing. Need to keep in mind these are shared simplex channels, meaning multiple officers could be on the same simplex channel. We would rapidly run out of simplex channels with law enforcement, but believe there may be a solution
 - ii. Lt. Simon will connect offline
 - DC Stewart asked about licenses in regard to mutual aid. Ron noted that FDB is currently discussing this to figure out what licenses will be needed for mutual aid
 - i. DC Stewart asked if it's the same license they would need to work with other neighboring agencies. Ron confirmed that it would just be one license
 - Ron talked about when you get out of the county and need to request more mutual aid support, they will need to get this sorted out
 - Toni asked from a dispatch perspective if there is a large incident would a fire rig with these capabilities need to go. Mark explained that all of the units that respond would need to be prepared to switch to the simplex channel. Ron

added that the feedback that we have received is that there is pretty good building penetration, however there could be issues with certain facilities depending on building materials. So far this is only deployed for fire services. If law enforcement were to respond and want to use this, they would need to have this feature in their radios. All fire simplex would need to go to law which could be confusing using the same talk group. You could potentially run 2 channels

- Cheryl asked when the channels are being deployed, can dispatchers hear them. Ron explained that while they're in route and move to OPS 24 a simplex channel will be added. Dispatch will continue to be in contact with the simplex users

vii. Research on charges for work on the Hwy 224 sites

- Met with T3, reached a point where we understand their position and they provided some additional documentation. John and Bjorn approved what was paid for one segment of the road. We are now trying to figure out the rest of the project. There was additional crew put on the project to speed it up
- Ron has asked for some additional info on the rest of the project. He has yet to receive a response. By contacting BOLI this would allow us to nail down the labor figures and figure out if we were billed correctly
- May need to discuss with our attorney to apply some pressure to get this wrapped up
- Chief Mahuna asked if we have verified what the dollar amount left would be. Ron confirmed just under \$2M
- Mark added that there are still enough items in question that we will likely not receive a whole lot, but we may be able to recover some. T3 was able to produce emails from John that the work was approved
- Mark noted that the contractor John hired, Bjorn, has told us his computer died and he lost all his files
- Ron discussed the fact that these are BOLI wages, so there is a chance that BOLI wages were not paid which would put us at risk

9. New Business

- Chief Tro asked about the sale of equipment to Columbia. Ron talked with Mike Fletcher last week and they are slowly moving forward. However, they do appear to be working through frequent challenges.
 - i. Mark reminded the group that we had budgeted \$900k for the sale. We are able to get through much, if not all, of this fiscal year. We may be able to delay final payment to Motorola for a bit, but eventually we'll need to find replacement revenue for that \$900k if the sale to Columbia 911 falls through.
- ARPA funds are approved for \$2M and we will be making a milestone payment to Motorola for roughly \$850k in the next month or two.

10. Open Agenda

- Mark noted that with Sandy Fire merging with Clackamas Fire, for the rest of this fiscal year we will assume Sandy Fire is still a voting member. We will need to pay attention at what point do they officially become CFD1, which would mean they are no longer a paying/voting member
 - i. DC Stewart noted that there is no intent for Sandy to legally become part of CFD1. They have a 7 year service contract and will continue to be billed. Mark

asked in regards to a quorum, does Sandy count individually. Capt. Wurpes noted that CCSO has 3 contracts, and they only have 1 vote.

- ii. Mark asked if based on this conversation, can we assume from July 1 that Sandy Fire is no longer on the voting list...the fire alarm then went off and meeting was adjourned. We can continue this discussion at the next meeting

11. Next Board Meeting

Next meeting will be October 18, 2023 at 9:00AM

12. Adjournment - Meeting adjourned at 9:56 AM