

CLACKAMAS CSOO RADIO GROUP

BUDGET COMMITTEE MEETING AGENDA BOARD OF DIRECTORS MEETING AGENDA

May 9, 2018 / 10:30AM

Meeting to be held at:

CCOM/EOC 2200 Kane Rd, Oregon City, OR 97045

Call In 800-704-9804 / Access Code: 345832#

1. Call the Board of Directors meeting to Order - Chair Deputy Chief Ryan Hari
2. Roll Call of Partners: (18/10)
 - a. City of Canby
 - b. City of Gladstone
 - c. City of Lake Oswego
 - d. City of Milwaukie
 - e. City of Molalla
 - f. City of Oregon City
 - g. City of Sandy
 - h. City of West Linn
 - i. Canby Fire District
 - j. Clackamas Fire District #1
 - k. Colton Fire District
 - l. Estacada Fire District
 - m. Hoodland Fire District
 - n. Molalla Fire District
 - o. Sandy Fire District
 - p. Tualatin Valley Fire & Rescue
 - q. Clackamas County Sheriff
 - r. Clackamas County Health
 - s. Sandy Fire District
 - t. Tualatin Valley Fire & Rescue
 - u. Clackamas County Sheriff
 - v. Clackamas County Health
3. *Approval of Minutes of: April 11, 2018 Board Meeting
4. Public Comment
5. Communications
6. Financial Report - John Hartsock
7. * Approval of the FY 2018/2019 Budget - John Hartsock
8. Committee Reports
 - a. Executive Committee - Ryan Hari
 - b. Technical - John Hartsock
 - c. Citizen Accountability - John Hartsock - Next Meeting June 20, 2018
9. Old Business: (* Action Item)
 - a. System Management: Ron Polluconi
 - b. System Upgrade/Replacement
 - i. Project Status / Procurement - Bjorn Morfin - John Hartsock
 - ii. Fire Station Alerting / Paging - Ron Polluconi
 - iii. Antenna size portable / location vehicles - Ron Polluconi
10. New Business: (* Action Item)
 - a. **Next Board Meeting June 13, 2018 10:30A @ CCOM - EOC**
11. Open Agenda
12. Adjournment

CLACKAMAS C800 RADIO GROUP

Board of Directors Meeting

Meeting Minutes of the April 11, 2018 Board Meeting

CCOM/EOC 2200 Kaen Rd, Oregon City, OR 97045

1. C800 Board Meeting Called to Order: The C800 Board of Directors meeting was called to order at 10:30 am by Vice Chair Chief Steve Bartol
2. The following were in attendance:

| | |
|---|---|
| City of Canby / Chief Jim Davis (proxy) | Hoodland Fire District / Lt Joe Schwab |
| City of Gladstone Deputy Chief Randy Hopperstad | Molalla Fire / Chief Vince Stafford |
| City of Milwaukie / Chief Steve Bartol | Clackamas County Sheriff / Capt James Rhodes |
| City of Molalla / Chief Vince Stafford (proxy) | Clackamas County Disaster Mgmt / Jami Poole |
| City of Oregon City / Chief Steve Bartol (proxy) | Clackamas County / Brian Nava |
| Canby Fire District / Chief Jim Davis / Matt Daley | CCOM / Ann Pendergrass / Cheryl Bledsoe / Mark Spross |
| Clackamas Fire District #1 / John / Melissa Fielman | WCCCA / Jennifer Reese / Ron Polluconi |
| | Day Wireless / Jami Sanderson |
| | C800 / John Hartsock / Bjorn Morfin |
3. *Approval of the Minutes of the March 14, 2018 Board Meeting: A motion was made by Jim Davis to approve the minutes as submitted and was seconded by Randy Hopperstad. A unanimous vote was cast in favor.
4. Public Comment: None
5. Communications: John Hartsock received a letter from Hafez Daraee, the attorney retained to research recovery of monies paid GFRC the original shelter manufacture. Mr. Daraee is continuing to research the case but is not optimistic that we will recover our loss.
6. Financial Report: John Hartsock
 - a. Tracking on budget
7. Approval of the FY 2018/2019 Budget: John Hartsock
 - a. Steve Bartol determined to delay the approval until the May meeting in order to have more Partners present.
8. Committee Reports:
 - a. Executive Committee: Committee did not meet last month
 - b. Technical: John Hartsock
 - i. Discussed emergency button operation issues related to the new CAD system. CAD team has developed an acceptable work around.
 - ii. Cheryl Bledsoe: Provided a description of the emergency button information in CAD and the work around.

1. Background work being done to hard code radios with radio numbers tied to who the radio belongs to/what agency the radio is from
2. On Law side- it is critical that radio numbers are entered when the officer logs in, so if a the emergency button is pushed-CCOM can know who is calling that in
3. Currently the radio ID number shows on the CAD side, unless it has not been entered

iii. VHF Patch for State Police

1. Mark Spross reviewed the issue of removing the VHF patch for State Police and having them use the ISSI connection to the 800 system.
2. Ron Polluconi advised that the ISSI connection has been completed, tested and works. The State Radio Project has not provided talkgroups to place on the system.
3. Mark Spross advised that he would send a communication to State Police that CCOM would be removing the VHF patch in June and they need to utilized the ISSI connection.

- c. Citizen Accountability – John Hartsock – Next Meeting June 20, 2018 to be held in Sandy.

9. Old Business:

a. System Management: Ron Polluconi

- i. Information of on-going issues with aging site controllers that have been occurring more frequently. Ron advised that we have been able to acquire spares from City of Portland now that they have shut down there old system and fully converted to their P25 system.

b. System Upgrade/Replacement

i. Project Status / Procurement – Bjorn Morfin - John Hartsock

1. Damascus HOA has advises of some road damage which C800 has committed to repairing. Meeting with HOA tonight to review their issues and questions. There is a hold on the construction on this site until the HOA issues are resolved.
2. Sandy – the tower was delivered yesterday and will be going up.
3. Canby - Anticipated to finish construction by end of June, install radio equipment in the fall, and turn on next year
4. Barton – drawings are circulating for review and then submittal for land use.
5. Cooks Butte – drawings are circulating for review and then submittal for land use
6. Kerr Parkway- drawings are ready for review by City of Lake Oswego public works. We are awaiting the lease for the site from the City of Lake Oswego. Once the lease is approved the drawings can be submitted for land use.

7. Wilsonville – No updates, still working on completing the access easement.
8. USFS sites -Public comment period on the proposed use ends on April 16th
9. BLM sites - Leases received and are being circulated for signature. Geotech for Crutcher is scheduled for tomorrow and a access easement with an adjacent neighbor is being discussed at a meeting tomorrow. Highland Butte – Geotech is planned for later in April.
10. Existing site upgrades are continuing to obtain permits and work has commenced.
11. The first four communication shelter buildings will ship the 1st of June
12. Finalizing documents for tower upgrade work

ii. Fire Station Alerting – Ron Polluconi

1. Meeting with the Clackamas County Fire Defense Board April 12 to present the different systems being considered.
2. Offered various solutions to the Washington Fire Defense Board including: 1. Supported wholly by the WCCCA/C800 technical group - US Digital solution. Some agencies want to follow this solution. However, some agencies want to stay with existing systems and will work on their own for technical support.
3. Ron outlined the features of US Digital with one of the key features being digital voice at dispatch. It is claimed that the digital voice feature can improve response by 30 seconds.

iii. Paging– Ron Polluconi

1. Two paths are being considered until there is a long-term solution
 - a. Unication G4 or G5 solution:
 - i. Project can cover initial costs, but longer term will need to be funded by individual districts
 - ii. Handout shown, information can be found on the website: www.unicationsusa.com
 - b. Enhance existing solutions:
 - i. The 900MHz simulcast system can be expanded to the new radio sites. Motorola now longer produces these radios. A company in Canada is now producing these radios but not to as high of a standard.

iv. Antenna size portable's / location on vehicles – Ron Polluconi

1. Proposed to move this discussion to the May Board meeting.
 - a. Ron provided a brief explanation by on the different antenna options for mobile radios being purchased that are dual band.
 - b. Rural areas will still need the larger antenna, but urban/suburban areas can be accommodated with smaller antennas

10. New Business: (* Action Item)

a. Approval of Cooks Butte Lease

i. Lease with the City of Lake Oswego

1. \$1/year / 30 year lease

- ii. A motion was made by Vince Stafford and seconded by Jim Davis to enter into the lease with City of Lake Oswego for the Cooks Butte site. A unanimous vote was cast in favor.

b. Next Board Meeting May 9, 2018 10:30A @ CCOM – EOC

11. Open Agenda – None

12. Adjournment at 1115

Clackamas 800 Radio Group

Profit & Loss Budget vs. Actual

July 2017 through March 2018

| | Jul '17 - Mar 18 | Budget | \$ Over Budget | % of Budget |
|--|----------------------|----------------------|-----------------------|--------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 401-00 · Beginning Fund Balance | 0.00 | 334,113.00 | -334,113.00 | 0.0% |
| 405-00 · Members Contracts | 287,606.18 | 61,770.00 | 225,836.18 | 465.6% |
| 410-00 · Partners Fees | 946,343.00 | 965,483.00 | -19,140.00 | 98.0% |
| 415-00 · Mobile Data Devices | 0.00 | 0.00 | 0.00 | 0.0% |
| 420-00 · Partners Debt Service Zone Cont | 93,689.00 | 93,689.00 | 0.00 | 100.0% |
| 421-00 · Partner Debt Service Microwave | 0.00 | 0.00 | 0.00 | 0.0% |
| 430-00 · Subscriber Radio Payments | 1,306,482.24 | | | |
| 431-00 · Interest Income | 105.77 | 100.00 | 5.77 | 105.8% |
| 435-00 · Lease Revenue | 12,715.00 | 45,000.00 | -32,285.00 | 28.3% |
| 440-00 · Miscellaneous Income | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| 450-00 · Intergovernmental-Clackamas Co | 13,475,811.29 | 39,200,000.00 | -25,724,188.71 | 34.4% |
| 455-00 · Bond Interest Income | 0.00 | 550,000.00 | -550,000.00 | 0.0% |
| Total Income | 16,122,752.48 | 41,251,155.00 | -25,128,402.52 | 39.1% |
| Gross Profit | 16,122,752.48 | 41,251,155.00 | -25,128,402.52 | 39.1% |
| Expense | | | | |
| 605-00 · Site Rental | 136,109.76 | 211,702.00 | -75,592.24 | 64.3% |
| 610-00 · Fuel/Generators | 0.00 | 1,500.00 | -1,500.00 | 0.0% |
| 615-00 · HVAC Maintenance | 6,442.17 | 9,000.00 | -2,557.83 | 71.6% |
| 620-00 · Landscape Maintenance | 4,710.00 | 6,000.00 | -1,290.00 | 78.5% |
| 621-00 · Office Supplies | 139.99 | 3,000.00 | -2,860.01 | 4.7% |
| 622-00 · Bad Debt Expense | 0.00 | 0.00 | 0.00 | 0.0% |
| 625-00 · Generator Maintenance | 10,940.54 | 9,000.00 | 1,940.54 | 121.6% |
| 630-00 · UPS Maintenance | 1,530.00 | 5,000.00 | -3,470.00 | 30.6% |
| 635-00 · Battery Maintenance | 0.00 | 5,000.00 | -5,000.00 | 0.0% |
| 645-00 · Insurance | 24,238.40 | 29,000.00 | -4,761.60 | 83.6% |
| 650-00 · Utilities | 40,046.87 | 75,000.00 | -34,953.13 | 53.4% |
| 655-00 · Consultant Services | 26,368.08 | 30,000.00 | -3,631.92 | 87.9% |
| 657-00 · Regional Radio Expense | 0.00 | 1,500.00 | -1,500.00 | 0.0% |
| 660-00 · WCCCA System Fees | 695,404.00 | 679,394.00 | 16,010.00 | 102.4% |
| 665-00 · Radio Maintenance Fees | 59,191.30 | 40,000.00 | 19,191.30 | 148.0% |
| 667-00 · Radio Replacement Project | 0.00 | 0.00 | 0.00 | 0.0% |
| 670-00 · Legal Services | 8,985.82 | 6,000.00 | 2,985.82 | 149.8% |
| 675-00 · Financial Services | 5,299.31 | 8,000.00 | -2,700.69 | 66.2% |
| 680-00 · Audit Fees | 5,850.00 | 8,000.00 | -2,150.00 | 73.1% |
| 683-00 · Capital Reserve | 0.00 | 100,000.00 | -100,000.00 | 0.0% |
| 685-00 · Miscellaneous Expenses | 2,654.61 | 3,500.00 | -845.39 | 75.8% |
| 686-00 · Meeting Expenses | 285.26 | 2,500.00 | -2,214.74 | 11.4% |
| 703-00 · Capital Outlay | | | | |
| 703-01 · Buildings & Land Improvement | | | | |
| 703-011 · Land Improvement | 1,207,442.27 | | | |
| 703-012 · Building | 214,690.03 | | | |
| 703-013 · Tower | 246,296.70 | | | |
| 703-014 · Generator | 206,578.00 | | | |
| Total 703-01 · Buildings & Land Improvement | 1,875,007.00 | | | |
| 703-02 · Radio Backbone | | | | |
| 703-021 · Simulcast / Master Site | 3,296,551.67 | | | |
| 703-022 · Subscriber Radios | 3,948,005.92 | | | |
| Total 703-02 · Radio Backbone | 7,244,557.59 | | | |
| 703-03 · Equipment | | | | |
| 703-033 · . | 40,080.00 | | | |
| 703-034 · Microwave | 47.86 | | | |
| Total 703-03 · Equipment | 40,127.86 | | | |
| 703-06 · Warranty/Upgrade | | | | |
| 703-026 · Prepaid LT Warranty/Upgrade | 5,812,058.44 | | | |
| Total 703-06 · Warranty/Upgrade | 5,812,058.44 | | | |
| 703-00 · Capital Outlay - Other | 2,496.60 | 39,200,000.00 | -39,197,503.40 | 0.0% |
| Total 703-00 · Capital Outlay | 14,974,247.49 | 39,200,000.00 | -24,225,752.51 | 38.2% |

These financial statements omit the statement of cash flows and substantially all disclosures required by accounting principles generally accepted in the United States of America. These financial statements have not been subjected to an audit, review, or compilation engagement, and therefore no assurance is provided on them.

2:03 PM

04/09/18

Accrual Basis

Clackamas 800 Radio Group
Profit & Loss Budget vs. Actual
 July 2017 through March 2018

| | Jul '17 - Mar 18 | Budget | \$ Over Budget | % of Budget |
|--------------------------------|----------------------|----------------------|-----------------------|--------------|
| 795-00 · Debt Service | 93,688.22 | 94,000.00 | -311.78 | 99.7% |
| 800-00 · Operating Contingency | 0.00 | 50,000.00 | -50,000.00 | 0.0% |
| Total Expense | 16,096,131.82 | 40,577,096.00 | -24,480,964.18 | 39.7% |
| Net Ordinary Income | 26,620.66 | 674,059.00 | -647,438.34 | 3.9% |
| Net Income | 26,620.66 | 674,059.00 | -647,438.34 | 3.9% |

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2:03 PM

04/09/18

Accrual Basis

Clackamas 800 Radio Group Profit & Loss Detail

March 2018

| Type | Date | Num | Name | Memo | Class | Amount | Balance |
|--|------------|-----------|---------------------------------------|-------------------------------------|-------|---------------|---------------|
| Ordinary Income/Expense | | | | | | | |
| Income | | | | | | | |
| 405-00 · Members Contracts | | | | | | | |
| General Journal | 03/08/2018 | 52 | City of Gresham | To reclassify subscriber radio ... | | -1,277,187.48 | -1,277,187.48 |
| Invoice | 03/26/2018 | 17-147 | City of Milwaukie | Total List Price per Motorola ... | | 316,071.50 | -961,115.98 |
| Invoice | 03/26/2018 | 17-147 | City of Milwaukie | Discount 48% | | -151,714.32 | -1,112,830.30 |
| Invoice | 03/26/2018 | 17-147 | City of Milwaukie | C800 Bond Stipend | | -131,076.00 | -1,243,906.30 |
| Invoice | 03/26/2018 | 17-148 | City of Milwaukie | Total list price per Motorola br... | | 557,490.00 | -686,416.30 |
| Invoice | 03/26/2018 | 17-148 | City of Milwaukie | 48% discount | | -267,595.20 | -954,011.50 |
| Invoice | 03/26/2018 | 17-148 | City of Milwaukie | C800 Bond Stipend | | -191,152.00 | -1,145,163.50 |
| Invoice | 03/30/2018 | 17-149 | Clackamas County - Transportation ... | Motorola radios total list price | | 272,375.00 | -872,788.50 |
| Invoice | 03/30/2018 | 17-149 | Clackamas County - Transportation ... | 48% Discount | | -130,740.00 | -1,003,528.50 |
| Invoice | 03/30/2018 | 17-149 | Clackamas County - Transportation ... | C800 Stipend | | -51,884.00 | -1,055,412.50 |
| Total 405-00 · Members Contracts | | | | | | -1,055,412.50 | -1,055,412.50 |
| 430-00 · Subscriber Radio Payments | | | | | | | |
| Invoice | 03/08/2018 | 17-146 | Molalla Police | Total List Price | | 221,590.00 | 221,590.00 |
| Invoice | 03/08/2018 | 17-146 | Molalla Police | Less 48% Discount | | -106,363.20 | 115,226.80 |
| Invoice | 03/08/2018 | 17-146 | Molalla Police | Less C800 Stipend | | -90,115.00 | 25,111.80 |
| General Journal | 03/08/2018 | 52 | City of Gresham | To reclassify subscriber radio ... | | 1,277,187.48 | 1,302,299.28 |
| Total 430-00 · Subscriber Radio Payments | | | | | | 1,302,299.28 | 1,302,299.28 |
| 431-00 · Interest Income | | | | | | | |
| Deposit | 03/31/2018 | | Clackamas County Bank | Interest | | 9.43 | 9.43 |
| Total 431-00 · Interest Income | | | | | | 9.43 | 9.43 |
| 435-00 · Lease Revenue | | | | | | | |
| Deposit | 03/27/2018 | | FBI | Deposit | | 130.00 | 130.00 |
| Deposit | 03/27/2018 | | FBI | Deposit | | 130.00 | 260.00 |
| Total 435-00 · Lease Revenue | | | | | | 260.00 | 260.00 |
| 450-00 · Intergovernmental-Clackamas Co | | | | | | | |
| General Journal | 03/09/2018 | 53 | Clackamas County Sheriff | To reclassify A/R payment po... | | -330,352.00 | -330,352.00 |
| Total 450-00 · Intergovernmental-Clackamas Co | | | | | | -330,352.00 | -330,352.00 |
| Total Income | | | | | | -83,195.79 | -83,195.79 |
| Gross Profit | | | | | | -83,195.79 | -83,195.79 |
| Expense | | | | | | | |
| 630-00 · UPS Maintenance | | | | | | | |
| Bill | 03/23/2018 | FS18-1... | DC Group, Inc. | | | 1,530.00 | 1,530.00 |
| Total 630-00 · UPS Maintenance | | | | | | 1,530.00 | 1,530.00 |
| 645-00 · Insurance | | | | | | | |
| Deposit | 03/01/2018 | 050983 | Special Districts Insurance Services | Longevity Credit | | -1,694.50 | -1,694.50 |
| Total 645-00 · Insurance | | | | | | -1,694.50 | -1,694.50 |
| 650-00 · Utilities | | | | | | | |
| Check | 03/02/2018 | | PGE | | | 232.90 | 232.90 |
| Check | 03/02/2018 | | PGE | | | 405.57 | 638.47 |
| Check | 03/07/2018 | | PGE | | | 444.63 | 1,083.10 |
| Check | 03/09/2018 | | PGE | | | 442.41 | 1,525.51 |
| Check | 03/14/2018 | | PGE | | | 147.15 | 1,672.66 |
| Check | 03/16/2018 | | PGE | | | 387.80 | 2,060.46 |
| Check | 03/19/2018 | | PGE | | | 310.19 | 2,370.65 |
| Check | 03/19/2018 | | PGE | | | 427.39 | 2,798.04 |
| Check | 03/19/2018 | | PGE | | | 535.87 | 3,333.91 |
| Check | 03/23/2018 | | PGE | | | 509.25 | 3,843.16 |
| Total 650-00 · Utilities | | | | | | 3,843.16 | 3,843.16 |
| 655-00 · Consultant Services | | | | | | | |
| Bill | 03/07/2018 | 43132 | Consistent Image Web Design | | | 100.00 | 100.00 |
| Bill | 03/31/2018 | | Hartsock Project Mgmt. | | | 2,996.92 | 3,096.92 |
| Total 655-00 · Consultant Services | | | | | | 3,096.92 | 3,096.92 |
| 660-00 · WCCCA System Fees | | | | | | | |
| Bill | 03/01/2018 | 435 | WCCCA | Qtr Fee | | 173,851.00 | 173,851.00 |
| Total 660-00 · WCCCA System Fees | | | | | | 173,851.00 | 173,851.00 |
| 665-00 · Radio Maintenance Fees | | | | | | | |
| Bill | 03/01/2018 | 29613... | Hutton Communications, Inc. | | | 3,318.58 | 3,318.58 |
| Total 665-00 · Radio Maintenance Fees | | | | | | 3,318.58 | 3,318.58 |
| 670-00 · Legal Services | | | | | | | |
| Bill | 03/02/2018 | 12132 | Eakins, Eileen | | | 924.00 | 924.00 |
| Bill | 03/08/2018 | 17668 | Luby Daraee Law Group PC | | | 660.00 | 1,584.00 |
| Bill | 03/31/2018 | 12148 | Eakins, Eileen | | | 3,566.05 | 5,150.05 |
| Total 670-00 · Legal Services | | | | | | 5,150.05 | 5,150.05 |
| 675-00 · Financial Services | | | | | | | |
| Bill | 03/02/2018 | 155783 | Talbot, Korvola & Warwick, LLP | | | 960.00 | 960.00 |
| Check | 03/31/2018 | | Clackamas County Bank | Service Charge | | 20.00 | 980.00 |
| Total 675-00 · Financial Services | | | | | | 980.00 | 980.00 |

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Clackamas 800 Radio Group Profit & Loss Detail

March 2018

| Type | Date | Num | Name | Memo | Class | Amount | Balance |
|--|------------|----------|-----------------------------|--------------------|---------------------|------------|------------|
| 680-00 · Audit Fees | | | | | | | |
| Bill | 03/31/2018 | | State of Oregon | EIN 35-2195687 | | 250.00 | 250.00 |
| Total 680-00 · Audit Fees | | | | | | 250.00 | 250.00 |
| 686-00 · Meeting Expenses | | | | | | | |
| Bill | 03/30/2018 | | Pamplin Media Group | | | 79.02 | 79.02 |
| Total 686-00 · Meeting Expenses | | | | | | 79.02 | 79.02 |
| 703-00 · Capital Outlay | | | | | | | |
| 703-01 · Buildings & Land Improvement | | | | | | | |
| 703-011 · Land Improvement | | | | | | | |
| Bill | 03/05/2018 | 1523-1A | Power Systems Plus Inc. | | 40 All | 720.00 | 720.00 |
| Bill | 03/06/2018 | 7574 | Securasite LLC | | 08 Polivka | 465.91 | 1,185.91 |
| Bill | 03/08/2018 | 188899 | KPFF Inc. | | 12 Crutcher Ben... | 250.00 | 1,435.91 |
| Bill | 03/08/2018 | | City of Oregon City | Tower mod fee | 06 Mtn View | 288.71 | 1,724.62 |
| Bill | 03/09/2018 | 60682 | Rohn Products LLC | | 06 Mtn View | 250.00 | 1,974.62 |
| Bill | 03/09/2018 | 60682 | Rohn Products LLC | | 10 View Acres | 250.00 | 2,224.62 |
| Bill | 03/16/2018 | 9003787 | Don Cushing Associates, Inc | | 16 Canby | 53.00 | 2,277.62 |
| Bill | 03/16/2018 | 9003788 | Don Cushing Associates, Inc | | 12 Crutcher Ben... | 53.00 | 2,330.62 |
| Bill | 03/16/2018 | 9003789 | Don Cushing Associates, Inc | | 18 Highland Butte | 53.00 | 2,383.62 |
| Bill | 03/16/2018 | 9003786 | Don Cushing Associates, Inc | | 04 Wilsonville T... | 4,078.00 | 6,461.62 |
| Bill | 03/20/2018 | 7623 | Securasite LLC | | 01 Carver | 134.15 | 6,595.77 |
| Bill | 03/20/2018 | 7624 | Securasite LLC | | 01 Carver | 943.75 | 7,539.52 |
| Deposit | 03/23/2018 | 1344310 | Washington County | Refund overpayment | 04 Wilsonville T... | -3,672.06 | 3,867.46 |
| Bill | 03/23/2018 | 7637 | Securasite LLC | | 16 Canby | 22.36 | 3,889.82 |
| Bill | 03/23/2018 | 7629 | Securasite LLC | | 02 Skyland | 55.05 | 3,944.87 |
| Bill | 03/23/2018 | 7630 | Securasite LLC | | 02 Skyland | 481.25 | 4,426.12 |
| Bill | 03/23/2018 | 7627 | Securasite LLC | | 12 Crutcher Ben... | 32.49 | 4,458.61 |
| Bill | 03/23/2018 | 7625 | Securasite LLC | | 12 Crutcher Ben... | 631.25 | 5,089.86 |
| Bill | 03/23/2018 | 7632 | Securasite LLC | | 03 Damascus | 33.05 | 5,122.91 |
| Bill | 03/23/2018 | 7631 | Securasite LLC | | 03 Damascus | 287.50 | 5,410.41 |
| Bill | 03/23/2018 | 7628 | Securasite LLC | | 25 Lake Osweg... | 112.50 | 5,522.91 |
| Bill | 03/23/2018 | 7635 | Securasite LLC | | 09 Sandy | 127.92 | 5,650.83 |
| Bill | 03/23/2018 | 7636 | Securasite LLC | | 09 Sandy | 587.50 | 6,238.33 |
| Bill | 03/23/2018 | 7626 | Securasite LLC | | 13 Tom Dick an... | 56.25 | 6,294.58 |
| Bill | 03/23/2018 | 7633 | Securasite LLC | | 04 Wilsonville T... | 113.18 | 6,407.76 |
| Bill | 03/23/2018 | 7634 | Securasite LLC | | 04 Wilsonville T... | 2,100.00 | 8,507.76 |
| Bill | 03/24/2018 | 7638 | Securasite LLC | | 16 Canby | 281.25 | 8,789.01 |
| Bill | 03/24/2018 | 7639 | Securasite LLC | | 07 Pete's | 65.95 | 8,854.96 |
| Bill | 03/24/2018 | 7640 | Securasite LLC | | 07 Pete's | 293.75 | 9,148.71 |
| Bill | 03/24/2018 | 7641 | Securasite LLC | | 08 Polivka | 13.63 | 9,162.34 |
| Bill | 03/24/2018 | 7642 | Securasite LLC | | 08 Polivka | 568.75 | 9,731.09 |
| Bill | 03/24/2018 | 7646 | Securasite LLC | | 30 Admin | 3,518.75 | 13,249.84 |
| Bill | 03/24/2018 | 7645 | Securasite LLC | | 30 Admin | 277.55 | 13,527.39 |
| Bill | 03/24/2018 | 7643 | Securasite LLC | | 19 Redland Road | 14.72 | 13,542.11 |
| Bill | 03/24/2018 | 7644 | Securasite LLC | | 19 Redland Road | 406.25 | 13,948.36 |
| Bill | 03/30/2018 | | City of Oregon City | Ground mod fee | 06 Mtn View | 1,176.10 | 15,124.46 |
| Bill | 03/31/2018 | 30342 | ACS Testing, Inc. | | 03 Damascus | 1,069.53 | 16,193.99 |
| Bill | 03/31/2018 | 16473 | Black Mountain Consulting | | 25 Lake Osweg... | 8,650.00 | 24,843.99 |
| Bill | 03/31/2018 | | First American Title | | 12 Crutcher Ben... | 500.00 | 25,343.99 |
| Bill | 03/31/2018 | 30245 | ACS Testing, Inc. | | 09 Sandy | 2,480.67 | 27,824.66 |
| Bill | 03/31/2018 | 30427 | ACS Testing, Inc. | | 16 Canby | 640.29 | 28,464.95 |
| Bill | 03/31/2018 | 18006-1 | McKay Consulting | | 01 Carver | 3,550.00 | 32,014.95 |
| Bill | 03/31/2018 | 18116 | Summit Solutions Group | | 16 Canby | 103,975.55 | 135,990.50 |
| Bill | 03/31/2018 | 18116 | Summit Solutions Group | | 03 Damascus | 103,409.15 | 239,399.65 |
| Bill | 03/31/2018 | 18116 | Summit Solutions Group | | 09 Sandy | 167,919.72 | 407,319.37 |
| Total 703-011 · Land Improvement | | | | | | 407,319.37 | 407,319.37 |
| 703-012 · Building | | | | | | | |
| Bill | 03/01/2018 | 17009... | Todd Hess Building Company | | 05 Mount Scott | 296.25 | 296.25 |
| Bill | 03/01/2018 | 17009... | Todd Hess Building Company | | 06 Mtn View | 296.25 | 592.50 |
| Bill | 03/01/2018 | 17009... | Todd Hess Building Company | | 07 Pete's | 296.25 | 888.75 |
| Bill | 03/01/2018 | 17009... | Todd Hess Building Company | | 08 Polivka | 296.25 | 1,185.00 |
| Bill | 03/01/2018 | 17009... | Todd Hess Building Company | | 09 Sandy | 296.25 | 1,481.25 |
| Bill | 03/01/2018 | 17009... | Todd Hess Building Company | | 10 View Acres | 296.25 | 1,777.50 |
| Bill | 03/01/2018 | 17009... | Todd Hess Building Company | | 05 Mount Scott | 415.50 | 2,193.00 |
| Bill | 03/01/2018 | 17009... | Todd Hess Building Company | | 06 Mtn View | 415.50 | 2,608.50 |
| Bill | 03/01/2018 | 17009... | Todd Hess Building Company | | 07 Pete's | 415.50 | 3,024.00 |
| Bill | 03/01/2018 | 17009... | Todd Hess Building Company | | 08 Polivka | 415.50 | 3,439.50 |
| Bill | 03/01/2018 | 17009... | Todd Hess Building Company | | 09 Sandy | 415.50 | 3,855.00 |
| Bill | 03/01/2018 | 17009... | Todd Hess Building Company | | 10 View Acres | 415.50 | 4,270.50 |
| Bill | 03/15/2018 | 16444 | Black Mountain Consulting | | 12 Crutcher Ben... | 2,200.00 | 6,470.50 |
| Bill | 03/31/2018 | 1800102 | Todd Hess Building Company | | 05 Mount Scott | 3,418.89 | 9,889.39 |
| Bill | 03/31/2018 | 1800102 | Todd Hess Building Company | | 06 Mtn View | 3,418.89 | 13,308.28 |
| Bill | 03/31/2018 | 1800102 | Todd Hess Building Company | | 07 Pete's | 3,418.89 | 16,727.17 |
| Bill | 03/31/2018 | 1800102 | Todd Hess Building Company | | 08 Polivka | 3,418.88 | 20,146.05 |
| Bill | 03/31/2018 | 1800102 | Todd Hess Building Company | | 09 Sandy | 3,418.88 | 23,564.93 |
| Bill | 03/31/2018 | 1800102 | Todd Hess Building Company | | 10 View Acres | 3,418.89 | 26,983.82 |
| Total 703-012 · Building | | | | | | 26,983.82 | 26,983.82 |

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04/09/18

Accrual Basis

Clackamas 800 Radio Group Profit & Loss Detail

March 2018

| Type | Date | Num | Name | Memo | Class | Amount | Balance |
|---|------------|-----------|---------------------------|------|-------------------|--------------------|--------------------|
| 703-013 · Tower | | | | | | | |
| Bill | 03/03/2018 | 16430-... | Black Mountain Consulting | | 20 Angel Falls | 11,619.30 | 11,619.30 |
| Bill | 03/03/2018 | 16430-... | Black Mountain Consulting | | 21 Oak Grove B... | 1,515.80 | 13,135.10 |
| Bill | 03/03/2018 | 16430-... | Black Mountain Consulting | | 22 Whale Head | 818.36 | 13,953.46 |
| Bill | 03/03/2018 | 16421-... | Black Mountain Consulting | | 20 Angel Falls | 5,655.31 | 19,608.77 |
| Bill | 03/03/2018 | 16421-... | Black Mountain Consulting | | 21 Oak Grove B... | 1,947.94 | 21,556.71 |
| Bill | 03/03/2018 | 16421-... | Black Mountain Consulting | | 22 Whale Head | 818.36 | 22,375.07 |
| Bill | 03/03/2018 | 16424-... | Black Mountain Consulting | | 20 Angel Falls | 1,695.00 | 24,070.07 |
| Bill | 03/03/2018 | 16424-... | Black Mountain Consulting | | 21 Oak Grove B... | 1,606.20 | 25,676.27 |
| Bill | 03/03/2018 | 16424-... | Black Mountain Consulting | | 22 Whale Head | 1,785.50 | 27,461.77 |
| Bill | 03/03/2018 | 16424-... | Black Mountain Consulting | | 21 Oak Grove B... | 1,695.00 | 29,156.77 |
| Bill | 03/03/2018 | 16424-... | Black Mountain Consulting | | 22 Whale Head | 1,695.00 | 30,851.77 |
| Bill | 03/03/2018 | 16424-... | Black Mountain Consulting | | 13 Tom Dick an... | 1,695.00 | 32,546.77 |
| Bill | 03/03/2018 | 16453-... | Black Mountain Consulting | | 20 Angel Falls | 4,070.88 | 36,617.65 |
| Bill | 03/03/2018 | 16453-... | Black Mountain Consulting | | 21 Oak Grove B... | 4,070.88 | 40,688.53 |
| Bill | 03/03/2018 | 16453-... | Black Mountain Consulting | | 22 Whale Head | 4,070.87 | 44,759.40 |
| Bill | 03/12/2018 | 16442 | Black Mountain Consulting | | 03 Damascus | 1,489.00 | 46,248.40 |
| Total 703-013 · Tower | | | | | | 46,248.40 | 46,248.40 |
| Total 703-01 · Buildings & Land Improvement | | | | | | 480,551.59 | 480,551.59 |
| 703-00 · Capital Outlay - Other | | | | | | | |
| Bill | 03/29/2018 | 600912 | Day Wireless Systems Inc. | | 40 All | 2,496.60 | 2,496.60 |
| Total 703-00 · Capital Outlay - Other | | | | | | 2,496.60 | 2,496.60 |
| Total 703-00 · Capital Outlay | | | | | | 483,048.19 | 483,048.19 |
| Total Expense | | | | | | 673,452.42 | 673,452.42 |
| Net Ordinary Income | | | | | | -756,648.21 | -756,648.21 |
| Net Income | | | | | | -756,648.21 | -756,648.21 |

These financial statements omit the statement of cash flows and substantially all disclosures required by accounting principles generally accepted in the United States of America. These financial statements have not been subjected to an audit, review, or compilation engagement, and therefore no assurance is provided on them.

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Clackamas 800 Radio Group

Trial Balance

04/09/18

As of March 31, 2018

Accrual Basis

| | Mar 31, 18 | |
|--|----------------------|----------------------|
| | Debit | Credit |
| 115-00 · Cash/Checking Account | 500,298.08 | |
| 11000 · Accounts Receivable | 382,151.98 | |
| 120-00 · Member Fees Receivable | 0.00 | |
| 12000 · Undeposited Funds | 0.00 | |
| 150-00 · Prepaid Expenses | 0.00 | |
| 160-00 · Buildings and Towers | 10,956,645.15 | |
| 165-00 · Radio Backbone | 2,520,898.80 | |
| 166-00 · Equipment | 704,983.00 | |
| 167-00 · Work In Progress | 0.00 | |
| 169-00 · CIP | 1,735,311.52 | |
| 175-00 · Accumulated Depreciation | | 9,659,400.62 |
| 201-00 · Accounts Payable | | 674,031.82 |
| 201-02 · Other Accounts Payable | 0.00 | |
| 202-00 · Partner Prepayment | | 2,578.00 |
| 250-00 · N/P - CCB (Microwave) | 0.00 | |
| 210-00 · Reimb due Clackamas County | 0.00 | |
| 300-01 · GLTDAG | 0.00 | |
| 300-00 · Fund Balance | 0.00 | |
| 310-00 · Investment in Fixed Assets | | 6,258,437.85 |
| 320-00 · Retained Earnings, Prior | | 179,219.58 |
| 405-00 · Members Contracts | | 287,606.18 |
| 410-00 · Partners Fees | | 946,343.00 |
| 420-00 · Partners Debt Service Zone Cont | | 93,689.00 |
| 430-00 · Subscriber Radio Payments | | 1,306,482.24 |
| 431-00 · Interest Income | | 105.77 |
| 435-00 · Lease Revenue | | 12,715.00 |
| 450-00 · Intergovernmental-Clackamas Co | | 13,475,811.29 |
| 605-00 · Site Rental | 136,109.76 | |
| 615-00 · HVAC Maintenance | 6,442.17 | |
| 620-00 · Landscape Maintenance | 4,710.00 | |
| 621-00 · Office Supplies | 139.99 | |
| 625-00 · Generator Maintenance | 10,940.54 | |
| 630-00 · UPS Maintenance | 1,530.00 | |
| 645-00 · Insurance | 24,238.40 | |
| 650-00 · Utilities | 40,046.87 | |
| 655-00 · Consultant Services | 26,368.08 | |
| 660-00 · WCCCA System Fees | 695,404.00 | |
| 665-00 · Radio Maintenance Fees | 59,191.30 | |
| 667-00 · Radio Replacement Project | 0.00 | |
| 670-00 · Legal Services | 8,985.82 | |
| 675-00 · Financial Services | 5,299.31 | |
| 680-00 · Audit Fees | 5,850.00 | |
| 685-00 · Miscellaneous Expenses | 2,654.61 | |
| 686-00 · Meeting Expenses | 285.26 | |
| 703-00 · Capital Outlay | 2,496.60 | |
| 703-00 · Capital Outlay:703-01 · Buildings & Land Improvement:703-011 · Land Improvement | 1,207,442.27 | |
| 703-00 · Capital Outlay:703-01 · Buildings & Land Improvement:703-012 · Building | 214,690.03 | |
| 703-00 · Capital Outlay:703-01 · Buildings & Land Improvement:703-013 · Tower | 246,296.70 | |
| 703-00 · Capital Outlay:703-01 · Buildings & Land Improvement:703-014 · Generator | 206,578.00 | |
| 703-00 · Capital Outlay:703-02 · Radio Backbone:703-021 · Simulcast / Master Site | 3,296,551.67 | |
| 703-00 · Capital Outlay:703-02 · Radio Backbone:703-022 · Subscriber Radios | 3,948,005.92 | |
| 703-00 · Capital Outlay:703-03 · Equipment:703-033 · . | 40,080.00 | |
| 703-00 · Capital Outlay:703-03 · Equipment:703-034 · Microwave | 47.86 | |
| 703-00 · Capital Outlay:703-06 · Warranty/Upgrade:703-026 · Prepaid LT Warranty/Upgrade | 5,812,058.44 | |
| 795-00 · Debt Service | 93,688.22 | |
| TOTAL | 32,896,420.35 | 32,896,420.35 |

These financial statements omit the statement of cash flows and substantially all disclosures required by accounting principles generally accepted in the United States of America. These financial statements have not been subjected to an audit, review, or compilation engagement, and therefore no assurance is provided on them.

Clackamas 800 Radio Group
Balance Sheet
As of March 31, 2018

| | Mar 31, 18 |
|---------------------------------------|---------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 115-00 · Cash/Checking Account | 500,298.08 |
| Total Checking/Savings | 500,298.08 |
| Accounts Receivable | |
| 11000 · Accounts Receivable | 382,151.98 |
| Total Accounts Receivable | 382,151.98 |
| Total Current Assets | 882,450.06 |
| Fixed Assets | |
| 160-00 · Buildings and Towers | 10,956,645.15 |
| 165-00 · Radio Backbone | 2,520,898.80 |
| 166-00 · Equipment | 704,983.00 |
| 169-00 · CIP | 1,735,311.52 |
| 175-00 · Accumulated Depreciation | -9,659,400.62 |
| Total Fixed Assets | 6,258,437.85 |
| TOTAL ASSETS | 7,140,887.91 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 201-00 · Accounts Payable | 674,031.82 |
| Total Accounts Payable | 674,031.82 |
| Other Current Liabilities | |
| 202-00 · Partner Prepayment | 2,578.00 |
| Total Other Current Liabilities | 2,578.00 |
| Total Current Liabilities | 676,609.82 |
| Total Liabilities | 676,609.82 |
| Equity | |
| 310-00 · Investment in Fixed Assets | 6,258,437.85 |
| 320-00 · Retained Earnings, Prior | 179,219.58 |
| Net Income | 26,620.66 |
| Total Equity | 6,464,278.09 |
| TOTAL LIABILITIES & EQUITY | 7,140,887.91 |

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04/09/18

Clackamas 800 Radio Group
A/R Aging Detail
As of March 31, 2018

| | Type | Date | Num | Name | Due Date | Aging | Open Balance |
|----------------|---------|------------|--------|---|------------|-------|-------------------|
| Current | | | | | | | |
| Total Current | | | | | | | |
| 1 - 30 | | | | | | | |
| | Invoice | 03/26/2018 | 17-147 | City of Milwaukie | 03/26/2018 | 5 | 33,281.18 |
| | Invoice | 03/26/2018 | 17-148 | City of Milwaukie | 03/26/2018 | 5 | 98,742.80 |
| | Invoice | 03/30/2018 | 17-149 | Clackamas County - Transportation & Devel | 03/30/2018 | 1 | 89,751.00 |
| Total 1 - 30 | | | | | | | 221,774.98 |
| 31 - 60 | | | | | | | |
| Total 31 - 60 | | | | | | | |
| 61 - 90 | | | | | | | |
| Total 61 - 90 | | | | | | | |
| > 90 | | | | | | | |
| | Invoice | 12/27/2016 | 16-211 | West Linn | 12/27/2016 | 459 | 32,625.00 |
| | Invoice | 07/24/2017 | 17-103 | Canby FD | 07/24/2017 | 250 | 32,604.00 |
| | Invoice | 07/24/2017 | 17-111 | Hoodland Fire District | 07/24/2017 | 250 | 18,076.00 |
| | Invoice | 07/24/2017 | 17-122 | West Linn | 07/24/2017 | 250 | 38,357.00 |
| | Invoice | 07/24/2017 | 17-123 | West Linn | 07/24/2017 | 250 | 18,705.00 |
| | Invoice | 07/24/2017 | 17-129 | Clackamas County - Transportation Eng | 07/24/2017 | 250 | 8,265.00 |
| | Invoice | 07/24/2017 | 17-132 | Clackamas County - Juvenile Dept | 07/24/2017 | 250 | 1,740.00 |
| | Invoice | 07/24/2017 | 17-133 | Happy Valley | 07/24/2017 | 250 | 4,785.00 |
| | Invoice | 07/24/2017 | 17-136 | Sunrise Water | 07/24/2017 | 250 | 5,220.00 |
| Total > 90 | | | | | | | 160,377.00 |
| TOTAL | | | | | | | 382,151.98 |

These financial statements omit the statement of cash flows and substantially all disclosures required by accounting principles generally accepted in the United States of America. These financial statements have not been subjected to an audit, review, or compilation engagement, and therefore no assurance is provided on them.



**11300 SE Fuller Rd
Milwaukie, Oregon 97222
(503) 780-4806
C800.ORG**

Board of Directors Action Request

To: C800 Board of Directors
From: John Hartsock, Manager
Date: April 11, 2018
Re: Approval of Budget for FY 2018 / 2019

REQUEST: It is hereby requested that the C800 Board of Directors approve Resolution 01-18 adopting the budget for the Clackamas 800 Radio Group in the amount of \$22,289,945 for FY 2018/2019.

HISTORY: As required by Oregon Revised Statutes the C800 Board of Directors formed a Budget Committee comprised of the Board members to review the budget as proposed by staff. John Hartsock presented the budget to the Budget Committee on March 14, 2018. The Budget Committee approved the budget as submitted and recommended that the Board adopt the budget.

FINANCE: This action will establish the budget for C800 for FY 2018 / 2019

LEGAL: The process has been conducted in accordance with the requirements of the State of Oregon.

RECOMMENDATION: It is recommended that the C800 Board of Directors approve Resolution 01-18 adopting the budget for the Clackamas 800 Radio Group in the amount of \$22,289,945 for FY 2018/2019.

RESOLUTION 01-18

May 9, 2018

BE IT RESOLVED that the Board of Directors of the Clackamas 800 Radio Group hereby adopts the budget for Fiscal Year 2018– 2019 in the amount of Twenty-Two Million, Two Hundred Eighty-Nine, Nine Hundred Forty-Five dollars (\$22,289,945) now on file at 11300 SE Fuller Rd Milwaukie, Oregon.

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2016 for the purposes shown below are hereby appropriated.

General Fund:

| | |
|-------------------------------|--------------------------|
| Personnel | \$ 0.00 |
| Materials and Services | \$ 1,265,241 |
| Debt Service | \$ 94,000 |
| Capital Outlay | \$20,600,000 |
| Operating Contingency | \$ 50,000 |
| Capital Reserves | \$ 100,000 |
| Ending Fund Balance | <u>\$ 180,704</u> |

Total Appropriation \$22,289,945

The above resolution statements were approved and declared adopted this 9th day of May 2018.

Deputy Chief Ryan Hari, Chair



11300 SE Fuller Rd
Milwaukie, Oregon 97222
(503) 780-4806
CS00.org

Clackamas 800 Radio Group

Fiscal Year 2018 / 2019

Proposed Budget

April 11, 2018

C800 Budget Calendar 2018
January 10, 2017

| | |
|-----------------------|--|
| January 10, 2018 | Appoint John Hartsock Budget Officer |
| February 20, 2018 | Publish 1st Notice of Budget Committee Meeting |
| March 6, 2018 | Publish 2nd Notice of Budget Committee Meeting |
| March 14, 2018 | Budget Committee Meeting |
| April 3, 2018 | Publish Notice of Budget Hearing |
| April 11, 2018 | Public Budget Hearing |
| June 29, 2018 | Submit Budget Document to Dept. of Revenue |

2018/2019 BUDGET MESSAGE

BACKGROUND

The City of Canby, City of Gladstone, City of Lake Oswego, City of Milwaukie, City of Molalla, City of Oregon City, City of Sandy, City of West Linn, Canby Fire District, Clackamas Fire District Number 1, Colton Fire District, Estacada Fire District, Hoodland Fire District, Molalla Fire District, Sandy Fire District, Tualatin Valley Fire and Rescue, Clackamas County Sheriff, Clackamas County Health (herein after “Partners”) manage an ORS 190 organization named CLACKAMAS 800 RADIO GROUP (C800). The purpose of the CLACKAMAS 800 RADIO GROUP is to own and operate an effective and cost efficient 800MHz public safety communications system to benefit and protect the citizens of Clackamas County.

The organizational and governance format provides an effective approach to public safety communications benefiting law enforcement, fire fighters, emergency medical service providers and the public they serve through a cooperative, partner-managed, information sharing, and communication systems/operations.

This is the seventeenth budget for C800. An initial budget was prepared in FY 2001/2002 but due to the system not being completed there were no operational funds expended. The system became operational in FY 2002/2003 and operational funds were collected and expended.

Clackamas County provided C800 the funding to construct the original 10 site 800MHz radio system. The C800 partners repaid the County through operating funds. In 2016 Clackamas County on behalf of C800 placed a ballot measure on the ballot for the voters of the County to authorize a \$59M general obligation bond to upgrade and expand the system. The measure passed with a 70% margin of approval. The upgrade project to move the system to P25 digital from analog and expand the system by 16 sites is currently underway.

Washington County Consolidated Communications Agency (WCCCA) provides technical management and maintains the radio system under an Intergovernmental Agreement.

GOAL

The goal of C800 is to provide:

***"AN EFFECTIVE PUBLIC SAFETY VOICE AND DATA
RADIO COMMUNICATIONS SYSTEMS OPERATING
AT MAXIMUM EFFICIENCY -- DELIVERING
QUALITY SERVICE -- IN THE MOST COST
EFFECTIVE MANNER."***

FUNCTION OF THE CLACKAMAS 800 RADIO GROUP

CLACKAMAS 800 RADIO GROUP is performing the following functions:

- A. Implementation of the goals and objectives as established by the C800 Board of Directors including development and implementation of long range plans to the extent funds are appropriated for that purpose by the Partners.
- B. Adoption of an annual budget and approval of budget modifications as required.
- C. Review and evaluate efforts for effectiveness and conformance with established objectives short and long term.
- D. Approval of new Partners.
- E. Approval of Members who will utilize the radio system and determination of a fee schedule for this use.
- F. Approval of future phases of the Radio System build out including funding strategies for capital and operating costs, recognizing that this power of C800 does not obligate the Partners to participate in the funding or management of future phases assets.
- G. Select personnel as deemed appropriate or required for C800's operations.
- H. Resolve operating problems of the Radio System as brought before the C800 Board.

EXPLANATION OF BUDGET

To enable C800 to perform the above, the Board has directed that a budget be prepared as is allowed under statute for the ORS 190 organization. This is a "Council of Government Budget Process" per ORS 294.900 through ORS 294.930 (as amended 2012). As an ORS 190 organization, CLACKAMAS 800 RADIO GROUP is not permitted to levy taxes.

The revenue for the agency is derived from its Partner contributions, fees and charges instituted for other system users, site use agreements with other entities, grants, and loans.

The Board has adopted a funding formula based upon the number of radios programmed on the system. This formula takes the approved operating cost for C800 and divides it by the number of radios programmed onto the system. This per radio cost is then multiplied against the number of radios programmed by a particular agency on the system thus deriving that agency's cost.

FINANCIAL POLICY

The financial policy of C800 is to run a fiscally sound cost conscience as well as an effective customer service organization. C800 operates on a modified accrual basis for accounting. The Board authorized the retention of the firm Talbot, Korvola, & Warwick, LLP to provide accounting services. Clackamas Fire District provides oversight of payments made on C800's behalf.

C800's budget is being used to operate and maintain the radio system as well as to shape the agency and determine its long-term mission and objectives. Washington County Consolidated Communications Agency (WCCCA) provides technical system management and maintenance of the radio system through an Intergovernmental Agreement with C800.

Personnel loaned by the Partners, consultants, and various vendors perform other duties and services required. Currently there are no personnel retained by the C800 as employees.

FINANCIAL POLICY FEATURES

As outlined above services for the agency will be contracted for or provided by other governmental entities, private sector resources, or Partner agencies by direction of the Board. Likewise, the Board will approve material and service costs as required.

CHANGES FROM PREVIOUS BUDGET

The following outlines the changes from the approved FY 2017/2018. Materials and Services have increased by 13.5%. Changes include: a) annual increases in radio site property leases in accordance with lease terms and the addition of sites (9.6 %); b) Generator fuel due to the site additions and increase fuel storage at the sites (93.3%) c) Landscape maintenance due to added sites (22.7%) d) insurance cost (9.9%) e) utility costs (55.6%); f) WCCCA system fees have increased (5.9%) due to the additional radio counts; g) radio maintenance cost due to aging equipment (8.8%); h). estimated legal fees due to the construction project (25%)

C800 and WCCCA are jointly working on the radio replacement project which includes upgrading the current radio system from analog to digital, improving coverage, and enhancing performance. This project was required due to system age, technology advancements, and the inability to support the current system into the future.

The per radio cost has decreased from the FY 17/18 cost of \$435 per radio to \$430 per radio. In addition, there is a \$43.77 cost per radio for the zone controller upgrade that will expire in 2019/2020.

CHANGES IN FINANCIAL POLICY

A financial policy has been prepared and approved by Board and there have been no changes.

CONCLUSION

Clackamas 800 Radio Group continues to be an excellent opportunity for the political and public safety jurisdictions; and public safety answering points and dispatch centers; fire and law enforcement and emergency medical service providers; and the citizens of Clackamas County, its cities and districts served by C800. As outlined above C800 is participating with WCCCA to start implement the upgrade to the Public Safety voice and data radio system across Clackamas and Washington County.

Colton Fire District, and Hoodland Fire District joined C800 in FY 2017/2018.

CLACKAMAS 800 RADIO GROUP will provide:

"Superiority in Emergency Communications – because a life is reason enough"

Clackamas 800 Radio Group

April 5, 2018

FY 2018 / 2019 Budget

Revenue

| Account # | Account Description | Actual FY 15/16 | Actual FY 16/17 | Budget FY17/18 | Estimated Final FY 17/18 | Proposed FY 18-19 | Approved by Budget Committee | Adopted by Governing Board | Increase from FY 17/18 |
|-----------|---------------------------------|--------------------|--------------------|-------------------|--------------------------------|----------------------|------------------------------------|----------------------------------|---------------------------|
| 401-00 | Cash Resources | 473,340 | 21,328 | 334,113 | 179,220 | 531,933 | 531,933 | | 66.3% |
| 405-00 | Members Contracts | in 410 | 58,040 | 61,770 | 61,770 | 61,060 | 61,060 | | -1.2% |
| 410-00 | Partners Fees | 864,200 | 847,710 | 965,483 | 940,688 | 953,418 | 953,418 | | 1.3% |
| 420-00 | Partners Debt Service Zone Con | 93,689 | 95,624 | 93,689 | 93,689 | 93,689 | 93,689 | | 0.0% |
| 421-00 | Partners Debt Service Microwave | 52,016 | 52,388 | 0 | 0 | 0 | 0 | | |
| 431-00 | Interest Income | 55 | 12 | 100 | 100 | 2,000 | 2,000 | | 95.0% |
| 435-00 | Lease Income | 41,154 | 46,518 | 45,000 | 45,589 | 46,846 | 46,846 | | 2.7% |
| 440-00 | Miscellaneous Income | 0 | 18,142 | 1,000 | 500 | 1,000 | 1,000 | | 50.0% |
| | Microwave Loan Proceeds | 410,246 | 0 | 0 | 0 | 0 | 0 | | |
| | Subscriber Radio Payments | 1,427,063 | 0 | 0 | 2,077,187 | 200,000 | 200,000 | | -938.6% |
| 450-00 | Bond Proceeds | 0 | 1,876,970 | 39,200,000 | 22,666,800 | 20,000,000 | 20,000,000 | | -13.3% |
| 455-00 | Bond Interest Income | 0 | 0 | 550,000 | 0 | 400,000 | 400,000 | | 100.0% |
| | | | | | | | | | |
| | Total Revenue | 3,361,763 | 3,016,732 | 40,701,155 | 26,065,543 | 22,289,945 | 22,289,946 | 0 | -16.9% |

Expense

| Account # | Account Description | Actual FY 15/16 | Actual FY 16/17 | Budget FY17/18 | Estimated Final FY 17/18 | Proposed FY 18-19 | Approved by Budget Committee | Adopted by Governing Board |
|------------------|------------------------|--------------------|--------------------|-------------------|--------------------------------|----------------------|------------------------------------|----------------------------------|
| Personnel | Salary | 0 | 0 | 0 | | | 0 | 0 |
| | Benefits | 0 | 0 | 0 | | | 0 | 0 |
| | Total Personnel | 0 | 0 | 0 | | | 0 | 0 |

Clackamas 800 Radio Group

April 5, 2018

FY 2018 / 2019 Budget

| Account # | Account Description | Actual FY 15/16 | Actual FY 16/17 | Budget FY17/18 | Estimated Final FY 17/18 | Proposed FY 18-19 | Approved by Budget Committee | Adopted by Governing Board | Increase from FY 17/18 |
|-------------------------------|------------------------------------|--------------------|--------------------|-------------------|--------------------------------|----------------------|------------------------------------|----------------------------------|---------------------------|
| Materials and Services | | | | | | | | | |
| 605-00 | Site Rental | 146,862 | 166,487 | 211,702 | 144,300 | 159,597 | 159,597 | | 9.6% |
| 610-00 | Fuel / Generators | 0 | 0 | 1,500 | 1,000 | 15,000 | 15,000 | | 93.3% |
| 615-00 | HVAC Maintenance | 1,979 | 7,976 | 9,000 | 8,700 | 7,000 | 7,000 | | -24.3% |
| 620-00 | Landscape Maintenance | 3,650 | 3,810 | 6,000 | 5,800 | 7,500 | 7,500 | | 22.7% |
| 621-00 | Office Supplies | 3,792 | 1,900 | 3,000 | 1,500 | 3,000 | 3,000 | | 50.0% |
| 625-00 | Generator Maintenance | 7,409 | 10,026 | 9,000 | 12,500 | 9,000 | 9,000 | | -38.9% |
| 630-00 | UPS Maintenance | 1,500 | 5,963 | 5,000 | 1,600 | 2,000 | 2,000 | | 20.0% |
| 635-00 | Battery Maintenance | 32,424 | 0 | 5,000 | 5,000 | 6,500 | 6,500 | | 23.1% |
| 645-00 | Insurance | 22,566 | 23,273 | 29,000 | 26,000 | 28,860 | 28,860 | | 9.9% |
| 650-00 | Utilities | 61,967 | 56,092 | 75,000 | 70,000 | 157,500 | 157,500 | | 55.6% |
| 665-00 | Consultant Services | 21,377 | 30,677 | 30,000 | 40,000 | 38,400 | 38,400 | | -4.2% |
| 657-00 | Regional Radio | 0 | 0 | 1,500 | 1,500 | 1,500 | 1,500 | | 0.0% |
| 660-00 | WCCCA System Fees | 528,134 | 567,119 | 679,394 | 691,710 | 735,332 | 735,332 | | 5.9% |
| 665-00 | Radio Maintenance Fees | 79,245 | 36,514 | 40,000 | 55,000 | 60,000 | 60,000 | | 8.3% |
| 667-00 | Radio Replacement Proj | 89,307 | 0 | 0 | 0 | 0 | 0 | | |
| 670-00 | Legal Services | 8,680 | 4,456 | 6,000 | 6,000 | 8,000 | 8,000 | | 25.0% |
| 675-00 | Financial Services | 5,828 | 7,837 | 8,000 | 8,000 | 8,500 | 8,500 | | 5.9% |
| 680-00 | Audit Fees | 6,490 | 6,175 | 8,000 | 6,000 | 7,500 | 7,500 | | 20.0% |
| 685-00 | Miscellaneous Cost | 1,054 | 8,134 | 3,500 | 3,000 | 8,052 | 8,052 | | 62.7% |
| 686-00 | Meeting Expense / Web | | 0 | 2,500 | 2,000 | 2,000 | 2,000 | | 0.0% |
| | Total Material and Services | 1,022,264 | 936,439 | 1,133,096 | 1,089,610 | 1,265,241 | 1,265,241 | 0 | 13.9% |
| Account # | Account Description | Actual FY 15/16 | Actual FY 16/17 | Budget FY17/18 | Estimated Final FY 17/18 | Proposed FY 18-19 | Approved by Budget Committee | Adopted by Governing Board | Increase from FY 17/18 |
| 683-00 | Capital Reserve | 0 | 0 | 100,000 | 100,000 | 100,000 | 100,000 | | 0.0% |
| 703-00 | Capital Outlay | 2,205,642 | 1,390,423 | 39,200,000 | 24,200,000 | 20,600,000 | 20,600,000 | | -17.5% |
| 795-00 | Debt Service | 112,529 | 510,650 | 94,000 | 94,000 | 94,000 | 94,000 | | 0.0% |
| 800-00 | Operating Contingency | 0 | 0 | 50,000 | 50,000 | 50,000 | 50,000 | | 0.0% |
| | Ending Fund Balance | 21,328 | 179,220 | 674,059 | 531,933 | 180,704 | 180,704 | | -194.4% |
| | TOTAL EXPENSE | 3,361,763 | 3,016,732 | 41,251,155 | 26,065,543 | 22,289,945 | 22,289,945 | 0 | -16.9% |

CLACKAMAS COUNTY 800 MHz RADIO SYSTEM

Cost Allocation FY 18/19

April 5, 2018

| PARTNER AGENCIES | Attention | TOTAL VOICE RADIOS FY 17/18 | Annual Operating Cost per voice radio @ | Zone Controller Debt Service Payment 7 of 7 | Total Annual Cost | FY 18/19 Increase | | FY 17/18 Cost | Zone Controller |
|-------------------------------|----------------|--|---|---|----------------------|----------------------|-------------|------------------|--------------------|
| | | | \$ 430.00 | | | | | | |
| Clackamas County Health (AMR) | Philip Mason | 27 | 11,610 | 1,183 | 12,793 | (153) | -1.2% | 12,946 | 1.3% |
| Boring Fire Dist. | DeAnn Henry | 0 | - | 0 | 0 | 0 | | 0 | 0.0% |
| Canby Fire | Jim Davis | 70 | 30,100 | 3,067 | 33,167 | 563 | 1.7% | 32,604 | 3.3% |
| Canby Police | Bret Smith | troj@ci.canby.or.us | 67 | 28,810 | 2,936 | 31,746 | 581 | 31,165 | 3.1% |
| Clackamas Sheriff | Nancy Artmann | bhass@co.clackamas.or.us | 743 | 319,490 | 32,559 | 352,049 | 21,697 | 330,352 | 34.8% |
| Clackamas Fire Dist. #1 | DeAnn Henry | deannhen@ccfd1.com | 328 | 141,040 | 14,373 | 155,413 | 4,381 | 151,032 | 15.3% |
| Colton Fire | | 37 | 3,978 | 1,621 | 5,599 | 83 | 1.5% | 5,516 | 1.7% |
| Estacada Fire | Bob Morrissey | 46 | 19,780 | 2,016 | 21,796 | (260) | -1.2% | 22,056 | 2.2% |
| Gladstone Police | Jim Pryde | 36 | 15,480 | 1,578 | 17,058 | (203) | -1.2% | 17,261 | 1.7% |
| Gladstone Fire | Mike Funk | 47 | 20,210 | 2,060 | 22,270 | (843) | -3.6% | 23,113 | 2.2% |
| Hoodland Fire | John Ingrao | 52 | 11,180 | 2,279 | 13,459 | (4,617) | -25.5% | 18,076 | 2.4% |
| Lake Oswego Police | Leslie Taylor | 110 | 47,300 | 4,820 | 52,120 | 1,297 | 2.6% | 50,823 | 5.1% |
| Lake Oswego Fire | Leslie Taylor | 82 | 35,260 | 3,593 | 38,853 | 16 | 0.0% | 38,837 | 3.8% |
| Lake Oswego Public Works | Leslie Taylor | 44 | 18,920 | 0 | 18,920 | (4,570) | -19.5% | 23,490 | 0.0% |
| Milwaukie Police | | 99 | 42,570 | 4,338 | 46,908 | 2,797 | 6.3% | 44,111 | 4.6% |
| Milwaukie Public Works | | 45 | 19,350 | 0 | 19,350 | (660) | -3.3% | 20,010 | 0.0% |
| Molalla Police | Rod Lucich | finance2@molalla.net | 32 | 13,760 | 1,402 | 15,162 | (660) | 15,822 | 1.5% |
| Molalla Fire | Vince Stafford | 73 | 31,390 | 3,199 | 34,589 | (2,330) | -6.3% | 36,919 | 3.4% |
| Oregon City Police | Jim Bend | 91 | 39,130 | 3,988 | 43,118 | (513) | -1.2% | 43,631 | 4.3% |
| Sandy Fire | Phil Schneider | 74 | 31,820 | 3,243 | 35,063 | 1,021 | 3.0% | 34,042 | 3.5% |
| Sandy Police | Ernie Roberts | 44 | 18,920 | 1,928 | 20,848 | (4,084) | -16.4% | 24,932 | 2.1% |
| West Linn Police | Niel Hennley | gbjerg@westlinnoregon.gov | 67 | 28,810 | 2,936 | 31,746 | (6,611) | 38,357 | 3.1% |
| West Linn Public Works | Niel Hennley | 44 | 18,920 | 0 | 18,920 | 215 | 1.1% | 18,705 | 0.0% |
| TVF&R / West Linn Fire | | accountspayable@tvfr.com | 13 | 5,590 | 570 | 6,160 | (73) | 6,233 | 0.6% |
| TOTAL | | 2,271 | 953,418 | 93,689 | 1,047,107 | 7,074 | 0.7% | 1,040,033 | 100.0% |

93,689

CLACKAMAS COUNTY 800 MHZ RADIO SYSTEM

Cost Allocation FY 18/19

April 5, 2018

| MEMBER AGENCIES | Attention | | TOTAL VOICE RADIOS FY 17/18 | Annual Operating Cost per voice radio @ | | Total Annual Cost | FY 17/18 Increase | | FY 16/17 Cost |
|---------------------------|--------------------|--|--------------------------------------|---|--|----------------------|----------------------|--------------|---------------|
| Boring Water District | Larry Alexander | | 2 | 860 | | 860 | (10) | -1.1% | 870 |
| CC Community Corrections | Cris Hoy | | 53 | 22,790 | | 22,790 | (265) | -1.1% | 23,055 |
| CC District Attorney | Sarah Brown | | 3 | 1,290 | | 1,290 | (15) | -1.1% | 1,305 |
| CC Dog Services | | | 5 | 2,150 | | 2,150 | (25) | -1.1% | 2,175 |
| Clackamas Co Transp/Weigh | Joe Marek | | 19 | 8,170 | | 8,170 | (95) | -1.1% | 8,265 |
| Clackamas Co Code/Environ | Sandy Hamilton | | 4 | 1,720 | | 1,720 | (20) | -1.1% | 1,740 |
| CC Medical Examiner | Cathy Phelps | cathyphe@co.clackamas.or.us | 4 | 1,720 | | 1,720 | (20) | -1.1% | 1,740 |
| CC Juvenile | Ellen Crawford | | 4 | 1,720 | | 1,720 | (20) | -1.1% | 1,740 |
| CC Community College | Bob Cochran | | 8 | 3,440 | | 3,440 | 3,440 | 100.0% | 0 |
| City of Happy Valley | Steve Campbell | | 11 | 4,730 | | 4,730 | (55) | -1.1% | 4,785 |
| Clackamas River Water | Lee Moore | | 6 | 2,580 | | 2,580 | (4,380) | -62.9% | 6,960 |
| Lake Oswego Lake Corp | Christian Stauffer | | 10 | 4,300 | | 4,300 | 820 | 23.6% | 3,480 |
| Sunrise Water Authority | | | 12 | 5,160 | | 5,160 | (60) | -1.1% | 5,220 |
| Willamette Shore Trolley | John Nagy | | 1 | 430 | | 430 | (5) | -1.1% | 435 |
| TOTAL | | | 142 | 61,060 | | 61,060 | (710) | -1.1% | 61,770 |

2,413

| | | | | | | |
|-------|--|--|-----|---|--|---|
| CCOM | | | 169 | 0 | | 0 |
| LOCOM | | | 34 | 0 | | 0 |

COUNTY

800 MHz RADIO

NUMBER OF PUBLIC SAFETY

April 5, 2018

| AGENCY | Radios |
|--------------------------|--------|
| Partners | USER |
| Clackamas County / AMR | 27 |
| Boring Fire Dist. | 0 |
| Canby Fire | 70 |
| Canby Police | 67 |
| Clackamas Sheriff | 743 |
| Clackamas Fire Dist. #1 | 328 |
| Colton Fire | 37 |
| Estacada Fire | 46 |
| Gladstone Police | 36 |
| Gladstone Fire | 47 |
| Hoodland Fire | 52 |
| Lake Oswego Police | 110 |
| Lake Oswego Fire | 82 |
| Lake Oswego Public Works | 44 |
| Milwaukie Police | 99 |
| Milwaukie Public Works | 45 |
| Molalla Police | 32 |
| Molalla Fire | 73 |
| Oregon City Police | 91 |
| Sandy Fire | 74 |
| Sandy Police | 44 |
| West Linn Police | 67 |
| West Linn Public Works | 44 |
| West Linn Fire / TVF&R | 13 |

| | |
|-----------------------|--------------|
| Total Partners | 2,271 |
|-----------------------|--------------|

| Members | USER |
|--------------------------|------------|
| Boring Water District | 2 |
| CC Comm Corrections | 53 |
| CC District Attorney | 3 |
| CC Dog Services | 5 |
| Clackamas County Transp | 19 |
| Clackamas Cnty Code/Envi | 4 |
| CC Medical Examiner | 4 |
| CC Juvenile | 4 |
| CC Community College | 8 |
| City of Damascus | 0 |
| City of Happy Valley | 11 |
| Clackamas River Water | 6 |
| Lake Oswego Lake Corp | 10 |
| Sunrise Water Authority | 12 |
| Willamette Trolley | 1 |
| Total Members | 142 |

| | |
|-----------------------|--------------|
| TOTAL BILLABLE | 2,413 |
|-----------------------|--------------|

COUNTY
800 MHz RADIO
NUMBER OF PUBLIC SAFETY

| | |
|-------------------------|----|
| Mutual Aid | |
| Amtrak | 1 |
| Aurora Fire | 15 |
| CC Emergency Mgmt | 10 |
| Monitor Fire | 13 |
| ODFW | 11 |
| Reach Medi-Plane | 5 |
| Silverton Fire District | 5 |
| USFS | 14 |
| Woodburn Fire | 2 |
| Total Mutual Aid | 76 |

| | |
|-------------|-------|
| GRAND TOTAL | 2,489 |
|-------------|-------|

| | |
|-------|-----|
| CCOM | 169 |
| LOCOM | 34 |

| | |
|-------------------|-------|
| Total w/ Dispatch | 2,692 |
|-------------------|-------|

Radio Site Locations - Site Lease Cost

| | | |
|----|--------------------------|----------------------|
| 1 | Barton | 10,800.00 |
| 2 | Cooks Butte | 0.00 |
| 3 | Damascus | 15,276.96 |
| 4 | Wilsonville | 12,730.80 |
| 5 | Mt Scott | 0.00 |
| 6 | Mt View Water Tank | 0.00 |
| 7 | Petes Mountain | 16,802.90 |
| 8 | Polivka | 6,855.58 |
| 9 | Sandy | 12,730.80 |
| 10 | View Acres | 15,150.00 |
| 11 | Brightwood | 0.00 |
| 12 | Crutcher | 0.00 |
| 13 | Tom Dick & Harry | 0.00 |
| 14 | Lindhart | 0.00 |
| 15 | Timberline | 0.00 |
| 16 | Canby | 12,730.80 |
| 17 | Day Hill | 16,882.63 |
| 18 | Highland | 0.00 |
| 19 | Redland Rd | 13,442.31 |
| 20 | Memaloose | 0.00 |
| 21 | Oak Grove | 0.00 |
| 22 | Whalehead | 0.00 |
| 23 | Goat Mountain | 26,194.50 |
| 24 | Sawtell | 0.00 |
| 25 | Neer Rd | 0.00 |
| 26 | Lake Oswego / Canterbury | In WCCCA Cost |
| | Total | \$ 159,597.28 |

| OWNER | LOCATION | Lease Cost | Lease Terms | 2018/19 Payment | Payment Due | Lease Renewal |
|---|---|--|--|--------------------|-------------|---------------------------------------|
| | Site Address | | | | | |
| Mt. Erie Land Trust Holdings LLC c/o State of Ohio 100 East Street Columbus, OH 43260-1177 Phone: 614.265.1234 | Canton Area Office Building | \$10,800 per year 3% per year escalation / Due Jan 1 | Signed 1/31/18 10 years w/ 4-5 year options | \$10,800.00 | Jan 1, 2019 | 1/31/2028 |
| Nicholas and Montie LLC 10000 Dotted Road Columbus, OH 43260 | 100 S. Little Ave. | \$1 per year | Signed ----- 10 years w/ 4-5 year options | \$ - | | |
| Ohio River Valley Development Co. Center Co. River Valley Development | Tax lot 502, Section 1, T3S, R1W, W.M | \$12,000 Per Year 3% per year escalation / Due Jan 1 | Signed ----- 10 years w/ 4 - 5 year options | \$12,730.80 | | 1/1/2028 |
| Region Development of Transportation Development Road Development Development Development | Mt. Pitt Development Development | Trading tower space for land lease | Signed 2/1/02 25 years | \$0.00 | | 1/31/2027 |
| Ohio Region Inc. Warner Mine Rd Region Development Development Nanhauscar | Mt. Pleasant Mountain Development Region Inc. | \$1.00 per year System Partner | No date on lease Assume Big Five Car Options | \$0.00 | | 8/26/2013 8/26/2018 8/26/2023 |
| Ohio Port Management Inc. Under Development Rd West John Development Development | State Mountain Development Rd West John | \$12,000 per year / 2% per year escalation - Due January 1 | Signed 8/7/01 10 yrs w/ 2 5yr options | \$16,802.90 | Jan 1, 2019 | 7/6/2011 7/6/16 7/6/2021 |

| | | | | | | | |
|----|---|---|---|---|---|---|--|
| 8 | <p> Corring Water Dist 11111111 Corring 1111 111111 111111111111 Carr 111111111111 </p> | <p> Corring Water Dist 111111111111 Corring </p> | <p> \$4,800 per year 2% per year escalation Due January 1 </p> | <p> Signed 8/7/01 10 years w/ 2 - 5yr options </p> | <p> \$6,855.58 </p> | <p> Jan 1, 2019 </p> | <p> 7/30/2011 7/30/2016 7/30/2021 </p> |
| 9 | <p> Warren M 1111111111 M 111111 1111111111111111111111111111 1111111111111111111111111111 1111111111111111111111111111 1111111111111111111111111111 </p> | <p> 1111111111111111111111111111 1111111111111111111111111111 1111111111111111111111111111 </p> | <p> \$12,000 Per Year 3% per year escalation / Due Jan 1 </p> | <p> Signed 9/195/2016 10 years w/ 4 - 5 year options </p> | <p> \$12,730.80 </p> | <p> Jan 1, 2019 </p> | |
| 10 | <p> 1111111111111111111111111111 1111111111111111111111111111 1111111111111111111111111111 1111111111111111111111111111 1111111111111111111111111111 </p> | <p> 1111111111111111111111111111 1111111111111111111111111111 1111111111111111111111111111 </p> | <p> \$1,250 per month /1% per year escalation - Starts 5/1/05 due to prepayment </p> | <p> Signed 7/1/17 20 years w/ 2 - 5yr options </p> | <p> \$ 15,150.00 </p> | <p> July 1, 2018 </p> | <p> 7/1/2037 7/1/2042 7/1/2047 </p> |
| 11 | <p> US Dept of Interior Salem Dist Office 1717 Fabry Stree SE Salem 97306 </p> | <p> Brightwood WM T2S R6E S14 SW1/4 NE1/4 SE1/4 NE1/4 </p> | <p> \$0 </p> | <p> Signed 5/1/06 20 years request new lease in 2025 </p> | <p> \$0.00 </p> | | <p> 4/1/2026 </p> |
| 12 | <p> US Dept of Interior Salem Dist Office 1717 Fabry Stree SE Salem 97306 </p> | <p> Crutcher Bench </p> | <p> \$0 </p> | | <p> \$0.00 </p> | | |
| 13 | <p> US Dept of Agriculture Forest Service Mt Hood National Forest 16400 Champion Way Sandy, OR 97055 </p> | <p> Tom Dick & Harry </p> | <p> \$0 </p> | | <p> \$0.00 </p> | | |
| 14 | <p> State of Oregon Department of Forestry North Cascade District 22965 N Fork Road SE Lyons, OR 97358 Gregg Cline </p> | <p> Lenhart Butte Tax lot 400 SW1/4 of NW1/4 of SW1/4 of S35 T2S R5 WM </p> | <p> \$0 </p> | <p> Signed 8/11/05 10 years w/ 5 year extensions </p> | <p> \$ - </p> | | <p> 7/11/2015 7/11/2020 7/11/2025 </p> |
| 15 | <p> US Dept of Agriculture Forest Service Mt Hood National Forest 16400 Champion Way Sandy, OR 97055 </p> | <p> Timberline WM S6, T 3S, R 9E </p> | <p> \$0 </p> | <p> Signed 10/21/2013 29 years request new lease in 2040 </p> | <p> \$ - </p> | | <p> 1/1/2042 </p> |
| 16 | <p> Zimmer Family Limited Trust 28485 S Sundowner Court Canby, OR 97013 </p> | <p> Canby Parcel # 00797828 Canby, OR 97013 </p> | <p> \$12,000 Per Year 3% per year escalation / Due Jan 1 </p> | <p> Signed 7/29/2016 10 years w/ 4 - 5 year options </p> | <p> \$12,730.80 </p> | <p> Jan 1, 2019 </p> | |
| 17 | <p> Cascade Utilities Inc d/b/a Reliance Connects PO Box 189 Estacada, OR 97023 </p> | <p> 23151 S. Day Hill Road Estacada, OR 97023 </p> | <p> \$15,000 per year w/ a 3% adjustment annually </p> | <p> Signed 7/13/15 10Years w/ 4 5 year options </p> | <p> \$16,882.63 </p> | <p> Jan 1, 2019 </p> | <p> 1/1/2025 </p> |
| 18 | <p> US Dept of Interior Salem Dist Office 1717 Fabry Stree SE Salem 97306 </p> | <p> Highland Butte </p> | <p> \$0 </p> | | <p> \$0.00 </p> | | |
| 19 | <p> 1111111111111111111111111111 1111111111111111111111111111 1111111111111111111111111111 1111111111111111111111111111 1111111111111111111111111111 </p> | <p> 1111111111111111111111111111 1111111111111111111111111111 1111111111111111111111111111 </p> | <p> \$9,600 per year 2% per year escalation Due January 1 </p> | <p> Signed 8/30/01 10 years w/ 2 - 5yr options </p> | <p> \$13,442.31 </p> | <p> Jan 1, 2019 </p> | <p> 7/30/2011 7/30/2016 7/30/2021 </p> |

| | | | | | | | |
|----|--|--|--|--|---------------|---------------|-------------------------------------|
| 20 | US Dept of Agriculture Forest Service Mt Hood National Forest 16400 Champion Way Sandy, OR 97055 | Meade Grove | \$0 | | \$0.00 | | |
| 21 | US Dept of Agriculture Forest Service Mt Hood National Forest 16400 Champion Way Sandy, OR 97055 | Meade Grove Little | \$0 | | \$0.00 | | |
| 22 | US Dept of Agriculture Forest Service Mt Hood National Forest 16400 Champion Way Sandy, OR 97055 | Meade Road | \$0 | | \$0.00 | | |
| 23 | Leaseholder: Oregon Department of Forestry Abandonment Application: Land Use Manager | Goat Mt. T55 R2E Sect 7 Lots 3900 & 4000 | \$12,000 per year 5% per year escalation Due July 29 | Signed 10/23/02 10 years w/ 2 - 5yr options | \$ 26,194.50 | July 29, 2018 | 9/22/2012 9/22/2017 9/22/2022 |
| 24 | Molalla Fire District 1000 N Molalla Ave Molalla, OR 97038 Fire Chief | Sawtell 36715 S Sawtell RD Molalla, OR 97038 | \$0 | Signed 6/6/16 5 years w/ 5- 5 year extensions | \$0.00 | | |
| 25 | City of Molalla 1000 St Street Molalla, Oregon 97038 Leslie Lamb | Neer Rd | | | \$ - | | |
| 26 | WCCCA PO Box 6375 Beaverton, OR 97007 (503) 690- 4911 ext 272 Dave Austin | WCCCA Site - Canterbury Lane - Share Lease/Maintenance Costs 10310 SW Canterbury Ln | Part of WCCCA IGA | | In Radio Cost | | None |
| 30 | Molalla Gas District 1000 Main St Oregon City, Oregon District Administrator | 1000 Mistletoe Oregon City, Oregon | \$0 County Owned Property | No Lease | \$0.00 | | None |
| 31 | City of Molalla 1000 St Street Molalla, Oregon Leslie Lamb | 1000 Mistletoe 1000 St Street Molalla, Oregon | \$0 City Owned Property | No Lease | \$0.00 | | None |

| Description | WCCCA | WCCCA Allocation | C800 | | C800 2017 | % increase | Newberg PD |
|-------------------------------------|------------|------------------|------------------------------|---------|-----------|------------|----------------------------|
| Personnel: Radio Services | 1,188,193 | 57.30% 680,777 | 41.4% 492,492 % of Radios | 599,292 | 431,748 | 38.8% | 1.3% 14,924 % of Radios |
| Materials & Services | | | | | | | |
| Radio Department | | | | | | | |
| Office Supplies (delivery expenses) | 2,300 | 1,318 | 41.4% 953 | 952 | 786 | 21.1% | 1.3% 29 |
| Radio Supplies - Shop | 13,000 | 12,837 | | 5,382 | | | 1.3% 163 |
| Uniforms | 3,500 | 2,005 | 41.4% 1,451 | 1,449 | 1,296 | 11.8% | 1.3% 44 |
| Food | 250 | 143 | 41.4% 104 | 104 | 89 | 16.3% | 1.3% 3 |
| Non Capital Furn & Equip | 2,800 | 1,604 | 41.4% 1,161 | 1,159 | 1,323 | -12.4% | 1.3% 35 |
| Software Upgrades | 2,700 | 1,547 | 41.4% 1,119 | 1,118 | 894 | 25.0% | 1.3% 34 |
| Fuel (Vehicles) | 9,000 | 5,157 | 41.4% 3,730 | 3,726 | 3,574 | 4.3% | 1.3% 113 |
| Radio Supplies - Infrastructure | 40,000 | 95% 37,959 | 4% 1,538 | 1,600 | 1,923 | -16.8% | 1.3% 502 |
| M & R Vehicles | 13,000 | 57% 7,448 | 41.4% 5,388 | 5,382 | 4,111 | 30.9% | 1.3% 163 |
| M & R Computer Equipment | 120,000 | 95% 113,877 | 4% 4,615 | 4,800 | 4,154 | 15.6% | 1.3% 1,507 |
| | | | | 15,217 | | | |
| Contract / Professional Services | 4,500 | 99% 4,443 | - | | | | 1.3% 57 |
| Admin. Telephone | 5,072 | 57% 2,906 | 41.4% 2,102 | 2,100 | 1,716 | 22.4% | 1.3% 64 |
| Training | 3,100 | 57% 1,776 | 41.4% 1,285 | 1,283 | 2,002 | -35.9% | 1.3% 39 |
| Travel and Per Diem | 3,900 | 57% 2,235 | 41.4% 1,617 | 1,615 | 1,969 | -18.0% | 1.3% 49 |
| Dues & Subscriptions | 500 | 57% 286 | 41.4% 207 | 207 | 179 | 15.6% | 1.3% 6 |
| Facility/ Tower Department | | | | | | | |
| Office Supplies (delivery expenses) | 450 | 57% 258 | 41.4% 187 | 186 | 116 | 60.6% | 1.3% 6 |
| Non Capital Furn & Equip | 4,600 | 57% 2,636 | 41.4% 1,907 | 1,904 | 3,342 | -43.0% | 1.3% 58 |
| Fuel (Sites) (Diesel < ÷ 9 Propane | 26,000 | 95% 24,673 | 4% 1,000 | 1,040 | 1,079 | -3.6% | 1.3% 327 |
| M & R Facility/Sites | 57,900 | 95% 54,946 | 4% 2,227 | 2,316 | 0 | | 1.3% 727 |
| M & R Tower Sites Facilities | 23,500 | 95% 22,301 | 4% 904 | 940 | 1,441 | -34.8% | 1.3% 295 |
| Contract / Professional Services | 86,600 | 95% 82,182 | 4% 3,331 | 3,464 | 0 | | 1.3% 1,088 |
| Building Maintenance | 50,000 | 95% 47,449 | 4% 1,923 | 2,000 | 0 | | 1.3% 628 |
| Heat/Energy | 4,600 | 95% 4,365 | 4% 177 | 184 | 174 | 5.7% | 1.3% 58 |
| Electricity | 132,000 | 95% 125,265 | 4% 5,077 | 5,280 | 4,824 | 9.5% | 1.3% 1,658 |
| Water Sewer | 16,000 | 95% 15,184 | 4% 615 | 640 | 0 | | 1.3% 201 |
| Garbage | 2,500 | 95% 2,372 | 4% 96 | 100 | 0 | | 1.3% 31 |
| Rent for Site Leases | 126,082 | 95% 119,649 | 4% 4,849 | 5,043 | 1 | | 1.3% 1,584 |
| Subtotal Radio Services M&S Budget | \$ 753,854 | \$ 696,822 | 47,563 | 69,191 | 34,993 | 97.7% | \$ 9,469 |
| Capital Outlay | | | | | | | |

| | | | | | | | | |
|--|---------------|---------------------------|-----------------|----------------|----------------|---------|------|-----------------------------|
| Contingency for Battery replacements | 20,000 | 11,459 | 41.4% | 8,290 | 0 | | 1.3% | 251 |
| Total Capital Outlay | \$ 20,000 | \$ 11,459 | | 8,290 | 0 | | | \$ 251 |
| WCCCA Radio System Overhead | \$ 523,950 | \$ 300,198 | Personnel / M&S | 668,483 | | | | |
| Non-related Administrative Overhead | 3,398 | 3,355 | 41.4% 217,171 | 66,848 | 197,999 | -66.2% | 1.3% | \$ 6,581 |
| <i>Legal, Business Misc, Adv. Com.Ed</i> | | | (3,398) | | | | 1.3% | 43 |
| TOTALS | \$ 2,485,997 | \$ 1,692,612 | | 762,118 | 735,332 | 679,394 | 8.2% | \$ 31,267 |
| System Cost per Radio | \$ 363 | SubLease (\$ 113,300) | C800 | | | | | Newberg |
| | | Maint. (\$ 33,000) | FY 18/19 | 762,118 | 735,332 | | | FY 18/19 \$ 31,267 |
| | | WCCCA \$ 1,546,312 | Qtrly Bills | 190,529 | 183,833 | | | Qtrly Bills \$ 7,817 |

| | | | | | |
|---------------------------------|--------------|---------------|-------|------|-----|
| 1/12/2018 RADIO COUNTS | | | | | |
| WCCCA | 3,923 | 57.3% | 2017 | 269 | 259 |
| C800 | 2,838 | 41.4% | 62.9% | | |
| Newberg PD | 86 | 1.3% | 35.7% | 5.7% | |
| Total System Radio Count | 6,847 | 100.0% | 6348 | 7.8% | |