

# **CLACKAMAS C800 RADIO GROUP**

## **BOARD OF DIRECTORS MEETING**

**June 15, 2022 / 9:00AM**

**This will be an In Person Meeting**

**Clackamas County Development Services Building Room 119**

**150 Beavercreek Rd Oregon City**

**Phone in: 800-704-9804 Code: 345832**

1. Call the C800 Board of Directors meeting to Order - Chair Chief Jorge Tro
2. Roll Call of Partners: (19/10)

a. City of Canby	h. City of West Linn	o. Molalla Fire District
b. City of Gladstone	i. Aurora Fire District	p. Sandy Fire District
c. City of Lake Oswego	j. Canby Fire District	q. Tualatin Valley Fire & Rescue
d. City of Milwaukie	k. Clackamas County Fire District #1	r. Clackamas County Sheriff
e. City of Molalla	l. Colton Fire District	s. Clackamas County Health
f. City of Oregon City	m. Estacada Fire District	
g. City of Sandy	n. Hoodland Fire District	
3. \*Approval of Minutes of May 18, 2022, Board Meeting - Jorge Tro
4. Public Comment - Jorge Tro
5. Committee Reports
  - Executive Committee - Jorge Tro
    - Bond Project Overview
    - Project Budget Update
  - Technical Committee - John Hartsock
  - Citizen Accountability - John Hartsock - Next Meeting to Be Determined
6. Communications - John Hartsock
7. Financial Report - May 2022 - John Hartsock
8. Old Business: (\* Action Item)
  - System Management: - Ron Polluconi
    - Radio Use Issues
    - Home button reprogramming
    - Streaming delay
    - 800 Voice Paging
  - System Upgrade/Replacement
    - Project Status - John Hartsock



DVRS - repeaters - Gert Zoutendijk

- PSAP Questions / Concerns - CCOM / LOCOM

9. New Business: (\* Action Item)

- \*Approval of the FY 2022/2023 C800 Budget

10. Executive Session: The Board will adjourn to an executive session to discuss Employment of Public Employees ORS 192.660(2)(a) and (b). Only representatives of the media and designated staff shall be allowed to attend the executive session.

**11. Next Board Meeting July 20,2022 9:00A Location: TBD**

12. Open Agenda

13. Adjournment



# **CLACKAMAS C800 RADIO GROUP**

## **BOARD OF DIRECTORS MEETING**

### **Meeting Minutes of May 18, 2022 Meeting**

**This meeting was held at DSB, Room 119 with phone in option.**

**1. C800 Board Meeting Called to Order at 0902.**

**2. The following were in attendance:**

City of Canby: Chief Jorge Tro	Estacada Fire:
City of Gladstone: Chief Rick Huffman, Chief John Schmerber	Hoodland Fire: DC Brian Hennrichs
City of Lake Oswego: Chief Don Johnson, , Sue Scobert	Molalla Fire: Chief Vince Stafford
City of Milwaukie: Capt. Robbie Graves	Sandy Fire District:
City of Molalla:	TVF&R: Dir Tech Services Eric Kennedy
City of Oregon City: Captain Shaun Davis	Clackamas County: Jamie Poole
City of Sandy: Chief Ernie Roberts	Clackamas County Sheriff: Capt. Robert Wurpes
City of West Linn: Chief Peter Mahuna	Clackamas County Health: Bill Conway
Aurora Fire: Asst. Chief Mike Corless	CCOM: Cheryl Bledsoe, Toni Sexton, Tony Collins, Meg Neece
Canby Fire: Chief Jim Davis	WCCCA: Ron Polluconi, Mark Buchholz
Clackamas Fire: Chief Nick Browne, DC Michael Carlsen, DC Brian Stewart	C800: John Hartsock, Bjorn Morfin
Colton Fire:	

**3. Approval of Minutes – April 20, 2022 Board Meeting**

Chief Schmerber moved and Chief Corless seconded. Motion passed unanimously

**4. Public Comment:** None.

**5. Communications:** None.

**6. Financial Report - John Hartsock – Reviewed during meeting**

Chief Stafford moved and Chief Browne seconded. Motion passed

**7. Committee Reports**

**Executive Committee – Chief Jorge Tro:**

- Bond Project Overview: Chief Tro informed the group that the committee has been meeting daily to review the financials of the project.
- Audit Update:
  - Auditor Russ Ries gave an overview of what they complete in regards to audits under ORS.190. They have been involved in the annual C800 audit and have assisted in the preparation of financial statements. They are also auditing the info. on an



annual basis. Generally C800 outsources their accounting to another CPA firm who assists C800 throughout the year. Usually around August, Russ' firm will receive notification that they are ready for an audit at which point they send out a letter of engagement to C800

- Through this process they are looking at a point in time they are looking at account balances to include: cash account reconciliations, fixed asset balances, receivables, payable, any balance sheet type item. They often times send confirmations out to the agencies to verify balances
  - In addition they are looking at class of transactions throughout the FY. Looking at both revenue being recognized and incurred expenses. This process is to generally obtain an account balance, they are not auditing every single transaction, more of a sampling
  - Sending out a revenue confirmation to the county to verify the transfer of bond proceeds. Also confirm major expense transaction other than the expenses they are already looking at as part of the project such as payments made to 3<sup>rd</sup> parties
  - Looking to see if there are any additional footnotes that need to be made and that they are complete and accurate. Since C800 is a municipality, they are looking at any changes year over year. C800 also has additional internal control and compliance requirements under Oregon Minimum Standards
  - C800 has asked about potentially performing a project audit in addition to the annual audit. Costs associated with a forensic/project audit would be around \$25k-\$75k because you are looking at multiple years
  - There was an initial 5 year proposal, they agreed to extend one more year to June 2022
- Project Budget Update: Cheryl updated the group on the Bond Overview as well as the Scope of the bond. Two handouts were shared with the group (attached in email with these minutes)
    - Cheryl and Sue have reviewed every board packet back to the beginning of this project identifying every decision that was made with supporting documentation from the minutes
    - The original budget was split between contingency and bond dollars. Need permission to access the Bond Premiums from the Board of County Commissioners, which occurred in 2/2021 in the amount of \$4.5M.
    - Cheryl distributed Anticipated Costs by C800 and explained the breakdown
    - Chief Schmerber confirmed that the cost they are paying now to CCOM/C800 was budgeted, this is strictly the overrun. Cheryl confirmed that the \$480 per radio is part of the operational budget, where there is a placeholder for overruns. In the operations budget, there is approx. \$1.2M in radio revenue, most of which goes to WCCCA to provide service on the radios
    - Chief Davis noted that Canby has paid their radios
    - Chief Stewart noted that the numbers are significantly different than they were a month ago. Cheryl explained that she and Sue went through each invoice. They discovered that some of the radios were given a higher amount of credit. The original subscriber reimbursement started at \$2079. This amount actually morphed



into \$2727 per radio. The delta between \$2079 and \$2727 made a sizeable change in the total amount. They also discovered the some depts. were credited \$4000 per radio which meant that they had to go back and ensure everyone received the same credit

- Chief Henrichs opted not to sign the contract for Fire Station Alerting maintenance. He feels that for \$24k over 3 years could be spent on purchasing a lot of parts for the system, rather than pay someone to fix something that might break. Chief Henrichs asked how that being passed down when they opted to not sign the contract
  - John explained that there are 2 areas of maintenance: Station level which includes monitors and devices within the station, which he believes most agencies decided against. The maintenance Cheryl is talking about is the system maintenance which is the equipment that is being maintained by WCCCA. This fee goes to USDD to keep their software current. Cheryl asked to get back on this as there is more research
  - Chief Henrichs noted that the fire districts could put money in their own accounts to replace equipment at a lower cost
- Chief Davis asked if the other agencies have been notified of this issue if they are not at the table today
  - Chief Tro believes most of them have received information in regards to this issue
  - Bill Conway noted AMR is through Clackamas County Public health
  - Chief Tro noted we do have invoices ready to be sent. Please take a close look for any discrepancies
  - Chief Davis added that they are auditing their station alerting equipment
- Chief Tro explained to the group that they met with Chair Smith last week, also present were Commissioner Schrader, Administrator Schmidt, Stephen Madkour, Everett Wilde, Dave Austin and the C800 E Board
  - Went into this meeting with the hopes of being productive and moving toward working with the county to find a solution. Chair Smith told the E Board to come back to the C800 board that the county will not help with the shortfall
  - There was a second meeting with Administrator Schmidt, and he advised that the county may help, if all alternate avenues are explored.
    - Gary will assign Finance & Treasurer to help look over the books. We are working together to confirm the numbers presented today are correct
    - PGA has been assigned to look at alternative funding, including state and federal resources
  - Chief Tro asked the group to exhaust all possible funding sources from within their agencies. Once these have been exhausted, they will explore the possibility of a loan



- Chief Tro asked the group to really look at their budgets and see if they can pay any of this in the current fiscal year or next. Please get back to the E Board by June 1, 2022 with your findings
- Chief Tro handed out a digital radio update message as well as a framework example
- Chief Davis asked if our legal team has made a determination as to whether the county has any responsibility. Chief Tro confirmed our attorney does believe there is some shared responsibility
- Eric Kennedy asked when the outstanding costs were due. Chief Tro explained by the end of the current calendar year
  - Eric Kennedy asked if there was a line outlining encumbered costs. Cheryl explained that those are on the Outstanding Project Cost worksheet, which represents work in progress that has not been billed. Cheryl noted that as the projects are completed, we will owe those amounts. There are projects that we can't just stop including Motorola. There were large discounts given to the group when the radios were purchased. When looking at the contract you'll see there is a certain amount that we owe, there was also a certain amount that was grouped as discounts. We are looking at what equipment we have and what could be repurposed, sold etc.
  - Land use agreements in place, so we need to be mindful as decisions can have unintended consequences
  - Sue added that any invoices that were due for April have been approved and paid
- Chief Tro discussed a phone/radio application that Motorola has that allows you to listen to the radios on your phone. This application is around \$100k for the subscription services and Motorola has said that we can cut this right away. Agencies can make individual contracts if they choose to subscribe to this service.
  - Chief Corless moved that we discontinue this immediately. Chief Davis seconds. Motion carries unanimously
  - Chief Corless let the group know that this was intended to reduce the number of radios that agencies needed on hand
- Chief Mahuna is looking at storage facilities and the possibility of consolidating and reducing some of those.
- Eric Kennedy clarified that in the letter with a request to respond by 6/1/22 stating your agencies ability to pay, is this referring to the current invoice, or the overage presented today. Chief Tro stated that we need to know what you are able to pay this year which will help us as we are trying to figure out what our exact overage is
  - Eric Kennedy asked about the ability to pay in either FY 21-22 or FY 22-23. Chief Tro stated It is really up to each agency
  - Cheryl explained that it would be helpful to have that particulated between the fiscal years This will give us the info to figure out how much we may need to borrow
- Chief Davis asked if Day Wireless had been paid anything yet. Cheryl confirmed that yes, in the millions.



- Chief Henrichs asked if there was full disclosure to the agencies as to what the radios were going to cost. Cheryl explained that Hoodland is unique as there is a tower offset situation. She believes the cost of the radios were fairly clear throughout the project. Chief Henrichs asked if the rental offset was part of their figure. Sue confirmed they owe \$245k.
- Chief Tro explained that there will be 2 separate invoices; 1 for the radios and 1 for FSA. Sue has looked at all of the invoices including those that are at a zero amount.
- Chief Davis thanked everyone for their hard work on digging into this and spending a lot of time.

**Citizen Accountability - John Hartsock:** Next meeting TBD

#### **Next Board Meeting**

Next meeting will be June 15, 2022 at 9:00AM Location: DSB 119

#### **8. Open Agenda**

- Chief Davis asked if voice paging is out the door for this project.
  - Cheryl explained that it is part of the contract and has been paid for
  - Jim noted that part of this is providing voice pagers to the agencies and asked why we would cut that
  - John explained that other paging is in the system and is on its way. The actual pagers are not in the project, that would be an agency by agency decision

#### **9. Adjournment** - Meeting adjourned at 9:56 AM







10:48 AM

06/09/22

Accrual Basis

# Clackamas 800 Radio Group

## Profit & Loss Budget vs. Actual

### July 2021 through May 2022

	Jul '21 - May 22	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
401-00 · Beginning Fund Balance	0.00	7,367,420.00	-7,367,420.00	0.0%
405-00 · Members Contracts	76,320.00	76,320.00	0.00	100.0%
410-00 · Partners Fees	1,203,012.50	1,201,920.00	1,092.50	100.1%
420-00 · Partners Debt Service Zone Cont	0.00	0.00	0.00	0.0%
421-00 · Partner Debt Service Microwave	0.00	0.00	0.00	0.0%
430-00 · Subscriber Radio Payments	643,655.49	750,000.00	-106,344.51	85.8%
431-00 · Interest Income	143.69	500.00	-356.31	28.7%
435-00 · Lease Revenue	247,814.92	85,265.00	162,549.92	290.6%
440-00 · Miscellaneous Income	228,664.89	500.00	228,164.89	45,733.0%
450-00 · Intergovernmental-Clackamas Co	6,164,335.34	6,000,000.00	164,335.34	102.7%
455-00 · Bond Interest Income	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>8,563,946.83</b>	<b>15,481,925.00</b>	<b>-6,917,978.17</b>	<b>55.3%</b>
<b>Gross Profit</b>	<b>8,563,946.83</b>	<b>15,481,925.00</b>	<b>-6,917,978.17</b>	<b>55.3%</b>
<b>Expense</b>				
605-00 · Site Rental	292,772.30	253,051.00	39,721.30	115.7%
610-00 · Fuel/Generators	29,285.19	12,500.00	16,785.19	234.3%
615-00 · HVAC Maintenance	52,422.59	23,000.00	29,422.59	227.9%
620-00 · Landscape Maintenance	3,700.00	19,780.00	-16,080.00	18.7%
621-00 · Office Supplies	0.00	750.00	-750.00	0.0%
622-00 · Bad Debt Expense	0.00	0.00	0.00	0.0%
625-00 · Generator Maintenance	8,995.42	20,400.00	-11,404.58	44.1%
630-00 · UPS Maintenance	0.00	3,200.00	-3,200.00	0.0%
635-00 · Battery Maintenance	3,146.00	12,000.00	-8,854.00	26.2%
640-00 · Building Maintenance	4,598.40	5,000.00	-401.60	92.0%
645-00 · Insurance	70,359.86	62,700.00	7,659.86	112.2%
650-00 · Utilities	90,283.72	95,000.00	-4,716.28	95.0%
655-00 · Consultant Services	49,520.92	64,000.00	-14,479.08	77.4%
657-00 · Regional Radio Expense	0.00	1,500.00	-1,500.00	0.0%
660-00 · WCCCA System Fees	888,651.00	888,651.00	0.00	100.0%
665-00 · Radio Maintenance Fees	43,880.04	60,000.00	-16,119.96	73.1%
667-00 · Radio Replacement Project	0.00	0.00	0.00	0.0%
668-00 · Fire Sta Alerting Oper. Expense	86,485.28	75,370.00	11,115.28	114.7%
670-00 · Legal Services	6,990.00	2,500.00	4,490.00	279.6%
675-00 · Financial Services	9,000.99	7,800.00	1,200.99	115.4%
680-00 · Audit Fees	6,875.00	8,500.00	-1,625.00	80.9%
683-00 · Capital Reserve	0.00	150,000.00	-150,000.00	0.0%
685-00 · Miscellaneous Expenses	548.83	6,500.00	-5,951.17	8.4%
686-00 · Meeting Expenses	40.00	2,500.00	-2,460.00	1.6%
703-00 · Capital Outlay				
703-01 · Buildings & Land Improvement				
703-011 · Land Improvement	4,868,437.97			
703-012 · Building	75,713.37			
703-014 · Generator	6,530.00			
<b>Total 703-01 · Buildings &amp; Land Improvement</b>	<b>4,950,681.34</b>			
703-02 · Radio Backbone				
703-021 · Simulcast / Master Site	252,296.32			
703-022 · Subscriber Radios	3,956,820.31			
703-024 · Paging	42,894.73			
703-026 · Cat. 6 Fire Station Alerting	88,323.22			
<b>Total 703-02 · Radio Backbone</b>	<b>4,340,334.58</b>			
703-03 · Equipment				
703-031 · Security System	398,895.08			
703-032 · DC Power	104,154.07			
703-034 · Microwave	259,831.53			
<b>Total 703-03 · Equipment</b>	<b>762,880.68</b>			
703-00 · Capital Outlay - Other	0.00	6,000,000.00	-6,000,000.00	0.0%
<b>Total 703-00 · Capital Outlay</b>	<b>10,053,896.60</b>	<b>6,000,000.00</b>	<b>4,053,896.60</b>	<b>167.6%</b>

These financial statements omit all disclosures required by accounting principles generally accepted in the United States of America. Management has not recorded current capital assets, accumulated depreciation, and depreciation expense and certain receivables, which is a known departure from accounting principles generally accepted in the United States of America. In addition, these statements omit the statement of cash flows, which is a known departure from accounting principles generally accepted in the United States of America. These financial statements have not been subjected to an audit, review, or compilation engagement, and therefore no assurance is provided.



10:48 AM

06/09/22

Accrual Basis

**Clackamas 800 Radio Group**  
**Profit & Loss Budget vs. Actual**  
 July 2021 through May 2022

	Jul '21 - May 22	Budget	\$ Over Budget	% of Budget
795-00 · Debt Service	0.00	0.00	0.00	0.0%
800-00 · Operating Contingency	0.00	125,000.00	-125,000.00	0.0%
999-00 · Unappropriated End Fund Bal	0.00	7,582,223.00	-7,582,223.00	0.0%
<b>Total Expense</b>	<b>11,701,452.14</b>	<b>15,481,925.00</b>	<b>-3,780,472.86</b>	<b>75.6%</b>
<b>Net Ordinary Income</b>	<b>-3,137,505.31</b>	<b>0.00</b>	<b>-3,137,505.31</b>	<b>100.0%</b>
<b>Net Income</b>	<b>-3,137,505.31</b>	<b>0.00</b>	<b>-3,137,505.31</b>	<b>100.0%</b>

DRAFT

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10:48 AM

06/09/22

Accrual Basis

# Clackamas 800 Radio Group Profit & Loss Detail

May 2022

Type	Date	Num	Name	Memo	Class	Amount	Balance
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
<b>430-00 - Subscriber Radio Payments</b>							
Invoice	05/19/2022	2019-2...	Canby Police	Total List Price (Radios & Up...		417,102.00	417,102.00
Invoice	05/19/2022	2019-2...	Canby Police	Less: Radio Stipend		-139,116.27	277,985.73
Invoice	05/19/2022	2019-2...	Canby Police	Less: Previous Payment Rec...		-55,788.35	222,197.38
Invoice	05/19/2022	2019-2...	City of Milwaukie Police	Total List Price		575,824.50	798,021.88
Invoice	05/19/2022	2019-2...	City of Milwaukie Police	Less: Radio Stipend		-193,671.67	604,350.21
Invoice	05/19/2022	2019-2...	City of Milwaukie Police	Less: Previous Payment Made		-98,742.80	505,607.41
Invoice	05/19/2022	2019-2...	Aurora Fire District	Total List Price		704,826.00	1,210,433.41
Invoice	05/19/2022	2019-2...	Aurora Fire District	Less: Discount@48%		-338,316.48	872,116.93
Invoice	05/19/2022	2019-2...	Aurora Fire District	Less: Radio Stipend		-40,916.55	831,200.38
Invoice	05/19/2022	2019-2...	City of Gladstone - Fire	Total List Price		198,527.50	1,029,727.88
Invoice	05/19/2022	2019-2...	City of Gladstone - Fire	Less: Discount@48%		-95,293.20	934,434.68
Invoice	05/19/2022	2019-2...	City of Gladstone - Fire	Less: Stipend for Radios		-51,827.63	882,607.05
Invoice	05/19/2022	2019-2...	City of Gladstone - Fire	Less: Upgrades paid for by C...		-18,186.22	864,420.83
Invoice	05/19/2022	2019-2...	City of Gladstone - Fire	Less: Previous Payments Ap...		-7,008.00	857,412.83
Invoice	05/19/2022	2019-2...	Canby Police	Less: Discount@48%		-200,208.96	657,203.87
Invoice	05/19/2022	2019-2...	Canby Police	Less: Upgrade by Bond		-1,079.52	656,124.35
Invoice	05/19/2022	2019-2...	City of Milwaukie Police	Less: Discount@48%		-276,395.76	379,728.59
Invoice	05/19/2022	2019-2...	City of Milwaukie Police	Less: Upgrades paid by C800		-5,739.50	373,989.09
Invoice	05/19/2022	2019-2...	City of Milwaukie Public Works	Total List Price		316,071.60	690,060.69
Invoice	05/19/2022	2019-2...	City of Milwaukie Public Works	Less: Discount@48%		-151,714.32	538,346.37
Invoice	05/19/2022	2019-2...	City of Milwaukie Public Works	Less: Radio Stipend		-130,932.96	407,413.41
Invoice	05/19/2022	2019-2...	City of Milwaukie Public Works	Less: Previous Payment App...		-33,281.18	374,132.23
Invoice	05/19/2022	2019-2...	Molalla RFPD	Total List Price		149,301.50	523,433.73
Invoice	05/19/2022	2019-2...	Molalla RFPD	Less: Discount@48%		-71,664.72	451,769.01
Invoice	05/19/2022	2019-2...	Molalla RFPD	Less: Radio Stipend		-32,733.24	419,035.77
Invoice	05/19/2022	2019-2...	Molalla RFPD	Less: Upgrades paid by C800		-23,108.54	395,927.23
Invoice	05/19/2022	2019-2...	Molalla RFPD	Less: Previous Payment Appli...		-13,757.90	382,169.33
Invoice	05/19/2022	2019-2...	Oregon City Police	Total List Price		779,223.50	1,161,392.83
Invoice	05/19/2022	2019-2...	Oregon City Police	Less: Discount@48%		-374,027.28	787,365.55
Invoice	05/19/2022	2019-2...	Oregon City Police	Less: Radio Stipend		-256,410.38	530,955.17
Invoice	05/19/2022	2019-2...	Oregon City Police	Less: Upgrade paid by C800		-13,155.74	517,799.43
Invoice	05/19/2022	2019-2...	Oregon City Police	Less: Previous Payment Appli...		-132,963.36	384,836.07
Invoice	05/19/2022	2019-2...	Sandy Police	Total List Price		317,996.00	702,832.07
Invoice	05/19/2022	2019-2...	Sandy Police	Less: Discount@48%		-152,638.08	550,193.99
Invoice	05/19/2022	2019-2...	Sandy Police	Less: Radio Stipend		-109,110.80	441,083.19
Invoice	05/19/2022	2019-2...	Sandy Police	Less: Upgrades paid by C800		-1,079.52	440,003.67
Invoice	05/19/2022	2019-2...	Sandy Police	Less: Previous Payment Appli...		-43,414.40	396,589.27
Invoice	05/19/2022	2019-2...	Sandy Fire	Total List Price		476,493.00	873,082.27
Invoice	05/19/2022	2019-2...	Sandy Fire	Less: Discount@48%		-228,716.88	644,365.39
Invoice	05/19/2022	2019-2...	Sandy Fire	Less: Radio Stipend		-141,844.04	502,521.35
Invoice	05/19/2022	2019-2...	Sandy Fire	Less: Upgrade paid by C800		-15,255.50	487,265.85
Invoice	05/19/2022	2019-2...	Sandy Fire	Less: Previous Payment Appli...		-81,043.08	406,222.77
Invoice	05/19/2022	2019-2...	Sandy Fire	Rounding		0.50	406,223.27
Invoice	05/19/2022	2019-2...	Colton Fire	Total List Price		443,852.00	850,075.27
Invoice	05/19/2022	2019-2...	Colton Fire	Less: Discount@48%		-213,048.96	637,026.31
Invoice	05/19/2022	2019-2...	Colton Fire	Less: Radio Stipend		-92,744.18	544,282.13
Invoice	05/19/2022	2019-2...	Boring Water	Total List Price		17,170.00	561,452.13
Invoice	05/19/2022	2019-2...	Boring Water	Less: Discount@48%		-8,241.60	553,210.53
Invoice	05/19/2022	2019-2...	Boring Water	Less: Radio Stipend		-5,455.54	547,754.99
Invoice	05/19/2022	2019-2...	Happy Valley	Total List Price		113,853.00	661,607.99
Invoice	05/19/2022	2019-2...	Happy Valley	Less: Discount@48%		-54,649.44	606,958.55
Invoice	05/19/2022	2019-2...	Happy Valley	Total List Price		16,592.50	623,551.05
Invoice	05/19/2022	2019-2...	Happy Valley	Less: Discount@38%		-6,305.15	617,245.90
Invoice	05/19/2022	2019-2...	Happy Valley	Less: Radio Stipend		-27,277.70	589,968.20
Invoice	05/19/2022	2019-2...	Clackamas County Dog Services	Total List Price		42,925.00	632,893.20
Invoice	05/19/2022	2019-2...	Clackamas County Dog Services	Less: Discount@48%		-20,604.00	612,289.20
Invoice	05/19/2022	2019-2...	Clackamas County Dog Services	Less: Radio Stipend		-13,638.85	598,650.35
Invoice	05/19/2022	2019-2...	Clackamas County - Medical Examiner	Total List Price		51,626.00	650,276.35
Invoice	05/19/2022	2019-2...	Clackamas County - Medical Examiner	Less: Discount@48%		-24,780.48	625,495.87
Invoice	05/19/2022	2019-2...	Clackamas County - Medical Examiner	Less: Radio Stipend		-10,911.08	614,584.79
Invoice	05/19/2022	2019-2...	Clackamas County - Medical Examiner	Less: Upgrades paid by C800		-3,716.96	610,867.83
Invoice	05/19/2022	2019-2...	Lake Oswego Lake Corporation	Total List Price		66,208.10	677,075.93
Invoice	05/19/2022	2019-2...	Lake Oswego Lake Corporation	Less: Discount@48%		-31,779.89	645,296.04
Invoice	05/19/2022	2019-2...	Lake Oswego Lake Corporation	Less: Radio Stipend		-24,549.93	620,746.11
Invoice	05/19/2022	2019-2...	Lake Oswego Lake Corporation	Less: Upgrades paid by C800		-359.84	620,386.27
Invoice	05/19/2022	2019-2...	Sunrise Water	Total List Price		102,518.00	722,904.27
Invoice	05/19/2022	2019-2...	Sunrise Water	Discount@48%		-49,208.64	673,695.63
Invoice	05/19/2022	2019-2...	Sunrise Water	Less: Radio Stipend		-32,733.24	640,962.39
Invoice	05/19/2022	2019-2...	Clackamas County - Transportation ...	Total List Price		272,375.00	913,337.39
Invoice	05/19/2022	2019-2...	Clackamas County - Transportation ...	Less: Discount@48%		-130,740.00	782,597.39
Invoice	05/19/2022	2019-2...	Clackamas County - Transportation ...	Less: Radio Stipend		-51,827.63	730,769.76
Invoice	05/19/2022	2019-2...	Clackamas County - Transportation ...	Less: Previous Payment Appli...		-89,751.00	641,018.76
Invoice	05/19/2022	2019-2...	Clackamas County - Juvenile Dept	Total List Price		8,352.00	649,370.76
Invoice	05/19/2022	2019-2...	Clackamas County - Juvenile Dept	Less: Discount@48%		-4,008.96	645,361.80
Invoice	05/19/2022	2019-2...	Clackamas County - Juvenile Dept	Less: Radio Stipend		-2,727.77	642,634.03
Invoice	05/19/2022	2019-2...	Clackamas County - District Attorney	Total List Price		25,755.00	668,389.03
Invoice	05/19/2022	2019-2...	Clackamas County - District Attorney	Less: Discount@48%		-12,362.40	656,026.63
Invoice	05/19/2022	2019-2...	Clackamas County - District Attorney	Less: Radio Stipend		-8,183.31	647,843.32
Invoice	05/19/2022	2019-2...	Clackamas County - Motor Carrier	Total List Price		33,938.40	681,781.72
Invoice	05/19/2022	2019-2...	Clackamas County - Motor Carrier	Less: Discount@48%		-16,290.43	665,491.29
Invoice	05/19/2022	2019-2...	Molalla Police	Total List Price		225,050.00	890,541.29
Invoice	05/19/2022	2019-2...	Molalla Police	Less: Discount@48%		-108,024.00	782,517.29
Invoice	05/19/2022	2019-2...	Molalla Police	Less: Radio Stipend		-73,649.79	708,867.50
Invoice	05/19/2022	2019-2...	Molalla Police	Less: Upgrades paid by C800		-1,799.20	707,068.30
Invoice	05/19/2022	2019-2...	Molalla Police	Less: Previous Payment Appli...		-25,210.43	681,857.87
Credit Memo	05/19/2022	2019-2...	Wilsonville - PW / Transit	Total List Price		248,312.75	930,170.62
Credit Memo	05/19/2022	2019-2...	Wilsonville - PW / Transit	Less: Discount@48%		-119,190.12	810,980.50
Credit Memo	05/19/2022	2019-2...	Wilsonville - PW / Transit	Less: Radio Stipend		-90,016.41	720,964.09
Credit Memo	05/19/2022	2019-2...	Wilsonville - PW / Transit	Less: Previous Payment Appli...		-32,476.96	688,487.13

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10:48 AM

06/09/22

Accrual Basis

# Clackamas 800 Radio Group Profit & Loss Detail

May 2022

Type	Date	Num	Name	Memo	Class	Amount	Balance
Credit Memo	05/19/2022	2019-2...	Wilsonville - PW / Transit	Total List Price		98,662.50	775,064.83
Credit Memo	05/19/2022	2019-2...	Wilsonville - PW / Transit	Less: Discount@48%		-47,358.00	727,706.83
Credit Memo	05/19/2022	2019-2...	Wilsonville - PW / Transit	Less: Radio Stipend		-35,461.01	692,245.82
Credit Memo	05/19/2022	2019-2...	Wilsonville - PW / Transit	Less: Upgrades paid by C800		-7,541.56	684,704.26
Credit Memo	05/19/2022	2019-2...	Wilsonville - PW / Transit	Less: Previous Payment Appli...		-5,574.16	679,130.10
Credit Memo	05/27/2022	2019-2...	Clackamas County Community Colle...	Credit due to incorrectly billed...		-2,595.18	676,534.92
Total 430-00 · Subscriber Radio Payments						676,534.92	676,534.92
<b>431-00 · Interest Income</b>							
Deposit	05/31/2022			Interest		2.00	2.00
Total 431-00 · Interest Income						2.00	2.00
<b>435-00 · Lease Revenue</b>							
Deposit	05/24/2022		FBI	Deposit		130.00	130.00
Deposit	05/24/2022		FBI	Deposit		324.00	454.00
Deposit	05/24/2022		FBI	Deposit		1,074.59	1,528.59
Total 435-00 · Lease Revenue						1,528.59	1,528.59
Total Income						678,065.51	678,065.51
Gross Profit						678,065.51	678,065.51
<b>Expense</b>							
<b>605-00 · Site Rental</b>							
Bill	05/01/2022	22014	Oak Lodge Water District			26,015.11	26,015.11
Bill	05/31/2022		Focus Commercial, Inc.			1,255.00	27,270.11
Total 605-00 · Site Rental						27,270.11	27,270.11
<b>615-00 · HVAC Maintenance</b>							
Bill	05/31/2022	174897	Hunter-Davisson, Inc.			370.00	370.00
Bill	05/31/2022	174900	Hunter-Davisson, Inc.			370.00	740.00
Bill	05/31/2022	174901	Hunter-Davisson, Inc.			370.00	1,110.00
Bill	05/31/2022	174902	Hunter-Davisson, Inc.			370.00	1,480.00
Bill	05/31/2022	174903	Hunter-Davisson, Inc.			370.00	1,850.00
Bill	05/31/2022	174958	Hunter-Davisson, Inc.			370.00	2,220.00
Bill	05/31/2022	174904	Hunter-Davisson, Inc.			370.00	2,590.00
Total 615-00 · HVAC Maintenance						2,590.00	2,590.00
<b>625-00 · Generator Maintenance</b>							
Bill	05/13/2022	3022-1A	Power Systems Plus			557.48	557.48
Bill	05/13/2022	3091-1A	Power Systems Plus			557.48	1,114.96
Total 625-00 · Generator Maintenance						1,114.96	1,114.96
<b>650-00 · Utilities</b>							
Check	05/03/2022	EFT	PGE			317.20	317.20
Check	05/03/2022	EFT	PGE			390.86	708.06
Check	05/03/2022	EFT	PGE			504.58	1,212.64
Check	05/04/2022	EFT	PGE			32.53	1,245.17
Check	05/05/2022	EFT	PGE			297.99	1,543.16
Check	05/06/2022	EFT	PGE			488.10	2,031.26
Check	05/06/2022	EFT	PGE			281.98	2,313.24
Check	05/09/2022	EFT	PGE			363.76	2,677.00
Check	05/10/2022	EFT	PGE			273.19	2,950.19
Check	05/12/2022	EFT	PGE			298.48	3,248.67
Check	05/16/2022	EFT	Comcast			163.30	3,411.97
Check	05/17/2022	EFT	PGE			262.67	3,674.64
Check	05/17/2022	EFT	PGE			442.87	4,117.51
Check	05/17/2022	EFT	NW Natural			14.23	4,131.74
Check	05/18/2022	EFT	PGE			134.35	4,266.09
Check	05/18/2022	EFT	PGE			277.86	4,543.95
Check	05/18/2022	EFT	PGE			314.23	4,858.18
Check	05/18/2022	EFT	PGE			339.95	5,198.13
Check	05/18/2022	EFT	PGE			575.99	5,774.12
Check	05/18/2022	EFT	PGE			808.47	6,582.59
Check	05/19/2022	EFT	PGE			254.28	6,836.87
Check	05/20/2022	EFT	PGE			629.90	7,466.77
Check	05/24/2022	EFT	PGE			311.55	7,778.32
Check	05/24/2022	EFT	PGE			456.54	8,234.86
Check	05/27/2022	EFT	Canby Utility	190236		151.63	8,386.49
Total 650-00 · Utilities						8,386.49	8,386.49
<b>655-00 · Consultant Services</b>							
Bill	05/31/2022	CIWD ...	Consistent Image Web Design			100.00	100.00
Bill	05/31/2022	22-5-31	Hartssock Project Mgmt.			4,622.72	4,722.72
Total 655-00 · Consultant Services						4,722.72	4,722.72
<b>665-00 · Radio Maintenance Fees</b>							
Bill	05/25/2022	INV02...	WCCCA			5,013.28	5,013.28
Bill	05/31/2022	INV02...	WCCCA			342.56	5,355.84
Total 665-00 · Radio Maintenance Fees						5,355.84	5,355.84
<b>670-00 · Legal Services</b>							
Bill	05/30/2022	13185	Northwest Local Government Legal ...			1,045.00	1,045.00
Total 670-00 · Legal Services						1,045.00	1,045.00

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06/09/22

Accrual Basis

# Clackamas 800 Radio Group Profit & Loss Detail

May 2022

Type	Date	Num	Name	Memo	Class	Amount	Balance
<b>675-00 · Financial Services</b>							
Check	05/31/2022			Service Charge		20.00	20.00
Bill	05/31/2022	162816	Talbot, Korvola & Warwick, LLP			550.00	570.00
Total 675-00 · Financial Services						570.00	570.00
<b>703-00 · Capital Outlay</b>							
<b>703-01 · Buildings &amp; Land Improvement</b>							
<b>703-011 · Land Improvement</b>							
Bill	05/30/2022	10185	Securasite LLC		16 Canby	37.50	37.50
Bill	05/31/2022	10186	Securasite LLC		40 All	887.50	925.00
Bill	05/31/2022	10187	Securasite LLC		04 Wilsonville T...	87.50	1,012.50
Total 703-011 · Land Improvement						1,012.50	1,012.50
Total 703-01 · Buildings & Land Improvement						1,012.50	1,012.50
<b>703-02 · Radio Backbone</b>							
<b>703-022 · Subscriber Radios</b>							
Bill	05/01/2022	16179...	Motorola Solutions		40 All	10,383.11	10,383.11
Bill	05/18/2022	16180...	Motorola Solutions		40 All	232.50	10,615.61
Total 703-022 · Subscriber Radios						10,615.61	10,615.61
<b>703-026 · Cat. 6 Fire Station Alerting</b>							
Bill	05/01/2022	8896.x	US Digital Designs, Inc.	To complete Inv# 8896	40 All	8,183.13	8,183.13
Bill	05/01/2022	8897.x	US Digital Designs, Inc.	To complete Inv# 8897	40 All	13,869.42	22,052.55
Bill	05/01/2022	8898.x	US Digital Designs, Inc.	To complete Inv# 8898	40 All	12,380.55	34,433.10
Total 703-026 · Cat. 6 Fire Station Alerting						34,433.10	34,433.10
Total 703-02 · Radio Backbone						45,048.71	45,048.71
<b>703-03 · Equipment</b>							
<b>703-032 · DC Power</b>							
Bill	05/01/2022	INV72...	Day Wireless Systems Inc.		40 All	2,850.00	2,850.00
Bill	05/31/2022		Day Wireless Systems Inc.		01 Carver/Barton	3,978.59	6,828.59
Bill	05/31/2022		Day Wireless Systems Inc.		04 Wilsonville T...	3,978.59	10,807.18
Bill	05/31/2022		Day Wireless Systems Inc.		08 Polivka	3,978.59	14,785.77
Bill	05/31/2022		Day Wireless Systems Inc.		09 Sandy	3,978.59	18,764.36
Bill	05/31/2022		Day Wireless Systems Inc.		16 Canby	3,978.59	22,742.95
Bill	05/31/2022		Day Wireless Systems Inc.		19 Day Hill	3,978.59	26,721.54
Bill	05/31/2022		Day Wireless Systems Inc.		18 Highland Butte	3,978.59	30,700.13
Bill	05/31/2022		Day Wireless Systems Inc.		19 Redland Road	500.00	31,200.13
Total 703-032 · DC Power						31,200.13	31,200.13
Total 703-03 · Equipment						31,200.13	31,200.13
Total 703-00 · Capital Outlay						77,261.34	77,261.34
Total Expense						128,316.46	128,316.46
Net Ordinary Income						549,749.05	549,749.05
<b>Net Income</b>						<b>549,749.05</b>	<b>549,749.05</b>

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06/09/22

Accrual Basis

## Clackamas 800 Radio Group

## Trial Balance

As of May 31, 2022

	May 31, 22	
	Debit	Credit
115-00 · Cash/Checking Account	251,470.15	
11000 · Accounts Receivable	690,806.54	
120-00 · Member Fees Receivable	0.00	
12000 · Undeposited Funds	39,673.32	
150-00 · Prepaid Expenses	0.00	
160-00 · Buildings and Towers	10,956,645.15	
165-00 · Radio Backbone	2,520,898.80	
166-00 · Equipment	1,052,983.00	
167-00 · Work In Progress	0.00	
169-00 · CIP	51,212,885.21	
175-00 · Accumulated Depreciation		11,881,375.50
180-00 · Deferred O/F-P25 Maintenance	5,812,058.44	
201-00 · Accounts Payable		131,974.61
201-02 · Other Accounts Payable	0.00	
202-00 · Partner Prepayment		2,901.56
210-00 · Reimb due Clackamas County	0.00	
250-00 · N/P - CCB (Microwave)	0.00	
280-00 · Prepaid Lease Income		2,065,694.44
300-00 · Fund Balance	0.00	
300-01 · GLTDAG	0.00	
310-00 · Investment in Fixed Assets		53,862,036.66
320-00 · Retained Earnings, Prior		7,730,943.15
405-00 · Members Contracts		76,320.00
410-00 · Partners Fees		1,203,012.50
430-00 · Subscriber Radio Payments		643,655.49
431-00 · Interest Income		143.69
435-00 · Lease Revenue		247,814.92
440-00 · Miscellaneous Income		228,664.89
450-00 · Intergovernmental-Clackamas Co		6,164,335.34
605-00 · Site Rental	292,772.30	
610-00 · Fuel/Generators	29,285.19	
615-00 · HVAC Maintenance	52,422.59	
620-00 · Landscape Maintenance	3,700.00	
625-00 · Generator Maintenance	8,995.42	
635-00 · Battery Maintenance	3,146.00	
640-00 · Building Maintenance	4,598.40	
645-00 · Insurance	70,359.86	
650-00 · Utilities	90,283.72	
655-00 · Consultant Services	49,520.92	
660-00 · WCCCA System Fees	888,651.00	
665-00 · Radio Maintenance Fees	43,880.04	
668-00 · Fire Sta Alerting Oper. Expense	86,485.28	
670-00 · Legal Services	6,990.00	
675-00 · Financial Services	9,000.99	
680-00 · Audit Fees	6,875.00	
685-00 · Miscellaneous Expenses	548.83	
686-00 · Meeting Expenses	40.00	
703-011 · Land Improvement	4,868,437.97	
703-012 · Building	75,713.37	
703-014 · Generator	6,530.00	
703-021 · Simulcast / Master Site	252,296.32	
703-022 · Subscriber Radios	3,956,820.31	
703-024 · Paging	42,894.73	
703-026 · Cat. 6 Fire Station Alerting	88,323.22	
703-031 · Security System	398,895.08	
703-032 · DC Power	104,154.07	
703-034 · Microwave	259,831.53	
<b>TOTAL</b>	<b>84,238,872.75</b>	<b>84,238,872.75</b>

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# Clackamas 800 Radio Group

## Balance Sheet

As of May 31, 2022

	May 31, 22
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
115-00 · Cash/Checking Account	251,470.15
Total Checking/Savings	251,470.15
Accounts Receivable	
11000 · Accounts Receivable	690,806.54
Total Accounts Receivable	690,806.54
Other Current Assets	
12000 · Undeposited Funds	39,673.32
Total Other Current Assets	39,673.32
Total Current Assets	981,950.01
Fixed Assets	
160-00 · Buildings and Towers	10,956,645.15
165-00 · Radio Backbone	2,520,898.80
166-00 · Equipment	1,052,983.00
169-00 · CIP	51,212,885.21
175-00 · Accumulated Depreciation	-11,881,375.50
Total Fixed Assets	53,862,036.66
Other Assets	
180-00 · Deferred O/F-P25 Maintenance	5,812,058.44
Total Other Assets	5,812,058.44
<b>TOTAL ASSETS</b>	<b>60,656,045.11</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
201-00 · Accounts Payable	131,974.61
Total Accounts Payable	131,974.61
Other Current Liabilities	
202-00 · Partner Prepayment	2,901.56
Total Other Current Liabilities	2,901.56
Total Current Liabilities	134,876.17
Long Term Liabilities	
280-00 · Prepaid Lease Income	2,065,694.44
Total Long Term Liabilities	2,065,694.44
Total Liabilities	2,200,570.61
Equity	
310-00 · Investment in Fixed Assets	53,862,036.66
320-00 · Retained Earnings, Prior	7,730,943.15
Net Income	-3,137,505.31
Total Equity	58,455,474.50
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>60,656,045.11</b>

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10:53 AM

06/09/22

**Clackamas 800 Radio Group**  
**A/R Aging Detail**  
**As of May 31, 2022**

Type	Date	Num	Name	Due Date	Aging	Open Balance
<b>Current</b>						
Total Current						
<b>1 - 30</b>						
Invoice	05/19/2022	2019-2040	Canby Police	05/19/2022	12	20,908.90
Invoice	05/19/2022	2019-2041	City of Milwaukie Police	05/19/2022	12	1,274.77
Invoice	05/19/2022	2019-2042	Aurora Fire District	05/19/2022	12	325,592.97
Invoice	05/19/2022	2019-2043	City of Gladstone - Fire	05/19/2022	12	26,212.45
Invoice	05/19/2022	2019-2044	City of Milwaukie Public Works	05/19/2022	12	143.14
Invoice	05/19/2022	2019-2045	Molalla RFPD	05/19/2022	12	8,037.10
Invoice	05/19/2022	2019-2047	Sandy Police	05/19/2022	12	11,753.20
Invoice	05/19/2022	2019-2048	Sandy Fire	05/19/2022	12	9,634.00
Invoice	05/19/2022	2019-2049	Colton Fire	05/19/2022	12	138,058.86
Invoice	05/19/2022	2019-2050	Boring Water	05/19/2022	12	3,472.86
Invoice	05/19/2022	2019-2051	Happy Valley	05/19/2022	12	42,213.21
Invoice	05/19/2022	2019-2052	Clackamas County Dog Services	05/19/2022	12	8,682.15
Invoice	05/19/2022	2019-2053	Clackamas County - Medical Examiner	05/19/2022	12	12,217.48
Invoice	05/19/2022	2019-2054	Lake Oswego Lake Corporation	05/19/2022	12	9,518.44
Invoice	05/19/2022	2019-2055	Sunrise Water	05/19/2022	12	20,576.12
Invoice	05/19/2022	2019-2056	Clackamas County - Transportation Eng	05/19/2022	12	56.37
Invoice	05/19/2022	2019-2057	Clackamas County - Juvenile Dept	05/19/2022	12	1,615.27
Invoice	05/19/2022	2019-2058	Clackamas County - District Attorney	05/19/2022	12	5,209.29
Invoice	05/19/2022	2019-2060	Clackamas County - Motor Carrier	05/19/2022	12	17,647.97
Credit Memo	05/19/2022	2019-2064	Wilsonville - PW / Transit	05/19/2022	12	-2,727.77
Credit Memo	05/27/2022	2019-2061	Clackamas County Community College	05/25/2022	6	-2,595.18
Total 1 - 30						657,501.60
<b>31 - 60</b>						
Invoice	03/29/2022	2019-2036	Tri Met	04/28/2022	33	33,304.94
Total 31 - 60						33,304.94
<b>61 - 90</b>						
Total 61 - 90						
<b>&gt; 90</b>						
Total > 90						
<b>TOTAL</b>						<b>690,806.54</b>

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**11300 SE Fuller Rd  
Milwaukie, Oregon 97222  
(503) 780-4806  
C800.ORG**

## **Board of Directors Action Request**

**To:** C800 Board of Directors  
**From:** John Hartsock, Manager  
**Date:** June 15, 2022  
**Re:** Approval of Budget for FY 2022 / 2023

**REQUEST:** It is hereby requested that the C800 Board of Directors approve Resolution 01-22 adopting the budget for the Clackamas 800 Radio Group in the amount of \$7,593,731 for FY 2022/2023.

**HISTORY:** As required by Oregon Revised Statutes the C800 Board of Directors formed a Budget Committee comprised of the Board members to review the budget as proposed by staff. John Hartsock presented the budget to the Budget Committee on March 16, 2022. The Budget Committee approved the budget as submitted and recommended that the Board adopt the budget.

**FINANCE:** This action will establish the budget for C800 for FY 2022 / 2023

**LEGAL:** The process has been conducted in accordance with the requirements of the State of Oregon.

**RECOMMENDATION:** It is recommended that the C800 Board of Directors approve Resolution 01-22 adopting the budget for the Clackamas 800 Radio Group in the amount of \$7,593,731 for FY 2022/2023.







# RESOLUTION 01-22

April 20, 2022

**BE IT RESOLVED** that the Board of Directors of the Clackamas 800 Radio Group hereby adopts the budget for Fiscal Year 2022– 2023 in the amount of Seven million, One hundred Twenty thousand, Three Hundred Sixty-One dollars (\$7,593,731) now on file at 11300 SE Fuller Rd Milwaukie, Oregon.

**BE IT RESOLVED** that the amounts for the fiscal year beginning July 1, 2022, for the purposes shown below are here by appropriated.

**General Fund:**

Personnel	\$ 0.00
Materials and Services	\$ 1,747,528
Debt Service	\$ 0
Capital Outlay	\$ 5,822,8700
Operating Contingency	\$ 0
Capital Reserves	\$ 0
Ending Fund Balance	<u>\$ 23,333</u>

**Total Appropriation \$7,593,731**

The above resolution statements were approved and declared adopted this 15<sup>nd</sup> day of June 2022

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Chief Jorge Tro, Chair









# **Clackamas 800 Radio Group**

**Fiscal Year 2022 / 2023**

**Budget**

June 15, 2022





11300 SE Fuller Rd  
Milwaukie, Oregon 97222  
(503) 780-4806

C800 Budget Calendar 2022  
January 19, 2022

- |                       |  |
|-----------------------|--|
| January 19, 2022      | Appoint John Hartsock Budget Officer           |
| February 15, 2022     | Publish 1st Notice of Budget Committee Meeting |
| March 8, 2022         | Publish 2nd Notice of Budget Committee Meeting |
| <b>March 16, 2022</b> | <b>Budget Committee Meeting</b>                |
| April 8, 2022         | Publish Notice of Budget Hearing               |
| <b>June 15, 2022</b>  | <b>Public Budget Hearing / Budget Approval</b> |
| June 30, 2022         | Submit Budget Document to Dept of Revenue      |





11300 SE Fuller Rd  
Milwaukie, Oregon 97222  
(503) 780-4806

## **2022/2023 BUDGET MESSAGE**

### **BACKGROUND**

The City of Canby, City of Gladstone, City of Lake Oswego, City of Milwaukie, City of Molalla, City of Oregon City, City of Sandy, City of West Linn, Aurora Fire District, Aurora Fire District, Canby Fire District, Clackamas Fire District Number 1, Colton Fire District, Estacada Fire District, Hoodland Fire District, Molalla Fire District, Sandy Fire District, Tualatin Valley Fire and Rescue, Clackamas County Sheriff, Clackamas County Health (herein after “Partners”) manage an ORS 190 organization named CLACKAMAS 800 RADIO GROUP (C800). The purpose of the CLACKAMAS 800 RADIO GROUP is to own and operate an effective and cost efficient 800MHz public safety communications system to support public safety to benefit and protect the citizens of Clackamas County.

The organizational and governance format provides an effective approach to public safety communications benefiting law enforcement, fire fighters, emergency medical service providers and the public they serve through a cooperative, partner-managed, information sharing, and communication systems/operations.

This is the thirteenth budget for C800. An initial budget was prepared in FY 2001/2002 but due to the system not being completed there were no operational funds expended. The system became operational in FY 2002/2003 and operational funds were collected and expended.

Clackamas County provided C800 the funding to construct the original 10 site 800MHz radio system. The C800 partners repaid the County through operating funds. In 2016 Clackamas County on behalf of C800 placed a ballot measure on the ballot for the voters of the County to authorize a \$59M general obligation bond to upgrade and expand the system. The measure passed with a 70% margin of approval. The upgrade project to move the system to P25 digital from analog and expand the system by 14 sites is 90% complete and is operating.

Washington County Consolidated Communications Agency (WCCCA) provides technical management and maintains the radio system under an Intergovernmental Agreement.

### **GOAL**

The goal of C800 is to provide:

***"AN EFFECTIVE PUBLIC SAFETY VOICE AND DATA  
RADIO COMMUNICATIONS SYSTEM OPERATING AT  
MAXIMUM EFFICIENCY -- DELIVERING QUALITY  
SERVICE -- IN THE MOST COST EFFECTIVE  
MANNER."***





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## **FUNCTION OF THE CLACKAMAS 800 RADIO GROUP**

CLACKAMAS 800 RADIO GROUP performs the following functions:

- A. Implementation of goals and objectives as established by the C800 Board of Directors including development and implementation of long-range plans to the extent funds are appropriated for that purpose by the Partners.
- B. Adoption of an annual budget and approval of budget modifications as required.
- C. Review and evaluate efforts for effectiveness and conformance with established objectives short and long term.
- D. Approval of new Partners.
- E. Approval of Members who will utilize the radio system and determination of a fee schedule for this use.
- F. Approval of future phases of the Radio System build out including funding strategies for capital and operating costs, recognizing that this power of C800 does not obligate the Partners to participate in the funding or management of future phases assets.
- G. Select and retain personnel as deemed appropriate or required for C800's operations.
- H. Resolve operating problems of the Radio System as brought before the C800 Board.

## **EXPLANATION OF BUDGET**

To enable C800 to perform the above, the Board has directed that a budget be prepared as is allowed under statute for the ORS 190 organization. This is a "Council of Government Budget Process" per ORS 294.900 through ORS 294.930 (as amended 2012). As an ORS 190 organization, CLACKAMAS 800 RADIO GROUP is not permitted to levy taxes.

The revenue for the agency is derived from its Partner contributions, fees and charges instituted for other system users, site use agreements with other entities, grants, and loans.

The Board has adopted a funding formula based upon the number of radios programmed on the system. This formula takes the approved operating cost for C800 and divides it by the number of radios programmed onto the system. This per radio cost is then multiplied against the number of radios programmed by a particular agency on the system thus deriving that agency's cost.

## **FINANCIAL POLICY**

The financial policy of C800 is to run a fiscally sound cost conscience as well as an effective customer service organization. C800 operates on a modified accrual basis for accounting. The Board authorized the retention of the firm Talbot, Korvola, & Warwick, LLP to provide accounting services. One of the C800 Partners provides oversight of payments made on C800's behalf.





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C800's budget is being used to operate and maintain the radio system as well as to shape the agency and determine its long-term mission and objectives. Washington County Consolidated Communications Agency (WCCCA) provides technical system management and maintenance of the radio system through an Intergovernmental Agreement with C800.

Personnel loaned by the Partners, consultants, and various vendors perform other duties and services required. Currently there are no personnel retained by the C800 as employees.

### **FINANCIAL POLICY FEATURES**

As outlined above services for the agency will be contracted for or provided by other governmental entities, private sector resources, or Partner agencies by direction of the Board. Likewise, the Board will approve material and service costs as required.

### **CHANGES FROM PREVIOUS BUDGET**

The following outlines the changes from the approved FY 2021/2022. Materials and Services has increased by 4.4%. Changes include a) Site rental by 3% due to added sites and lease escalation b) HVAC Maintenance by 8.3% due to added sites c) Landscape maintenance by 7.5% due to added sites d) Generator Maintenance due to added sites 16% e) Insurance cost 9.7% f) Building maintenance by 40% due to added buildings g) Utility costs by 4.8% h) WCCCA system fees have increased 7.7% due to escalation.

C800 and WCCCA are jointly working on the radio replacement project which has upgraded the old radio system from analog to digital, improved coverage, and enhancing performance. This project was required due to system age, technology advancements, and the inability to support the old system into the future. The system is now operational, and all work will be completed this calendar year.

The per radio cost has stayed the same at \$480.

### **CHANGES IN FINANCIAL POLICY**

The financial policy has been approved by Board and there have been no changes.





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### **CONCLUSION**

Clackamas 800 Radio Group continues to be an excellent opportunity for the political and public safety jurisdictions; and public safety answering points and dispatch centers; fire and law enforcement and emergency medical service providers; and the citizens of Clackamas County, its Cities and Districts served by C800. As outlined above C800 is participating with WCCCA in implementing the upgrade to the Public Safety voice and data radio system across Clackamas and Washington County.

**CLACKAMAS 800 RADIO GROUP will provide:**

**"Superiority in Emergency Communications – because a life is reason enough."**



# Clackamas 800 Radio Group

April 20, 2022

## FY 2022 / 2023 Budget

### Revenue

Account #	Account Description	Actual FY19/20	Actual FY20/21	Budget FY21/22	Estimated Final FY 21/22	Proposed FY 22/23	Approved by Budget Committee	Adopted by Governing Board	Increase from FY 21/22
401-00	Cash Resources	6,442,331	7,296,037	7,367,420	7,299,970	53,539	53,539		-13535.0%
405-00	Members Contracts	77,418	66,220	76,320	76,320	76,320	76,320		0.0%
410-00	Partners Fees	1,006,630	1,049,543	1,201,920	1,203,013	1,198,080	1,198,080		-0.4%
420-00	Partners Debt Service Zone Con	0	0	0	0	0	0		0.0%
421-00	Partners Debt Service Microwave	0	0	0	0	0	0		0.0%
430-00	Subscriber Radio Payments	38,051	109,672	750,000	350,000	1,065,007	1,065,007		67.1%
431-00	Interest Income	580	149	500	121	500	500		75.8%
435-00	Lease Income	141,184	38,731	85,265	2,759,000	92,423	92,423		-2885.2%
440-00	Miscellaneous Income	0	251,453	500	228,665	350,000	350,000		34.7%
450-00	Bond Proceeds / Capital Solution	17,627,737	7,622,590	6,000,000	0	4,757,863	4,757,863		100.0%
455-00	Bond Interest Income	0	0	0	0				0.0%
									0.0%
	<b>Total Revenue</b>	<b>25,333,931</b>	<b>16,434,395</b>	<b>15,481,925</b>	<b>11,917,089</b>	<b>7,593,732</b>	<b>7,593,731</b>	<b>0</b>	<b>-56.9%</b>

### Expense

Account #	Account Description	Actual FY19/20	Actual FY20/21	Budget FY21/22	Estimated Final FY 21/22	Proposed FY 22/23	Approved by Budget Committee	Adopted by Governing Board
<b>Personnel</b>	Salary	0	0	0	0	0	0	0
	Benefits	0	0	0	0	0	0	0
	<b>Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



# Clackamas 800 Radio Group

April 20, 2022

## FY 2022 / 2023 Budget

Account #	Account Description	Actual FY19/20	Actual FY20/21	Budget FY21/22	Estimated Final FY 21/22	Proposed FY 22/23	Approved by Budget Committee	Adopted by Governing Board	Increase from FY 21/22
<b>Materials and Services</b>									
605-00	Site Rental	208,327	233,262	253,051	256,000	263,147	263,147		2.7%
610-00	Fuel / Generators	10,770	19,690	12,500	25,000	25,000	25,000		0.0%
615-00	HVAC Maintenance	12,450	21,211	23,000	55,000	60,000	60,000		8.3%
620-00	Landscape Maintenance	18,065	40,810	19,780	18,500	20,000	20,000		7.5%
621-00	Office Supplies	0	0	750	900	900	900		0.0%
622-00	Bad Debt Expense	0	0	0	0	0	0		0.0%
625-00	Generator Maintenance	2,643	9,958	20,400	21,000	25,000	25,000		16.0%
630-00	UPS Maintenance	5,657	3,246	3,200	3,000	4,000	4,000		25.0%
635-00	Battery Maintenance	0	0	12,000	5,000	5,000	5,000		0.0%
640-00	Building Maintenance	0	0	5,000	6,000	10,000	10,000		40.0%
645-00	Insurance	39,291	56,585	62,700	70,400	78,000	78,000		9.7%
650-00	Utilities	60,804	83,016	95,000	100,000	105,000	105,000		4.8%
665-00	Consultant Services	62,726	53,947	64,000	61,500	35,000	35,000		-75.7%
657-00	Regional Radio	0	0	1,500	0	0	0		0.0%
660-00	WCCCA System Fees	889,024	758,217	888,651	889,000	963,181	963,181		7.7%
665-00	Radio Maintenance Fees	20,408	122,444	60,000	45,000	35,000	35,000		-28.6%
667-00	Radio Replacement Proj	0	0	0	0	0	0		0.0%
668-00	Fire Sta Alerting Oper Exp			75,370	87,000	95,000	95,000		8.4%
670-00	Legal Services	421	1,300	2,500	4,000	2,000	2,000		-100.0%
675-00	Financial Services	7,422	7,525	7,800	7,600	7,800	7,800		2.6%
680-00	Audit Fees	9,600	6,920	8,500	6,900	7,500	7,500		8.0%
685-00	Miscellaneous Cost	1,112	709	6,500	1,500	5,000	5,000		70.0%
686-00	Meeting Expense / Web	126	101	2,500	250	1,000	1,000		75.0%
	<b>Total Material and Services</b>	<b>1,348,846</b>	<b>1,418,941</b>	<b>1,624,701</b>	<b>1,663,550</b>	<b>1,747,528</b>	<b>1,747,528</b>	<b>0</b>	<b>4.8%</b>
Account #	Account Description	Actual FY19/20	Actual FY20/21	Budget FY21/22	Estimated Final FY 21/22	Proposed FY 22/23	Approved by Budget Committee	Adopted by Governing Board	Increase from FY 21/22
683-00	Capital Reserve	0	0	150,000	0	0	0		0.0%
703-00	Capital Outlay	16,689,048	7,715,484	6,000,000	10,200,000	5,822,870	5,822,870		-75.2%
795-00	Debt Service	0	0	0	0	0	0		0.0%
800-00	Operating Contingency	0	0	125,000	0	0	0		25.0%
	<b>Ending Fund Balance</b>	<b>7,296,037</b>	<b>7,299,970</b>	<b>7,582,223</b>	<b>53,539</b>	<b>23,333</b>	<b>23,333</b>		<b>-129.5%</b>
	<b>TOTAL EXPENSE</b>	<b>25,333,931</b>	<b>16,434,395</b>	<b>15,481,924</b>	<b>11,917,089</b>	<b>7,593,732</b>	<b>7,593,731</b>	<b>0</b>	<b>-56.9%</b>



# CLACKAMAS COUNTY 800 MHz RADIO SYSTEM

## Cost Allocation FY 22/23

April 20, 2022

PARTNER AGENCIES	Attention		TOTAL VOICE RADIOS FY 22/23	Annual Operating Cost per voice radio @	Increase from FY 21/22		FY 21/22 Cost
				\$ 480.00	\$ -	0.0%	
Clackamas County Health (AMR)	Philip Mason		58	27,840	0	0.0%	27,840
Aurora Fire			62	29,760	960	3.3%	28,800
Canby Fire	Jim Davis		99	47,520	1,440	3.1%	46,080
Canby Police	Bret Smith	<a href="mailto:troj@ci.canby.or.us">troj@ci.canby.or.us</a>	61	29,280	0	0.0%	29,280
Clackamas Sheriff	Nancy Artmann	<a href="mailto:bhass@co.clackamas.or.us">bhass@co.clackamas.or.us</a>	749	359,520	0	0.0%	359,520
Clackamas Fire Dist. #1			338	162,240	(5,760)	-3.4%	168,000
Colton Fire			42	20,160	1,440	7.7%	18,720
Estacada Fire	Bob Morrisey		55	26,400	(960)	-3.5%	27,360
Gladstone Fire	Mike Funk		42	20,160	480	2.4%	19,680
Gladstone Police	Jim Pryde		40	19,200	0	0.0%	19,200
Hoodland Fire			86	41,280	1,440	3.6%	39,840
Lake Oswego Fire	Sue Scobert		92	44,160	0	0.0%	44,160
Lake Oswego Police	Sue Scobert		118	56,640	480	0.9%	56,160
Lake Oswego Public Works	Sue Scobert		56	26,880	960	3.7%	25,920
Milwaukie Police			79	37,920	0	0.0%	37,920
Milwaukie Public Works			48	23,040	0	0.0%	23,040
Molalla Fire	Vince Stafford		56	26,880	(480)	-1.8%	27,360
Molalla Police	Finance	<a href="mailto:finance2@molalla.net">finance2@molalla.net</a>	40	19,200	0	0.0%	19,200
Oregon City Police	Jim Bend		101	48,480	0	0.0%	48,480
Sandy Fire	Phil Schneider		68	32,640	960	3.0%	31,680
Sandy Police	Ernie Roberts		46	22,080	0	0.0%	22,080
TVF&R / West Linn Fire		<a href="mailto:accountspayable@tvfr.com">accountspayable@tvfr.com</a>	30	14,400	0	0.0%	14,400
West Linn Police		<a href="mailto:gbjerg@westlinnoregon.gov">gbjerg@westlinnoregon.gov</a>	51	24,480	0	0.0%	24,480
West Linn Public Works	Jeff Randall		28	13,440	960	7.7%	12,480
Wilsonville - PW			12				5,760
Wilsonville - Transit		<a href="mailto:simonton@ci.wilsonville.or.us">simonton@ci.wilsonville.or.us</a>	51	24,480	0	0.0%	24,480
<b>TOTAL</b>			<b>2,508</b>	<b>1,198,080</b>	<b>(3,840)</b>	<b>-0.3%</b>	<b>1,201,920</b>



# CLACKAMAS COUNTY 800 MHz RADIO SYSTEM

## Cost Allocation FY 22/23

April 20, 2022

MEMBER AGENCIES	Attention		TOTAL VOICE RADIOS FY 22/23	Annual Operating Cost per voice radio @	Increase from FY 21/22		FY 21/22 Cost
Boring Water District	Chris Alexander	boringwater@att.net	2	960	0	0.0%	960
CC Community College	Pete Kandratieff	pete.kandratieff@clackamas.edu	4	1,920	0	0.0%	1,920
Clackamas Co Code/Environ	Leann Woods	leannwoo@co.clackamas.or.us	6	2,880	0	0.0%	2,880
CC Community Corrections	J Morrison	JMorrison@co.clackamas.or.us	50	24,000	0	0.0%	24,000
CC District Attorney	Sarah Brown	districtattorney@co.clackamas.or.us	3	1,440	0	0.0%	1,440
CC Dog Services	Kristine Wallace	kristine.wallace@clackamas.org	5	2,400	0	0.0%	2,400
CC Juvenile	L Krzmarzick	LKrzmarzick@clackamas.us	5	2,400	0	0.0%	2,400
CC Medical Examiner	Cathy Phelps	cathyphe@co.clackamas.or.us	4	1,920	(960)	-33.3%	2,880
Clackamas Co Transp/Weigh	Joe Marek	joem@co.clackamas.or.us	30	14,400	0	0.0%	14,400
Clackamas River Water	Beth McGinnis	bmcginnis@crwater.com	4	1,920	0	0.0%	1,920
City of Happy Valley	Steve Campbell	stevec@ci.happy-valley.or.us	16	7,680	960	14.3%	6,720
Lake Oswego Lake Corp	Christian Stauffer	christina.stauffer@lakecorp.com	15	7,200	0	0.0%	7,200
Sunrise Water Authority	Jeanette Carroll	accountspayable@sunrisewater.com	12	5,760	0	0.0%	5,760
Willamette Shore Trolley	John Nagy	treasurer@oerhs.org	3	1,440	0	0.0%	1,440
<b>TOTAL</b>			<b>159</b>	<b>76,320</b>	<b>0</b>	<b>0.0%</b>	<b>76,320</b>

2,667

CCOM			99	0
LOCOM			58	0



# COUNTY

## 800 MHz RADIO

### NUMBER OF P/S RADIOS

April 20, 2022

AGENCY	Radios
Partners	USER
Clackamas County / AMR	58
Aurora Fire	62
Canby Fire	99
Canby Police	61
Clackamas Sheriff	749
Clackamas Fire Dist. #1	338
Colton Fire	42
Estacada Fire	55
Gladstone Fire	42
Gladstone Police	40
Hoodland Fire	86
Lake Oswego Fire	92
Lake Oswego Police	118
Lake Oswego Public Works	56
Milwaukie Police	79
Milwaukie Public Works	48
Molalla Fire	56
Molalla Police	40
Oregon City Police	101
Sandy Fire	68
Sandy Police	46
West Linn Fire / TVF&R	30
West Linn Police	51
West Linn Public Works	28
Wilsonville PW	12
Wilsonville Transit	51
<b>Total Partners</b>	<b>2,508</b>

Members	USER
Boring Water District	2
CC Community College	4
Clackamas Cnty Code/Envi	6
CC Comm Corrections	50
CC District Attorney	3
CC Dog Services	5
CC Juvenile	5
CC Medical Examiner	4
Clackamas County Transp	30
Clackamas River Water	4
City of Happy Valley	16
Lake Oswego Lake Corp	15
Sunrise Water Authority	12
Willamette Trolley	3
<b>Total Members</b>	<b>159</b>

<b>TOTAL BILLABLE</b>	<b>2,667</b>
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COUNTY

800 MHz RADIO

NUMBER OF P/S RADIOS

Mutual Aid	
Amtrak	1
CC Emergency Mgmt	13
Hubbard Fire	15
Monitor Fire	21
Mt Angel Fire	9
ODFEast	19
Reach Medi-Plane	9
Silverton Fire District	13
USFS	17
Willamette Falls Hospital	1
Woodburn Fire	71
Total Mutual Aid	189

Dispatch	
C800	63
CCOM	99
LOCOM	58
Total Dispatch	220

GRAND TOTAL	3,076
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# 800 MHz RADIO SYSTEM

## Radio Site Locations - Site Lease Cost

April 20, 2022

1	Barton	12,155.50
2	Damascus	17,194.35
3	Wilsonville	13,506.11
4	Mt Scott	0.00
5	Mt View Water Tank	0.00
6	Petes Mountain	23,349.65
7	Polivka	12,496.46
8	Sandy	14,328.63
9	View Acres	26,015.10
10	Brightwood	0.00
11	Crutcher	0.00
12	Tom Dick & Harry	0.00
13	Lindhart	0.00
14	Timberline	10,000.00
15	Canby	14,328.63
16	Day Hill	32,368.89
17	Highland	0.00
18	Redland Rd	21,224.16
19	Memaloose	10,000.00
20	Oak Grove	10,000.00
21	Whalehead	0.00
22	Goat Mountain	31,839.57
23	Sawtell	0.00
24	CCOM	0.00
25	Hoodland/Brightwood	0.00
26	LOCOM	0.00
27	OC shop	\$14,340.00
Total		\$ 263,147.04

OWNER	LOCATION	Lease Cost	Lease Terms	2022/23 Payment	Payment Due	Lease Renewal
	Site Address					
McKenzie Family Trust Land Holdings PO Box 1148 Welches, OR 97067	Barton Parcel # 00640480	\$10,800 per year 3% per yar escalation / Due Jan 1	Signed 1/31/18 10 years w/ 4-5 year options	\$12,155.50	Jan 1, 2023	1/31/2028
Nicholas and McKenie Chully 9330 SE Wooded Hills Ct Damascus, Or 97089	Damascus Tax Lot 13E28B-01401	\$14,400 Per Year 3% per year escalation / Due Jan 1	Signed 2/20/2017 10 years w/ 4 - 5 year options	\$17,194.35	Jan 1, 2023	1/1/2027
City of Wilsonville 25799 SW Town Center Loop E Wilsonville 97070	Tax lot 502, Section 1, T3S, R1W, W.M	\$12,000 Per Year 3% per year escalation / Due Jan 1	Signed ----- 10 years w/ 4 - 5 year options	\$13,506.11	Jan 1, 2023	1/1/2028
Oregon Department of Transportation 455 Airport Road SE Salem, OR 97301-5375 (503)731-8427 Rolland Arnev	Mt. Scott 10999 Ridgeway Dr Happy Valley	Trading tower space for land lease	Signed 2/1/02 25 years	\$0.00		1/31/2027
City of Oregon City 320 Warner Milne Rd Oregon City, OR 97045 (503) 657-0891 Nancy Kraushaar	Mt. View Water Tank 415 Mountain View St. Oregon City	\$1.00 per year System Partner	10 Year Lease / No date on lease - assume Aug 26, 2003 w/ two five year options	\$0.00		8/26/2013 8/26/2018 8/26/2023
BBS Property Mgmt Lewis Snader 918 Schaeffer Rd West Linn, OR 97068 (503) 705-7994	Pete's Mountain 1775 Schaeffer Rd West Linn	\$12,000 per year / 2% per year escalation - Due January 1 / Increased by \$5,200 per year 2019 for expansion	Signed 8/7/01 10 yrs w/ 2 5yr options - 2019 added 6 5yr options	\$23,349.65	Jan 1, 2023	7/6/2021 7/6/2026 7/6/2031 7/6/2036 7/6/2041 7/6/2046 7/6/2051



7	Boring Water Dist PO Box 66 Boring, OR 97009 (503) 663-4594 Larry Alexander	Polivka Hill Water Tank 26230 Wally Rd Boring	\$4,800 per year 2% per year escalation Due January - Increased by \$4,783 2019 for expansion	Signed 8/7/01 10 years w/ 2 - 5yr options - 2019 added 6 5yr options	\$12,496.46	Jan 1, 2023	7/30/2021 7/30/2026 7/30/2031 7/30/2036 7/30/2041 7/30/2046 7/30/2051
8	Darren Mc Ara/Tami McAra /Brenda Tinjurn/Robert Lux 3516 Kelso Rd Boring, OR 97009	Sandy 38275 Marcy St Sandy, OR 97055	\$12,000 Per Year 3% per year escalation / Due Jan 1	Signed 9/19/2016 10 years w/ 4 - 5 year options	\$14,328.63	Jan 1, 2023	9/1/2026 9/1/2031 9/1/2036 9/1/2041
9	Oak Lodge Water District 14496 SE River Road, Milwaukie OR 97267 (503) 654-7765 Katherine Willis	View Acres 4410 SE View Acres Milwaukie	\$25,000 per year /1% per year escalation	Signed 3/26/18 20 years w/ 2 - 5yr options	\$ 26,015.10	June 30, 2023	7/1/2037 7/1/2042 7/1/2047
10	US Dept of Interior Salem Dist Office 1717 Fabry Stree SE Salem 97306	Brightwood WM T2S R6E S14 SW1/4 NE1/4 SE1/4 NE1/4	\$0	Signed 5/1/06 20 years request new lease in 2025	\$0.00		4/1/2026
11	US Dept of Interior Salem Dist Office 1717 Fabry Stree SE Salem 97306	Crutcher Bench	\$0	Signed 2/1/18 25 years request a new lease in 2043	\$0.00		12/31/2043
12	US Dept of Agriculture Forest Service Mt Hood National Forest 16400 Champion Way Sandy, OR 97055	Tom Dick & Harry	\$0		\$0.00		
13	State of Oregon Department of Forestry North Cascade District 22965 N Fork Road SE Lyons, OR 97358 Gregg Cline	Lenhart Butte Tax lot 400 SW1/4 of NW1/4 of SW1/4 of S35 T2S R5 WM	\$0	Signed renewal 1/31/22 5 years w/2- 5 year extensions	\$ -		1/31/22 1/31/27 1/31/32
14	US Dept of Agriculture Forest Service Mt Hood National Forest 16400 Champion Way Sandy, OR 97055	Timberline WM S6, T 3S, R 9E	Use Fee PGE \$10,000	Signed 10/21/2013 29 years request new lease in 2040	\$ 10,000.00		1/1/2042
15	Zimmer Family Limited Trust 28485 S Sundowner Court Canby, OR 97013	Canby Parcel # 00797828 Canby, OR 97013	\$12,000 Per Year 3% per year escalation / Due Jan 1	Signed 7/29/2016 10 years w/ 4 - 5 year options	\$14,328.63	Jan 1, 2023	8/1/2026 8/1/2031 8/1/2036 8/1/2041
16	Cascade Utilities Inc PO Box 22290 Milwaukie, OR 97269	23151 S. Day Hill Road Estacada, OR 97023	\$15,000 per year w/ a 3% adjustment anually	Signed 7/13/15 10Years w/ 4 5 year options	\$32,368.89	Jan 1, 2023	1/1/2025
17	US Dept of Interior Salem Dist Office 1717 Fabry Stree SE Salem 97306	Highland Butte	\$0	Signed 2/1/18 29 years request a new lease in 2047	\$0.00		12/31/2047
18	David Staats 20062 S. Redland Rd Oregon City, OR 97045 971 563-1983 Jana Staats <3rvision@gmail.com>	Redland Road 20062 S. Redland Rd Oregon City	Renewed 8/1/2019\$20,000 per year 2% per year escalation Due January 1	Signed 8/1/2019 5 years w/ 2 - 5yr options if approved	\$21,224.16	Jan 1, 2023	8/1/2019 8/1/2024 8/1/2029 8/1/2034



19	US Dept of Agriculture Forest Service Mt Hood National Forest 16400 Champion Way Sandy, OR 97055	Memaloose	Use Fee PGE \$10,000	Signed 7/15/2019 30 years	\$10,000.00		5/31/2049
20	US Dept of Agriculture Forest Service Mt Hood National Forest 16400 Champion Way Sandy, OR 97055	Oak Grove Butte	Use Fee PGE \$10,000	Signed 7/15/2019 30 years	\$10,000.00		5/31/2049
21	US Dept of Agriculture Forest Service Mt Hood National Forest 16400 Champion Way Sandy, OR 97055	Whale Head	0	Signed 7/15/2019 30 years	\$0.00		5/31/2049
22	Weyerhaeuser Company 37904 Brewster Road Lebanon, OR 97355 Attn: Land Use Manager	Goat Mt. T55 R2E Sect 7 Lots 3900 & 4000	\$12,000 per year 5% per year escalation Due July 29	Signed 10/23/02 10 years w/ 2 - 5yr options	\$ 31,839.57	July 29, 2022	9/22/2012 9/22/2017 9/22/2022
23	Molalla Fire District 320 N Molalla Ave Molalla, OR 97038 Stafford	Viince Sawtell 36715 S Sawtell RD Molalla, OR 97038	\$0	Signed 6/6/16 5 years w/ 5- 5 year extensions	\$0.00		6/6/2021 5/5/2026 5/5/2031 5/5/2036 5/5/2041 5/5/2046
25	Clackamas County 901 Main St, Oregon City, OR 97045 (503) 655-8581 County Administrator	CCOM Prime Site 2200 Kaen Rd, Oregon City	\$0 County Owned Property	No Lease	\$0.00		None
26	Hoodland Fire	Brightwood Station	\$7,000 per year with 3% per year escalation first 25 years offset by the provision of equipment as outlined in Amendment #1	Signed 2/12/2019 Amendment #1 Signed 4/17/20 - 25 years w/ 2 - 5 yr options	\$0.00		4/17/2045
27	City of Lake Oswego 351 1st Street Lake Oswego, OR 97037 (503) 635-0252 Leslie Taylor	LOCOM Dispatch Site 351 1st Street Lake Oswego	\$0 City Owned Property	No Lease	\$0.00		None
	Oregon City Shop 404 Beavercreek Rd suite 234 Oregon City OR 97045 Focus Commercial Inc 410 Beavercreek Rd Oregon City OR 97045	OC Shop	\$1255 per month	Signed 12/14/21 one year	\$15,060.00	Monthly	

\$263,867.04



## WCCCA FY23

## 800 System Maintenance Cost

April 20, 2022

Object#	Description	adjust	Allocable WCCCA Budget	WCCCA Allocation	C800	FY22	% Chg
	Radios		100% 7,027	58.84% 4,135	39.75% 2,793	2,804	-0.4%
	Radio FTE		9.62% 9.95				
	Radio Space		25.5% 6,251				
<b>Radio Department</b>							
5XXX	SALARIES		1,060,753	624,194	421,614	411,360	2.5%
52XX	BENEFITS		658,727	387,624	261,822	249,449	5.0%
5300	OFFICE SUPPLIES		1,000	588	397	514	-22.7%
5301	RADIO SUPPLIES		12,000	7,061	4,770	4,742	0.6%
5303	UNIFORMS		4,000	2,354	1,590	1,581	0.6%
5323	FOOD/REFRESHMENTS		320	188	127	126	0.9%
5330	NONCAPITAL FURNITURE & EQUIP		500	294	199	316	-37.1%
5340	SOFTWARE UPGRADES		2,600	1,530	1,033	1,265	-18.3%
5350	FUEL		11,000	6,473	4,372	3,952	10.6%
5360	RADIO INFRASTRUCTURE MATERIALS		45,000	26,480	17,886	27,269	-34.4%
5363	M & R VEHICLES		9,600	5,649	3,816	3,399	12.3%
5368	MAINTENANCE AGREEMENTS		52,173	30,701	20,737	18,002	15.2%
5430	TELEPHONE		1,200	706	477	40	1092.4%
5431	ADMIN. TELEPHONE		6,000	3,531	2,385	2,095	13.8%
5461	TRAINING		2,475	1,456	984	1,255	-21.6%
5462	TRAVEL EXPENSE		3,500	2,060	1,391	1,383	0.6%
5472	EMPLOYEE RECOGNITION/AWARDS		300	177	119	119	0.2%
5500	SUBSCRIPTIONS		15,600	9,180	6,200	119	5110.5%
5505	MEMBERSHIP DUES		590	347	235	233	0.6%
5510	SHIPPING & POSTAGE		550	324	219	198	10.4%
5572	ADVERTISING/PUBLIC NOTICES		120	71	48	257	-81.4%
5700	Capital Outlay		109,000	64,140	43,324	15,018	188.5%
	<b>Radio Department Total</b>		<b>\$ 1,997,008</b>	<b>\$ 1,175,129</b>	<b>\$ 793,745</b>	<b>\$ 742,689</b>	<b>6.9%</b>
<b>Facilities Proposed Budget</b>							
	719,283		114,207	67,205	45,394		
	5350 Fuel add back to allocable	(17,250)	17,250	17,250			
	5362 MR Tower	(14,550)	14,550	14,550			
	5368 Maint. Agreements PSP contract	(68,000)	68,000	68,000			
	5368 Maint. Agreements Hunter Davisson	(28,000)	28,000	28,000			
	5368 Maint Agree BPS battery contract	(14,000)	14,000	14,000			
	5368 Maint Agree Cummins generators	(5,000)	5,000	5,000			
	5361 M&R Bldg Console Cleaning	(17,600)	-	-			
	5445 Site Leases add back	(107,883)	107,883	107,883			
	<i>sum allocated amount</i>		368,890	321,888	45,394	55,576	-18.3%
<b>Data Services Proposed Budget</b>							
	1,109,175		94,852	55,815	37,701		
	5368 Vesta Services	(55,000)					
	5414 Broadband Users Group	(23,000)					
	5414 Gov Ring	(19,000)					
	5368 Next Request	(17,000)					
	5414 MACC Comcast	(9,000)					
	<i>allocated amount based on Radio % of FTE</i>		94,852	55,815	37,701	12,252	207.7%
<b>Admin Proposed Budget</b>							
	2,328,558		217,232	127,829	86,343		
	5410 Legal	(70,000)					
	<i>allocated amount (FTE)</i>		217,232	127,829	86,343	68,858	25.4%
<b>Total Radio Dept. Allocable Costs</b>			<b>2,677,982</b>	<b>1,680,660</b>	<b>963,181</b>	<b>888,651</b>	<b>8.4%</b>
Cost per radio			\$ 381.10	\$ 406.45	\$ 344.86	\$ 316.92	8.8%
WCCCA Radios				315			
Non-Member Radios				214			
Total Radios less WCCCA Radios				3,606			
Billable WCCCA User Cost/Radio				\$ 466.07			
Total allocated non-radio expense			680,974	for inclusion in the User Fee Model, Budget & User Alloc tab D52: Radio overhead allo			