

# CLACKAMAS C800 RADIO GROUP

## BUDGET COMMITTEE MEETING BOARD OF DIRECTORS MEETING

March 16, 2022 / 9:00AM

**This will be a ZOOM Meeting**

Join Zoom Meeting

<https://clackamascounty.zoom.us/j/85094906651>

Phone in: (253)215-8782 Meeting ID: 850 9490 6651

1. Call the C800 Board of Directors meeting to Order - Chair Chief Jorge Tro
  2. Roll Call of Partners: (19/10)

a. City of Canby	h. City of West Linn	o. Molalla Fire District
b. City of Gladstone	i. Aurora Fire District	p. Sandy Fire District
c. City of Lake Oswego	j. Canby Fire District	q. Tualatin Valley Fire & Rescue
d. City of Milwaukie	k. Clackamas County Fire District #1	r. Clackamas County Sheriff
e. City of Molalla	l. Colton Fire District	s. Clackamas County Health
f. City of Oregon City	m. Estacada Fire District	
g. City of Sandy	n. Hoodland Fire District	
  3. \*Approval of Minutes of February 16, 2022, Board Meeting - Jorge Tro
  4. Public Comment - Jorge Tro
  5. Communications - John Hartsock
  6. \*Acknowledge Financial Report -February 2022 - John Hartsock
  7. Call the FY 2022/2023 C800 Budget Committee Meeting to order
    - a. Present the FY 2022/2023 Proposed Budget - John Hartsock
    - b. \*Recommendation of the FY 2022/2023 Proposed Budget
- Reconvene the March 16, 2022, C800 Board of Directors meeting
8. Committee Reports
    - Executive Committee - Jorge Tro
    - Technical Committee - John Hartsock
    - Citizen Accountability - John Hartsock - Next Meeting To Be Determined
  9. Old Business: (\* Action Item)
    - System Management: - Ron Polluconi
      - Radio Use Issues

- Home button reprogramming
- Streaming delay
- 800 Voice Paging
- System Upgrade/Replacement
  - Project Status / Procurement - John Hartsock
  - DVRS - repeaters - Gert Zoutendijk
- PSAP Questions / Concerns - CCOM / LOCOM

10. New Business: (\* Action Item)

- **Next Board Meeting April 20,2022 9:00A Location: Zoom Meeting**

11. Open Agenda

12. Adjournment

# CLACKAMAS C800 RADIO GROUP

## BOARD OF DIRECTORS MEETING

### Meeting Minutes of the February 16, 2022 Meeting

This meeting was held via ZOOM.

**1. C800 Board Meeting Called to Order at 0901.**

**2. The following were in attendance:**

City of Canby: Chief Jorge Tro	Molalla Fire: Lt. Mike Penunuri
City of Gladstone: Chief Rick Huffman, Chief John Schmerber	Sandy Fire District: Chief Phil Schneider
City of Lake Oswego: Chief Don Johnson, Sue Scobert	TVF&R: Eric Kennedy
City of Milwaukie: Capt. Robbie Graves	Clackamas County Sheriff: Capt. Robert Wurpes
City of Oregon City: Jim Band	Clackamas County Health: Bill Conway
City of Sandy: Chief Ernie Roberts	
City of West Linn: Chief Peter Mahuna	
Aurora Fire: Div Chief Mike Corless	CCOM: Toni Sexton, Tony Collins, Meg Neece
Canby Fire: Chief Jim Davis	WCCCA: Ron Polluconi, Jennifer Reese
Clackamas Fire: Chuck Karlik, Jessamyn Ode	C800: John Hartsock, Bjorn Morfin

**3. Approval of Minutes – January 19, 2022 Board Meeting**

Chief Johnson moved and Chief Mahuna seconded. Motion passed unanimously.

**4. Public Comment:** None.

**5. Communications:** None.

**6. Financial Report – January 2022 - John Hartsock**

Chief Wurpes made the motion and Chief Corless seconded the motion to acknowledge the financial report.

**7. Committee Reports**

- **Executive Committee – Chief Jorge Tro:** No meeting.
- **Technical Committee - John Hartsock:** John said the committee met on January 26 and went over system issues, coverage questions, console moves, and CAD interface issues. Next meeting February 23.
- **Citizen Accountability - John Hartsock:** Next meeting is March 16, 2022.

**8. Old Business**

- **System Management - Ron Polluconi:** Ron reported that there was substantial interference in Washington County, and it has impacted the border with Clackamas County. The interference has been related to people turning on their BDA systems without reprogramming them. He

went on to describe other minor issues they have encountered. If anyone has any issues, please reach out to Ron.

- **Home button reprogramming:** Ron said they will get a prioritized list out by the end of the week. If anyone has any code plug errors (not changes) in their template, they need to make Ron aware before they push out the home button programming.
- **Streaming delay** – Ron said that there are two things happening. The recording company that does the streaming is negotiating with Broadcastify to keep the stream online. If a channel has no activity for 10 minutes, they shut the stream down. Therefore, it's not going up and down due to any defects, it's just the amount of activity. They have reengaged their engineering team on the streaming delay.
- **800 Voice Paging** – Ron shared that they signed the contract the day prior for the new gateways. In late May or early June, they will be operational.
- **Radio Issues** - John stated that when agencies give feedback on any issues, please make sure people note the date, time, which radio, and other details so they can track down the issue. Ron agreed and said that the more data they receive, the better.

John said he heard back from Lifeflight. The aircraft that don't have compatible radios will not be flying in the Portland Metro area. They have tested all the others. The Lifeflight manager has offered to attend the Fire Defense Board meeting to update the group.

- **System Upgrade/Replacement**

- **Project Status/Procurement – Bjorn Morfin / John Hartsock:** John said that they are waiting for snow to clear so they can get to Memaloose, Whalehead, and Tom Dick & Harry. John is still finishing the audit of the full project and hopes to have it complete the following week.
- **DVRS – repeaters:** John said he knows Gert will be putting the committee back together soon.
- **PSAP Questions / Concerns – CCOM / LOCOM**  
Toni Sexton said that the CCOM dispatchers are getting bombarded with complaints from emergency responders about radio issues. Just because a complaint is voiced on air, does not mean that issue will be investigated. They need more information to tackle that issue. She encouraged people to submit issue reports to radiotechs@wcca.com.

Toni also said that CCOM has been experiencing gargled audio in their headsets, but the recording is clear. Ron said they are currently looking into that issue. Tony Collins said that he told them to stop using the wireless headsets and the issue still persists with the wired headsets.

## **9. New Business (\*Action Item)**

- **Approval of the 2022 insurance premium** – John explained that at the last board meeting, the Board approved a similar agenda item, but the amount was actually for the 2021 premium, not the 2022 premium. This agenda item will correct this error. He requested that the Board approve the renewal of the insurance coverage from Special District's Insurance Services (SDIS) in the amount of \$67,824. This is an increase of \$16,7563 from the previous year due to additional radio sites.

**Chief Mahuna made a motion and Chief Huffman seconded to approve the renewal of the insurance coverage from Special District's Insurance Services (SDIS) in the amount of \$67,824.**

- **Update Check signers at Clackamas County Bank** – John requested that the Board authorize Chief Don Johnson and Chief Peter Mahuna as check signers for the checking account. He also requested the removal of Chief Rick Huffman, Susan Scobert, and Bret Smith as check signers.

**Chief Davis made a motion and Chief Tro seconded to authorize Chief Don Johnson and Chief Peter Mahuna as check signers and to remove Chief Rick Huffman, Susan Scobert, and Bret Smith as check signers.**

**Next Board Meeting**

Next meeting will be March 16, 2022 at 9:00AM Location: Zoom

**10. Open Agenda**

Chief Roberts said that Chief Davis sent an email about the surplus funds. John said he is working on it, and he hopes to have it completed by the next week.

**11. Adjournment** - Meeting adjourned at 9:00 AM



10:27 AM

03/04/22

Accrual Basis

# Clackamas 800 Radio Group

## Profit & Loss Budget vs. Actual

### July 2021 through February 2022

	Jul '21 - Feb 22	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
401-00 · Beginning Fund Balance	0.00	7,367,420.00	-7,367,420.00	0.0%
405-00 · Members Contracts	76,320.00	76,320.00	0.00	100.0%
410-00 · Partners Fees	1,203,012.50	1,201,920.00	1,092.50	100.1%
420-00 · Partners Debt Service Zone Cont	0.00	0.00	0.00	0.0%
421-00 · Partner Debt Service Microwave	0.00	0.00	0.00	0.0%
430-00 · Subscriber Radio Payments	0.00	750,000.00	-750,000.00	0.0%
431-00 · Interest Income	121.07	500.00	-378.93	24.2%
435-00 · Lease Revenue	199,717.26	85,265.00	114,452.26	234.2%
440-00 · Miscellaneous Income	228,664.89	500.00	228,164.89	45,733.0%
450-00 · Intergovernmental-Clackamas Co	4,097,466.75	6,000,000.00	-1,902,533.25	68.3%
455-00 · Bond Interest Income	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>5,805,302.47</b>	<b>15,481,925.00</b>	<b>-9,676,622.53</b>	<b>37.5%</b>
<b>Gross Profit</b>	<b>5,805,302.47</b>	<b>15,481,925.00</b>	<b>-9,676,622.53</b>	<b>37.5%</b>
<b>Expense</b>				
605-00 · Site Rental	250,077.02	253,051.00	-2,973.98	98.8%
610-00 · Fuel/Generators	24,137.98	12,500.00	11,637.98	193.1%
615-00 · HVAC Maintenance	49,832.59	23,000.00	26,832.59	216.7%
620-00 · Landscape Maintenance	950.00	19,780.00	-18,830.00	4.8%
621-00 · Office Supplies	0.00	750.00	-750.00	0.0%
622-00 · Bad Debt Expense	0.00	0.00	0.00	0.0%
625-00 · Generator Maintenance	3,940.76	20,400.00	-16,459.24	19.3%
630-00 · UPS Maintenance	0.00	3,200.00	-3,200.00	0.0%
635-00 · Battery Maintenance	3,146.00	12,000.00	-8,854.00	26.2%
640-00 · Building Maintenance	4,598.40	5,000.00	-401.60	92.0%
645-00 · Insurance	70,359.86	62,700.00	7,659.86	112.2%
650-00 · Utilities	66,565.67	95,000.00	-28,434.33	70.1%
655-00 · Consultant Services	36,339.26	64,000.00	-27,660.74	56.8%
657-00 · Regional Radio Expense	0.00	1,500.00	-1,500.00	0.0%
660-00 · WCCCA System Fees	666,488.25	888,651.00	-222,162.75	75.0%
665-00 · Radio Maintenance Fees	36,826.74	60,000.00	-23,173.26	61.4%
667-00 · Radio Replacement Project	0.00	0.00	0.00	0.0%
668-00 · Fire Sta Alerting Oper. Expense	86,485.28	75,370.00	11,115.28	114.7%
670-00 · Legal Services	2,600.00	2,500.00	100.00	104.0%
675-00 · Financial Services	6,990.99	7,800.00	-809.01	89.6%
680-00 · Audit Fees	6,875.00	8,500.00	-1,625.00	80.9%
683-00 · Capital Reserve	0.00	150,000.00	-150,000.00	0.0%
685-00 · Miscellaneous Expenses	548.83	6,500.00	-5,951.17	8.4%
686-00 · Meeting Expenses	0.00	2,500.00	-2,500.00	0.0%
703-00 · Capital Outlay				
703-01 · Buildings & Land Improvement				
703-011 · Land Improvement	4,855,404.33			
703-012 · Building	75,713.37			
703-014 · Generator	6,530.00			
<b>Total 703-01 · Buildings &amp; Land Improvement</b>	<b>4,937,647.70</b>			
703-02 · Radio Backbone				
703-021 · Simulcast / Master Site	249,796.32			
703-022 · Subscriber Radios	3,943,704.70			
703-024 · Paging	12,526.15			
703-026 · Cat. 6 Fire Station Alerting	42,098.65			
<b>Total 703-02 · Radio Backbone</b>	<b>4,248,125.82</b>			
703-03 · Equipment				
703-031 · Security System	398,895.08			
703-032 · DC Power	72,953.94			
703-034 · Microwave	259,831.53			
<b>Total 703-03 · Equipment</b>	<b>731,680.55</b>			
703-00 · Capital Outlay - Other	0.00	6,000,000.00	-6,000,000.00	0.0%
<b>Total 703-00 · Capital Outlay</b>	<b>9,917,454.07</b>	<b>6,000,000.00</b>	<b>3,917,454.07</b>	<b>165.3%</b>

These financial statements omit all disclosures required by accounting principles generally accepted in the United States of America. Management has not recorded current capital assets, accumulated depreciation, and depreciation expense and certain receivables, which is a known departure from accounting principles generally accepted in the United States of America. In addition, these statements omit the statement of cash flows, which is a known departure from accounting principles generally accepted in the United States of America. These financial statements have not been subjected to an audit, review, or compilation engagement, and therefore no assurance is provided.

10:27 AM

03/04/22

Accrual Basis

**Clackamas 800 Radio Group**  
**Profit & Loss Budget vs. Actual**  
 July 2021 through February 2022

	Jul '21 - Feb 22	Budget	\$ Over Budget	% of Budget
795-00 · Debt Service	0.00	0.00	0.00	0.0%
800-00 · Operating Contingency	0.00	125,000.00	-125,000.00	0.0%
999-00 · Unappropriated End Fund Bal	0.00	7,582,223.00	-7,582,223.00	0.0%
<b>Total Expense</b>	<b>11,234,216.70</b>	<b>15,481,925.00</b>	<b>-4,247,708.30</b>	<b>72.6%</b>
<b>Net Ordinary Income</b>	<b>-5,428,914.23</b>	<b>0.00</b>	<b>-5,428,914.23</b>	<b>100.0%</b>
<b>Net Income</b>	<b>-5,428,914.23</b>	<b>0.00</b>	<b>-5,428,914.23</b>	<b>100.0%</b>

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03/04/22

Accrual Basis

# Clackamas 800 Radio Group Profit & Loss Detail

February 2022

Type	Date	Num	Name	Memo	Class	Amount	Balance
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
<b>431-00 · Interest Income</b>							
Deposit	02/28/2022			Interest		21.54	21.54
Total 431-00 · Interest Income						21.54	21.54
<b>435-00 · Lease Revenue</b>							
Deposit	02/14/2022		FBI	Deposit		130.00	130.00
Deposit	02/14/2022		FBI	Deposit		390.00	520.00
Deposit	02/14/2022		FBI	Deposit		1,296.00	1,816.00
Deposit	02/24/2022		FBI	Deposit		130.00	1,946.00
Deposit	02/24/2022		FBI	Deposit		324.00	2,270.00
Total 435-00 · Lease Revenue						2,270.00	2,270.00
Total Income						2,291.54	2,291.54
Gross Profit						2,291.54	2,291.54
<b>Expense</b>							
<b>605-00 · Site Rental</b>							
Bill	02/28/2022		Focus Commercial, Inc.			1,255.00	1,255.00
Total 605-00 · Site Rental						1,255.00	1,255.00
<b>615-00 · HVAC Maintenance</b>							
Bill	02/01/2022	171588	Hunter-Davison, Inc.			5,003.74	5,003.74
Bill	02/25/2022	172214	Hunter-Davison, Inc.			3,406.31	8,410.05
Total 615-00 · HVAC Maintenance						8,410.05	8,410.05
<b>645-00 · Insurance</b>							
General Journal	02/28/2022	AJE 23		To void check# 3509		-256.00	-256.00
Total 645-00 · Insurance						-256.00	-256.00
<b>650-00 · Utilities</b>							
Check	02/03/2022	EFT	PGE			376.15	376.15
Check	02/03/2022	EFT	PGE			436.60	812.75
Check	02/04/2022	EFT	PGE			33.48	846.23
Check	02/07/2022	EFT	PGE			266.03	1,112.26
Check	02/08/2022	EFT	PGE			261.18	1,373.44
Check	02/08/2022	EFT	PGE			605.60	1,979.04
Check	02/09/2022	EFT	PGE			325.27	2,304.31
Check	02/10/2022	EFT	PGE			9.51	2,313.82
Check	02/10/2022	EFT	PGE			10.19	2,324.01
Check	02/10/2022	EFT	PGE			452.96	2,776.97
Check	02/14/2022	EFT	Comcast			148.30	2,925.27
Check	02/14/2022	EFT	PGE			350.06	3,275.33
Check	02/17/2022	EFT	PGE			289.71	3,565.04
Check	02/17/2022	EFT	PGE			527.08	4,092.12
Check	02/18/2022	EFT	PGE			149.17	4,241.29
Check	02/18/2022	EFT	PGE			307.44	4,548.73
Check	02/18/2022	EFT	PGE			375.35	4,924.08
Check	02/18/2022	EFT	PGE			512.80	5,436.88
Check	02/18/2022	EFT	PGE			714.97	6,151.85
Check	02/22/2022	EFT	PGE			233.61	6,385.46
Check	02/23/2022	EFT	PGE			637.20	7,022.66
Check	02/25/2022	EFT	Canby Utility	190236		148.11	7,170.77
Check	02/25/2022	EFT	PGE			314.32	7,485.09
Check	02/25/2022	EFT	PGE			502.20	7,987.29
Total 650-00 · Utilities						7,987.29	7,987.29
<b>655-00 · Consultant Services</b>							
Bill	02/22/2022	22-2-28	Hartsock Project Mgmt.			4,279.31	4,279.31
Bill	02/28/2022	CIWD-...	Consistent Image Web Design			100.00	4,379.31
Total 655-00 · Consultant Services						4,379.31	4,379.31
<b>665-00 · Radio Maintenance Fees</b>							
Bill	02/12/2022	22-0112	Sonik Messaging Systems Inc.			3,770.00	3,770.00
Total 665-00 · Radio Maintenance Fees						3,770.00	3,770.00
<b>670-00 · Legal Services</b>							
Bill	02/27/2022	13113	Northwest Local Government Legal ...			1,650.00	1,650.00
Total 670-00 · Legal Services						1,650.00	1,650.00
<b>675-00 · Financial Services</b>							
Check	02/28/2022			Service Charge		20.00	20.00
Bill	02/28/2022	162488	Talbot, Korvola & Warwick, LLP			550.00	570.00
Total 675-00 · Financial Services						570.00	570.00

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Accrual Basis

# Clackamas 800 Radio Group Profit & Loss Detail

February 2022

Type	Date	Num	Name	Memo	Class	Amount	Balance
<b>703-00 · Capital Outlay</b>							
<b>703-01 · Buildings &amp; Land Improvement</b>							
<b>703-011 · Land Improvement</b>							
Bill	02/01/2022	5577	T3 Construction LLC		22 Whale Head	135,053.52	135,053.52
Bill	02/02/2022	10026	Securasite LLC		40 All	843.30	135,896.82
Bill	02/02/2022	10027	Securasite LLC		40 All	2,820.00	138,716.82
Bill	02/15/2022	10049	Securasite LLC		40 All	152.10	138,868.92
Bill	02/15/2022	10048	Securasite LLC		40 All	3,437.50	142,306.42
Bill	02/15/2022	10044	Securasite LLC		04 Wilsonville T...	268.75	142,575.17
Bill	02/28/2022	6014	T3 Construction LLC		21 Oak Grove B...	3,500.00	146,075.17
Bill	02/28/2022	6014	T3 Construction LLC		20 Angel Falls/...	3,500.00	149,575.17
Bill	02/28/2022	6014	T3 Construction LLC		22 Whale Head	3,500.00	153,075.17
Total 703-011 · Land Improvement						153,075.17	153,075.17
<b>703-012 · Building</b>							
Bill	02/28/2022	6015	T3 Construction LLC		13 Tom Dick an...	4,500.00	4,500.00
Total 703-012 · Building						4,500.00	4,500.00
Total 703-01 · Buildings & Land Improvement						157,575.17	157,575.17
<b>703-02 · Radio Backbone</b>							
<b>703-022 · Subscriber Radios</b>							
Bill	02/01/2022	82812...	Motorola Solutions		40 All	55.48	55.48
Bill	02/01/2022	11870...	Motorola Solutions		40 All	3,925,711.78	3,925,767.26
Bill	02/28/2022		Redefyne Moving		40 All	2,500.00	3,928,267.26
Total 703-022 · Subscriber Radios						3,928,267.26	3,928,267.26
Total 703-02 · Radio Backbone						3,928,267.26	3,928,267.26
<b>703-03 · Equipment</b>							
<b>703-031 · Security System</b>							
Bill	02/01/2022	189672	IES Commercial Inc.		40 All	27,515.80	27,515.80
Bill	02/01/2022	191150	IES Commercial Inc.		40 All	20,379.74	47,895.54
Total 703-031 · Security System						47,895.54	47,895.54
Total 703-03 · Equipment						47,895.54	47,895.54
Total 703-00 · Capital Outlay						4,133,737.97	4,133,737.97
Total Expense						4,161,503.62	4,161,503.62
Net Ordinary Income						-4,159,212.08	-4,159,212.08
<b>Net Income</b>						<b>-4,159,212.08</b>	<b>-4,159,212.08</b>

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03/04/22

Accrual Basis

## Clackamas 800 Radio Group

## Trial Balance

As of February 28, 2022

	Feb 28, 22	
	Debit	Credit
115-00 · Cash/Checking Account	2,566,060.00	
11000 · Accounts Receivable	155,421.89	
120-00 · Member Fees Receivable	0.00	
12000 · Undeposited Funds	0.00	
150-00 · Prepaid Expenses	0.00	
160-00 · Buildings and Towers	10,956,645.15	
165-00 · Radio Backbone	2,520,898.80	
166-00 · Equipment	1,052,983.00	
167-00 · Work In Progress	0.00	
169-00 · CIP	51,212,885.21	
175-00 · Accumulated Depreciation		11,881,375.50
180-00 · Deferred O/F-P25 Maintenance	5,812,058.44	
201-00 · Accounts Payable		4,165,816.97
201-02 · Other Accounts Payable	0.00	
202-00 · Partner Prepayment	0.00	
210-00 · Reimb due Clackamas County	0.00	
250-00 · N/P - CCB (Microwave)	0.00	
280-00 · Prepaid Lease Income		2,065,694.44
300-00 · Fund Balance	0.00	
300-01 · GLTDAG	0.00	
310-00 · Investment in Fixed Assets		53,862,036.66
320-00 · Retained Earnings, Prior		7,730,943.15
405-00 · Members Contracts		76,320.00
410-00 · Partners Fees		1,203,012.50
431-00 · Interest Income		121.07
435-00 · Lease Revenue		199,717.26
440-00 · Miscellaneous Income		228,664.89
450-00 · Intergovernmental-Clackamas Co		4,097,466.75
605-00 · Site Rental	250,077.02	
610-00 · Fuel/Generators	24,137.98	
615-00 · HVAC Maintenance	49,832.59	
620-00 · Landscape Maintenance	950.00	
625-00 · Generator Maintenance	3,940.76	
635-00 · Battery Maintenance	3,146.00	
640-00 · Building Maintenance	4,598.40	
645-00 · Insurance	70,359.86	
650-00 · Utilities	66,565.67	
655-00 · Consultant Services	36,339.26	
660-00 · WCCCA System Fees	666,488.25	
665-00 · Radio Maintenance Fees	36,826.74	
668-00 · Fire Sta Alerting Oper. Expense	86,485.28	
670-00 · Legal Services	2,600.00	
675-00 · Financial Services	6,990.99	
680-00 · Audit Fees	6,875.00	
685-00 · Miscellaneous Expenses	548.83	
703-011 · Land Improvement	4,855,404.33	
703-012 · Building	75,713.37	
703-014 · Generator	6,530.00	
703-021 · Simulcast / Master Site	249,796.32	
703-022 · Subscriber Radios	3,943,704.70	
703-024 · Paging	12,526.15	
703-026 · Cat. 6 Fire Station Alerting	42,098.65	
703-031 · Security System	398,895.08	
703-032 · DC Power	72,953.94	
703-034 · Microwave	259,831.53	
<b>TOTAL</b>	<b>85,511,169.19</b>	<b>85,511,169.19</b>

These financial statements omit all disclosures required by accounting principles generally accepted in the United States of America. Management has not recorded current capital assets, accumulated depreciation, and depreciation expense and certain receivables, which is a known departure from accounting principles generally accepted in the United States of America. In addition, these statements omit the statement of cash flows, which is a known departure from accounting principles generally accepted in the United States of America. These financial statements have not been subjected to an audit, review, or compilation engagement, and therefore no assurance is provided.

# Clackamas 800 Radio Group

## Balance Sheet

As of February 28, 2022

	Feb 28, 22
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
115-00 · Cash/Checking Account	2,566,060.00
Total Checking/Savings	2,566,060.00
Accounts Receivable	
11000 · Accounts Receivable	155,421.89
Total Accounts Receivable	155,421.89
Total Current Assets	2,721,481.89
Fixed Assets	
160-00 · Buildings and Towers	10,956,645.15
165-00 · Radio Backbone	2,520,898.80
166-00 · Equipment	1,052,983.00
169-00 · CIP	51,212,885.21
175-00 · Accumulated Depreciation	-11,881,375.50
Total Fixed Assets	53,862,036.66
Other Assets	
180-00 · Deferred O/F-P25 Maintenance	5,812,058.44
Total Other Assets	5,812,058.44
<b>TOTAL ASSETS</b>	<b>62,395,576.99</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
201-00 · Accounts Payable	4,165,816.97
Total Accounts Payable	4,165,816.97
Total Current Liabilities	4,165,816.97
Long Term Liabilities	
280-00 · Prepaid Lease Income	2,065,694.44
Total Long Term Liabilities	2,065,694.44
Total Liabilities	6,231,511.41
Equity	
310-00 · Investment in Fixed Assets	53,862,036.66
320-00 · Retained Earnings, Prior	7,730,943.15
Net Income	-5,428,914.23
Total Equity	56,164,065.58
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>62,395,576.99</b>

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10:29 AM

03/04/22

## Clackamas 800 Radio Group

## A/R Aging Detail

As of February 28, 2022

	Type	Date	Num	Name	Due Date	Aging	Open Balance
<b>Current</b>							
Total Current							
<b>1 - 30</b>							
Total 1 - 30							
<b>31 - 60</b>							
Total 31 - 60							
<b>61 - 90</b>							
Total 61 - 90							
<b>&gt; 90</b>							
	Invoice	10/29/2020	19-313	Canby FD	10/29/2020	487	104,409.39
	Invoice	07/01/2021	19-327	Canby Police	07/01/2021	242	29,280.00
	Invoice	07/01/2021	19-330	Colton Fire	07/01/2021	242	18,720.00
	Invoice	07/01/2021	19-358	Clackamas River Water District	07/01/2021	242	1,920.00
	Invoice	11/19/2021	19-365	Wilsonville - PW / Transit	11/19/2021	101	1,092.50
Total > 90							155,421.89
<b>TOTAL</b>							<b>155,421.89</b>

These financial statements omit all disclosures required by accounting principles generally accepted in the United States of America. Management has not recorded current capital assets, accumulated depreciation, and depreciation expense and certain receivables, which is a known departure from accounting principles generally accepted in the United States of America. In addition, these statements omit the statement of cash flows, which is a known departure from accounting principles generally accepted in the United States of America. These financial statements have not been subjected to an audit, review, or compilation engagement, and therefore no assurance is provided. Page 1





# **Clackamas 800 Radio Group**

**Fiscal Year 2022 / 2023**

**Proposed Budget**

March 16, 2022



11300 SE Fuller Rd  
Milwaukie, Oregon 97222  
(503) 780-4806

C800 Budget Calendar 2022  
January 19, 2022

- |                       |  |
|-----------------------|--|
| January 19, 2022      | Appoint John Hartsock Budget Officer           |
| February 15, 2022     | Publish 1st Notice of Budget Committee Meeting |
| March 8, 2022         | Publish 2nd Notice of Budget Committee Meeting |
| <b>March 16, 2022</b> | <b>Budget Committee Meeting</b>                |
| April 5, 2022         | Publish Notice of Budget Hearing               |
| <b>April 20, 2022</b> | <b>Public Budget Hearing / Budget Approval</b> |
| June 30, 2022         | Submit Budget Document to Dept of Revenue      |





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## **2022/2023 BUDGET MESSAGE**

### **BACKGROUND**

The City of Canby, City of Gladstone, City of Lake Oswego, City of Milwaukie, City of Molalla, City of Oregon City, City of Sandy, City of West Linn, Aurora Fire District, Aurora Fire District, Canby Fire District, Clackamas Fire District Number 1, Colton Fire District, Estacada Fire District, Hoodland Fire District, Molalla Fire District, Sandy Fire District, Tualatin Valley Fire and Rescue, Clackamas County Sheriff, Clackamas County Health (herein after “Partners”) manage an ORS 190 organization named CLACKAMAS 800 RADIO GROUP (C800). The purpose of the CLACKAMAS 800 RADIO GROUP is to own and operate an effective and cost efficient 800MHz public safety communications system to support public safety to benefit and protect the citizens of Clackamas County.

The organizational and governance format provides an effective approach to public safety communications benefiting law enforcement, fire fighters, emergency medical service providers and the public they serve through a cooperative, partner-managed, information sharing, and communication systems/operations.

This is the thirteenth budget for C800. An initial budget was prepared in FY 2001/2002 but due to the system not being completed there were no operational funds expended. The system became operational in FY 2002/2003 and operational funds were collected and expended.

Clackamas County provided C800 the funding to construct the original 10 site 800MHz radio system. The C800 partners repaid the County through operating funds. In 2016 Clackamas County on behalf of C800 placed a ballot measure on the ballot for the voters of the County to authorize a \$59M general obligation bond to upgrade and expand the system. The measure passed with a 70% margin of approval. The upgrade project to move the system to P25 digital from analog and expand the system by 14 sites is 90% complete and is operating.

Washington County Consolidated Communications Agency (WCCCA) provides technical management and maintains the radio system under an Intergovernmental Agreement.

### **GOAL**

The goal of C800 is to provide:

***"AN EFFECTIVE PUBLIC SAFETY VOICE AND DATA  
RADIO COMMUNICATIONS SYSTEM OPERATING AT  
MAXIMUM EFFICIENCY -- DELIVERING QUALITY  
SERVICE -- IN THE MOST COST EFFECTIVE  
MANNER."***



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## **FUNCTION OF THE CLACKAMAS 800 RADIO GROUP**

CLACKAMAS 800 RADIO GROUP performs the following functions:

- A. Implementation of goals and objectives as established by the C800 Board of Directors including development and implementation of long-range plans to the extent funds are appropriated for that purpose by the Partners.
- B. Adoption of an annual budget and approval of budget modifications as required.
- C. Review and evaluate efforts for effectiveness and conformance with established objectives short and long term.
- D. Approval of new Partners.
- E. Approval of Members who will utilize the radio system and determination of a fee schedule for this use.
- F. Approval of future phases of the Radio System build out including funding strategies for capital and operating costs, recognizing that this power of C800 does not obligate the Partners to participate in the funding or management of future phases assets.
- G. Select and retain personnel as deemed appropriate or required for C800's operations.
- H. Resolve operating problems of the Radio System as brought before the C800 Board.

## **EXPLANATION OF BUDGET**

To enable C800 to perform the above, the Board has directed that a budget be prepared as is allowed under statute for the ORS 190 organization. This is a "Council of Government Budget Process" per ORS 294.900 through ORS 294.930 (as amended 2012). As an ORS 190 organization, CLACKAMAS 800 RADIO GROUP is not permitted to levy taxes.

The revenue for the agency is derived from its Partner contributions, fees and charges instituted for other system users, site use agreements with other entities, grants, and loans.

The Board has adopted a funding formula based upon the number of radios programmed on the system. This formula takes the approved operating cost for C800 and divides it by the number of radios programmed onto the system. This per radio cost is then multiplied against the number of radios programmed by a particular agency on the system thus deriving that agency's cost.

## **FINANCIAL POLICY**

The financial policy of C800 is to run a fiscally sound cost conscience as well as an effective customer service organization. C800 operates on a modified accrual basis for accounting. The Board authorized the retention of the firm Talbot, Korvola, & Warwick, LLP to provide accounting services. One of the C800 Partners provides oversight of payments made on C800's behalf.



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C800's budget is being used to operate and maintain the radio system as well as to shape the agency and determine its long-term mission and objectives. Washington County Consolidated Communications Agency (WCCCA) provides technical system management and maintenance of the radio system through an Intergovernmental Agreement with C800.

Personnel loaned by the Partners, consultants, and various vendors perform other duties and services required. Currently there are no personnel retained by the C800 as employees.

### **FINANCIAL POLICY FEATURES**

As outlined above services for the agency will be contracted for or provided by other governmental entities, private sector resources, or Partner agencies by direction of the Board. Likewise, the Board will approve material and service costs as required.

### **CHANGES FROM PREVIOUS BUDGET**

The following outlines the changes from the approved FY 2021/2022. Materials and Services has increased by 4.4%. Changes include a) Site rental by 3% due to added sites and lease escalation b) HVAC Maintenance by 8.3% due to added sites c) Landscape maintenance by 7.5% due to added sites d) Generator Maintenance due to added sites 16% e) Insurance cost 9.7% f) Building maintenance by 40% due to added buildings g) Utility costs by 4.8% h) WCCCA system fees have increased 7.7% due to escalation.

C800 and WCCCA are jointly working on the radio replacement project which has upgraded the old radio system from analog to digital, improved coverage, and enhancing performance. This project was required due to system age, technology advancements, and the inability to support the old system into the future. The system is now operational and all work will be completed this calendar year.

The per radio cost has stayed the same at \$480.

### **CHANGES IN FINANCIAL POLICY**

The financial policy has been approved by Board and there have been no changes.



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### **CONCLUSION**

Clackamas 800 Radio Group continues to be an excellent opportunity for the political and public safety jurisdictions; and public safety answering points and dispatch centers; fire and law enforcement and emergency medical service providers; and the citizens of Clackamas County, its Cities and Districts served by C800. As outlined above C800 is participating with WCCCA in implementing the upgrade to the Public Safety voice and data radio system across Clackamas and Washington County.

**CLACKAMAS 800 RADIO GROUP will provide:**

**"Superiority in Emergency Communications – because a life is reason enough."**

# Clackamas 800 Radio Group

March 16, 2022

## FY 2022 / 2023 Budget

### Revenue

Account #	Account Description	Actual FY19/20	Actual FY20/21	Budget FY21/22	Estimated Final FY 21/22	Proposed FY 22/23	Approved by Budget Committee	Adopted by Governing Board	Increase from FY 21/22
401-00	Cash Resources	6,442,331	7,296,037	7,367,420	7,299,970	53,539			-13535.0%
405-00	Members Contracts	77,418	66,220	76,320	76,320	76,320			0.0%
410-00	Partners Fees	1,006,630	1,049,543	1,201,920	1,203,013	1,198,080			-0.4%
420-00	Partners Debt Service Zone Con	0	0	0	0	0			0.0%
421-00	Partners Debt Service Microwave	0	0	0	0	0			0.0%
430-00	Subscriber Radio Payments	38,051	109,672	750,000	350,000	1,000,000			65.0%
431-00	Interest Income	580	149	500	121	500			75.8%
435-00	Lease Income	141,184	38,731	85,265	2,759,000	86,923			-3074.1%
440-00	Miscellaneous Income	0	251,453	500	228,665	5,000			-4473.3%
450-00	Bond Proceeds	17,627,737	7,622,590	6,000,000	0	4,700,000			100.0%
455-00	Bond Interest Income	0	0	0	0				0.0%
									0.0%
	<b>Total Revenue</b>	<b>25,333,931</b>	<b>16,434,395</b>	<b>15,481,925</b>	<b>11,917,089</b>	<b>7,120,361</b>	<b>0</b>	<b>0</b>	<b>-67.4%</b>

### Expense

Account #	Account Description	Actual FY19/20	Actual FY20/21	Budget FY21/22	Estimated Final FY 21/22	Proposed FY 22/23	Approved by Budget Committee	Adopted by Governing Board
<b>Personnel</b>	Salary	0	0	0	0	0	0	0
	Benefits	0	0	0	0	0	0	0
	<b>Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Clackamas 800 Radio Group

March 16, 2022

## FY 2022 / 2023 Budget

Account #	Account Description	Actual FY19/20	Actual FY20/21	Budget FY21/22	Estimated Final FY 21/22	Proposed FY 22/23	Approved by Budget Committee	Adopted by Governing Board	Increase from FY 19/20
<b>Materials and Services</b>									
605-00	Site Rental	208,327	233,262	253,051	256,000	263,970			3.0%
610-00	Fuel / Generators	10,770	19,690	12,500	25,000	25,000			0.0%
615-00	HVAC Maintenance	12,450	21,211	23,000	55,000	60,000			8.3%
620-00	Landscape Maintenance	18,065	40,810	19,780	18,500	20,000			7.5%
621-00	Office Supplies	0	0	750	900	900			0.0%
622-00	Bad Debt Expense	0	0	0	0	0			0.0%
625-00	Generator Maintenance	2,643	9,958	20,400	21,000	25,000			16.0%
630-00	UPS Maintenance	5,657	3,246	3,200	3,000	4,000			25.0%
635-00	Battery Maintenance	0	0	12,000	5,000	5,000			0.0%
640-00	Building Maintenance	0	0	5,000	6,000	10000			40.0%
645-00	Insurance	39,291	56,585	62,700	70,400	78,000			9.7%
650-00	Utilities	60,804	83,016	95,000	100,000	105,000			4.8%
665-00	Consultant Services	62,726	53,947	64,000	61,500	35,000			-75.7%
657-00	Regional Radio	0	0	1,500	0	0			0.0%
660-00	WCCCA System Fees	889,024	758,217	888,651	889,000	963,181			7.7%
665-00	Radio Maintenance Fees	20,408	122,444	60,000	45,000	35,000			-28.6%
667-00	Radio Replacement Proj	0	0	0	0	0			0.0%
668-00	Fire Sta Alerting Oper Exp			75,370	87,000	88,000			1.1%
670-00	Legal Services	421	1,300	2,500	4,000	2,000			-100.0%
675-00	Financial Services	7,422	7,525	7,800	7,600	7,800			2.6%
680-00	Audit Fees	9,600	6,920	8,500	6,900	6,000			-15.0%
685-00	Miscellaneous Cost	1,112	709	6,500	1,500	5,000			70.0%
686-00	Meeting Expense / Web	126	101	2,500	250	1,000			75.0%
	<b>Total Material and Services</b>	<b>1,348,846</b>	<b>1,418,941</b>	<b>1,624,701</b>	<b>1,663,550</b>	<b>1,739,851</b>	<b>0</b>	<b>0</b>	<b>4.4%</b>
Account #	Account Description	Actual FY19/20	Actual FY20/21	Budget FY21/22	Estimated Final FY 21/22	Proposed FY 22/23	Approved by Budget Committee	Adopted by Governing Board	Increase from FY 19/20
683-00	Capital Reserve	0	0	150,000	0	150,000			0.0%
703-00	Capital Outlay	16,689,048	7,715,484	6,000,000	10,200,000	4,700,000			-117.0%
795-00	Debt Service	0	0	0	0	0			0.0%
800-00	Operating Contingency	0	0	125,000	0	125,000			25.0%
	<b>Ending Fund Balance</b>	<b>7,296,037</b>	<b>7,299,970</b>	<b>7,582,223</b>	<b>53,539</b>	<b>405,510</b>			<b>86.8%</b>
	<b>TOTAL EXPENSE</b>	<b>25,333,931</b>	<b>16,434,395</b>	<b>15,481,924</b>	<b>11,917,089</b>	<b>7,120,361</b>	<b>0</b>	<b>0</b>	<b>-67.4%</b>

# CLACKAMAS COUNTY 800 MHz RADIO SYSTEM

## Cost Allocation FY 21/22

March 16, 2022

PARTNER AGENCIES	Attention		TOTAL VOICE RADIOS FY 22/23	Annual Operating Cost per voice radio @	Increase from FY 21/22		FY 21/22 Cost
				\$ 480.00	\$ 50.00	11.6%	
Clackamas County Health (AMR)	Philip Mason		58	27,840	0	0.0%	27,840
Aurora Fire			62	29,760	960	100.0%	28,800
Canby Fire	Jim Davis		99	47,520	1,440	3.1%	46,080
Canby Police	Bret Smith	<a href="mailto:troj@ci.canby.or.us">troj@ci.canby.or.us</a>	61	29,280	0	0.0%	29,280
Clackamas Sheriff	Nancy Artmann	<a href="mailto:bhass@co.clackamas.or.us">bhass@co.clackamas.or.us</a>	749	359,520	0	0.0%	359,520
Clackamas Fire Dist. #1			338	162,240	(5,760)	-3.4%	168,000
Colton Fire			42	20,160	1,440	7.7%	18,720
Estacada Fire	Bob Morrisey		55	26,400	(960)	-3.5%	27,360
Gladstone Fire	Mike Funk		42	20,160	480	2.4%	19,680
Gladstone Police	Jim Pryde		40	19,200	0	0.0%	19,200
Hoodland Fire			86	41,280	1,440	3.6%	39,840
Lake Oswego Fire	Sue Scobert		92	44,160	0	0.0%	44,160
Lake Oswego Police	Sue Scobert		118	56,640	480	0.9%	56,160
Lake Oswego Public Works	Sue Scobert		56	26,880	960	3.7%	25,920
Milwaukie Police			79	37,920	0	0.0%	37,920
Milwaukie Public Works			48	23,040	0	0.0%	23,040
Molalla Fire	Vince Stafford		56	26,880	(480)	-1.8%	27,360
Molalla Police	Finance	<a href="mailto:finance2@molalla.net">finance2@molalla.net</a>	40	19,200	0	0.0%	19,200
Oregon City Police	Jim Bend		101	48,480	0	0.0%	48,480
Sandy Fire	Phil Schneider		68	32,640	960	3.0%	31,680
Sandy Police	Ernie Roberts		46	22,080	0	0.0%	22,080
TVF&R / West Linn Fire		<a href="mailto:accountspayable@tvfr.com">accountspayable@tvfr.com</a>	30	14,400	0	0.0%	14,400
West Linn Police		<a href="mailto:gbjerg@westlinnoregon.gov">gbjerg@westlinnoregon.gov</a>	51	24,480	0	0.0%	24,480
West Linn Public Works	Jeff Randall		28	13,440	960	7.7%	12,480
Wilsonville - PW			12				5,760
Wilsonville - Transit		<a href="mailto:simonton@ci.wilsonville.or.us">simonton@ci.wilsonville.or.us</a>	51	24,480	0	100.0%	24,480
<b>TOTAL</b>			<b>2,508</b>	<b>1,198,080</b>	<b>(3,840)</b>	<b>-0.3%</b>	<b>1,201,920</b>

# CLACKAMAS COUNTY 800 MHz RADIO SYSTEM

## Cost Allocation FY 21/22

March 16, 2022

MEMBER AGENCIES	Attention	TOTAL VOICE RADIOS FY 22/23	Annual Operating Cost per voice radio @	Increase from FY 21/22		FY 21/22 Cost
Boring Water District	Larry Alexander	2	960	0	0.0%	960
CC Community College	Bob Cochran	4	1,920	0	100.0%	1,920
Clackamas Co Code/Environ	Sandy Hamilton	6	2,880	0	0.0%	2,880
CC Community Corrections	Cris Hoy	50	24,000	0	0.0%	24,000
CC District Attorney	Sarah Brown	3	1,440	0	0.0%	1,440
CC Dog Services		5	2,400	0	0.0%	2,400
CC Juvenile	Ellen Crawford	5	2,400	0	0.0%	2,400
CC Medical Examiner	Cathy Phelps	<a href="mailto:cathyphe@co.clackamas.or.us">cathyphe@co.clackamas.or.us</a>	1,920	(960)	-33.3%	2,880
Clackamas Co Transp/Weigh	Joe Marek	30	14,400	0	0.0%	14,400
Clackamas River Water	Lee Moore	4	1,920	0	0.0%	1,920
City of Happy Valley	Steve Campbell	16	7,680	960	14.3%	6,720
Lake Oswego Lake Corp	Christian Stauffer	15	7,200	0	0.0%	7,200
Sunrise Water Authority		12	5,760	0	0.0%	5,760
Willamette Shore Trolley	John Nagy	3	1,440	0	0.0%	1,440
<b>TOTAL</b>		<b>159</b>	<b>76,320</b>	<b>0</b>	<b>0.0%</b>	<b>76,320</b>

2,667

CCOM		99	0
LOCOM		58	0



# COUNTY

## 800 MHz RADIO

### NUMBER OF P/S RADIOS

March 16, 2022

AGENCY	Radios
Partners	USER
Clackamas County / AMR	58
Aurora Fire	62
Canby Fire	99
Canby Police	61
Clackamas Sheriff	749
Clackamas Fire Dist. #1	338
Colton Fire	42
Estacada Fire	55
Gladstone Fire	42
Gladstone Police	40
Hoodland Fire	86
Lake Oswego Fire	92
Lake Oswego Police	118
Lake Oswego Public Works	56
Milwaukie Police	79
Milwaukie Public Works	48
Molalla Fire	56
Molalla Police	40
Oregon City Police	101
Sandy Fire	68
Sandy Police	46
West Linn Fire / TVF&R	30
West Linn Police	51
West Linn Public Works	28
Wilsonville PW	12
Wilsonville Transit	51
<b>Total Partners</b>	<b>2,508</b>

Members	USER
Boring Water District	2
CC Community College	4
Clackamas Cnty Code/Envi	6
CC Comm Corrections	50
CC District Attorney	3
CC Dog Services	5
CC Juvenile	5
CC Medical Examiner	4
Clackamas County Transp	30
Clackamas River Water	4
City of Happy Valley	16
Lake Oswego Lake Corp	15
Sunrise Water Authority	12
Willamette Trolley	3
<b>Total Members</b>	<b>159</b>

<b>TOTAL BILLABLE</b>	<b>2,667</b>
-----------------------	--------------

COUNTY

800 MHz RADIO

NUMBER OF P/S RADIOS

Mutual Aid	
Amtrak	1
CC Emergency Mgmt	10
Hubbard Fire	15
Monitor Fire	0
Mt Angel Fire	9
ODFEast	8
Reach Medi-Plane	4
Silverton Fire District	0
USFS	15
Willamette Falls Hospital	1
Woodburn Fire	63
Total Mutual Aid	126

Dispatch	
C800	63
CCOM	99
LOCOM	58
Total Dispatch	220

GRAND TOTAL	3,013
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# 800 MHz RADIO SYSTEM

## Radio Site Locations - Site Lease Cost

March 16, 2022

1	Barton	12,155.50
2	Damascus	17,194.35
3	Wilsonville	14,328.63
4	Mt Scott	0.00
5	Mt View Water Tank	0.00
6	Petes Mountain	23,349.65
7	Polivka	12,496.46
8	Sandy	14,328.63
9	View Acres	26,015.10
10	Brightwood	0.00
11	Crutcher	0.00
12	Tom Dick & Harry	0.00
13	Lindhart	0.00
14	Timberline	10,000.00
15	Canby	14,328.63
16	Day Hill	32,368.89
17	Highland	0.00
18	Redland Rd	21,224.16
19	Memaloose	10,000.00
20	Oak Grove	10,000.00
21	Whalehead	0.00
22	Goat Mountain	31,839.57
23	Sawtell	0.00
24	CCOM	0.00
25	Hoodland/Brightwood	0.00
26	LOCOM	0.00
27	OC shop	\$14,340.00
Total		\$ 263,969.57

OWNER	LOCATION	Lease Cost	Lease Terms	2022/23 Payment	Payment Due	Lease Renewal
	Site Address					
McKenzie Family Trust Land Holdings PO Box 1148 Welches, OR 97067	Barton Parcel # 00640480	\$10,800 per year 3% per yar escalation / Due Jan 1	Signed 1/31/18 10 years w/ 4-5 year options	\$12,155.50	Jan 1, 2023	1/31/2028
Nicholas and McKenie Chully 9330 SE Wooded Hills Ct Damascus, Or 97089	Damascus Tax Lot 13E28B-01401	\$14,400 Per Year 3% per year escalation / Due Jan 1	Signed 2/20/2017 10 years w/ 4 - 5 year options	\$17,194.35	Jan 1, 2023	1/1/2027
City of Wilsonville 25799 SW Town Center Loop E Wilsonville 97070	Tax lot 502, Section 1, T3S, R1W, W.M	\$12,000 Per Year 3% per year escalation / Due Jan 1	Signed ----- 10 years w/ 4 - 5 year options	\$14,328.63	Jan 1, 2023	1/1/2028
Oregon Department of Transportation 455 Airport Road SE Salem, OR 97301-5375 (503)731-8427 Rolland Arnev	Mt. Scott 10999 Ridgeway Dr Happy Valley	Trading tower space for land lease	Signed 2/1/02 25 years	\$0.00		1/31/2027
City of Oregon City 320 Warner Milne Rd Oregon City, OR 97045 (503) 657-0891 Nancy Kraushaar	Mt. View Water Tank 415 Mountain View St. Oregon City	\$1.00 per year System Partner	10 Year Lease / No date on lease - assume Aug 26, 2003 w/ two five year options	\$0.00		8/26/2013 8/26/2018 8/26/2023
BBS Property Mgmt Lewis Snader 918 Schaeffer Rd West Linn, OR 97068 (503) 705-7994	Pete's Mountain 1775 Schaeffer Rd West Linn	\$12,000 per year / 2% per year escalation - Due January 1 / Increased by \$5,200 per year 2019 for expansion	Signed 8/7/01 10 yrs w/ 2 5yr options - 2019 added 6 5yr options	\$23,349.65	Jan 1, 2023	7/6/2021 7/6/2026 7/6/2031 7/6/2036 7/6/2041 7/6/2046 7/6/2051

7	Boring Water Dist PO Box 66 Boring, OR 97009 (503) 663-4594 Larry Alexander	Polivka Hill Water Tank 26230 Wally Rd Boring	\$4,800 per year 2% per year escalation Due January - Increased by \$4,783 2019 for expansion	Signed 8/7/01 10 years w/ 2 - 5yr options - 2019 added 6 5yr options	\$12,496.46	Jan 1, 2023	7/30/2021 7/30/2026 7/30/2031 7/30/2036 7/30/2041 7/30/2046 7/30/2051
8	Darren Mc Ara/Tami McAra /Brenda Tinjurn/Robert Lux 3516 Kelso Rd Boring, OR 97009	Sandy 38275 Marcy St Sandy, OR 97055	\$12,000 Per Year 3% per year escalation / Due Jan 1	Signed 9/19/2016 10 years w/ 4 - 5 year options	\$14,328.63	Jan 1, 2023	9/1/2026 9/1/2031 9/1/2036 9/1/2041
9	Oak Lodge Water District 14496 SE River Road, Milwaukie OR 97267 (503) 654-7765 Katherine Willis	View Acres 4410 SE View Acres Milwaukie	\$25,000 per year /1% per year escalation	Signed 3/26/18 20 years w/ 2 - 5yr options	\$ 26,015.10	June 30, 2023	7/1/2037 7/1/2042 7/1/2047
10	US Dept of Interior Salem Dist Office 1717 Fabry Stree SE Salem 97306	Brightwood WM T2S R6E S14 SW1/4 NE1/4 SE1/4 NE1/4	\$0	Signed 5/1/06 20 years request new lease in 2025	\$0.00		4/1/2026
11	US Dept of Interior Salem Dist Office 1717 Fabry Stree SE Salem 97306	Crutcher Bench	\$0	Signed 2/1/18 25 years request a new lease in 2043	\$0.00		12/31/2043
12	US Dept of Agriculture Forest Service Mt Hood National Forest 16400 Champion Way Sandy, OR 97055	Tom Dick & Harry	\$0		\$0.00		
13	State of Oregon Department of Forestry North Cascade District 22965 N Fork Road SE Lyons, OR 97358 Gregg Cline	Lenhart Butte Tax lot 400 SW1/4 of NW1/4 of SW1/4 of S35 T2S R5 WM	\$0	Signed renewal 1/31/22 5 years w/2- 5 year extensions	\$ -		1/31/22 1/31/27 1/31/32
14	US Dept of Agriculture Forest Service Mt Hood National Forest 16400 Champion Way Sandy, OR 97055	Timberline WM S6, T 3S, R 9E	Use Fee PGE \$10,000	Signed 10/21/2013 29 years request new lease in 2040	\$ 10,000.00		1/1/2042
15	Zimmer Family Limited Trust 28485 S Sundowner Court Canby, OR 97013	Canby Parcel # 00797828 Canby, OR 97013	\$12,000 Per Year 3% per year escalation / Due Jan 1	Signed 7/29/2016 10 years w/ 4 - 5 year options	\$14,328.63	Jan 1, 2023	8/1/2026 8/1/2031 8/1/2036 8/1/2041
16	Cascade Utilities Inc PO Box 22290 Milwaukie, OR 97269	23151 S. Day Hill Road Estacada, OR 97023	\$15,000 per year w/ a 3% adjustment anually	Signed 7/13/15 10Years w/ 4 5 year options	\$32,368.89	Jan 1, 2023	1/1/2025
17	US Dept of Interior Salem Dist Office 1717 Fabry Stree SE Salem 97306	Highland Butte	\$0	Signed 2/1/18 29 years request a new lease in 2047	\$0.00		12/31/2047
18	David Staats 20062 S. Redland Rd Oregon City, OR 97045 971 563-1983 Jana Staats <3rvision@gmail.com>	Redland Road 20062 S. Redland Rd Oregon City	Renewed 8/1/2019\$20,000 per year 2% per year escalation Due January 1	Signed 8/1/2019 5 years w/ 2 - 5yr options if approved	\$21,224.16	Jan 1, 2023	8/1/2019 8/1/2024 8/1/2029 8/1/2034

19	US Dept of Agriculture Forest Service Mt Hood National Forest 16400 Champion Way Sandy, OR 97055	Memaloose	Use Fee PGE \$10,000	Signed 7/15/2019 30 years	\$10,000.00		5/31/2049
20	US Dept of Agriculture Forest Service Mt Hood National Forest 16400 Champion Way Sandy, OR 97055	Oak Grove Butte	Use Fee PGE \$10,000	Signed 7/15/2019 30 years	\$10,000.00		5/31/2049
21	US Dept of Agriculture Forest Service Mt Hood National Forest 16400 Champion Way Sandy, OR 97055	Whale Head	0	Signed 7/15/2019 30 years	\$0.00		5/31/2049
22	Weyerhaeuser Company 37904 Brewster Road Lebanon, OR 97355 Attn: Land Use Manager	Goat Mt. T55 R2E Sect 7 Lots 3900 & 4000	\$12,000 per year 5% per year escalation Due July 29	Signed 10/23/02 10 years w/ 2 - 5yr options	\$ 31,839.57	July 29, 2022	9/22/2012 9/22/2017 9/22/2022
23	Molalla Fire District 320 N Molalla Ave Molalla, OR 97038 Viince Stafford	Sawtell 36715 S Sawtell RD Molalla, OR 97038	\$0	Signed 6/6/16 5 years w/ 5- 5 year extensions	\$0.00		6/6/2021 5/5/2026 5/5/2031 5/5/2036 5/5/2041 5/5/2046
25	Clackamas County 901 Main St, Oregon City, OR 97045 (503) 655-8581 County Administrator	CCOM Prime Site 2200 Kaen Rd, Oregon City	\$0 County Owned Property	No Lease	\$0.00		None
26	Hoodland Fire	Brightwood Station	\$7,000 per year with 3% per year escalation first 25 years offset by the provision of equipment as outlined in Amendment #1	Signed 2/12/2019 Amendment #1 Signed 4/17/20 - 25 years w/ 2 - 5 yr options	\$0.00		4/17/2045
27	City of Lake Oswego 351 1st Street Lake Oswego, OR 97037 (503) 635-0252 Leslie Taylor	LOCOM Dispatch Site 351 1st Street Lake Oswego	\$0 City Owned Property	No Lease	\$0.00		None
	Oregon City Shop 404 Beavercreek Rd suite 234 Oregon City OR 97045 Focus Commercial Inc 410 Beavercreek Rd Oregon City OR 97045	OC Shop	\$1255 per month	Signed 12/14/21 one year	\$15,060.00	Monthly	

\$264,689.57

**WCCCA FY23**

**800 System Maintenance Cost**

March 16, 2022

Object#	Description	adjust	Allocable WCCCA Budget	WCCCA Allocation	C800	FY22	% Chg
	<b>Radios</b>		100% 7,027	58.84% 4,135	39.75% 2,793	2,804	-0.4%
	<b>Radio FTE</b>		9.62% 9.95				
	<b>Radio Space</b>		25.5% 6,251				
<b>Radio Department</b>							
5XXX	SALARIES		1,060,753	624,194	421,614	411,360	2.5%
52XX	BENEFITS		658,727	387,624	261,822	249,449	5.0%
5300	OFFICE SUPPLIES		1,000	588	397	514	-22.7%
5301	RADIO SUPPLIES		12,000	7,061	4,770	4,742	0.6%
5303	UNIFORMS		4,000	2,354	1,590	1,581	0.6%
5323	FOOD/REFRESHMENTS		320	188	127	126	0.9%
5330	NONCAPITAL FURNITURE & EQUIP		500	294	199	316	-37.1%
5340	SOFTWARE UPGRADES		2,600	1,530	1,033	1,265	-18.3%
5350	FUEL		11,000	6,473	4,372	3,952	10.6%
5360	RADIO INFRASTRUCTURE MATERIALS		45,000	26,480	17,886	27,269	-34.4%
5363	M & R VEHICLES		9,600	5,649	3,816	3,399	12.3%
5368	MAINTENANCE AGREEMENTS		52,173	30,701	20,737	18,002	15.2%
5430	TELEPHONE		1,200	706	477	40	1092.4%
5431	ADMIN. TELEPHONE		6,000	3,531	2,385	2,095	13.8%
5461	TRAINING		2,475	1,456	984	1,255	-21.6%
5462	TRAVEL EXPENSE		3,500	2,060	1,391	1,383	0.6%
5472	EMPLOYEE RECOGNITION/AWARDS		300	177	119	119	0.2%
5500	SUBSCRIPTIONS		15,600	9,180	6,200	119	5110.5%
5505	MEMBERSHIP DUES		590	347	235	233	0.6%
5510	SHIPPING & POSTAGE		550	324	219	198	10.4%
5572	ADVERTISING/PUBLIC NOTICES		120	71	48	257	-81.4%
5700	Capital Outlay		109,000	64,140	43,324	15,018	188.5%
	<b>Radio Department Total</b>		\$ 1,997,008	\$ 1,175,129	\$ 793,745	\$ 742,689	6.9%
<b>Facilities Proposed Budget</b>							
	719,283		114,207	67,205	45,394		
	5350 Fuel add back to allocable	(17,250)	17,250	17,250			
	5362 MR Tower	(14,550)	14,550	14,550			
	5368 Maint. Agreements PSP contract	(68,000)	68,000	68,000			
	5368 Maint. Agreements Hunter Davisson	(28,000)	28,000	28,000			
	5368 Maint Agree BPS battery contract	(14,000)	14,000	14,000			
	5368 Maint Agree Cummins generators	(5,000)	5,000	5,000			
	5361 M&R Bldg Console Cleaning	(17,600)	-	-			
	5445 Site Leases add back	(107,883)	107,883	107,883			
	<i>sum allocated amount</i>		368,890	321,888	45,394	55,576	-18.3%
<b>Data Services Proposed Budget</b>							
	1,109,175		94,852	55,815	37,701		
	5368 Vesta Services	(55,000)					
	5414 Broadband Users Group	(23,000)					
	5414 Gov Ring	(19,000)					
	5368 Next Request	(17,000)					
	5414 MACC Comcast	(9,000)					
	<i>allocated amount based on Radio % of FTE</i>		94,852	55,815	37,701	12,252	207.7%
<b>Admin Proposed Budget</b>							
	2,328,558		217,232	127,829	86,343		
	5410 Legal	(70,000)					
	<i>allocated amount (FTE)</i>		217,232	127,829	86,343	68,858	25.4%
<b>Total Radio Dept. Allocable Costs</b>			<b>2,677,982</b>	<b>1,680,660</b>	<b>963,181</b>	<b>888,651</b>	8.4%
Cost per radio			\$ 381.10	\$ 406.45	\$ 344.86	\$ 316.92	8.8%
WCCCA Radios				315			
Non-Member Radios				214			
Total Radios less WCCCA Radios				3,606			
Billable WCCCA User Cost/Radio				\$ 466.07			
Total allocated non-radio expense			680,974	for inclusion in the User Fee Model, Budget & User Alloc tab D52: Radio overhead allo			