

CLACKAMAS C800 RADIO GROUP

BOARD OF DIRECTORS MEETING

February 16, 2022 / 9:00AM

This will be a ZOOM Meeting

Join Zoom Meeting

<https://clackamascounty.zoom.us/j/85094906651>

Phone in: (253)215-8782 Meeting ID: 850 9490 6651

1. Call the C800 Board of Directors meeting to Order -Chair Chief Jorge Tro
2. Roll Call of Partners: (19/10)
 - City of Canby
 - City of Gladstone
 - City of Lake Oswego
 - City of Milwaukie
 - City of Molalla
 - City of Oregon City
 - City of Sandy
 - City of West Linn
 - Aurora Fire District
 - Canby Fire District
 - Clackamas County Fire District #1
 - Colton Fire District
 - Estacada Fire District
 - Hoodland Fire District
 - Molalla Fire District
 - Sandy Fire District
 - Tualatin Valley Fire & Rescue
 - Clackamas County Sheriff
 - Clackamas County Health
3. *Approval of Minutes of January 19,2022, Board Meeting - Jorge Tro
4. Public Comment - Jorge Tro
5. Communications - John Hartsock
6. *Acknowledge Financial Report -January 2022 - John Hartsock
7. Committee Reports
 - Executive Committee - Jorge Tro
 - Technical Committee - John Hartsock
 - Citizen Accountability - John Hartsock - Next Meeting March 16, 2022
8. Old Business: (* Action Item)
 - System Management: - Ron Polluconi
 - Home button reprogramming
 - Streaming delay
 - 800 Voice Paging
 - System Upgrade/Replacement
 - Project Status / Procurement - Bjorn Morfin / John Hartsock
 - DVRS - repeaters - Gert Zoutendijk
 - PSAP Questions / Concerns - CCOM / LOCOM

9. New Business: (* Action Item)

- * Approval of the 2022 insurance premium
- * Update check signers at Clackamas County Bank
- **Next Board Meeting March 16,2022 9:00A Location: Zoom Meeting**

10. Open Agenda

11. Adjournment

CLACKAMAS C800 RADIO GROUP

BOARD OF DIRECTORS MEETING

Meeting Minutes of the January 19, 2022 Meeting

This meeting was held via ZOOM.

1. C800 Board Meeting Called to Order at 0900.

2. The following were in attendance:

City of Gladstone: Chief Rick Huffman, Chief John Schmerber	Molalla Fire: Lt. Mike Penunuri
City of Lake Oswego: Chief Don Johnson, Clayton Simon	Sandy Fire District: Chief Phil Schneider
City of Milwaukie: Capt. Robbie Graves	TVF&R: Eric Kennedy
City of Sandy: Chief Ernie Roberts	Clackamas County: Brian Nava
City of West Linn: Chief Peter Mahuna	Clackamas County Sheriff: Capt. Robert Wurpes
Canby Fire: Chief Jim Davis	CCOM: Cheryl Bledsoe, Toni Sexton, Tony Collins, Meg Neece
Clackamas Fire: Chuck Karlik Jessamyn Ode	WCCCA: Ron Polluconi, Jennifer Reese, Mark Bucholtz
Colton Fire: Asst. Chief Mike Everhart	C800: John Hartsock, Bjorn Morfin

3. Approval of Minutes – December 15, 2021 Board Meeting

Chief Johnson moved and Chief Schneider seconded. Motion passed unanimously.

4. Public Comment: None.

5. Communications: None.

6. Financial Report – December 2021 - John Hartsock

No questions. Chief Johnson motioned and Chief Mahuna seconded to accept the December 2021 financial report.

7. Committee Reports

Executive Committee – Chief Rick Huffman: No meeting. No report.

Technical Committee - John Hartsock: John reported that they held a meeting on December 22, 2021, and they discussed cutover issues. The next meeting is Jan. 26, 2022.

Citizen Accountability - John Hartsock: The next meeting is March 16, 2022.

8. Old Business:

System Management - Ron Polluconi: Ron reported that the old system is fully shut down. We initially utilized an electronic shut down but the system kept coming back on and causing interference. We subsequently went to each site and physically disconnected the power. We are continuing to optimize the new system. Everything is secure and stable.

Chief Schneider asked if the BDA in-house systems were turned back on like for the high school? Ron said a letter is being sent by the Fire Marshall's advising building owners that they will have to

retune the system to the new frequencies. Ron can send out the agreement with the frequencies listed in anyone needs it.

Captain Wurpes asked if there were updates about the streaming release delay? Ron said he doesn't have any updates yet but hopefully he will have more information next week. They had a huge amount of push back from the scanner enthusiasts.

Chief Mahuna asked if there was going to be testing for dead spots? Ron said there will be informal testing and Motorola will be doing that with some sample buildings. If anyone has buildings, they would like tested to let Ron know.

Project Cut Over Report – Ron Polluconi / John Hartsock: Ron reported that they are running ahead of schedule. The old system caused some interference and most issues have been taken care of.

There was an automated parking lot, adjacent to the Hwy 26/Hwy 217 site, that installed new RF readers which were causing interference with some channels which shut down eastern Washington County for about four hours. They are working with the property owner to find a solution.

They are preparing the first of three proposed cutover activities. They will push it out agency by agency.

Chief Schmerber asked if the feedback/chirping that he gets on his radio is normal? Ron said yes, it's a talk permit tone and its confirming that they have acquired a channel.

System Upgrade/Replacement

Project Status/Procurement – Bjorn Morfin / John Hartsock:

Bjorn reported that after three years, they finally have power at Oak Grove and Whalehead. They still have clean-up work at both sites. They are waiting for spring to finish the TD&H site.

900 - 800 MHz Paging (voice) - Ron Polluconi: The paging gateways contract is currently with legal. They have fully transitioned the site infrastructure over.

Portable Radio Antenna- Ron Polluconi: There are still some antennas that need to be replaced. Look for the silver dot. There are a couple officers using the radios in their vehicles and don't like the long antennas for obvious reasons. The shorter antennas will work in urban and suburban, but they are less than optimal in compromised areas.

DVRS – repeaters – Gert Zoutendijk: John reported that the committee met on Zoom the day before. They are sharing training documents and will start to formulate policy to move forward with that system.

PSAP Questions / Concerns – CCOM / LOCOM - Toni reported that there was an issue with some of the speakers. When they hit transmit, it is cutting out the speakers. This is an issue as they monitor both of the fire channels. She also reported that week prior there were some headset transmissions where words were skipped. It happens when people were talking fast; Everything would come through on the recording and replays but just not live. John said he is bringing it up at the Motorola meeting.

Clayton Simon said at LOCOM the officer-to-officer communication is fine, but the communication isn't making it into dispatch. John asked if the dispatchers were using wired or wireless? Clayton confirmed it was wireless. John thought that might be the issue and they are looking into it. Cheryl said that CCOM is also experiencing the issue.

9. New Business (*Action Item)

2022 C800 Board Elections – John Hartsock: John explained the election process. Chief Schmerber opened the floor for nominations for Second Vice Chair. If they continue to alternate between fire and police, this nomination should come from the police side.

Chief Schmerber nominated Chief Mahuna. Clayton Simon seconded the nomination. No other nominations. Chief Mahuna elected to the Second Vice Chair.

Approval of the renewal of the insurance coverages

Chief Wurpes motioned and Chief Schneider seconded to approve the renewal of the insurance coverage from Special District's Insurance in the amount of \$48,712. No objections and motion passed.

Appointment of Budget Officer

Chief Huffman appointed John Hartsock as the Budget Officer.

Next Board Meeting

Next meeting will be February 16, 2022, at 9:00AM via Zoom

10. Open Agenda – None

11. Adjournment - Meeting adjourned at 9:35 AM

3:35 PM

02/07/22

Accrual Basis

Clackamas 800 Radio Group

Profit & Loss Budget vs. Actual

July 2021 through January 2022

	Jul '21 - Jan 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
401-00 · Beginning Fund Balance	0.00	7,367,420.00	-7,367,420.00	0.0%
405-00 · Members Contracts	76,320.00	76,320.00	0.00	100.0%
410-00 · Partners Fees	1,203,012.50	1,201,920.00	1,092.50	100.1%
420-00 · Partners Debt Service Zone Cont	0.00	0.00	0.00	0.0%
421-00 · Partner Debt Service Microwave	0.00	0.00	0.00	0.0%
430-00 · Subscriber Radio Payments	0.00	750,000.00	-750,000.00	0.0%
431-00 · Interest Income	99.53	500.00	-400.47	19.9%
435-00 · Lease Revenue	197,447.26	85,265.00	112,182.26	231.6%
440-00 · Miscellaneous Income	228,664.89	500.00	228,164.89	45,733.0%
450-00 · Intergovernmental-Clackamas Co	4,097,466.75	6,000,000.00	-1,902,533.25	68.3%
455-00 · Bond Interest Income	0.00	0.00	0.00	0.0%
Total Income	5,803,010.93	15,481,925.00	-9,678,914.07	37.5%
Gross Profit	5,803,010.93	15,481,925.00	-9,678,914.07	37.5%
Expense				
605-00 · Site Rental	248,822.02	253,051.00	-4,228.98	98.3%
610-00 · Fuel/Generators	24,137.98	12,500.00	11,637.98	193.1%
615-00 · HVAC Maintenance	41,422.54	23,000.00	18,422.54	180.1%
620-00 · Landscape Maintenance	950.00	19,780.00	-18,830.00	4.8%
621-00 · Office Supplies	0.00	750.00	-750.00	0.0%
622-00 · Bad Debt Expense	0.00	0.00	0.00	0.0%
625-00 · Generator Maintenance	3,940.76	20,400.00	-16,459.24	19.3%
630-00 · UPS Maintenance	0.00	3,200.00	-3,200.00	0.0%
635-00 · Battery Maintenance	3,146.00	12,000.00	-8,854.00	26.2%
640-00 · Building Maintenance	4,598.40	5,000.00	-401.60	92.0%
645-00 · Insurance	70,615.86	62,700.00	7,915.86	112.6%
650-00 · Utilities	58,578.38	95,000.00	-36,421.62	61.7%
655-00 · Consultant Services	31,959.95	64,000.00	-32,040.05	49.9%
657-00 · Regional Radio Expense	0.00	1,500.00	-1,500.00	0.0%
660-00 · WCCCA System Fees	666,488.25	888,651.00	-222,162.75	75.0%
665-00 · Radio Maintenance Fees	33,056.74	60,000.00	-26,943.26	55.1%
667-00 · Radio Replacement Project	0.00	0.00	0.00	0.0%
668-00 · Fire Sta Alerting Oper. Expense	86,485.28	75,370.00	11,115.28	114.7%
670-00 · Legal Services	950.00	2,500.00	-1,550.00	38.0%
675-00 · Financial Services	6,420.99	7,800.00	-1,379.01	82.3%
680-00 · Audit Fees	6,875.00	8,500.00	-1,625.00	80.9%
683-00 · Capital Reserve	0.00	150,000.00	-150,000.00	0.0%
685-00 · Miscellaneous Expenses	548.83	6,500.00	-5,951.17	8.4%
686-00 · Meeting Expenses	0.00	2,500.00	-2,500.00	0.0%
703-00 · Capital Outlay				
703-01 · Buildings & Land Improvement				
703-011 · Land Improvement	4,702,329.16			
703-012 · Building	71,213.37			
703-014 · Generator	6,530.00			
Total 703-01 · Buildings & Land Improvement	4,780,072.53			
703-02 · Radio Backbone				
703-021 · Simulcast / Master Site	249,796.32			
703-022 · Subscriber Radios	15,437.44			
703-024 · Paging	12,526.15			
703-026 · Cat. 6 Fire Station Alerting	42,098.65			
Total 703-02 · Radio Backbone	319,858.56			
703-03 · Equipment				
703-031 · Security System	350,999.54			
703-032 · DC Power	72,953.94			
703-034 · Microwave	259,831.53			
Total 703-03 · Equipment	683,785.01			
703-00 · Capital Outlay - Other	0.00	6,000,000.00	-6,000,000.00	0.0%
Total 703-00 · Capital Outlay	5,783,716.10	6,000,000.00	-216,283.90	96.4%

These financial statements omit all disclosures required by accounting principles generally accepted in the United States of America. Management has not recorded current capital assets, accumulated depreciation, and depreciation expense and certain receivables, which is a known departure from accounting principles generally accepted in the United States of America. In addition, these statements omit the statement of cash flows, which is a known departure from accounting principle. Page 1

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02/07/22

Accrual Basis

Clackamas 800 Radio Group

Profit & Loss Budget vs. Actual

July 2021 through January 2022

	Jul '21 - Jan 22	Budget	\$ Over Budget	% of Budget
795-00 · Debt Service	0.00	0.00	0.00	0.0%
800-00 · Operating Contingency	0.00	125,000.00	-125,000.00	0.0%
999-00 · Unappropriated End Fund Bal	0.00	7,582,223.00	-7,582,223.00	0.0%
Total Expense	7,072,713.08	15,481,925.00	-8,409,211.92	45.7%
Net Ordinary Income	-1,269,702.15	0.00	-1,269,702.15	100.0%
Net Income	-1,269,702.15	0.00	-1,269,702.15	100.0%

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02/07/22

Accrual Basis

Clackamas 800 Radio Group Profit & Loss Detail

January 2022

Type	Date	Num	Name	Memo	Class	Amount	Balance
Ordinary Income/Expense							
Income							
431-00 · Interest Income							
Deposit	01/31/2022			Interest		10.48	10.48
Total 431-00 · Interest Income						10.48	10.48
435-00 · Lease Revenue							
Invoice	01/01/2022	2019-2...	Portland General Electric	For the use of Timberline; Bri...		2,675,000.00	2,675,000.00
General Journal	01/27/2022	AJE 22		To adjust portion of prepaid r...		-2,065,694.44	609,305.56
General Journal	01/27/2022	AJE 22		To adjust portion of rental inc...		-430,972.22	178,333.34
Total 435-00 · Lease Revenue						178,333.34	178,333.34
Total Income						178,343.82	178,343.82
Gross Profit						178,343.82	178,343.82
Expense							
605-00 · Site Rental							
Bill	01/31/2022		Focus Commercial, Inc.			1,255.00	1,255.00
Total 605-00 · Site Rental						1,255.00	1,255.00
610-00 · Fuel/Generators							
Bill	01/21/2022	INV02...	WCCCA			2,864.62	2,864.62
Total 610-00 · Fuel/Generators						2,864.62	2,864.62
635-00 · Battery Maintenance							
Bill	01/19/2022	INV70...	Day Wireless Systems Inc.			500.00	500.00
Total 635-00 · Battery Maintenance						500.00	500.00
645-00 · Insurance							
Bill	01/01/2022	37P34...	Special Districts Insurance Services			67,824.00	67,824.00
Total 645-00 · Insurance						67,824.00	67,824.00
650-00 · Utilities							
Check	01/03/2022	EFT	Canby Utility	190236		142.84	142.84
Check	01/04/2022	EFT	PGE			390.66	533.50
Check	01/04/2022	EFT	PGE			473.61	1,007.11
Check	01/05/2022	EFT	PGE			33.17	1,040.28
Check	01/06/2022	EFT	PGE			228.15	1,268.43
Check	01/07/2022	EFT	PGE			222.92	1,491.35
Check	01/07/2022	EFT	PGE			567.70	2,059.05
Check	01/10/2022	EFT	PGE			311.47	2,370.52
Check	01/11/2022	EFT	PGE			482.31	2,852.83
Check	01/13/2022	EFT	PGE			310.20	3,163.03
Check	01/14/2022	EFT	Comcast			148.30	3,311.33
Check	01/19/2022	EFT	NW Natural			15.95	3,327.28
Check	01/19/2022	EFT	PGE			236.53	3,563.81
Check	01/19/2022	EFT	PGE			513.04	4,076.85
Check	01/20/2022	EFT	PGE			135.40	4,212.25
Check	01/20/2022	EFT	PGE			264.93	4,477.18
Check	01/20/2022	EFT	PGE			367.70	4,844.88
Check	01/20/2022	EFT	PGE			472.17	5,317.05
Check	01/20/2022	EFT	PGE			688.10	6,005.15
Check	01/21/2022	EFT	PGE			234.72	6,239.87
Check	01/24/2022	EFT	PGE			636.93	6,876.80
Check	01/26/2022	EFT	PGE			251.49	7,128.29
Check	01/26/2022	EFT	PGE			519.65	7,647.94
Check	01/28/2022	EFT	Canby Utility	190236		142.27	7,790.21
Total 650-00 · Utilities						7,790.21	7,790.21
655-00 · Consultant Services							
General Journal	01/12/2022	AJE 21	Hartsock Project Mgmt.	to reclassify prior entries mad...		17,073.58	17,073.58
Bill	01/31/2022	CIWD ...	Consistent Image Web Design			100.00	17,173.58
Bill	01/31/2022	22-1-31	Hartsock Project Mgmt.			4,143.70	21,317.28
Total 655-00 · Consultant Services						21,317.28	21,317.28
665-00 · Radio Maintenance Fees							
General Journal	01/12/2022	AJE 21	Hartsock Project Mgmt.	to reclassify entry made on 0...		-4,367.18	-4,367.18
General Journal	01/12/2022	AJE 21	Hartsock Project Mgmt.	to reclassify entry made on 1...		-4,284.20	-8,651.38
General Journal	01/12/2022	AJE 21	Hartsock Project Mgmt.	to reclassify entry made on 1...		-4,178.27	-12,829.65
Bill	01/21/2022	INV02...	WCCCA			406.24	-12,423.41
Bill	01/27/2022	INV71...	Day Wireless Systems Inc.			8,670.00	-3,753.41
Bill	01/31/2022	INV71...	Day Wireless Systems Inc.			3,800.00	46.59
Bill	01/31/2022	INV71...	Day Wireless Systems Inc.			17,718.00	17,764.59
Total 665-00 · Radio Maintenance Fees						17,764.59	17,764.59
670-00 · Legal Services							
Bill	01/31/2022	13088	Northwest Local Government Legal ...			450.00	450.00
Total 670-00 · Legal Services						450.00	450.00
675-00 · Financial Services							
Check	01/31/2022			Service Charge		20.00	20.00
Bill	01/31/2022	162429	Talbot, Korvola & Warwick, LLP			2,905.00	2,925.00
Total 675-00 · Financial Services						2,925.00	2,925.00

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02/07/22

Accrual Basis

Clackamas 800 Radio Group Profit & Loss Detail

January 2022

Type	Date	Num	Name	Memo	Class	Amount	Balance
680-00 · Audit Fees							
Bill	01/01/2022	43301	Jarrard, Seibert, Pollard & Co. LLC			2,875.00	2,875.00
Total 680-00 · Audit Fees						2,875.00	2,875.00
685-00 · Miscellaneous Expenses							
General Journal	01/12/2022	AJE 21	Hartsock Project Mgmt.	to reclassify entry made on 0...		-4,243.93	-4,243.93
Total 685-00 · Miscellaneous Expenses						-4,243.93	-4,243.93
703-00 · Capital Outlay							
703-01 · Buildings & Land Improvement							
703-011 · Land Improvement							
Bill	01/14/2022	10002	Securasite LLC		40 All	1,541.88	1,541.88
Bill	01/17/2022	10003	Securasite LLC		40 All	6,265.00	7,806.88
Bill	01/20/2022	10008	Securasite LLC		40 All	180.57	7,987.45
Bill	01/20/2022	10007	Securasite LLC		40 All	5,762.50	13,749.95
Bill	01/21/2022	6004	T3 Construction LLC		21 Oak Grove B...	16,103.00	29,852.95
Bill	01/21/2022	6003	T3 Construction LLC		22 Whale Head	86,550.00	116,402.95
Bill	01/21/2022	6002	T3 Construction LLC		22 Whale Head	152,513.00	268,915.95
Bill	01/31/2022	2100741	Todd Hess Building Company		22 Whale Head	11,047.33	279,963.28
Total 703-011 · Land Improvement						279,963.28	279,963.28
Total 703-01 · Buildings & Land Improvement						279,963.28	279,963.28
703-02 · Radio Backbone							
703-021 · Simulcast / Master Site							
Bill	01/01/2022	24466	Equature		40 All	201,851.28	201,851.28
Bill	01/28/2022	INV02...	WCCCA		40 All	3,477.00	205,328.28
Bill	01/31/2022		Redefyne Moving		40 All	2,500.00	207,828.28
Total 703-021 · Simulcast / Master Site						207,828.28	207,828.28
Total 703-02 · Radio Backbone						207,828.28	207,828.28
Total 703-00 · Capital Outlay						487,791.56	487,791.56
Total Expense						609,113.33	609,113.33
Net Ordinary Income						-430,769.51	-430,769.51
Net Income						-430,769.51	-430,769.51

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Clackamas 800 Radio Group

Trial Balance

02/07/22

Accrual Basis

As of January 31, 2022

	Jan 31, 22	
	Debit	Credit
115-00 · Cash/Checking Account	3,115,937.87	
11000 · Accounts Receivable	183,026.89	
120-00 · Member Fees Receivable	0.00	
12000 · Undeposited Funds	29,280.00	
150-00 · Prepaid Expenses	0.00	
160-00 · Buildings and Towers	10,956,645.15	
165-00 · Radio Backbone	2,520,898.80	
166-00 · Equipment	1,052,983.00	
167-00 · Work In Progress	0.00	
169-00 · CIP	51,212,885.21	
175-00 · Accumulated Depreciation		11,881,375.50
180-00 · Deferred O/F-P25 Maintenance	5,812,058.44	
201-00 · Accounts Payable		613,367.76
201-02 · Other Accounts Payable	0.00	
202-00 · Partner Prepayment	0.00	
210-00 · Reimb due Clackamas County	0.00	
250-00 · N/P - CCB (Microwave)	0.00	
280-00 · Prepaid Lease Income		2,065,694.44
300-00 · Fund Balance	0.00	
300-01 · GLTDAG	0.00	
310-00 · Investment in Fixed Assets		53,862,036.66
320-00 · Retained Earnings, Prior		7,730,943.15
405-00 · Members Contracts		76,320.00
410-00 · Partners Fees		1,203,012.50
431-00 · Interest Income		99.53
435-00 · Lease Revenue		197,447.26
440-00 · Miscellaneous Income		228,664.89
450-00 · Intergovernmental-Clackamas Co		4,097,466.75
605-00 · Site Rental	248,822.02	
610-00 · Fuel/Generators	24,137.98	
615-00 · HVAC Maintenance	41,422.54	
620-00 · Landscape Maintenance	950.00	
625-00 · Generator Maintenance	3,940.76	
635-00 · Battery Maintenance	3,146.00	
640-00 · Building Maintenance	4,598.40	
645-00 · Insurance	70,615.86	
650-00 · Utilities	58,578.38	
655-00 · Consultant Services	31,959.95	
660-00 · WCCCA System Fees	666,488.25	
665-00 · Radio Maintenance Fees	33,056.74	
668-00 · Fire Sta Alerting Oper. Expense	86,485.28	
670-00 · Legal Services	950.00	
675-00 · Financial Services	6,420.99	
680-00 · Audit Fees	6,875.00	
685-00 · Miscellaneous Expenses	548.83	
703-011 · Land Improvement	4,702,329.16	
703-012 · Building	71,213.37	
703-014 · Generator	6,530.00	
703-021 · Simulcast / Master Site	249,796.32	
703-022 · Subscriber Radios	15,437.44	
703-024 · Paging	12,526.15	
703-026 · Cat. 6 Fire Station Alerting	42,098.65	
703-031 · Security System	350,999.54	
703-032 · DC Power	72,953.94	
703-034 · Microwave	259,831.53	
TOTAL	81,956,428.44	81,956,428.44

These financial statements omit all disclosures required by accounting principles generally accepted in the United States of America. Management has not recorded current capital assets, accumulated depreciation, and depreciation expense and certain receivables, which is a known departure from accounting principles generally accepted in the United States of America. In addition, these statements omit the statement of cash flows, which is a known departure from accounting principles generally accepted in the United States of America. These financial statements have not been subjected to an audit, review, or compilation engagement, and therefore no assurance is provided.

Clackamas 800 Radio Group

Balance Sheet

As of January 31, 2022

	Jan 31, 22	
ASSETS		
Current Assets		
Checking/Savings		
115-00 · Cash/Checking Account	3,115,937.87	
Total Checking/Savings	3,115,937.87	
Accounts Receivable		
11000 · Accounts Receivable	183,026.89	
Total Accounts Receivable	183,026.89	
Other Current Assets		
12000 · Undeposited Funds	29,280.00	JAN 02.1
Total Other Current Assets	29,280.00	
Total Current Assets	3,328,244.76	
Fixed Assets		
160-00 · Buildings and Towers	10,956,645.15	
165-00 · Radio Backbone	2,520,898.80	
166-00 · Equipment	1,052,983.00	
169-00 · CIP	51,212,885.21	
175-00 · Accumulated Depreciation	-11,881,375.50	
Total Fixed Assets	53,862,036.66	
Other Assets		
180-00 · Deferred O/F-P25 Maintenance	5,812,058.44	
Total Other Assets	5,812,058.44	
TOTAL ASSETS	63,002,339.86	
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
201-00 · Accounts Payable	613,367.76	
Total Accounts Payable	613,367.76	
Total Current Liabilities	613,367.76	
Long Term Liabilities		
280-00 · Prepaid Lease Income	2,065,694.44	
Total Long Term Liabilities	2,065,694.44	
Total Liabilities	2,679,062.20	
Equity		
310-00 · Investment in Fixed Assets	53,862,036.66	Prior month R/E: 7,299,971
320-00 · Retained Earnings, Prior	7,730,943.15	430,972 AJE22
Net Income	-1,269,702.15	7,730,943 a
Total Equity	60,323,277.66	
TOTAL LIABILITIES & EQUITY	63,002,339.86	

3:37 PM
02/07/22

Clackamas 800 Radio Group
A/R Aging Detail
As of January 31, 2022

	Type	Date	Num	Name	Due Date	Aging	Open Balance
Current							
Total Current							
1 - 30							
Total 1 - 30							
31 - 60							
Total 31 - 60							
61 - 90							
	Invoice	11/19/2021	19-365	Wilsonville - PW / Transit	11/19/2021	73	1,092.50
Total 61 - 90							1,092.50
> 90							
	Invoice	10/29/2020	19-313	Canby FD	10/29/2020	459	104,409.39
	Invoice	01/05/2021	19-319	Colton Fire	01/05/2021	391	6,347.50
	Invoice	01/05/2021	19-320	Colton Fire	01/05/2021	391	3,977.50
	Invoice	07/01/2021	19-327	Canby Police	07/01/2021	214	29,280.00
	Invoice	07/01/2021	19-330	Colton Fire	07/01/2021	214	18,720.00
	Invoice	07/01/2021	19-351	Clackamas County - Code Enforcement	07/01/2021	214	2,880.00
	Invoice	07/01/2021	19-357	Clackamas County - Transportation Eng	07/01/2021	214	14,400.00
	Invoice	07/01/2021	19-358	Clackamas River Water District	07/01/2021	214	1,920.00
Total > 90							181,934.39
TOTAL							183,026.89

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11300 SE Fuller Rd
Milwaukie, Oregon 97222
(503) 780-4806

Board of Directors Action Request

To: C800 Board of Directors
From: John Hartsock, Manager
Date: February 26, 2022
Re: Insurance Renewal - **Revised**

NOTE: At the January 19, 2022, C800 Board Meeting the Board approved a similar agenda item but in the amount of \$48,712. This amount was the 2021 insurance premium and not the 2022 premium. The agenda statement was incorrect in outlining the 2021 renewal information. The attachment to that agenda statement was the 2022 renewal document from SDIS. This item is to correct the prior error.

REQUEST: It is hereby requested that the C800 Board of Directors approve the renewal of our insurance coverages from Special District's Insurance Services in the amount of \$67,824.

ISSUE: The attached information from Special District's Insurance Services outlines the proposed premiums for providing C800 insurance for General Liability, Auto Liability, Property, Earthquake, Equipment, and Crime. This is an increase of \$16,753 from our 2021 cost due to additional radio sites. Note we have achieved a credit of \$5,084 for completing SDIS's best practices requirements. We will not receive a longevity credit this year due to our loss from the fire at the Whalehead and Memaloose site.

POLICY IMPLICATIONS: None

FINANCIAL: The approved budget for this item is \$62,700 of which \$2,791.86 has been expended for adding coverage earlier this year for a new site. The difference will be funded from Operating Contingency.

LEGAL: These are the insurance coverages we are required to carry by law, contracts, and leases.

RECOMMENDATION: It is hereby recommended that the C800 Board of Directors approve the renewal of our insurance coverages from Special District's Insurance Services in the amount of \$67,84.



INVOICE

Date: 01-Jan-22

Named Participant: Clackamas 800 Radio Group
11300 SE Fuller Rd
Milwaukie, OR 97222

Agent: WHA Insurance
2930 Chad Drive
Eugene, OR 97408

Invoice #	Entity ID	Effective Date	Expiration Date	Invoice Date
37P34001-400	34001	01-Jan-22	31-Dec-22	01-Jan-22
Coverage		Contribution		
SDIS Liability Coverage		Liability Contribution	\$9,076	
		Less Best Practices Credit	(\$908)	
		Less Multi-Line Discount Credit	\$0	
		Adjusted Contribution	\$8,168	
Auto Liability (Includes Auto Excess and Auto Supplemental Coverages)		Auto Contribution	\$0	
		Less Best Practices Credit	\$0	
		Less Multi-Line Discount Credit	\$0	
		Adjusted Contribution	\$0	
Non-owned and Hired Auto Liability			\$175	
Auto Physical Damage			\$0	
		Less Multi-Line Discount Credit	\$0	
		Adjusted Contribution	\$0	
Hired Auto Physical Damage			\$158	
Property		Property Contribution	\$50,846	
		Less Best Practices Credit	(\$5,084)	
		Less Multi-Line Discount Credit	\$0	
		Adjusted Contribution	\$45,762	
Earthquake			\$3,108	
Flood			\$0	
Equipment Breakdown / Boiler and Machinery			\$9,958	
Crime			\$495	
Total:			\$67,824	

2022 Longevity Credit**:

Longevity Credit %:	Longevity Credit:
0%	Not Eligible

Coverage is provided for only those coverages indicated above for which a contribution is shown or that are indicated as "included." Your payment evidences "acceptance" of this renewal. Please use the payment coupon on the following page to help us apply your payment correctly.

**This amount is for illustration only. Longevity Credit checks will be mailed to eligible members in February.

Payment instructions are on the following page.



11300 SE Fuller Rd
Milwaukie, Oregon 97222
(503) 780-4806

Board of Directors Action Request

To: Board of Directors
From: John Hartsock, Manager
Date: February 16, 2022
Re: Approval of Check Signing Authority

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**REQUEST:** It is hereby requested that the C800 Board of Directors authorize Chief Don Johnson, Fire Chief, City of Lake Oswego, and Chief Peter Mahuna, Police Chief City of West Linn as check signers for the checking account at Clackamas County Bank (Account #733508). Further to remove Chief Rick Huffman Fire Chief, City of Gladstone, Susan Scobert City of Lake Oswego, and Bret Smith retired Chief of Police City of Canby as a check signers.

**ISSUE:** C800 maintains an interest-bearing checking account at the Clackamas County Bank. Electronic payment and written checks are the two methods that are utilized for payments. The Board has previously approved that two signatures were required for all payments in excess of \$3,000 and one signature for payments less than \$3,000.

**POLICY IMPLICATIONS:** The current approved C800 budget is utilized as the basis of expenditure approval. Action on this proposal will establish the policy for executing payments of expenditures.

**FINANCIAL:** None

**LEGAL:** This recommendation will establish the signature authority for checks and electronic payments.

**RECOMMENDATION:** It is hereby recommended that the C800 Board of Directors authorize Chief Don Johnson, Fire Chief, City of Lake Oswego, and Chief Peter Mahuna, Police Chief City of West Linn as check signers for the checking account at Clackamas County Bank (Account #733508). Further to remove Chief Rick Huffman Fire Chief, City of Gladstone, Susan Scobert City of Lake Oswego, and Bret Smith retired Chief of Police City of Canby as a check signers.