

CLACKAMAS C800 RADIO GROUP

BUDGET COMMITTEE MEETING BOARD OF DIRECTORS MEETING

April 20, 2022 / 9:00AM

**IN PERSON at the Clackamas County Design Services
Building Room 115, 150 Beavercreek Rd Oregon City**

Zoom Meeting Option

<https://clackamascounty.zoom.us/j/85094906651>

Phone in: (253)215-8782 Meeting ID: 850 9490 6651

1. Call the C800 Board of Directors meeting to Order - Chair Chief Jorge Tro
2. Roll Call of Partners: (19/10)

a. City of Canby	h. City of West Linn	o. Molalla Fire District
b. City of Gladstone	i. Aurora Fire District	p. Sandy Fire District
c. City of Lake Oswego	j. Canby Fire District	q. Tualatin Valley Fire & Rescue
d. City of Milwaukie	k. Clackamas County Fire District #1	r. Clackamas County Sheriff
e. City of Molalla	l. Colton Fire District	s. Clackamas County Health
f. City of Oregon City	m. Estacada Fire District	
g. City of Sandy	n. Hoodland Fire District	
3. *Approval of Minutes of March 16, 2022, Board Meeting - Jorge Tro
4. Public Comment - Jorge Tro
5. Communications - John Hartsock
6. *Acknowledge Financial Report - March 2022 - John Hartsock
7. Committee Reports
 - Executive Committee - Jorge Tro
 - Technical Committee - John Hartsock
 - Citizen Accountability - John Hartsock - Next Meeting to Be Determined
8. Old Business: (* Action Item)
 - System Management: - Ron Polluconi
 - Radio Use Issues
 - Home button reprogramming
 - Streaming delay
 - 800 Voice Paging
 - System Upgrade/Replacement
 - Project Status / Procurement - John Hartsock

DVRS - repeaters - Gert Zoutendijk

- PSAP Questions / Concerns - CCOM / LOCOM

9. New Business: (* Action Item)

- * Approval of a Lease Amendment #1 to the Wilsonville site lease with City of Wilsonville
- * Approval of the FY 2022/2023 C800 Budget
- **Next Board Meeting May 18, 2022 9:00A Location: Zoom Meeting**

10. Open Agenda

11. Adjournment

CLACKAMAS C800 RADIO GROUP

BOARD OF DIRECTORS MEETING

Meeting Minutes of the March 16, 2022, Meeting

This meeting was held via ZOOM.

1. C800 Board Meeting Called to Order at 0900.

2. The following were in attendance:

City of Canby: Chief Jorge Tro	Sandy Fire District: Chief Phil Schneider
City of Gladstone: Chief Rick Huffman, Chief John Schmerber	TVF&R: Eric Kennedy
City of Lake Oswego: Sue Scobert	Clackamas County: Jamie Poole
City of Oregon City: Shaun Davis	Clackamas County Sheriff: Capt. Robert Wurpes
City of West Linn: Chief Peter Mahuna	Clackamas County Health: Bill Conway
Aurora Fire: Chief Mike Corless	CCOM: Cheryl Bledsoe, Toni Sexton, Tony Collins, Meg Neece
Canby Fire: Chief Jim Davis	WCCCA: Ron Polluconi, Jennifer Reese, Mark Bucholtz
Clackamas Fire: DC Michael Carlsen, Chuck Karlik, Jessamyn Ode	C800: John Hartsock, Bjorn Morfin
Molalla Fire: Lt. Mike Penunuri	Jason Kester with Day Wireless Systems

3. Approval of Minutes – February 16, 2022, Board Meeting

Chief Corless moved and Chief Mahuna seconded. Motion passed unanimously.

4. Public Comment: None.

5. Communications: None.

6. Financial Report – February 2022 - John Hartsock

Chief Corless moved and Captain Wurpes seconded to acknowledge the report. Motion passed unanimously.

7. Call the FY 2022/2023 Budget Committee Meeting to order

a) Present the FY 2022/2023 Proposed Budget – John Hartsock

John reported that the annual per radio cost was the same as last year. There was an increase in radio count. HBC maintenance is up from last year mostly attributed to the new sites that were added. The cost allocation per agency increased or decreased based on radio count.

Chief Davis asked where the bond savings account was accounted for in this budget? John said that it's shown in this budget as part of the Capital Budget. It's not broken down in this budget as its broken down in the project budget. It's still being audited with the accountant and there is five years' worth of data to go through. He will have it before the end of March. There is about \$4 million left of work to go. Chief Davis was concerned that this information was not available yet and asked for a deadline. John said it will be ready by the end of March.

Sue asked when the accounting is done the end of March, is there still outstanding project costs? John said yes, it will take until fall before all the items are checked off and completed. There is still a fair amount of work left to do that they are scheduling with vendors. He estimated it wouldn't be completed until August or September. Ron agreed.

b) Recommendation of the FY 2022/2023 Proposed Budget

Sue Scobert made a motion and Lt. Penuri seconded to move the proposed budget forward. A vote was cast and all approved except Chief Davis. Chief Davis said he is not in support and he won't be voting in favor of the budget until they receive that data at the end of March. He voted against the motion. No other opposition.

Motion passed.

The March 16, 2022, C800 Board of Directors meeting was reconvened.

8. Committee Reports

Executive Committee – Jorge Tro: No updates.

Technical Committee - John Hartsock: John reported that they met on February 23 and went over system and site issues. They discussed the console moves from CCOM. Next meeting is March 23.

Citizen Accountability - John Hartsock: John shared that they need the audit information before they could meet again so the next meeting is to be determined.

9. Old Business:

System Management – Ron Polluconi

Sites continue to be stable. They had a single antenna failure along Hwy 26 which is now replaced. They are in the middle of their system upgrade. The biggest impact to users will be on March 23 and 24. On March 23, there will be a cutover outage for five minutes at 0400, 0430, and 0500. On March 24 at 1600 will be the final outage. The outages are to finish the upgrades. He will send out a schedule with these upcoming events. He doesn't anticipate these outages to be largely impactful to users.

Radio Use Issues

The techs have been investigating radio issues utilizing the online reporting system. (Can be accessed here: <https://clackamasfire.jotform.com/220596761771060>)

They plan on doing a drive test later that day on Hwy 213 as there were three reports of issues in that area.

The issues have been falling into a few categories including audio levels and garbled transmissions. For audio issues, they have been testing all the accessories. The cutout issues have greatly decreased. They made a system change to minimize the impact of interference.

There has also been issues with Life Flight radios. They are going to reach out to them directly as Ron and his team do no program Life Flight's radios. He'll be working with them to determine if the issues are programming or training related.

Chief Davis asked when Ron and his team were going to come to Canby? They have been having issues with radio strength which can be a major firefighter safety issue. Ron said he thinks that is set up for Friday afternoon.

Toni Sexton was concerned if she was sending too much information over or not enough. Ron told her that the information she is sending is great and not to change it.

Home Button Reprogramming

The techs are working on this going from smaller to larger agencies so they started with the outlying areas. This programming requires a lot of coordination from the agency.

The methods that they are using are three-prong: direct cable, over the air, and Wi-fi. They are able to get a majority of radios programmed via Wi-fi and through direct cable and they are scheduling the over the air updates. He feels this process has been successful so far. They are working their way up to larger agencies.

Shaun described multiple issues on a call that caused critical safety concerns. Ron said that that training was completed with his organization and a training video was shared. He is happy to direct him to those resources. They are also scheduled for a visit and Ron's team will be by very soon. John shared that there were three reports from that incident and they are being reviewed and will report back to them.

Streaming Delay

The company doing the recording is doing the streaming. They are streaming to a service which is one of the most common services out there. However, they are having a problem on the engineering side on the recorders to present the delay. They've had to create their own set up to work on this issue. He hopes to have a deployment schedule out in about 6 weeks.

800 MHz Voice Paging

Ron said they are still waiting on the paging controller. They hope to do acceptance tests in late May. They've had two web meetings with Prism, and it looks to be a straightforward process. They bought an interface box that provides voice paging over the P25 system. He hopes to implement that early summer.

System Upgrade/Replacement

Project Status/Procurement – Bjorn Morfin / John Hartsock:

John reported that they are waiting for the snow to clear so they can finish Whalehead, Oak Grove, and TD&H.

DVRS – repeaters – Gert Zoutendijk: John said that Gert had a meeting with the committee and looked at additional frequencies. Ron shared that they discussed if there were enough frequencies and how tightly packed would the reuse of those frequencies be.

PSAP Questions / Concerns – CCOM/LOCOM

None.

10. New Business (*Action Item)

None.

Next Board Meeting

Next meeting will be April 20, 2022 at 9:00AM Location: Zoom

11. Open Agenda

None.

12. Adjournment - Meeting adjourned at 9:39 AM

10:26 AM

04/05/22

Accrual Basis

Clackamas 800 Radio Group

Profit & Loss Budget vs. Actual

July 2021 through March 2022

	Jul '21 - Mar 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
401-00 · Beginning Fund Balance	0.00	7,367,420.00	-7,367,420.00	0.0%
405-00 · Members Contracts	76,320.00	76,320.00	0.00	100.0%
410-00 · Partners Fees	1,203,012.50	1,201,920.00	1,092.50	100.1%
420-00 · Partners Debt Service Zone Cont	0.00	0.00	0.00	0.0%
421-00 · Partner Debt Service Microwave	0.00	0.00	0.00	0.0%
430-00 · Subscriber Radio Payments	0.00	750,000.00	-750,000.00	0.0%
431-00 · Interest Income	139.13	500.00	-360.87	27.8%
435-00 · Lease Revenue	244,757.74	85,265.00	159,492.74	287.1%
440-00 · Miscellaneous Income	228,664.89	500.00	228,164.89	45,733.0%
450-00 · Intergovernmental-Clackamas Co	6,164,335.34	6,000,000.00	164,335.34	102.7%
455-00 · Bond Interest Income	0.00	0.00	0.00	0.0%
Total Income	7,917,229.60	15,481,925.00	-7,564,695.40	51.1%
Gross Profit	7,917,229.60	15,481,925.00	-7,564,695.40	51.1%
Expense				
605-00 · Site Rental	262,992.19	253,051.00	9,941.19	103.9%
610-00 · Fuel/Generators	29,285.19	12,500.00	16,785.19	234.3%
615-00 · HVAC Maintenance	49,832.59	23,000.00	26,832.59	216.7%
620-00 · Landscape Maintenance	3,700.00	19,780.00	-16,080.00	18.7%
621-00 · Office Supplies	0.00	750.00	-750.00	0.0%
622-00 · Bad Debt Expense	0.00	0.00	0.00	0.0%
625-00 · Generator Maintenance	3,940.76	20,400.00	-16,459.24	19.3%
630-00 · UPS Maintenance	0.00	3,200.00	-3,200.00	0.0%
635-00 · Battery Maintenance	3,146.00	12,000.00	-8,854.00	26.2%
640-00 · Building Maintenance	4,598.40	5,000.00	-401.60	92.0%
645-00 · Insurance	70,359.86	62,700.00	7,659.86	112.2%
650-00 · Utilities	74,181.38	95,000.00	-20,818.62	78.1%
655-00 · Consultant Services	40,698.20	64,000.00	-23,301.80	63.6%
657-00 · Regional Radio Expense	0.00	1,500.00	-1,500.00	0.0%
660-00 · WCCCA System Fees	888,651.00	888,651.00	0.00	100.0%
665-00 · Radio Maintenance Fees	38,524.20	60,000.00	-21,475.80	64.2%
667-00 · Radio Replacement Project	0.00	0.00	0.00	0.0%
668-00 · Fire Sta Alerting Oper. Expense	86,485.28	75,370.00	11,115.28	114.7%
670-00 · Legal Services	3,470.00	2,500.00	970.00	138.8%
675-00 · Financial Services	7,310.99	7,800.00	-489.01	93.7%
680-00 · Audit Fees	6,875.00	8,500.00	-1,625.00	80.9%
683-00 · Capital Reserve	0.00	150,000.00	-150,000.00	0.0%
685-00 · Miscellaneous Expenses	548.83	6,500.00	-5,951.17	8.4%
686-00 · Meeting Expenses	0.00	2,500.00	-2,500.00	0.0%
703-00 · Capital Outlay				
703-01 · Buildings & Land Improvement				
703-011 · Land Improvement	4,865,790.43			
703-012 · Building	75,713.37			
703-014 · Generator	6,530.00			
Total 703-01 · Buildings & Land Improvement	4,948,033.80			
703-02 · Radio Backbone				
703-021 · Simulcast / Master Site	249,796.32			
703-022 · Subscriber Radios	3,943,704.70			
703-024 · Paging	12,526.15			
703-026 · Cat. 6 Fire Station Alerting	53,890.12			
Total 703-02 · Radio Backbone	4,259,917.29			
703-03 · Equipment				
703-031 · Security System	398,895.08			
703-032 · DC Power	72,953.94			
703-034 · Microwave	259,831.53			
Total 703-03 · Equipment	731,680.55			
703-00 · Capital Outlay - Other	0.00	6,000,000.00	-6,000,000.00	0.0%
Total 703-00 · Capital Outlay	9,939,631.64	6,000,000.00	3,939,631.64	165.7%

These financial statements omit all disclosures required by accounting principles generally accepted in the United States of America. Management has not recorded current capital assets, accumulated depreciation, and depreciation expense and certain receivables, which is a known departure from accounting principles generally accepted in the United States of America. In addition, these statements omit the statement of cash flows, which is a known departure from accounting principles generally accepted in the United States of America. These financial statements have not been subjected to an audit, review, or compilation engagement, and therefore no assurance is provided.

10:26 AM

04/05/22

Accrual Basis

Clackamas 800 Radio Group
Profit & Loss Budget vs. Actual
 July 2021 through March 2022

	Jul '21 - Mar 22	Budget	\$ Over Budget	% of Budget
795-00 · Debt Service	0.00	0.00	0.00	0.0%
800-00 · Operating Contingency	0.00	125,000.00	-125,000.00	0.0%
999-00 · Unappropriated End Fund Bal	0.00	7,582,223.00	-7,582,223.00	0.0%
Total Expense	11,514,231.51	15,481,925.00	-3,967,693.49	74.4%
Net Ordinary Income	-3,597,001.91	0.00	-3,597,001.91	100.0%
Net Income	-3,597,001.91	0.00	-3,597,001.91	100.0%

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10:27 AM

04/05/22

Accrual Basis

Clackamas 800 Radio Group Profit & Loss Detail

March 2022

Type	Date	Num	Name	Memo	Class	Amount	Balance
Ordinary Income/Expense							
Income							
431-00 · Interest Income							
Deposit	03/31/2022			Interest		18.06	18.06
Total 431-00 · Interest Income						18.06	18.06
435-00 · Lease Revenue							
Deposit	03/10/2022		FBI	Deposit		5,372.95	5,372.95
Deposit	03/24/2022		FBI	Deposit		130.00	5,502.95
Deposit	03/24/2022		FBI	Deposit		324.00	5,826.95
Deposit	03/24/2022		FBI	Deposit		1,074.59	6,901.54
Invoice	03/29/2022	2019-2...	ODOT	Site Use Rental: MW Circuits ...		4,834.00	11,735.54
Invoice	03/29/2022	2019-2...	Tri Met	Polivka Hill - 2022 January thr...		12,761.83	24,497.37
Invoice	03/29/2022	2019-2...	Tri Met	Pete's Mountain - 2022 Janua...		20,543.11	45,040.48
Total 435-00 · Lease Revenue						45,040.48	45,040.48
450-00 · Intergovernmental-Clackamas Co							
Deposit	03/18/2022		Clackamas County - Bond Related	Deposit		2,066,868.59	2,066,868.59
Total 450-00 · Intergovernmental-Clackamas Co						2,066,868.59	2,066,868.59
Total Income						2,111,927.13	2,111,927.13
Gross Profit						2,111,927.13	2,111,927.13
Expense							
605-00 · Site Rental							
Bill	03/28/2022		City of Wilsonville			12,915.17	12,915.17
Total 605-00 · Site Rental						12,915.17	12,915.17
610-00 · Fuel/Generators							
Bill	03/07/2022	3044A	Power Systems Plus			556.96	556.96
Bill	03/07/2022	3469A	Power Systems Plus			556.96	1,113.92
Bill	03/07/2022	3470A	Power Systems Plus			556.96	1,670.88
Bill	03/07/2022	3471A	Power Systems Plus			556.96	2,227.84
Bill	03/07/2022	3468A	Power Systems Plus			556.96	2,784.80
Bill	03/08/2022	3003-1A	Power Systems Plus			556.96	3,341.76
Bill	03/08/2022	3005-1A	Power Systems Plus			556.96	3,898.72
Bill	03/17/2022	3501A	Power Systems Plus			1,248.49	5,147.21
Total 610-00 · Fuel/Generators						5,147.21	5,147.21
620-00 · Landscape Maintenance							
Bill	03/30/2022	21-0257	Valley View Landworks			2,750.00	2,750.00
Total 620-00 · Landscape Maintenance						2,750.00	2,750.00
650-00 · Utilities							
Check	03/02/2022	EFT	PGE			451.57	451.57
Check	03/07/2022	EFT	PGE			344.19	795.76
Check	03/07/2022	EFT	PGE			398.67	1,194.43
Check	03/08/2022	EFT	PGE			32.67	1,227.10
Check	03/09/2022	EFT	PGE			270.68	1,497.78
Check	03/10/2022	EFT	PGE			372.95	1,870.73
Check	03/10/2022	EFT	PGE			473.57	2,344.30
Check	03/10/2022	EFT	PGE			271.57	2,615.87
Check	03/11/2022	EFT	PGE			292.93	2,908.80
Check	03/14/2022	EFT	Comcast			148.30	3,057.10
Check	03/15/2022	EFT	PGE			288.61	3,345.71
Check	03/17/2022	EFT	PGE			247.36	3,593.07
Check	03/18/2022	EFT	PGE			450.26	4,043.33
Check	03/21/2022	EFT	PGE			131.09	4,174.42
Check	03/21/2022	EFT	PGE			277.62	4,452.04
Check	03/21/2022	EFT	PGE			323.15	4,775.19
Check	03/21/2022	EFT	PGE			446.34	5,221.53
Check	03/21/2022	EFT	PGE			605.74	5,827.27
Check	03/22/2022	EFT	PGE			236.90	6,064.17
Check	03/23/2022	EFT	PGE			645.67	6,709.84
Check	03/25/2022	EFT	Canby Utility	190236		139.53	6,849.37
Check	03/25/2022	EFT	PGE			311.05	7,160.42
Check	03/25/2022	EFT	PGE			455.29	7,615.71
Total 650-00 · Utilities						7,615.71	7,615.71
655-00 · Consultant Services							
Bill	03/31/2022	22-3-31	Hartsock Project Mgmt.			4,258.94	4,258.94
Bill	03/31/2022	CIWD-...	Consistent Image Web Design			100.00	4,358.94
Total 655-00 · Consultant Services						4,358.94	4,358.94
660-00 · WCCCA System Fees							
Bill	03/15/2022	INV02...	WCCCA			222,162.75	222,162.75
Total 660-00 · WCCCA System Fees						222,162.75	222,162.75
665-00 · Radio Maintenance Fees							
Bill	03/23/2022	INV02...	WCCCA			975.00	975.00
Bill	03/29/2022	INV02...	WCCCA			722.46	1,697.46
Total 665-00 · Radio Maintenance Fees						1,697.46	1,697.46

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04/05/22

Accrual Basis

Clackamas 800 Radio Group Profit & Loss Detail

March 2022

Type	Date	Num	Name	Memo	Class	Amount	Balance
670-00 · Legal Services							
Bill	03/25/2022	13141	Northwest Local Government Legal ...			870.00	870.00
Total 670-00 · Legal Services						870.00	870.00
675-00 · Financial Services							
Bill	03/01/2022		Secretary of State Audits Division			250.00	250.00
Bill	03/08/2022	381167	Pamplin Media Group			50.00	300.00
Check	03/31/2022			Service Charge		20.00	320.00
Total 675-00 · Financial Services						320.00	320.00
703-00 · Capital Outlay							
703-01 · Buildings & Land Improvement							
703-011 · Land Improvement							
Bill	03/01/2022	10069	Securasite LLC		40 All	440.00	440.00
Bill	03/18/2022	16063-7	McKay Consulting		04 Wilsonville T...	1,080.00	1,520.00
Bill	03/20/2022	10100	Securasite LLC		40 All	64.94	1,584.94
Bill	03/25/2022	2	TH Builders Corp		12 Crutcher Ben...	4,313.66	5,898.60
Bill	03/25/2022		TH Builders Corp		27 Hoodland Fire	2,000.00	7,898.60
Bill	03/30/2022	10096	Securasite LLC		40 All	25.00	7,923.60
Bill	03/30/2022	10099	Securasite LLC		40 All	543.75	8,467.35
Bill	03/30/2022	10098	Securasite LLC		40 All	1,543.75	10,011.10
Bill	03/30/2022	10097	Securasite LLC		40 All	375.00	10,386.10
Total 703-011 · Land Improvement						10,386.10	10,386.10
Total 703-01 · Buildings & Land Improvement						10,386.10	10,386.10
703-02 · Radio Backbone							
703-026 · Cat. 6 Fire Station Alerting							
Bill	03/01/2022	22130	US Digital Designs, Inc.		40 All	11,791.47	11,791.47
Total 703-026 · Cat. 6 Fire Station Alerting						11,791.47	11,791.47
Total 703-02 · Radio Backbone						11,791.47	11,791.47
Total 703-00 · Capital Outlay						22,177.57	22,177.57
Total Expense						280,014.81	280,014.81
Net Ordinary Income						1,831,912.32	1,831,912.32
Net Income						1,831,912.32	1,831,912.32

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04/05/22

Accrual Basis

Clackamas 800 Radio Group

Trial Balance

As of March 31, 2022

	Mar 31, 22	
	Debit	Credit
115-00 · Cash/Checking Account	481,361.71	
11000 · Accounts Receivable	193,560.83	
120-00 · Member Fees Receivable	0.00	
12000 · Undeposited Funds	0.00	
150-00 · Prepaid Expenses	0.00	
160-00 · Buildings and Towers	10,956,645.15	
165-00 · Radio Backbone	2,520,898.80	
166-00 · Equipment	1,052,983.00	
167-00 · Work In Progress	0.00	
169-00 · CIP	51,212,885.21	
175-00 · Accumulated Depreciation		11,881,375.50
180-00 · Deferred O/F-P25 Maintenance	5,812,058.44	
201-00 · Accounts Payable		284,443.74
201-02 · Other Accounts Payable	0.00	
202-00 · Partner Prepayment		2,901.56
210-00 · Reimb due Clackamas County	0.00	
250-00 · N/P - CCB (Microwave)	0.00	
280-00 · Prepaid Lease Income		2,065,694.44
300-00 · Fund Balance	0.00	
300-01 · GLTDAG	0.00	
310-00 · Investment in Fixed Assets		53,862,036.66
320-00 · Retained Earnings, Prior		7,730,943.15
405-00 · Members Contracts		76,320.00
410-00 · Partners Fees		1,203,012.50
431-00 · Interest Income		139.13
435-00 · Lease Revenue		244,757.74
440-00 · Miscellaneous Income		228,664.89
450-00 · Intergovernmental-Clackamas Co		6,164,335.34
605-00 · Site Rental	262,992.19	
610-00 · Fuel/Generators	29,285.19	
615-00 · HVAC Maintenance	49,832.59	
620-00 · Landscape Maintenance	3,700.00	
625-00 · Generator Maintenance	3,940.76	
635-00 · Battery Maintenance	3,146.00	
640-00 · Building Maintenance	4,598.40	
645-00 · Insurance	70,359.86	
650-00 · Utilities	74,181.38	
655-00 · Consultant Services	40,698.20	
660-00 · WCCCA System Fees	888,651.00	
665-00 · Radio Maintenance Fees	38,524.20	
668-00 · Fire Sta Alerting Oper. Expense	86,485.28	
670-00 · Legal Services	3,470.00	
675-00 · Financial Services	7,310.99	
680-00 · Audit Fees	6,875.00	
685-00 · Miscellaneous Expenses	548.83	
703-011 · Land Improvement	4,865,790.43	
703-012 · Building	75,713.37	
703-014 · Generator	6,530.00	
703-021 · Simulcast / Master Site	249,796.32	
703-022 · Subscriber Radios	3,943,704.70	
703-024 · Paging	12,526.15	
703-026 · Cat. 6 Fire Station Alerting	53,890.12	
703-031 · Security System	398,895.08	
703-032 · DC Power	72,953.94	
703-034 · Microwave	259,831.53	
TOTAL	83,744,624.65	83,744,624.65

These financial statements omit all disclosures required by accounting principles generally accepted in the United States of America. Management has not recorded current capital assets, accumulated depreciation, and depreciation expense and certain receivables, which is a known departure from accounting principles generally accepted in the United States of America. In addition, these statements omit the statement of cash flows, which is a known departure from accounting principles generally accepted in the United States of America. These financial statements have not been subjected to an audit, review, or compilation engagement, and therefore no assurance is provided.

Clackamas 800 Radio Group

Balance Sheet

As of March 31, 2022

	Mar 31, 22
ASSETS	
Current Assets	
Checking/Savings	
115-00 · Cash/Checking Account	481,361.71
Total Checking/Savings	481,361.71
Accounts Receivable	
11000 · Accounts Receivable	193,560.83
Total Accounts Receivable	193,560.83
Total Current Assets	674,922.54
Fixed Assets	
160-00 · Buildings and Towers	10,956,645.15
165-00 · Radio Backbone	2,520,898.80
166-00 · Equipment	1,052,983.00
169-00 · CIP	51,212,885.21
175-00 · Accumulated Depreciation	-11,881,375.50
Total Fixed Assets	53,862,036.66
Other Assets	
180-00 · Deferred O/F-P25 Maintenance	5,812,058.44
Total Other Assets	5,812,058.44
TOTAL ASSETS	60,349,017.64
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
201-00 · Accounts Payable	284,443.74
Total Accounts Payable	284,443.74
Other Current Liabilities	
202-00 · Partner Prepayment	2,901.56
Total Other Current Liabilities	2,901.56
Total Current Liabilities	287,345.30
Long Term Liabilities	
280-00 · Prepaid Lease Income	2,065,694.44
Total Long Term Liabilities	2,065,694.44
Total Liabilities	2,353,039.74
Equity	
310-00 · Investment in Fixed Assets	53,862,036.66
320-00 · Retained Earnings, Prior	7,730,943.15
Net Income	-3,597,001.91
Total Equity	57,995,977.90
TOTAL LIABILITIES & EQUITY	60,349,017.64

current equity	57,995,977.900
prior month equity	- 56,164,065.580
Total	= 1.831.912.320

current net income	-3,597,001.910
prior month net income	+ 5,428,914.230
Total	= 1.831.912.320

These financial statements omit all disclosures required by accounting principles generally accepted in the United States of America. Management has not recorded current capital assets, accumulated depreciation, and depreciation expense and certain receivables, which is a known departure from accounting principles generally accepted in the United States of America. In addition, these statements omit the statement of cash flows, which is a known departure from accounting principles generally accepted in the United States of America. These financial statements have not been subjected to an audit, review, or compilation engagement, and therefore no assurance is provided.

10:30 AM

04/05/22

Clackamas 800 Radio Group

A/R Aging Detail

As of March 31, 2022

	Type	Date	Num	Name	Due Date	Aging	Open Balance
Current							
	Invoice	03/29/2022	2019-2036	Tri Met	04/28/2022		33,304.94
Total Current							33,304.94
1 - 30							
	Invoice	03/29/2022	2019-2035	ODOT	03/29/2022	2	4,834.00
Total 1 - 30							4,834.00
31 - 60							
Total 31 - 60							
61 - 90							
Total 61 - 90							
> 90							
	Invoice	10/29/2020	19-313	Canby FD	10/29/2020	518	104,409.39
	Invoice	07/01/2021	19-327	Canby Police	07/01/2021	273	29,280.00
	Invoice	07/01/2021	19-330	Colton Fire	07/01/2021	273	18,720.00
	Invoice	07/01/2021	19-358	Clackamas River Water District	07/01/2021	273	1,920.00
	Invoice	11/19/2021	19-365	Wilsonville - PW / Transit	11/19/2021	132	1,092.50
Total > 90							155,421.89
TOTAL							193,560.83

These financial statements omit all disclosures required by accounting principles generally accepted in the United States of America. Management has not recorded current capital assets, accumulated depreciation, and depreciation expense and certain receivables, which is a known departure from accounting principles generally accepted in the United States of America. In addition, these statements omit the statement of cash flows, which is a known departure from accounting principles generally accepted in the United States of America. These financial statements have not been subjected to an audit, review, or compilation engagement, and therefore no assurance is provided. Page 1



**11300 SE Fuller Rd
Milwaukie, Oregon 97222
(503) 780-4806**

Board of Directors Action Request

To: C800 Board of Directors
From: John Hartsock, Manager
Date: April 20, 2022
Re: Wilsonville Lease Amendment

REQUEST: It is hereby requested that the C800 Board of Directors approve the First Amendment to the ground lease between City of Wilsonville and Clackamas 800 Radio Group.

ISSUE: C800 entered into a ground lease with City of Wilsonville on August 5, 2019. During construction of the site PGE and our contractor revised the location of the PGE transformer due to PGE requirements. This amendment revises the site plan exhibits to the lease to show the actual location of the transformer.

POLICY IMPLICATIONS: None

FINANCIAL: There is no change in the lease cost.

LEGAL: Eileen Eakins, C800 Counsel, has reviewed the Amendment as to form.

RECOMMENDATION: It is hereby recommended the C800 Board of Directors approve the First Amendment to the ground lease between City of Wilsonville and Clackamas 800 Radio Group



11300 SE Fuller Rd
Milwaukie, Oregon 97222
(503) 780-4806
C800.ORG

Board of Directors Action Request

To: C800 Board of Directors
From: John Hartsock, Manager
Date: April 20, 2022
Re: Approval of Budget for FY 2022 / 2023

REQUEST: It is hereby requested that the C800 Board of Directors approve Resolution 01-22 adopting the budget for the Clackamas 800 Radio Group in the amount of \$7,120,361 for FY 2022/2023.

HISTORY: As required by Oregon Revised Statutes the C800 Board of Directors formed a Budget Committee comprised of the Board members to review the budget as proposed by staff. John Hartsock presented the budget to the Budget Committee on March 16, 2022. The Budget Committee approved the budget as submitted and recommended that the Board adopt the budget.

FINANCE: This action will establish the budget for C800 for FY 2022 / 2023

LEGAL: The process has been conducted in accordance with the requirements of the State of Oregon.

RECOMMENDATION: It is recommended that the C800 Board of Directors approve Resolution 01-22 adopting the budget for the Clackamas 800 Radio Group in the amount of \$7,120,361 for FY 2022/2023.

RESOLUTION 01-22

April 20, 2022

BE IT RESOLVED that the Board of Directors of the Clackamas 800 Radio Group hereby adopts the budget for Fiscal Year 2022– 2023 in the amount of Seven million, One hundred Twenty thousand, Three Hundred Sixty-One dollars (\$7,120,361) now on file at 11300 SE Fuller Rd Milwaukie, Oregon.

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2022, for the purposes shown below are here by appropriated.

General Fund:

Personnel	\$ 0.00
Materials and Services	\$ 1,739,028
Debt Service	\$ 0
Capital Outlay	\$ 4,700,000
Operating Contingency	\$ 125,000
Capital Reserves	\$ 150,000
Ending Fund Balance	<u>\$ 406,333</u>

Total Appropriation \$7,120,361

The above resolution statements were approved and declared adopted this 22nd day of April 2022

Chief Jorge Tro, Chair



Clackamas 800 Radio Group

Fiscal Year 2022 / 2023

Budget

April 20, 2022



11300 SE Fuller Rd
Milwaukie, Oregon 97222
(503) 780-4806

C800 Budget Calendar 2022
January 19, 2022

- | | |
|-----------------------|--|
| January 19, 2022 | Appoint John Hartsock Budget Officer |
| February 15, 2022 | Publish 1st Notice of Budget Committee Meeting |
| March 8, 2022 | Publish 2nd Notice of Budget Committee Meeting |
| March 16, 2022 | Budget Committee Meeting |
| April 8, 2022 | Publish Notice of Budget Hearing |
| April 20, 2022 | Public Budget Hearing / Budget Approval |
| June 30, 2022 | Submit Budget Document to Dept of Revenue |



11300 SE Fuller Rd
Milwaukie, Oregon 97222
(503) 780-4806

2022/2023 BUDGET MESSAGE

BACKGROUND

The City of Canby, City of Gladstone, City of Lake Oswego, City of Milwaukie, City of Molalla, City of Oregon City, City of Sandy, City of West Linn, Aurora Fire District, Aurora Fire District, Canby Fire District, Clackamas Fire District Number 1, Colton Fire District, Estacada Fire District, Hoodland Fire District, Molalla Fire District, Sandy Fire District, Tualatin Valley Fire and Rescue, Clackamas County Sheriff, Clackamas County Health (herein after “Partners”) manage an ORS 190 organization named CLACKAMAS 800 RADIO GROUP (C800). The purpose of the CLACKAMAS 800 RADIO GROUP is to own and operate an effective and cost efficient 800MHz public safety communications system to support public safety to benefit and protect the citizens of Clackamas County.

The organizational and governance format provides an effective approach to public safety communications benefiting law enforcement, fire fighters, emergency medical service providers and the public they serve through a cooperative, partner-managed, information sharing, and communication systems/operations.

This is the thirteenth budget for C800. An initial budget was prepared in FY 2001/2002 but due to the system not being completed there were no operational funds expended. The system became operational in FY 2002/2003 and operational funds were collected and expended.

Clackamas County provided C800 the funding to construct the original 10 site 800MHz radio system. The C800 partners repaid the County through operating funds. In 2016 Clackamas County on behalf of C800 placed a ballot measure on the ballot for the voters of the County to authorize a \$59M general obligation bond to upgrade and expand the system. The measure passed with a 70% margin of approval. The upgrade project to move the system to P25 digital from analog and expand the system by 14 sites is 90% complete and is operating.

Washington County Consolidated Communications Agency (WCCCA) provides technical management and maintains the radio system under an Intergovernmental Agreement.

GOAL

The goal of C800 is to provide:

***"AN EFFECTIVE PUBLIC SAFETY VOICE AND DATA
RADIO COMMUNICATIONS SYSTEM OPERATING AT
MAXIMUM EFFICIENCY -- DELIVERING QUALITY
SERVICE -- IN THE MOST COST EFFECTIVE
MANNER."***



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FUNCTION OF THE CLACKAMAS 800 RADIO GROUP

CLACKAMAS 800 RADIO GROUP performs the following functions:

- A. Implementation of goals and objectives as established by the C800 Board of Directors including development and implementation of long-range plans to the extent funds are appropriated for that purpose by the Partners.
- B. Adoption of an annual budget and approval of budget modifications as required.
- C. Review and evaluate efforts for effectiveness and conformance with established objectives short and long term.
- D. Approval of new Partners.
- E. Approval of Members who will utilize the radio system and determination of a fee schedule for this use.
- F. Approval of future phases of the Radio System build out including funding strategies for capital and operating costs, recognizing that this power of C800 does not obligate the Partners to participate in the funding or management of future phases assets.
- G. Select and retain personnel as deemed appropriate or required for C800's operations.
- H. Resolve operating problems of the Radio System as brought before the C800 Board.

EXPLANATION OF BUDGET

To enable C800 to perform the above, the Board has directed that a budget be prepared as is allowed under statute for the ORS 190 organization. This is a "Council of Government Budget Process" per ORS 294.900 through ORS 294.930 (as amended 2012). As an ORS 190 organization, CLACKAMAS 800 RADIO GROUP is not permitted to levy taxes.

The revenue for the agency is derived from its Partner contributions, fees and charges instituted for other system users, site use agreements with other entities, grants, and loans.

The Board has adopted a funding formula based upon the number of radios programmed on the system. This formula takes the approved operating cost for C800 and divides it by the number of radios programmed onto the system. This per radio cost is then multiplied against the number of radios programmed by a particular agency on the system thus deriving that agency's cost.

FINANCIAL POLICY

The financial policy of C800 is to run a fiscally sound cost conscience as well as an effective customer service organization. C800 operates on a modified accrual basis for accounting. The Board authorized the retention of the firm Talbot, Korvola, & Warwick, LLP to provide accounting services. One of the C800 Partners provides oversight of payments made on C800's behalf.



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C800's budget is being used to operate and maintain the radio system as well as to shape the agency and determine its long-term mission and objectives. Washington County Consolidated Communications Agency (WCCCA) provides technical system management and maintenance of the radio system through an Intergovernmental Agreement with C800.

Personnel loaned by the Partners, consultants, and various vendors perform other duties and services required. Currently there are no personnel retained by the C800 as employees.

FINANCIAL POLICY FEATURES

As outlined above services for the agency will be contracted for or provided by other governmental entities, private sector resources, or Partner agencies by direction of the Board. Likewise, the Board will approve material and service costs as required.

CHANGES FROM PREVIOUS BUDGET

The following outlines the changes from the approved FY 2021/2022. Materials and Services has increased by 4.4%. Changes include a) Site rental by 3% due to added sites and lease escalation b) HVAC Maintenance by 8.3% due to added sites c) Landscape maintenance by 7.5% due to added sites d) Generator Maintenance due to added sites 16% e) Insurance cost 9.7% f) Building maintenance by 40% due to added buildings g) Utility costs by 4.8% h) WCCCA system fees have increased 7.7% due to escalation.

C800 and WCCCA are jointly working on the radio replacement project which has upgraded the old radio system from analog to digital, improved coverage, and enhancing performance. This project was required due to system age, technology advancements, and the inability to support the old system into the future. The system is now operational and all work will be completed this calendar year.

The per radio cost has stayed the same at \$480.

CHANGES IN FINANCIAL POLICY

The financial policy has been approved by Board and there have been no changes.



**11300 SE Fuller Rd
Milwaukie, Oregon 97222
(503) 780-4806**

CONCLUSION

Clackamas 800 Radio Group continues to be an excellent opportunity for the political and public safety jurisdictions; and public safety answering points and dispatch centers; fire and law enforcement and emergency medical service providers; and the citizens of Clackamas County, its Cities and Districts served by C800. As outlined above C800 is participating with WCCCA in implementing the upgrade to the Public Safety voice and data radio system across Clackamas and Washington County.

CLACKAMAS 800 RADIO GROUP will provide:

"Superiority in Emergency Communications – because a life is reason enough."

Clackamas 800 Radio Group

April 20, 2022

FY 2022 / 2023 Budget

Revenue

Account #	Account Description	Actual FY19/20	Actual FY20/21	Budget FY21/22	Estimated Final FY 21/22	Proposed FY 22/23	Approved by Budget Committee	Adopted by Governing Board	Increase from FY 21/22
401-00	Cash Resources	6,442,331	7,296,037	7,367,420	7,299,970	53,539	53,539		-13535.0%
405-00	Members Contracts	77,418	66,220	76,320	76,320	76,320	76,320		0.0%
410-00	Partners Fees	1,006,630	1,049,543	1,201,920	1,203,013	1,198,080	1,198,080		-0.4%
420-00	Partners Debt Service Zone Con	0	0	0	0	0	0		0.0%
421-00	Partners Debt Service Microwave	0	0	0	0	0	0		0.0%
430-00	Subscriber Radio Payments	38,051	109,672	750,000	350,000	1,000,000	1,000,000		65.0%
431-00	Interest Income	580	149	500	121	500	500		75.8%
435-00	Lease Income	141,184	38,731	85,265	2,759,000	86,923	86,923		-3074.1%
440-00	Miscellaneous Income	0	251,453	500	228,665	5,000	5,000		-4473.3%
450-00	Bond Proceeds	17,627,737	7,622,590	6,000,000	0	4,700,000	4,700,000		100.0%
455-00	Bond Interest Income	0	0	0	0				0.0%
									0.0%
	Total Revenue	25,333,931	16,434,395	15,481,925	11,917,089	7,120,361	7,120,361	0	-67.4%

Expense

Account #	Account Description	Actual FY19/20	Actual FY20/21	Budget FY21/22	Estimated Final FY 21/22	Proposed FY 22/23	Approved by Budget Committee	Adopted by Governing Board
Personnel	Salary	0	0	0	0	0	0	0
	Benefits	0	0	0	0	0	0	0
	Total Personnel	0	0	0	0	0	0	0

Clackamas 800 Radio Group

April 20, 2022

FY 2022 / 2023 Budget

Account #	Account Description	Actual FY19/20	Actual FY20/21	Budget FY21/22	Estimated Final FY 21/22	Proposed FY 22/23	Approved by Budget Committee	Adopted by Governing Board	Increase from FY 21/22
Materials and Services									
605-00	Site Rental	208,327	233,262	253,051	256,000	263,147	263,147		2.7%
610-00	Fuel / Generators	10,770	19,690	12,500	25,000	25,000	25,000		0.0%
615-00	HVAC Maintenance	12,450	21,211	23,000	55,000	60,000	60,000		8.3%
620-00	Landscape Maintenance	18,065	40,810	19,780	18,500	20,000	20,000		7.5%
621-00	Office Supplies	0	0	750	900	900	900		0.0%
622-00	Bad Debt Expense	0	0	0	0	0	0		0.0%
625-00	Generator Maintenance	2,643	9,958	20,400	21,000	25,000	25,000		16.0%
630-00	UPS Maintenance	5,657	3,246	3,200	3,000	4,000	4,000		25.0%
635-00	Battery Maintenance	0	0	12,000	5,000	5,000	5,000		0.0%
640-00	Building Maintenance	0	0	5,000	6,000	10,000	10,000		40.0%
645-00	Insurance	39,291	56,585	62,700	70,400	78,000	78,000		9.7%
650-00	Utilities	60,804	83,016	95,000	100,000	105,000	105,000		4.8%
665-00	Consultant Services	62,726	53,947	64,000	61,500	35,000	35,000		-75.7%
657-00	Regional Radio	0	0	1,500	0	0	0		0.0%
660-00	WCCCA System Fees	889,024	758,217	888,651	889,000	963,181	963,181		7.7%
665-00	Radio Maintenance Fees	20,408	122,444	60,000	45,000	35,000	35,000		-28.6%
667-00	Radio Replacement Proj	0	0	0	0	0	0		0.0%
668-00	Fire Sta Alerting Oper Exp			75,370	87,000	88,000	88,000		1.1%
670-00	Legal Services	421	1,300	2,500	4,000	2,000	2,000		-100.0%
675-00	Financial Services	7,422	7,525	7,800	7,600	7,800	7,800		2.6%
680-00	Audit Fees	9,600	6,920	8,500	6,900	6,000	6,000		-15.0%
685-00	Miscellaneous Cost	1,112	709	6,500	1,500	5,000	5,000		70.0%
686-00	Meeting Expense / Web	126	101	2,500	250	1,000	1,000		75.0%
	Total Material and Services	1,348,846	1,418,941	1,624,701	1,663,550	1,739,028	1,739,028	0	4.3%
Account #	Account Description	Actual FY19/20	Actual FY20/21	Budget FY21/22	Estimated Final FY 21/22	Proposed FY 22/23	Approved by Budget Committee	Adopted by Governing Board	Increase from FY 21/22
683-00	Capital Reserve	0	0	150,000	0	150,000	150,000		0.0%
703-00	Capital Outlay	16,689,048	7,715,484	6,000,000	10,200,000	4,700,000	4,700,000		-117.0%
795-00	Debt Service	0	0	0	0	0	0		0.0%
800-00	Operating Contingency	0	0	125,000	0	125,000	125,000		25.0%
	Ending Fund Balance	7,296,037	7,299,970	7,582,223	53,539	406,333	406,333		86.8%
	TOTAL EXPENSE	25,333,931	16,434,395	15,481,924	11,917,089	7,120,361	7,120,361	0	-67.4%

CLACKAMAS COUNTY 800 MHz RADIO SYSTEM

Cost Allocation FY 22/23

April 20, 2022

PARTNER AGENCIES	Attention		TOTAL VOICE RADIOS FY 22/23	Annual Operating Cost per voice radio @	Increase from FY 21/22		FY 21/22 Cost
				\$ 480.00	\$ -	0.0%	
Clackamas County Health (AMR)	Philip Mason		58	27,840	0	0.0%	27,840
Aurora Fire			62	29,760	960	3.3%	28,800
Canby Fire	Jim Davis		99	47,520	1,440	3.1%	46,080
Canby Police	Bret Smith	troj@ci.canby.or.us	61	29,280	0	0.0%	29,280
Clackamas Sheriff	Nancy Artmann	bhass@co.clackamas.or.us	749	359,520	0	0.0%	359,520
Clackamas Fire Dist. #1			338	162,240	(5,760)	-3.4%	168,000
Colton Fire			42	20,160	1,440	7.7%	18,720
Estacada Fire	Bob Morrisey		55	26,400	(960)	-3.5%	27,360
Gladstone Fire	Mike Funk		42	20,160	480	2.4%	19,680
Gladstone Police	Jim Pryde		40	19,200	0	0.0%	19,200
Hoodland Fire			86	41,280	1,440	3.6%	39,840
Lake Oswego Fire	Sue Scobert		92	44,160	0	0.0%	44,160
Lake Oswego Police	Sue Scobert		118	56,640	480	0.9%	56,160
Lake Oswego Public Works	Sue Scobert		56	26,880	960	3.7%	25,920
Milwaukie Police			79	37,920	0	0.0%	37,920
Milwaukie Public Works			48	23,040	0	0.0%	23,040
Molalla Fire	Vince Stafford		56	26,880	(480)	-1.8%	27,360
Molalla Police	Finance	finance2@molalla.net	40	19,200	0	0.0%	19,200
Oregon City Police	Jim Bend		101	48,480	0	0.0%	48,480
Sandy Fire	Phil Schneider		68	32,640	960	3.0%	31,680
Sandy Police	Ernie Roberts		46	22,080	0	0.0%	22,080
TVF&R / West Linn Fire		accountspayable@tvfr.com	30	14,400	0	0.0%	14,400
West Linn Police		gbjerg@westlinnoregon.gov	51	24,480	0	0.0%	24,480
West Linn Public Works	Jeff Randall		28	13,440	960	7.7%	12,480
Wilsonville - PW			12				5,760
Wilsonville - Transit		simonton@ci.wilsonville.or.us	51	24,480	0	0.0%	24,480
TOTAL			2,508	1,198,080	(3,840)	-0.3%	1,201,920

CLACKAMAS COUNTY 800 MHz RADIO SYSTEM

Cost Allocation FY 22/23

April 20, 2022

MEMBER AGENCIES	Attention	TOTAL VOICE RADIOS FY 22/23	Annual Operating Cost per voice radio @	Increase from FY 21/22		FY 21/22 Cost
Boring Water District	Larry Alexander	2	960	0	0.0%	960
CC Community College	Bob Cochran	4	1,920	0	0.0%	1,920
Clackamas Co Code/Environ	Sandy Hamilton	6	2,880	0	0.0%	2,880
CC Community Corrections	Cris Hoy	50	24,000	0	0.0%	24,000
CC District Attorney	Sarah Brown	3	1,440	0	0.0%	1,440
CC Dog Services		5	2,400	0	0.0%	2,400
CC Juvenile	Ellen Crawford	5	2,400	0	0.0%	2,400
CC Medical Examiner	Cathy Phelps	cathyphe@co.clackamas.or.us	1,920	(960)	-33.3%	2,880
Clackamas Co Transp/Weigh	Joe Marek	30	14,400	0	0.0%	14,400
Clackamas River Water	Lee Moore	4	1,920	0	0.0%	1,920
City of Happy Valley	Steve Campbell	16	7,680	960	14.3%	6,720
Lake Oswego Lake Corp	Christian Stauffer	15	7,200	0	0.0%	7,200
Sunrise Water Authority		12	5,760	0	0.0%	5,760
Willamette Shore Trolley	John Nagy	3	1,440	0	0.0%	1,440
TOTAL		159	76,320	0	0.0%	76,320

2,667

CCOM		99	0
LOCOM		58	0

COUNTY

800 MHz RADIO

NUMBER OF P/S RADIOS

April 20, 2022

AGENCY	Radios
Partners	USER
Clackamas County / AMR	58
Aurora Fire	62
Canby Fire	99
Canby Police	61
Clackamas Sheriff	749
Clackamas Fire Dist. #1	338
Colton Fire	42
Estacada Fire	55
Gladstone Fire	42
Gladstone Police	40
Hoodland Fire	86
Lake Oswego Fire	92
Lake Oswego Police	118
Lake Oswego Public Works	56
Milwaukie Police	79
Milwaukie Public Works	48
Molalla Fire	56
Molalla Police	40
Oregon City Police	101
Sandy Fire	68
Sandy Police	46
West Linn Fire / TVF&R	30
West Linn Police	51
West Linn Public Works	28
Wilsonville PW	12
Wilsonville Transit	51
Total Partners	2,508

Members	USER
Boring Water District	2
CC Community College	4
Clackamas Cnty Code/Envi	6
CC Comm Corrections	50
CC District Attorney	3
CC Dog Services	5
CC Juvenile	5
CC Medical Examiner	4
Clackamas County Transp	30
Clackamas River Water	4
City of Happy Valley	16
Lake Oswego Lake Corp	15
Sunrise Water Authority	12
Willamette Trolley	3
Total Members	159

TOTAL BILLABLE	2,667
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COUNTY

800 MHz RADIO

NUMBER OF P/S RADIOS

Mutual Aid	
Amtrak	1
CC Emergency Mgmt	10
Hubbard Fire	15
Monitor Fire	0
Mt Angel Fire	9
ODFEast	8
Reach Medi-Plane	4
Silverton Fire District	0
USFS	15
Willamette Falls Hospital	1
Woodburn Fire	63
Total Mutual Aid	126

Dispatch	
C800	63
CCOM	99
LOCOM	58
Total Dispatch	220

GRAND TOTAL	3,013
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800 MHz RADIO SYSTEM

Radio Site Locations - Site Lease Cost

April 20, 2022

1	Barton	12,155.50
2	Damascus	17,194.35
3	Wilsonville	13,506.11
4	Mt Scott	0.00
5	Mt View Water Tank	0.00
6	Petes Mountain	23,349.65
7	Polivka	12,496.46
8	Sandy	14,328.63
9	View Acres	26,015.10
10	Brightwood	0.00
11	Crutcher	0.00
12	Tom Dick & Harry	0.00
13	Lindhart	0.00
14	Timberline	10,000.00
15	Canby	14,328.63
16	Day Hill	32,368.89
17	Highland	0.00
18	Redland Rd	21,224.16
19	Memaloose	10,000.00
20	Oak Grove	10,000.00
21	Whalehead	0.00
22	Goat Mountain	31,839.57
23	Sawtell	0.00
24	CCOM	0.00
25	Hoodland/Brightwood	0.00
26	LOCOM	0.00
27	OC shop	\$14,340.00
Total		\$ 263,147.04

	OWNER	LOCATION	Lease Cost	Lease Terms	2022/23 Payment	Payment Due	Lease Renewal
		Site Address					
1	McKenzie Family Trust Land Holdings PO Box 1148 Welches, OR 97067	Barton Parcel # 00640480	\$10,800 per year 3% per year escalation / Due Jan 1	Signed 1/31/18 10 years w/ 4-5 year options	\$12,155.50	Jan 1, 2023	1/31/2028
2	Nicholas and McKenie Chully 9330 SE Wooded Hills Ct Damascus, Or 97089	Damascus Tax Lot 13E28B-01401	\$14,400 Per Year 3% per year escalation / Due Jan 1	Signed 2/20/2017 10 years w/ 4 - 5 year options	\$17,194.35	Jan 1, 2023	1/1/2027
3	City of Wilsonville 25799 SW Town Center Loop E Wilsonville 97070	Tax lot 502, Section 1, T3S, R1W, W.M	\$12,000 Per Year 3% per year escalation / Due Jan 1	Signed ----- 10 years w/ 4 - 5 year options	\$13,506.11	Jan 1, 2023	1/1/2028
4	Oregon Department of Transportation 455 Airport Road SE Salem, OR 97301-5375 (503)731-8427 Rolland Arney	Mt. Scott 10999 Ridgeway Dr Happy Valley	Trading tower space for land lease	Signed 2/1/02 25 years	\$0.00		1/31/2027
5	City of Oregon City 320 Warner Milne Rd Oregon City, OR 97045 (503) 657-0891 Nancy Kraushaar	Mt. View Water Tank 415 Mountain View St. Oregon City	\$1.00 per year System Partner	10 Year Lease / No date on lease - assume Aug 26, 2003 w/ two five year options	\$0.00		8/26/2013 8/26/2018 8/26/2023
6	BBS Property Mgmt Lewis Snader 918 Schaeffer Rd West Linn, OR 97068 (503) 705-7994	Pete's Mountain 1775 Schaeffer Rd West Linn	\$12,000 per year / 2% per year escalation - Due January 1 / Increased by \$5,200 per year 2019 for expansion	Signed 8/7/01 10 yrs w/ 2 5yr options - 2019 added 6 5yr options	\$23,349.65	Jan 1, 2023	7/6/2021 7/6/2026 7/6/2031 7/6/2036 7/6/2041 7/6/2046 7/6/2051

7	Boring Water Dist PO Box 66 Boring, OR 97009 (503) 663-4594 Larry Alexander	Polivka Hill Water Tank 26230 Wally Rd Boring	\$4,800 per year 2% per year escalation Due January - Increased by \$4,783 2019 for expansion	Signed 8/7/01 10 years w/ 2 - 5yr options - 2019 added 6 5yr options	\$12,496.46	Jan 1, 2023	7/30/2021 7/30/2026 7/30/2031 7/30/2036 7/30/2041 7/30/2046 7/30/2051
8	Darren Mc Ara/Tami McAra /Brenda Tinjurn/Robert Lux 3516 Kelso Rd Boring, OR 97009	Sandy 38275 Marcy St Sandy, OR 97055	\$12,000 Per Year 3% per year escalation / Due Jan 1	Signed 9/19/2016 10 years w/ 4 - 5 year options	\$14,328.63	Jan 1, 2023	9/1/2026 9/1/2031 9/1/2036 9/1/2041
9	Oak Lodge Water District 14496 SE River Road, Milwaukie OR 97267 (503) 654-7765 Katherine Willis	View Acres 4410 SE View Acres Milwaukie	\$25,000 per year /1% per year escalation	Signed 3/26/18 20 years w/ 2 - 5yr options	\$ 26,015.10	June 30, 2023	7/1/2037 7/1/2042 7/1/2047
10	US Dept of Interior Salem Dist Office 1717 Fabry Stree SE Salem 97306	Brightwood WM T2S R6E S14 SW1/4 NE1/4 SE1/4 NE1/4	\$0	Signed 5/1/06 20 years request new lease in 2025	\$0.00		4/1/2026
11	US Dept of Interior Salem Dist Office 1717 Fabry Stree SE Salem 97306	Crutcher Bench	\$0	Signed 2/1/18 25 years request a new lease in 2043	\$0.00		12/31/2043
12	US Dept of Agriculture Forest Service Mt Hood National Forest 16400 Champion Way Sandy, OR 97055	Tom Dick & Harry	\$0		\$0.00		
13	State of Oregon Department of Forestry North Cascade District 22965 N Fork Road SE Lyons, OR 97358 Gregg Cline	Lenhart Butte Tax lot 400 SW1/4 of NW1/4 of SW1/4 of S35 T2S R5 WM	\$0	Signed renewal 1/31/22 5 years w/2- 5 year extensions	\$ -		1/31/22 1/31/27 1/31/32
14	US Dept of Agriculture Forest Service Mt Hood National Forest 16400 Champion Way Sandy, OR 97055	Timberline WM S6, T 3S, R 9E	Use Fee PGE \$10,000	Signed 10/21/2013 29 years request new lease in 2040	\$ 10,000.00		1/1/2042
15	Zimmer Family Limited Trust 28485 S Sundowner Court Canby, OR 97013	Canby Parcel # 00797828 Canby, OR 97013	\$12,000 Per Year 3% per year escalation / Due Jan 1	Signed 7/29/2016 10 years w/ 4 - 5 year options	\$14,328.63	Jan 1, 2023	8/1/2026 8/1/2031 8/1/2036 8/1/2041
16	Cascade Utilities Inc PO Box 22290 Milwaukie, OR 97269	23151 S. Day Hill Road Estacada, OR 97023	\$15,000 per year w/ a 3% adjustment anually	Signed 7/13/15 10Years w/ 4 5 year options	\$32,368.89	Jan 1, 2023	1/1/2025
17	US Dept of Interior Salem Dist Office 1717 Fabry Stree SE Salem 97306	Highland Butte	\$0	Signed 2/1/18 29 years request a new lease in 2047	\$0.00		12/31/2047
18	David Staats 20062 S. Redland Rd Oregon City, OR 97045 971 563-1983 Jana Staats <3rvision@gmail.com>	Redland Road 20062 S. Redland Rd Oregon City	Renewed 8/1/2019\$20,000 per year 2% per year escalation Due January 1	Signed 8/1/2019 5 years w/ 2 - 5yr options if approved	\$21,224.16	Jan 1, 2023	8/1/2019 8/1/2024 8/1/2029 8/1/2034

19	US Dept of Agriculture Forest Service Mt Hood National Forest 16400 Champion Way Sandy, OR 97055	Memaloose	Use Fee PGE \$10,000	Signed 7/15/2019 30 years	\$10,000.00		5/31/2049
20	US Dept of Agriculture Forest Service Mt Hood National Forest 16400 Champion Way Sandy, OR 97055	Oak Grove Butte	Use Fee PGE \$10,000	Signed 7/15/2019 30 years	\$10,000.00		5/31/2049
21	US Dept of Agriculture Forest Service Mt Hood National Forest 16400 Champion Way Sandy, OR 97055	Whale Head	0	Signed 7/15/2019 30 years	\$0.00		5/31/2049
22	Weyerhaeuser Company 37904 Brewster Road Lebanon, OR 97355 Attn: Land Use Manager	Goat Mt. T55 R2E Sect 7 Lots 3900 & 4000	\$12,000 per year 5% per year escalation Due July 29	Signed 10/23/02 10 years w/ 2 - 5yr options	\$ 31,839.57	July 29, 2022	9/22/2012 9/22/2017 9/22/2022
23	Molalla Fire District 320 N Molalla Ave Molalla, OR 97038 Viince Stafford	Sawtell 36715 S Sawtell RD Molalla, OR 97038	\$0	Signed 6/6/16 5 years w/ 5- 5 year extensions	\$0.00		6/6/2021 5/5/2026 5/5/2031 5/5/2036 5/5/2041 5/5/2046
25	Clackamas County 901 Main St, Oregon City, OR 97045 (503) 655-8581 County Administrator	CCOM Prime Site 2200 Kaen Rd, Oregon City	\$0 County Owned Property	No Lease	\$0.00		None
26	Hoodland Fire	Brightwood Station	\$7,000 per year with 3% per year escalation first 25 years offset by the provision of equipment as outlined in Amendment #1	Signed 2/12/2019 Amendment #1 Signed 4/17/20 - 25 years w/ 2 - 5 yr options	\$0.00		4/17/2045
27	City of Lake Oswego 351 1st Street Lake Oswego, OR 97037 (503) 635-0252 Leslie Taylor	LOCOM Dispatch Site 351 1st Street Lake Oswego	\$0 City Owned Property	No Lease	\$0.00		None
	Oregon City Shop 404 Beavercreek Rd suite 234 Oregon City OR 97045 Focus Commercial Inc 410 Beavercreek Rd Oregon City OR 97045	OC Shop	\$1255 per month	Signed 12/14/21 one year	\$15,060.00	Monthly	

\$263,867.04

WCCCA FY23

800 System Maintenance Cost

April 20, 2022

Object#	Description	adjust	Allocable WCCCA Budget	WCCCA Allocation	C800	FY22	% Chg
	Radios		100% 7,027	58.84% 4,135	39.75% 2,793	2,804	-0.4%
	Radio FTE		9.62% 9.95				
	Radio Space		25.5% 6,251				
Radio Department							
5XXX	SALARIES		1,060,753	624,194	421,614	411,360	2.5%
52XX	BENEFITS		658,727	387,624	261,822	249,449	5.0%
5300	OFFICE SUPPLIES		1,000	588	397	514	-22.7%
5301	RADIO SUPPLIES		12,000	7,061	4,770	4,742	0.6%
5303	UNIFORMS		4,000	2,354	1,590	1,581	0.6%
5323	FOOD/REFRESHMENTS		320	188	127	126	0.9%
5330	NONCAPITAL FURNITURE & EQUIP		500	294	199	316	-37.1%
5340	SOFTWARE UPGRADES		2,600	1,530	1,033	1,265	-18.3%
5350	FUEL		11,000	6,473	4,372	3,952	10.6%
5360	RADIO INFRASTRUCTURE MATERIALS		45,000	26,480	17,886	27,269	-34.4%
5363	M & R VEHICLES		9,600	5,649	3,816	3,399	12.3%
5368	MAINTENANCE AGREEMENTS		52,173	30,701	20,737	18,002	15.2%
5430	TELEPHONE		1,200	706	477	40	1092.4%
5431	ADMIN. TELEPHONE		6,000	3,531	2,385	2,095	13.8%
5461	TRAINING		2,475	1,456	984	1,255	-21.6%
5462	TRAVEL EXPENSE		3,500	2,060	1,391	1,383	0.6%
5472	EMPLOYEE RECOGNITION/AWARDS		300	177	119	119	0.2%
5500	SUBSCRIPTIONS		15,600	9,180	6,200	119	5110.5%
5505	MEMBERSHIP DUES		590	347	235	233	0.6%
5510	SHIPPING & POSTAGE		550	324	219	198	10.4%
5572	ADVERTISING/PUBLIC NOTICES		120	71	48	257	-81.4%
5700	Capital Outlay		109,000	64,140	43,324	15,018	188.5%
	Radio Department Total		\$ 1,997,008	\$ 1,175,129	\$ 793,745	\$ 742,689	6.9%
Facilities Proposed Budget							
	719,283		114,207	67,205	45,394		
	5350 Fuel add back to allocable	(17,250)	17,250	17,250			
	5362 MR Tower	(14,550)	14,550	14,550			
	5368 Maint. Agreements PSP contract	(68,000)	68,000	68,000			
	5368 Maint. Agreements Hunter Davisson	(28,000)	28,000	28,000			
	5368 Maint Agree BPS battery contract	(14,000)	14,000	14,000			
	5368 Maint Agree Cummins generators	(5,000)	5,000	5,000			
	5361 M&R Bldg Console Cleaning	(17,600)	-	-			
	5445 Site Leases add back	(107,883)	107,883	107,883			
	<i>sum allocated amount</i>		368,890	321,888	45,394	55,576	-18.3%
Data Services Proposed Budget							
	1,109,175		94,852	55,815	37,701		
	5368 Vesta Services	(55,000)					
	5414 Broadband Users Group	(23,000)					
	5414 Gov Ring	(19,000)					
	5368 Next Request	(17,000)					
	5414 MACC Comcast	(9,000)					
	<i>allocated amount based on Radio % of FTE</i>		94,852	55,815	37,701	12,252	207.7%
Admin Proposed Budget							
	2,328,558		217,232	127,829	86,343		
	5410 Legal	(70,000)					
	<i>allocated amount (FTE)</i>		217,232	127,829	86,343	68,858	25.4%
Total Radio Dept. Allocable Costs			2,677,982	1,680,660	963,181	888,651	8.4%
Cost per radio			\$ 381.10	\$ 406.45	\$ 344.86	\$ 316.92	8.8%
WCCCA Radios				315			
Non-Member Radios				214			
Total Radios less WCCCA Radios				3,606			
Billable WCCCA User Cost/Radio				\$ 466.07			
Total allocated non-radio expense			680,974	for inclusion in the User Fee Model, Budget & User Alloc tab D52: Radio overhead allo			