

# CLACKAMAS C800 RADIO GROUP

## BOARD OF DIRECTORS MEETING

February 15, 2023 at 9:00AM

**Meeting Canceled**

1. Call the C800 Board of Directors meeting to Order - Chair Don Johnson
2. Roll Call of Partners: (19/10)

a. City of Canby	h. City of West Linn	o. Molalla Fire District
b. City of Gladstone	i. Aurora Fire District	p. Sandy Fire District
c. City of Lake Oswego	j. Canby Fire District	q. Tualatin Valley Fire & Rescue
d. City of Milwaukie	k. Clackamas County Fire District #1	r. Clackamas County Sheriff
e. City of Molalla	l. Colton Fire District	s. Clackamas County Health
f. City of Oregon City	m. Estacada Fire District	
g. City of Sandy	n. Hoodland Fire District	
3. \*Approval of Minutes from January 18, 2023 Board Meeting - Don Johnson
4. Public Comment - Don Johnson
5. Communications - Mark Buchholz
6. \*Accept Financial Report for January 2023 - Mark Buchholz
7. Committee Reports
  - Executive Committee - Don Johnson
  - Technical Committee - Ron Polluconi
  - Citizen Accountability - Don Johnson
8. Old Business
  - Radio System Management - Ron Polluconi
    - Remaining site construction update
    - Radio Use Issues
    - Home button reprogramming
    - Streaming delay
    - 800 Voice Paging
    - DVRS update
9. New Business
  - a. \*2023 C800 Budget Committee Appointment
  - b. 2023 Budget Calendar
  - c. Annual Member Radio Count

10. Open Agenda
11. Next Board Meeting: March 15, 2023 at 9:00am
12. Adjournment

# **CLACKAMAS C800 RADIO GROUP**

## **BOARD OF DIRECTORS MEETING**

### **Meeting Minutes for January 18, 2023**

**This meeting was held at DSB Room 119.**

**1. C800 Board Meeting Called to Order at 0901.**

**2. The following were in attendance:**

City of Canby: Chief Jorge Tro	Estacada Fire: Chief Ian O'Connor
City of Gladstone: Chief John Schmerber	Hoodland Fire:
City of Lake Oswego: Chief Don Johnson, Tina Burgess, Sue Scobert	Molalla Fire: Chief Davis representing
City of Milwaukie: Capt. Ryan Burdick	Sandy Fire District: Chief Phil Schneider
City of Molalla: Chief Chris Long	TVF&R: Eric Kennedy
City of Oregon City: Chief Jim Band	Clackamas County:
City of Sandy:	Clackamas County Sheriff: Capt. Robert Wurpes
City of West Linn: Capt. Rawlins	Clackamas County Health:
Aurora Fire: AC Mike Corless	CCOM: Cheryl Bledsoe, Meg Neece
Canby Fire: Chief Jim Davis, Matt English	WCCCA: Ron Polluconi
Clackamas Fire: DC Michael Carlsen; Brian Stewart	C800: Mark Buchholz
Colton Fire:	Guests:

**3. Approval of Minutes – November 16, 2022 Board Meeting**

Capt. Wurpes moved and Chief Schmerber seconded. Motion passed unanimously.

**4. Public Comment:** None.

**5. Committee Reports**

**Executive Committee – Chief Jorge Tro:**

- Project Budget Update: Same info under financial report

**Technical Committee – Ron Polluconi:**

- Did not meet this month. Going to expand the scope of the meeting to include all 4 of the MAJCS PSAP's. This should help cover more questions that may not get asked with the current group

**Citizen Accountability – Chief Don Johnson:**

- Chief Johnson sent out an overview of where they are, and how they have tried to trim the budget down. Chief Johnson added that it would be a good idea to keep them informed all the way through
- He has invited Dave Austin to join the budget group to help build so that this never happens again. Ideally there would be a financial person that would rotate through every couple of years

**6. Communications:** None.

**7. Financial Report – November / December 2022 – Mark Buchholz**

- Mark reviewed the agency payment estimates and the original overage estimate of \$4.7M. The ARPA funds have been added to the spreadsheet, however those are yet to be finalized
- Also in process is the Motorola credit of \$308k
- We did lock in an agreement with the BOLI claim for 25%, which is reflected on the financial report. Chief Tro reminded the group that Motorola had asked C800 to pay 50% of the claim, however Mark was able to negotiate this down to 25%
- Chief Band asked what are the odds of all of these come to fruition, and when would the users be expected to pay. Mark stated that the agencies should plan to pay these in the next fiscal year
  - We are still waiting to hear from the county about the ARPA funding, and to confirm that the money spent will pass all of the criteria
  - Also still working on the Columbia equipment sale
  - Chief Tro clarified that the blue far right column is the best estimate with the various credits applied (Columbia 911 sale, ARPA, Motorola credit). Use this as your estimate for budgeting
  - It is going to take some time to finalize the figures, most likely into next year before everything is settled
  - Chief Tro noted that the original anticipated cost was \$4.8M and there has been a lot of work to get this cost lowered, which is very much appreciated

**8. Old Business:**

**System Management – Ron Polluconi**

- Radio Use Issues
  - Wrapped up a little over 90% of the Whalehead site, and is now fully stabilized
  - Oak Grove Butte is at a standstill due to large amount of snow that has fallen, work will resume in the spring
- Home Button Reprogramming
  - Wrapping up mid-march. Just smaller agencies still needing to complete
  - There will be a blackout period as they move from the old WCCCA site to the new. They will be switching the redundant system and anticipate about a one week outage
- Streaming Delay
  - Looking at an alternate service provider that can better meet our needs
    - Capt. Wurpes asked do we really want to stream at all. He noted several agencies that aren't doing it at all due to safety issues
    - Sue noted that LOCOM is also not streaming due to too many unknowns
    - Capt. Wurpes added that we have been working on this for a while, and have yet to get it to work properly
    - Ron noted that it can be switched on and off at any time
    - Ron also added that the media seems content hearing the Sheriff's office on the 2 primary channels. Capt. Wurpes asked if there are delays for the other agencies that have decided to stream. Ron noted that they are sometimes delayed

- Ron let the group know that most of the law agencies typically pick their primary dispatch to stream
- Portland is a good point of reference when they first started with the unrest they were not encrypted. They have since chosen to move over to all of their encrypted channels and have not moved back
- There are a lot of scanner enthusiasts that Ron hears from on a regular basis when we stop streaming. Generally there are between 30-109 people listening at any one time
- Capt. Wurpes thanked Ron for his help on this
- Add this to new business for discussion at the Feb Meeting
- Eric Kennedy noted that it would be useful to know what the ongoing costs would be to maintain this service
  - Ron sated that he believe the package we currently have is \$63/year
- Our two partners are not reliable, looking at buying the hardware ourselves
- 800 MHz Voice Paging
  - Paging servers are shipping tomorrow, looking at a mid-Feb. timeframe
  - Will also be replacing a 35 year old paging system that we have today

### **System Upgrade/Replacement**

#### **DVRS – repeaters – Ron Polluconi:**

- Got the attention of Futurecom for the purchase/acquisition by Motorola. We have provided them with frequencies for the DVR's
- Portable radios will need to be upgraded with the DVR option. There is some cost and time delays associated with this

### **9. New Business (\*Action Item)**

- Election of a 2<sup>nd</sup> Vice Chair
  - Chief Johnson nominated DC Carlsen from CFD1
  - Chief Corless moved to accept the nomination of DC Carlsen for 2<sup>nd</sup> Vice Chair
  - Chief Band Second the motion
  - Motion carried
- 23-24 Budget process
  - Looking to create a budget committee
  - It is important that all members of C800 that wish to participate in the budget committee, are welcome. Also, each agency may select a citizen representative or other finance personnel. Please identify who your rep will be by Feb. 10<sup>th</sup>
  - Need to officially appoint who will serve on the Budget Committee, which will allow us to identify the number of members for a quorum. We will officially appoint the Budget Committee at the next C800 Board meeting
  - Capt. Wurpes made a motion to appoint Mark Buchholz as the Budget Officer. Chief Corless seconded. Motion carried
  - Chief Johnson restated that you don't have to appoint someone to the committee, but may if you like. The Eboard will all serve on the committee at a minimum
  - Looking to officially adopt the budget at the June Board meeting, then submit to the State by June 30

### **Next Board Meeting**

Next meeting will be February 15, 2023 at 9:00AM Location: OCPD and Zoom

**10. Adjournment** - Meeting adjourned at 9:34 AM

# C800 County 800 MHz Radio Report

February 10, 2023

Page 1 of 2

AGENCY	APX Radios	Non-APX Radios
<b>Partners</b>		
AMR	58	11
Aurora Fire Department	62	15
Canby Fire District 62	94	10
Canby Police Department	61	57
CCSO	749	82
City of Wilsonville PW	12	20
City of Wilsonville Transit	51	17
Clackamas Fire District #1	363	77
Colton Fire Department	42	11
Estacada Fire Department	55	8
Gladstone Fire Department	0	8
Gladstone Police	40	3
Hoodland Fire	86	3
Lake Oswego Fire	92	44
Lake Oswego Police	121	43
LOPW	57	6
Milwaukie PD	82	14
Milwaukie PW	48	3
Molalla Fire	67	30
Molalla Police Department	42	14
Oregon City Police	103	20
Sandy Fire	67	10
Sandy Police	46	2
TVFR C800 Non Billed	0	2
West Linn Police	51	31
WLPW	28	43
<b>Total Partners</b>	<b>2,477</b>	<b>584</b>

AGENCY	APX Radios	Non-APX Radios
<b>Members</b>		
Boring Water District	2	2
CC Code Compliance	6	1
CC Community Corrections	50	3
CC District Attorney	3	1
CC Juvenile Department	5	0
CC Medical Examiner	4	2
CC Transportation	30	19
City of Happy Valley	16	9
Clackamas Community College	4	2
CLACKAMAS COUNTY DOG SERVICES	5	0
Clackamas River Water	4	6
Lake Oswego Lake Corporation	14	8
Sunrise Water Authority	12	12
Willamette Shore Trolley	3	2
<b>Total Members</b>	<b>158</b>	<b>67</b>

<b>TOTAL BILLABLE</b>	<b>2,635</b>	<b>651</b>
-----------------------	--------------	------------

# C800 County 800 MHz Radio Report

February 10, 2023

Page 2 of 2

AGENCY	APX Radios	Non-APX Radios
<b>Mutual Aid</b>		
Amtrak	1	0
CC Emergency Management	10	1
Hubbard Fire District	15	0
Monitor Fire Department	0	20
Mt. Angel Fire District	9	0
ODF EAST	8	11
Reach Medi-Plane	4	5
Silverton Fire District	0	13
US FOREST SERVICE	17	0
Willamette Falls Hospital	1	0
Woodburn Ambulance	0	9
Woodburn Fire	64	2
<b>Total Mutual Aid</b>	<b>129</b>	<b>61</b>

<b>GRAND TOTAL</b>	<b>2,764</b>	<b>712</b>
--------------------	--------------	------------

AGENCY	APX Radios	Non-APX Radios
<b>PSAPs</b>		
C800	63	0
CCOM	92	69
LOCOM	53	9
<b>Total PSAPs</b>	<b>208</b>	<b>78</b>

<b>TOTAL w/ Dispatch</b>	<b>2,972</b>	<b>790</b>
--------------------------	--------------	------------





11300 SE Fuller Rd  
Milwaukie, Oregon 97222  
(503) 466-3783

## Board of Directors Action Request

**To:** Board of Directors  
**From:** Mark Buchholz, Budget Officer  
**Date:** February 15, 2023  
**Re:** Budget Committee Appointment

---

**REQUEST:** It is hereby requested that the C800 Board of Directors approve the FY 2023-24 proposed Budget Committee Membership.

**ISSUE:** Establishment of the FY 2023-24 Budget Committee.

**FINANCIAL:** None

**LEGAL:** None

**RECOMMENDATION:** It is hereby recommended that the C800 Board of Directors approve the proposed FY 2023-24 Budget Committee Members as proposed below:

Chief Don Johnson	Lake Oswego Fire
Chief Peter Mahuna	West Line Police
DC Michael Carlsen	Clackamas County Sheriff's Office
Captain Ryan Burdick	Milwaukie Police
Toby LaFrance	Milwaukie Police
Dave Austin	Citizen at Large
Chief Jorge Tro	Canby Police



11300 SE Fuller Rd  
Milwaukie, Oregon 97222  
(503) 466-3783

## Board of Directors Action Request

**To:** Board of Directors  
**From:** Mark Buchholz, Budget Officer  
**Date:** February 15, 2023  
**Re:** Budget Calendar

---

**REQUEST:** It is hereby requested that the C800 Board of Directors accept the FY 2023-24 proposed budget calendar.

**ISSUE:** Establishment of the FY 2023-24 budget calendar.

**FINANCIAL:** None

**LEGAL:** None

**RECOMMENDATION:** It is hereby recommended that the C800 Board of Directors accept the proposed FY 2023-24 budget calendar as proposed below:

February 17, 2023	Publish 1 <sup>st</sup> Notice of Budget Committee Meeting
February 28, 2023	Publish 2 <sup>nd</sup> Notice of Budget Committee Meeting
March 1, 2023	Agency Radio Count locked in for FY 2023-24 rates
<b>March 7, 2023</b>	<b>Budget Committee Meeting</b>
March 13, 2023	Budget Committee Meeting #2 (if necessary)
March 15, 2023	First presentation of the Budget to the Board
April 4, 2023	Publish Notice of Budget Hearing
April 19, 2023	Public Budget Hearing / <b>Budget Approval</b>
June 21, 2023	Possible year-end re-appropriations and Final Budget Adoption