

CLACKAMAS CSOO RADIO GROUP

BOARD OF DIRECTORS MEETING

December 15, 2021 / 9:00AM

This will be a ZOOM Meeting

Join Zoom Meeting

<https://clackamascounty.zoom.us/j/89006024138>

Phone in: (253)215-8782 Meeting ID: 890 0602 4138

1. Call the Board of Directors meeting to Order - Chair Chief Rick Huffman
2. Roll Call of Partners: (19/10)

a. City of Canby	h. City of West Linn	o. Molalla Fire District
b. City of Gladstone	i. Aurora Fire District	p. Sandy Fire District
c. City of Lake Oswego	j. Canby Fire District	q. Tualatin Valley Fire & Rescue
d. City of Milwaukie	k. Clackamas County Fire District #1	r. Clackamas County Sheriff
e. City of Molalla	l. Colton Fire District	s. Clackamas County Health
f. City of Oregon City	m. Estacada Fire District	
g. City of Sandy	n. Hoodland Fire District	
3. *Approval of Minutes of November 17, 2021, Board Meetings
4. Public Comment - Rick Huffman
5. Communications - John Hartsock
6. * Acknowledge the Financial Report - November 2021 - John Hartsock
7. Committee Reports
 - a. Executive Committee - Rick Huffman
 - b. Technical Committee - John Hartsock
 - c. Citizen Accountability - John Hartsock - Next Meeting December 15, 2021, Zoom
8. Old Business: (* Action Item)
 - a. System Management: Ron Polluconi
 - b. System Upgrade/Replacement
 - i. Project Status / Procurement: Bjorn Morfin / John Hartsock
 - ii. Project Cutover Report: Ron Polluconi/John Hartsock
 - iii. 900 - 800 Paging: Ron Polluconi
 - iv. Portable Radio antenna: Ron Polluconi
 - v. DURS - Repeaters: Gert Zoutendijk

c. PSAP Questions / Concerns - CCOM / LOCOM

9. New Business: (* Action Item)

- a. **FY 20/21 Fiscal Audit Report**
- b. **Approval of Lenhart lease renewal**
- c. **C800 Meeting Calendar 2022**
- d. **Next Board Meeting January 19,2022 9:00A ZOOM**

10. Open Agenda

11. Adjournment

CLACKAMAS C800 RADIO GROUP

BOARD OF DIRECTORS MEETING

Meeting Minutes of the November 17, 2021 Meeting

This meeting was held via ZOOM.

1. C800 Board Meeting Called to Order at 0900.

2. The following were in attendance:

City of Canby: Chief Jorge Tro	
City of Gladstone: Chief John Schmerber	Hoodland Fire: DC Brian Hennrichs
City of Lake Oswego: Chief Don Johnson, Sue Scobert	Molalla Fire: Lt. Mike Penunuri
	Sandy Fire District: Chief Phil Schneider
City of Molalla: Chris Long	TVF&R: Asst. Eric Kennedy
City of Oregon City: Jim Band	Clackamas County Sheriff: Capt. Robert Wurpes
City of Sandy: Chief Ernie Roberts	
City of West Linn: Chief Peter Mahuna	Clackamas County: Brian Nava, Jamie Poole
Aurora Fire: Div Chief Mike Corless	CCOM: Cheryl Bledsoe, Toni Sexton, Tony Collins, Meg Neece
Canby Fire: Chief Jim Davis	WCCCA: Ron Polluconi, Jennifer Reese, Mark Bucholtz
Clackamas Fire: Chief Michael Carlsen, Deidre Toczyski	C800: John Hartsock, Bjorn Morfin

3. Approval of Minutes – October 20, 2021 Board Meeting

Don Johnson Moved. Mike Corless seconded. Motion passed unanimously.

4. Public Comment: None.

5. Communications: None.

6. Financial Report – October 2021 - John Hartsock

John Hartsock shared info regarding whether the financial report needs to be approved or acknowledged. The report needs to be acknowledged. John noted fuel and HVAC is trending over budget due to cost incurred from fire damage. Insurance has reimbursed those costs.

Jim Davis made a motion to acknowledge the financial report and motion was seconded. Motion passed unanimously.

7. Committee Reports

Executive Committee – Chief Rick Huffman: Absent

Technical Committee - John Hartsock:

Met 1st of November. Primarily discussed microwave at Timberline. Also discussed issues with cutover.

Next meeting is November 24th.

Citizen Accountability - John Hartsock:

Next meeting is December 16th.

8. Old Business:**System Management - Ron Polluconi:**

Greater majority of system is operating normally. Ongoing discussion with Timberline link at Goat Mountain. Attempt to further stabilize antenna system was washed out today. Hope to fix later today. This will be a redundant path once other sites are completed along Hwy 224.

Everything else is proceeding as planned. All generators are fueled, and transfer switches have been checked in preparation for Winter.

System Upgrade/Replacement**Project Status/Procurement – Bjorn Morfin / John Hartsock:**

Bjorn reported that the Oak Grove and Whalehead sites are continuing with power installation. Proofing conduit for Whalehead. Hoping to complete both sites within next two to three weeks. Tom Dick & Harry site on hold till next season.

Encryption Use – John Hartsock

John requested that Law agencies define which talkgroups are encrypted. John Schmerber will talk to all Law Chiefs to confirm what CCOM and LOCOM will mirror for dispatch channels.

Ron Polluconi shared that Broadcastify will not stream tactical channels. It will primarily share Fire dispatch and benign law radio as long as it is not tactical.

Chief Jim Band shared questions regarding messaging to news agencies/public and how that will happen. Ron said we should meet with agencies PIOs to develop uniform messaging. John Schmerber proposed discussing this at next meeting to help identify talking points and messaging.

Project Cutover Plan – Ron Polluconi:

Ron shared a spreadsheet regarding radios tested. We need to have encryption keys loaded. Would like to see your agency at 90% tested. Estimated cutover time is about 0400 on December 8. Will set up messaging prior to cut over time to direct personnel to the SharePoint site and YouTube videos, and then send out a blast again the morning of. No objections from the group.

900 – 800 Paging- Ron Polluconi:

Ron shared we still have a few sites to complete. P25 paging capability is getting ready to deploy next year. Will be able to message both radios and P25 pagers.

Portable Radio antenna – Ron Polluconi:

Ron shared that they have notified they are available to replace old antennas. Would like to see them all replaced before cutover. Should improve performance of radio significantly.

DVRS – Repeaters – Gert Zoutedijk

Absent. Should have more info next week.

PSAP Questions / Concerns – CCOM /LOCOM – Toni Sexton

Toni shared that we have a few questions that are outstanding concerning console's that would like to get answered. Toni asked if they can get a representative to meet sometime next week to get questions answered.

Toni asked if Law 1 will no longer be the dispatch channel since we are changing to CFFD 1/2. John shared that is correct.

John suggested taking questions offline as they are quite detailed answers.

9. New Business (*Action Item)

- a. Approval of Purchase order to Prism for Paging Controller John Hartsock shared the pricing of new Paging Controller of \$82,102. Previous Paging Controller was purchased 30 years ago, used and it has run its life.
Motion made by John Schmerber. Peter Mahuna seconded. Motion was approved.

Next Board Meeting

Next meeting will be December 15, 2021, at 9:00AM Location: Zoom

10. Open Agenda

Jim Davis asked if we would have a rundown at this meeting of how much each agency would receive for radio reimbursement and what is the status with PGE. John shared we need to get power to Oak Grove and Whalehead which includes fire and storm damage repairs. Once we find out the cost of repairs, then we can estimate reimbursement. Jim asked to get an inventory of reimbursement amounts for future budgeting.

Jim Davis asked questions regarding system status in Canby as they are experiencing some coverage issues. Jim also inquired about generator run times. Ron e-mailed Jim the answer and John Hartsock shared verbally that we are looking at about 3-4 weeks.

11. Adjournment - Meeting adjourned at 9:40 AM

11:06 AM

12/08/21

Accrual Basis

Clackamas 800 Radio Group

Profit & Loss Budget vs. Actual

July through November 2021

	Jul - Nov 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
401-00 · Beginning Fund Balance	0.00	7,367,420.00	-7,367,420.00	0.0%
405-00 · Members Contracts	76,320.00	76,320.00	0.00	100.0%
410-00 · Partners Fees	1,203,012.50	1,201,920.00	1,092.50	100.1%
420-00 · Partners Debt Service Zone Cont	0.00	0.00	0.00	0.0%
421-00 · Partner Debt Service Microwave	0.00	0.00	0.00	0.0%
430-00 · Subscriber Radio Payments	0.00	750,000.00	-750,000.00	0.0%
431-00 · Interest Income	74.21	500.00	-425.79	14.8%
435-00 · Lease Revenue	19,113.92	85,265.00	-66,151.08	22.4%
440-00 · Miscellaneous Income	228,664.89	500.00	228,164.89	45,733.0%
450-00 · Intergovernmental-Clackamas Co	4,097,466.75	6,000,000.00	-1,902,533.25	68.3%
455-00 · Bond Interest Income	0.00	0.00	0.00	0.0%
Total Income	5,624,652.27	15,481,925.00	-9,857,272.73	36.3%
Gross Profit	5,624,652.27	15,481,925.00	-9,857,272.73	36.3%
Expense				
605-00 · Site Rental	246,312.02	253,051.00	-6,738.98	97.3%
610-00 · Fuel/Generators	21,273.36	12,500.00	8,773.36	170.2%
615-00 · HVAC Maintenance	38,635.25	23,000.00	15,635.25	168.0%
620-00 · Landscape Maintenance	950.00	19,780.00	-18,830.00	4.8%
621-00 · Office Supplies	0.00	750.00	-750.00	0.0%
622-00 · Bad Debt Expense	0.00	0.00	0.00	0.0%
625-00 · Generator Maintenance	2,853.10	20,400.00	-17,546.90	14.0%
630-00 · UPS Maintenance	0.00	3,200.00	-3,200.00	0.0%
635-00 · Battery Maintenance	2,646.00	12,000.00	-9,354.00	22.1%
640-00 · Building Maintenance	2,325.93	5,000.00	-2,674.07	46.5%
645-00 · Insurance	913.00	62,700.00	-61,787.00	1.5%
650-00 · Utilities	39,100.46	95,000.00	-55,899.54	41.2%
655-00 · Consultant Services	6,433.53	64,000.00	-57,566.47	10.1%
657-00 · Regional Radio Expense	0.00	1,500.00	-1,500.00	0.0%
660-00 · WCCCA System Fees	666,488.25	888,651.00	-222,162.75	75.0%
665-00 · Radio Maintenance Fees	15,292.15	60,000.00	-44,707.85	25.5%
667-00 · Radio Replacement Project	0.00	0.00	0.00	0.0%
668-00 · Fire Sta Alerting Oper. Expense	0.00	75,370.00	-75,370.00	0.0%
670-00 · Legal Services	300.00	2,500.00	-2,200.00	12.0%
675-00 · Financial Services	2,925.99	7,800.00	-4,874.01	37.5%
680-00 · Audit Fees	0.00	8,500.00	-8,500.00	0.0%
683-00 · Capital Reserve	0.00	150,000.00	-150,000.00	0.0%
685-00 · Miscellaneous Expenses	4,243.93	6,500.00	-2,256.07	65.3%
686-00 · Meeting Expenses	0.00	2,500.00	-2,500.00	0.0%
703-00 · Capital Outlay				
703-01 · Buildings & Land Improvement				
703-011 · Land Improvement	3,820,991.76			
703-012 · Building	71,213.37			
703-014 · Generator	6,530.00			
Total 703-01 · Buildings & Land Improvement	3,898,735.13			
703-02 · Radio Backbone				
703-021 · Simulcast / Master Site	34,950.04			
703-022 · Subscriber Radios	950.00			
703-024 · Paging	12,526.15			
703-026 · Cat. 6 Fire Station Alerting	42,098.65			
Total 703-02 · Radio Backbone	90,524.84			
703-03 · Equipment				
703-031 · Security System	350,999.54			
703-032 · DC Power	10,919.18			
703-034 · Microwave	225,310.53			
Total 703-03 · Equipment	587,229.25			
703-00 · Capital Outlay - Other	0.00	6,000,000.00	-6,000,000.00	0.0%
Total 703-00 · Capital Outlay	4,576,489.22	6,000,000.00	-1,423,510.78	76.3%

These financial statements omit all disclosures required by accounting principles generally accepted in the United States of America. Management has not recorded current capital assets, accumulated depreciation, and depreciation expense and certain receivables, which is a known departure from accounting principles generally accepted in the United States of America. In addition, these statements omit the statement of cash flows, which is a known departure from accounting principles generally accepted in the United States of America. These financial statements have not been subjected to an audit, review, or compilation engagement, and therefore no assurance is provided.

11:06 AM

12/08/21

Accrual Basis

Clackamas 800 Radio Group
Profit & Loss Budget vs. Actual
 July through November 2021

	Jul - Nov 21	Budget	\$ Over Budget	% of Budget
795-00 · Debt Service	0.00	0.00	0.00	0.0%
800-00 · Operating Contingency	0.00	125,000.00	-125,000.00	0.0%
999-00 · Unappropriated End Fund Bal	0.00	7,582,223.00	-7,582,223.00	0.0%
Total Expense	5,627,182.19	15,481,925.00	-9,854,742.81	36.3%
Net Ordinary Income	-2,529.92	0.00	-2,529.92	100.0%
Net Income	-2,529.92	0.00	-2,529.92	100.0%

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11:08 AM

12/08/21

Accrual Basis

Clackamas 800 Radio Group Profit & Loss Detail

November 2021

Type	Date	Num	Name	Memo	Class	Amount	Balance
Ordinary Income/Expense							
Income							
410-00 · Partners Fees							
Invoice	11/19/2021	19-365	Wilsonville - PW / Transit	Programming of 2 new radios		1,092.50	1,092.50
Total 410-00 · Partners Fees						1,092.50	1,092.50
431-00 · Interest Income							
Deposit	11/30/2021			Interest		15.09	15.09
Total 431-00 · Interest Income						15.09	15.09
450-00 · Intergovernmental-Clackamas Co							
Deposit	11/29/2021		Clackamas County - Bond Related	Bond Reimbursement Reque...		539,897.04	539,897.04
Total 450-00 · Intergovernmental-Clackamas Co						539,897.04	539,897.04
Total Income						541,004.63	541,004.63
Gross Profit						541,004.63	541,004.63
Expense							
605-00 · Site Rental							
Bill	11/09/2021		USDA Forest Service	Timberline		10,670.98	10,670.98
Bill	11/10/2021		USDA Forest Service	Memaloose		10,670.98	21,341.96
Bill	11/10/2021		USDA Forest Service	Oak Grove		622.48	21,964.44
Bill	11/30/2021		McKenzie Family Land Holdings, LLC			11,801.45	33,765.89
Bill	11/30/2021		Nicholas Albert & McKenzie Marie C...			16,693.55	50,459.44
Bill	11/30/2021		City of Wilsonville			13,911.29	64,370.73
Bill	11/30/2021		BBS Property Management			22,891.81	87,262.54
Bill	11/30/2021		Boring Water District			7,275.20	94,537.74
Bill	11/30/2021		Darren E. McAra			3,477.82	98,015.56
Bill	11/30/2021		Tami McAra			3,477.82	101,493.38
Bill	11/30/2021		Brenda L. Tinjum			3,477.82	104,971.20
Bill	11/30/2021		Robert Lux			3,477.83	108,449.03
Bill	11/30/2021		Zimmer Family Limited Partnership			13,911.29	122,360.32
Bill	11/30/2021		Cascade Utilities Inc.			31,426.11	153,786.43
Bill	11/30/2021		Staats, David			20,808.00	174,594.43
Bill	11/30/2021		Focus Commercial, Inc.			1,195.00	175,789.43
Total 605-00 · Site Rental						175,789.43	175,789.43
610-00 · Fuel/Generators							
Bill	11/01/2021	INV02...	WCCCA			2,588.46	2,588.46
Total 610-00 · Fuel/Generators						2,588.46	2,588.46
615-00 · HVAC Maintenance							
Bill	11/23/2021	169652	Hunter-Davissn, Inc.			637.55	637.55
Bill	11/23/2021	169679	Hunter-Davissn, Inc.			509.17	1,146.72
Total 615-00 · HVAC Maintenance						1,146.72	1,146.72
625-00 · Generator Maintenance							
Bill	11/13/2021	810.4A	Power Systems Plus			525.00	525.00
Bill	11/13/2021	3282A	Power Systems Plus			487.60	1,012.60
Bill	11/13/2021	3282A-...	Power Systems Plus			525.00	1,537.60
Bill	11/13/2021	824.6A	Power Systems Plus			790.50	2,328.10
Total 625-00 · Generator Maintenance						2,328.10	2,328.10
635-00 · Battery Maintenance							
Bill	11/12/2021	FS21-1...	DC Group, Inc.			2,646.00	2,646.00
Total 635-00 · Battery Maintenance						2,646.00	2,646.00
650-00 · Utilities							
Check	11/01/2021	EFT	PGE			358.80	358.80
Check	11/01/2021	EFT	PGE			419.75	778.55
Check	11/02/2021	EFT	PGE			32.41	810.96
Check	11/03/2021	EFT	PGE			205.42	1,016.38
Check	11/04/2021	EFT	PGE			159.09	1,175.47
Check	11/04/2021	EFT	PGE			545.28	1,720.75
Check	11/05/2021	EFT	PGE			272.88	1,993.63
Check	11/09/2021	EFT	PGE			451.62	2,445.25
Check	11/10/2021	EFT	PGE			304.32	2,749.57
Check	11/10/2021	EFT	NW Natural			15.99	2,765.56
Check	11/15/2021	EFT	Comcast			148.30	2,913.86
Check	11/16/2021	EFT	PGE			500.89	3,414.75
Check	11/17/2021	EFT	PGE			128.59	3,543.34
Check	11/17/2021	EFT	PGE			222.12	3,765.46
Check	11/17/2021	EFT	PGE			250.57	4,016.03
Check	11/17/2021	EFT	PGE			359.31	4,375.34
Check	11/17/2021	EFT	PGE			465.71	4,841.05
Check	11/17/2021	EFT	PGE			618.34	5,459.39
Check	11/18/2021	EFT	PGE			207.82	5,667.21
Check	11/19/2021	EFT	PGE			623.33	6,290.54
Check	11/23/2021	EFT	PGE			230.19	6,520.73
Check	11/23/2021	EFT	PGE			495.52	7,016.25
Check	11/29/2021	EFT	Canby Utility	190236		146.92	7,163.17
Total 650-00 · Utilities						7,163.17	7,163.17

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12/08/21

Accrual Basis

Clackamas 800 Radio Group Profit & Loss Detail

November 2021

Type	Date	Num	Name	Memo	Class	Amount	Balance
660-00 · WCCCA System Fees							
Bill	11/30/2021	INV02...	WCCCA			222,162.75	222,162.75
Total 660-00 · WCCCA System Fees						222,162.75	222,162.75
665-00 · Radio Maintenance Fees							
Bill	11/01/2021	INV02...	WCCCA			1,092.50	1,092.50
Bill	11/05/2021	CIWD-...	Consistent Image Web Design			100.00	1,192.50
Bill	11/30/2021	21-11-30	Hartsock Project Mgmt.			4,178.27	5,370.77
Total 665-00 · Radio Maintenance Fees						5,370.77	5,370.77
670-00 · Legal Services							
Bill	11/30/2021	13044	Northwest Local Government Legal ...			100.00	100.00
Total 670-00 · Legal Services						100.00	100.00
675-00 · Financial Services							
Check	11/30/2021			Service Charge		20.00	20.00
Bill	11/30/2021	162267	Talbot, Korvola & Warwick, LLP			599.99	619.99
Total 675-00 · Financial Services						619.99	619.99
703-00 · Capital Outlay							
703-01 · Buildings & Land Improvement							
703-011 · Land Improvement							
Bill	11/01/2021	9900	Securasite LLC			1,652.71	1,652.71
Bill	11/01/2021	9901	Securasite LLC			6,180.00	7,832.71
Bill	11/04/2021	5562	T3 Construction LLC		21 Oak Grove B...	60,000.00	67,832.71
Bill	11/04/2021	5564	T3 Construction LLC		21 Oak Grove B...	5,550.00	73,382.71
Bill	11/04/2021	5559	T3 Construction LLC		13 Tom Dick an...	28,616.00	101,998.71
Bill	11/04/2021	5565	T3 Construction LLC		13 Tom Dick an...	137,041.00	239,039.71
Bill	11/04/2021	5560	T3 Construction LLC		22 Whale Head	205,510.81	444,550.52
Bill	11/04/2021	5563	T3 Construction LLC		22 Whale Head	9,250.00	453,800.52
Bill	11/04/2021	5561	T3 Construction LLC		22 Whale Head	52,500.00	506,300.52
Bill	11/11/2021	9930	Securasite LLC		16 Canby	93.75	506,394.27
Bill	11/17/2021	9941	Securasite LLC			255.33	506,649.60
Bill	11/19/2021	9945	Securasite LLC		12 Crutcher Ben...	133.40	506,783.00
Bill	11/20/2021	9946	Securasite LLC		12 Crutcher Ben...	1,325.00	508,108.00
Bill	11/23/2021	9950	Securasite LLC			4,362.50	512,470.50
Bill	11/23/2021	5569	T3 Construction LLC		21 Oak Grove B...	34,000.00	546,470.50
Bill	11/23/2021	5568	T3 Construction LLC		22 Whale Head	34,000.00	580,470.50
Bill	11/30/2021		Bruno Tree Care		16 Canby	13,200.00	593,670.50
Total 703-011 · Land Improvement						593,670.50	593,670.50
Total 703-01 · Buildings & Land Improvement						593,670.50	593,670.50
703-02 · Radio Backbone							
703-021 · Simulcast / Master Site							
Bill	11/01/2021	INV69...	Day Wireless Systems Inc.		22 Whale Head	2,100.00	2,100.00
Bill	11/30/2021		Redefyne Moving		40 All	2,500.00	4,600.00
Total 703-021 · Simulcast / Master Site						4,600.00	4,600.00
Total 703-02 · Radio Backbone						4,600.00	4,600.00
Total 703-00 · Capital Outlay						598,270.50	598,270.50
Total Expense						1,018,185.89	1,018,185.89
Net Ordinary Income						-477,181.26	-477,181.26
Net Income						-477,181.26	-477,181.26

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12/08/21

Accrual Basis

Clackamas 800 Radio Group

Trial Balance

As of November 30, 2021

	Nov 30, 21	
	Debit	Credit
115-00 · Cash/Checking Account	2,073,903.04	
11000 · Accounts Receivable	434,546.89	
120-00 · Member Fees Receivable	0.00	
12000 · Undeposited Funds	0.00	
150-00 · Prepaid Expenses	0.00	
160-00 · Buildings and Towers	10,956,645.15	
165-00 · Radio Backbone	2,520,898.80	
166-00 · Equipment	1,052,983.00	
167-00 · Work In Progress	0.00	
169-00 · CIP	51,212,885.21	
175-00 · Accumulated Depreciation		11,881,375.50
180-00 · Deferred O/F-P25 Maintenance	5,812,058.44	
201-00 · Accounts Payable		1,023,067.36
201-02 · Other Accounts Payable	0.00	
202-00 · Partner Prepayment	0.00	
210-00 · Reimb due Clackamas County	0.00	
250-00 · N/P - CCB (Microwave)	0.00	
300-00 · Fund Balance	0.00	
300-01 · GLTDAG	0.00	
310-00 · Investment in Fixed Assets		53,862,036.66
320-00 · Retained Earnings, Prior		7,299,970.93
405-00 · Members Contracts		76,320.00
410-00 · Partners Fees		1,203,012.50
431-00 · Interest Income		74.21
435-00 · Lease Revenue		19,113.92
440-00 · Miscellaneous Income		228,664.89
450-00 · Intergovernmental-Clackamas Co		4,097,466.75
605-00 · Site Rental	246,312.02	
610-00 · Fuel/Generators	21,273.36	
615-00 · HVAC Maintenance	38,635.25	
620-00 · Landscape Maintenance	950.00	
625-00 · Generator Maintenance	2,853.10	
635-00 · Battery Maintenance	2,646.00	
640-00 · Building Maintenance	2,325.93	
645-00 · Insurance	913.00	
650-00 · Utilities	39,100.46	
655-00 · Consultant Services	6,433.53	
660-00 · WCCA System Fees	666,488.25	
665-00 · Radio Maintenance Fees	15,292.15	
670-00 · Legal Services	300.00	
675-00 · Financial Services	2,925.99	
685-00 · Miscellaneous Expenses	4,243.93	
703-011 · Land Improvement	3,820,991.76	
703-012 · Building	71,213.37	
703-014 · Generator	6,530.00	
703-021 · Simulcast / Master Site	34,950.04	
703-022 · Subscriber Radios	950.00	
703-024 · Paging	12,526.15	
703-026 · Cat. 6 Fire Station Alerting	42,098.65	
703-031 · Security System	350,999.54	
703-032 · DC Power	10,919.18	
703-034 · Microwave	225,310.53	
TOTAL	79,691,102.72	79,691,102.72

These financial statements omit all disclosures required by accounting principles generally accepted in the United States of America. Management has not recorded current capital assets, accumulated depreciation, and depreciation expense and certain receivables, which is a known departure from accounting principles generally accepted in the United States of America. In addition, these statements omit the statement of cash flows, which is a known departure from accounting principles generally accepted in the United States of America. These financial statements have not been subjected to an audit, review, or compilation engagement, and therefore no assurance is provided.

Clackamas 800 Radio Group

Balance Sheet

As of November 30, 2021

	Nov 30, 21
ASSETS	
Current Assets	
Checking/Savings	
115-00 · Cash/Checking Account	2,073,903.04
Total Checking/Savings	2,073,903.04
Accounts Receivable	
11000 · Accounts Receivable	434,546.89
Total Accounts Receivable	434,546.89
Total Current Assets	2,508,449.93
Fixed Assets	
160-00 · Buildings and Towers	10,956,645.15
165-00 · Radio Backbone	2,520,898.80
166-00 · Equipment	1,052,983.00
169-00 · CIP	51,212,885.21
175-00 · Accumulated Depreciation	-11,881,375.50
Total Fixed Assets	53,862,036.66
Other Assets	
180-00 · Deferred O/F-P25 Maintenance	5,812,058.44
Total Other Assets	5,812,058.44
TOTAL ASSETS	62,182,545.03
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
201-00 · Accounts Payable	1,023,067.36
Total Accounts Payable	1,023,067.36
Total Current Liabilities	1,023,067.36
Total Liabilities	1,023,067.36
Equity	
310-00 · Investment in Fixed Assets	53,862,036.66
320-00 · Retained Earnings, Prior	7,299,970.93
Net Income	-2,529.92
Total Equity	61,159,477.67
TOTAL LIABILITIES & EQUITY	62,182,545.03

These financial statements omit all disclosures required by accounting principles generally accepted in the United States of America. Management has not recorded current capital assets, accumulated depreciation, and depreciation expense and certain receivables, which is a known departure from accounting principles generally accepted in the United States of America. In addition, these statements omit the statement of cash flows, which is a known departure from accounting principles generally accepted in the United States of America. These financial statements have not been subjected to an audit, review, or compilation engagement, and therefore no assurance is provided.

11:10 AM

12/08/21

Clackamas 800 Radio Group
A/R Aging Detail
As of November 30, 2021

	Type	Date	Num	Name	Due Date	Aging	Open Balance
Current							
Total Current							
1 - 30							
	Invoice	11/19/2021	19-365	Wilsonville - PW / Transit	11/19/2021	11	1,092.50
Total 1 - 30							1,092.50
31 - 60							
Total 31 - 60							
61 - 90							
Total 61 - 90							
> 90							
	Invoice	10/29/2020	19-313	Canby FD	10/29/2020	397	104,409.39
	Invoice	01/05/2021	19-319	Colton Fire	01/05/2021	329	6,347.50
	Invoice	01/05/2021	19-320	Colton Fire	01/05/2021	329	3,977.50
	Invoice	07/01/2021	19-327	Canby Police	07/01/2021	152	29,280.00
	Invoice	07/01/2021	19-329	Clackamas County FD #1	07/01/2021	152	168,000.00
	Invoice	07/01/2021	19-330	Colton Fire	07/01/2021	152	18,720.00
	Invoice	07/01/2021	19-331	Estacada RFD	07/01/2021	152	27,360.00
	Invoice	07/01/2021	19-348	Wilsonville - PW / Transit	07/01/2021	152	30,240.00
	Invoice	07/01/2021	19-350	Clackamas County Community College	07/01/2021	152	1,920.00
	Invoice	07/01/2021	19-351	Clackamas County - Code Enforcement	07/01/2021	152	2,880.00
	Invoice	07/01/2021	19-352	Clackamas County - Community Corrections	07/01/2021	152	24,000.00
	Invoice	07/01/2021	19-357	Clackamas County - Transportation Eng	07/01/2021	152	14,400.00
	Invoice	07/01/2021	19-358	Clackamas River Water District	07/01/2021	152	1,920.00
Total > 90							433,454.39
TOTAL							434,546.89

These financial statements omit all disclosures required by accounting principles generally accepted in the United States of America. Management has not recorded current capital assets, accumulated depreciation, and depreciation expense and certain receivables, which is a known departure from accounting principles generally accepted in the United States of America. In addition, these statements omit the statement of cash flows, which is a known departure from accounting principles generally accepted in the United States of America. These financial statements have not been subjected to an audit, review, or compilation engagement, and therefore no assurance is provided. Page 1

RADIO PROJECT STATUS

Emergency Communication System Upgrade

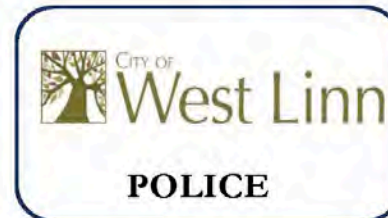
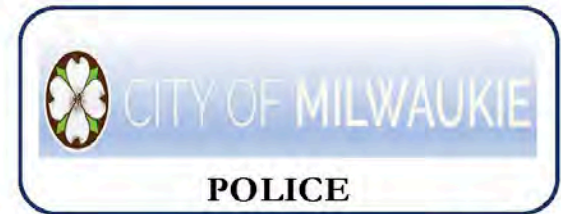
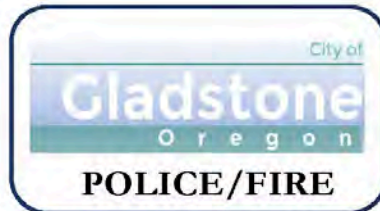
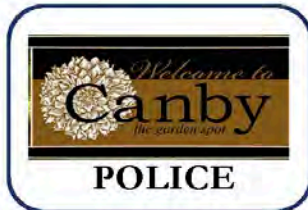
C800 Project Leader: John Hartsock

WCCCA Project Leader: Ron Polluconi

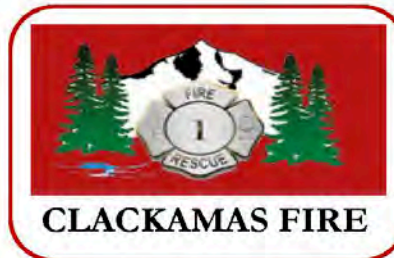
C800 Project Manager: Bjorn Morfin

Date: December 15, 2021

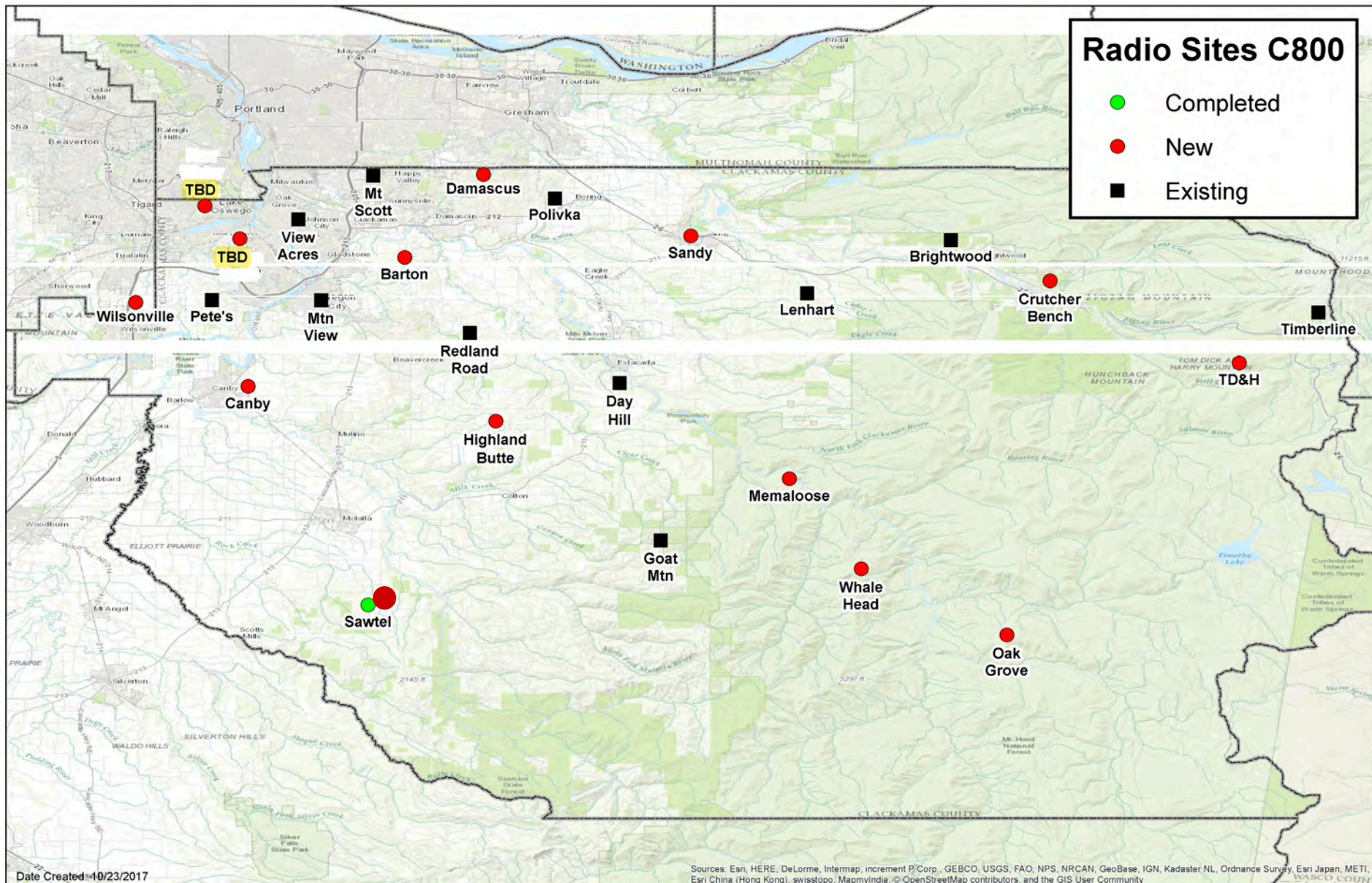




THE EIGHTEEN PUBLIC SAFETY AGENCIES THAT MAKE UP CLACKAMAS 800 RADIO GROUP



C800 Site Locations



Project Status Summary

Microwave backbone, except for the Hwy 224 portion, is complete and operational. The Hwy 224 sites Memaloose / Whalehead / Oak Grove Butte are complete. The final site, Tom Dick & Harry, will not be completed until spring as Ski Bowl has shut our work down.

Site radio system installation is complete except for the Tom Dick and Harry site which will be completed in the spring.. System acceptance testing is complete with results matching the design.

We are awaiting information from the USFS on our claim for road clearing from the Riverside fire last year.

The tower foundation is complete at Tom Dick & Harry. Ski Bowl as outlined above, has shut our work down and it will resume in the spring.

System was targeted for turn on or cut over on December 8, 2021. Unfortunately, some of our neighboring agencies that operate on there own radio system have not completed programming to remain interoperable with our new WCN Radio System. Because of the potential public safety concern, the “Cutover Decision Team” chose to delay cutover by roughly 30 days to allow time for these concerns to be mitigated.

We will announce the exact new date within the next 10 days.



Project Status Summary

- Key elements completed is demonstrable progress towards critical operability among our mutual aid partners.
 - 1) Portland & WCN Radio shops were able to stand up the ISSI connection between the 2 systems;
 - 2) An active strategy on how to get the WCN radio channels onto the Portland Fire apparatus just prior to and on the new go-live day;
 - 3) Multnomah County EMS agencies are nearly complete with programming the WCN channels;
 - 4) Transit Police & Gresham Fire also have a plan to get their radios flashed prior to go-live;
 - 5) Portland Police & BOEC are in active conversations about how to get PPB agreement on a transitional radio template (which may mean that we may not need to rely on the ISSI workaround that is still actively being planned).
 - 6) BOEC is also working with CCOM/WCCCA & LOCOM to get the ISSI resources on their dispatch consoles so they can set up patches as needed to Portland's system for agencies who may still need the ISSI solution. The BOEC Operations Manager will be actively creating a procedure for her staff and working with all of us surrounding centers to ensure that we all understand and train on this new practice. This work is commendable in light of the fact that Portland has seen a 37% increase in their 911 call volume this past month.



C800 Radio System Upgrade Budget ⁽¹⁾

Project:	C800 Radio System Upgrade		
Date Original:	10/1/2015	Date Updated:	December 1, 2021
Project Manager:	Bjorn Morfin		

Item	Budget	Original Encumbrance	Additional Encumbrance / Change Order	Estimate to Complete	Percent Complete	Estimated Total	(Over) Under Budget	Expended
Soft Cost								
Site Acquisition Consulting - Quest	60,000	25,000	45,000	(2,930)	100.00%	67,070	(7,070)	67,069.81
Site Acquisition Consulting / Permits - Securasite	320,000	321,250	257,654	0	97.89%	578,904	(258,904)	566,695.31
Site Planning A&E - Cushing/Capital/Cundiff/Forensic/KPFF/SD C/ToddHess	725,000	692,391	468,930	(244,000)	99.97%	917,321	(192,321)	917,006.70
Geotechnical / Environmental Consulting - Black Mtn	250,000	443,670	60,000	(7,000)	99.97%	496,670	(246,670)	496,515.22
Survey - McKay	75,000	129,835	0	(8,000)	98.06%	121,835	(46,835)	119,475.00
USFS Land Use Fees	15,000	10,000	40,000	0	98.93%	50,000	(35,000)	49,465.23
Land Use Fees	25,000	9,400	0	0	99.35%	9,400	15,600	9,339.00
Plan Check / Permit Cost	60,000	10,000	0	0	95.25%	10,000	50,000	9,525.20
Printing	2,500	0	0	0		0	2,500	0.00
Bid Advertising	3,500	1,300	0	250	92.22%	1,550	1,950	1,429.43
Testing & Inspection (In Site Const)	40,000	2,700	0	0	97.18%	2,700	37,300	2,623.75
Project Management	300,000	438,000	375,000	0	95.05%	813,000	(513,000)	772,786.84
Legal Fees	30,000	21,000	0	5,000	80.92%	26,000	4,000	21,038.74
Licensing	20,000	69,000	0	0	99.84%	69,000	(49,000)	68,890.50
Miscellaneous	30,000	88,000	35,000	2,000	99.73%	125,000	(95,000)	124,665.38
Sub-Total Soft Cost	1,956,000	2,261,546	1,281,584	(254,680)	98.12%	3,288,450	(1,332,450)	3,226,526
Construction Cost								
Site Construction	8,895,000	12,596,753	8,900,000	500,000	97.63%	21,996,753	(13,101,753)	21,475,944.32
Buildings	1,350,000	2,018,663	90,000	0	100.02%	2,108,663	(758,663)	2,109,008.57
Towers	660,000	1,383,357	255,000	0	99.96%	1,638,357	(978,357)	1,637,701.31
Generator	500,000	513,196	150,000	20,000	97.62%	683,196	(183,196)	666,904.31
48VDC	1,065,000	1,443,767	0		91.79%	1,443,767	(378,767)	1,325,283.63
Lake Oswego Antenna	18,000	17,500	0	0	100.07%	17,500	500	17,511.75
Sub-Total Construction Cost	12,488,000	17,973,236	9,395,000	520,000	97.65%	27,888,236	(15,400,236)	27,232,353.89

C800 Radio System Upgrade Budget (2)

Project:	C800 Radio System Upgrade		
Date Original:	10/1/2015	Date Updated:	December 1, 2021
Project Manager:	Bjorn Morfin		

Item	Budget	Original Encumbrance	Additional Encumbrance / Change Order	Estimate to Complete	Percent Complete	Estimated Total	(Over) Under Budget	Expended
Equipment Costs								
Simulcast Equipment	20,726,000	19,993,440	2,672,000	0	88.86%	22,665,440	(1,939,440)	20,140,968.57
Paging	373,000	269,228	50,000	75,000	98.69%	394,228	(21,228)	389,074.36
Subscriber Radios	5,000,000	9,409,958	295,032	(5,000,000)	79.55%	4,704,990	295,010	3,743,015.56
Asset Management	119,000	203,197		25,000	0.00%	228,197	(109,197)	0.00
Post Warranty / System Refresh	5,800,000	5,812,058		0	100.00%	5,812,058	(12,058)	5,812,058.44
Test Equipment	100,000			100,000	0.00%	100,000	0	0.00
Microwave	3,368,000	2,671,467	875,000	0	97.38%	3,546,467	(178,467)	3,453,631.94
Security System	1,364,000	440,540		50,000	74.38%	490,540	873,460	364,860.22
Fire Station Alerting	0	1,697,407	83,000	0	99.99%	1,780,407	(1,780,407)	1,780,242.49
Subtotal Equipment Costs	36,850,000	40,497,295	3,975,032	(4,750,000)	89.83%	39,722,327	(2,872,327)	35,683,852
Bond Cost	300,000	290,372	33,200	0	104.08%	323,572	(23,572)	336,781
Subtotal Project Cost	51,594,000	61,022,448	14,684,816	(4,484,680)	93.34%	71,222,584	(19,628,584)	66,479,512
Additional Proceeds	6,528,981						6,528,981	
Adjusted Project Costs	58,122,981	61,022,448	14,684,816	(4,484,680)	93.34%	71,222,584	(13,099,603)	
Contingency	7,406,000						7,406,000	
Total Project Cost	65,528,981	61,022,448	14,684,816	(4,484,680)	93.34%	71,222,584	(5,693,603)	66,479,512.17

Bond Proceeds	5,845,000	Taxable
	53,155,000	Non Taxable
	59,000,000	
Additional Proceeds	3,853,981	Subscriber Radio Payments
	2,675,000	PGE Payment
	6,528,981	
Total Proceeds	65,528,981	

Premium Bond Proceeds	7,165,794
Interest Income	1,032,112
Additional Funds	8,197,906
County oversight fees	(100,000)
Total Available	8,097,906
Draw Feb 18, 2021	(4,500,000)
Balance	3,597,906

CLACKAMAS 800 RADIO GROUP
AUDIT REPORT
FOR THE YEAR ENDED JUNE 30, 2021

CLACKAMAS 800 RADIO GROUP

YEAR ENDED JUNE 30, 2021

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CLACKAMAS 800 RADIO GROUP
CLACKAMAS COUNTY, OREGON

JUNE 30, 2021

Chief Rick Hoffman, Chair City of Gladstone, Fire	Chief Phil Schneider Sandy Fire District
Chief John Schmerber City of Gladstone, Police	Chief Jim Davis Canby Fire District
Chief Jorge Tro, 1st Vice Chair City of Canby	Capt. Robert Wurpes Clackamas County Sheriff
Chief Dale Jorgenson City of Lake Oswego, Police	Chief Todd Gray Colton Fire District
Chief Don Johnson, 2 nd Vice Chair City of Lake Oswego, Fire	Chief Luke Strait City of Milwaukie
Chief Frank Schoenfeld City of Molalla	Chief Jim Price Headland Fire District
Chief Ernie Roberts City of Sandy	Chief Vince Stafford Molalla Fire District
Chief Jim Band City of Oregon City	Div. Chief Michael Carlsen Clackamas Fire District #1
Chief Peter Mahuna City of West Linn	Chief Ian O'Connor Estacada Fire District
Eric Kennedy TVF&R	William Conway Clackamas County Health
Chief Joshua Williams, Aurora Fire	

Administration

John Hartsock, Manager

Address of Officers and Board Members
11300 SE Fuller Road
Milwaukie, Oregon 97222



Certified Public Accountants

1800 Blankenship Rd., Suite 450
West Linn, OR 97068-4198
503-723-7600 503-723-5100 FAX

INDEPENDENT AUDITORS' REPORT

Board of Directors
Clackamas 800 Radio Group
Clackamas County, Oregon

We have audited the accompanying financial statements of the governmental activities and major fund of the Clackamas 800 Radio Group ("Group") as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Group's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and major fund of the Group as of June 30, 2021, and the respective changes in financial position, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We

have applied certain limited procedures to the Management's Discussion, as listed in the table of contents, in accordance with auditing standards generally accepted in the United States of America, which consisted of inquires of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on Management's Discussion and Analysis, as listed in the table of contents, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

The budgetary comparison schedules presented as Supplementary Information, as listed in the table of contents, have been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and in our opinion are fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Group's financial statements. The other information, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements.


The listing of board members, located before the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Report on Other Legal and Regulatory Requirements

In accordance with *Minimum Standards for Audits of Oregon Municipal Corporations*, we have also issued our report dated December 6, 2021, on our consideration of Clackamas 800 Radio Group's compliance with certain provisions of laws and regulations, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing and not to consider an opinion on compliance.

JARRARD, SEIBERT, POLLARD & COMPANY, LLC
Certified Public Accountants

West Linn, Oregon
December 6, 2021

By 
Russell T. Ries, Partner

**CLACKAMAS 800 RADIO GRUP
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021**

This discussion and analysis presents the highlights of financial activities and financial position for the Clackamas 800 Radio Group (C800). The analysis focuses on significant financial issues, major financial activities and resulting changes in financial position, budget changes and variances from the budget, and specific issues related to funds and the economic factors affecting C800.

Management's Discussion and Analysis focuses on current year activities and resulting changes. Please read it in conjunction with C800's financial statements.

REPORT LAYOUT

C800's annual financial report consists of several sections. Taken together they provide a comprehensive financial look at the organization. The components of the report include the following:

- **Management's Discussion and Analysis:** This section of the report provides financial highlights, overview and economic factors affecting C800.
- **Basic Financial Statements** includes Statement of Net Position, Statement of Activities, Fund Financial Statements and the notes to the financial statements. Statements of Net Position and Activities focus on an entity-wide presentation using the accrual basis of accounting. They are designed to be more corporate-like in that all activities are consolidated into a total for C800.
 - The Statement of Net Position focuses on resources available for future operations. In simple terms, this statement presents a snapshot view of the assets C800 owns, the liabilities it owes and the net difference. The net difference is further separated into amounts restricted for specific purposes and unrestricted amounts.
 - The Statement of Activities focuses on gross and net costs of C800 programs and the extent to which such programs rely upon partner income and other revenues. This statement summarizes and simplifies the user's analysis to determine the extent to which programs are self-supporting and/or subsidized by general revenues.
 - Fund Financial Statements focus separately on major governmental funds. Governmental fund statements follow the more traditional presentation of financial statements. Notes to the Financial Statements provide additional disclosures required by governmental accounting standards and provide information to assist the reader in understanding C800's financial condition.

This discussion and analysis presents the highlights of financial activities and financial position for the Clackamas 800 Radio Group (C800). The analysis focuses on significant financial issues, major financial activities and resulting changes in financial position, budget changes and variances from the budget, and specific issues related to funds and the economic factors affecting C800.

FINANCIAL ANALYSIS

The 2020-2021 revenues (including special items) show a \$10,004,845 decrease primarily due to replacement project bond funding.

Operating expenses increased overall by \$423,322.

C800 is funded by user fees on a per radio device basis. The allocation is developed by assembling all of the budgeted costs, and then dividing that number by the number of radios to develop the per radio cost. The budget is based on actual costs from the previous year with estimated increases in fixed costs such as utilities, and estimates of other anticipated expenses such as radio maintenance.

SIGNIFICANT TRANSACTIONS AND CHANGES IN INDIVIDUAL FUNDS

General Fund balance increased during FY 2020-2021 by \$3,933..

The current year revenue from the partners was sufficient to cover current year operating costs (excluding capital outlay related to construction in progress).

VARIATIONS BETWEEN ORIGINAL AND FINAL BUDGET

General Fund expenditures came in at \$8,303,947 less than the final budget, and significant differences between final adopted budget and actual expenditures include the following:

- Appropriations exceeded capital outlay expenditures by \$8,334,516.

CAPITAL ASSET ACTIVITY

At June 30, 2021, the Group had approximately \$53,862,000 invested in capital assets.

The total increase in investment in capital assets for the current fiscal year was \$6,793,395. The governmental type capital assets net increase of \$7,091,932 (radio replacement project/construction in progress) was offset by the depreciation expense of \$298,537.

LONG TERM DEBT ACTIVITY

At the end of the current fiscal year, the Group had no debt outstanding.

OUTLOOK FOR THE FUTURE, BASED ON CURRENTLY KNOWN FACTS

On January 30, 2020, the World Health Organization ("WHO") announced a global health emergency because of a new strain of coronavirus originating in Wuhan, China (the "COVID-19 outbreak") and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally.

The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the Group's financial condition, liquidity, and future results of operation. Management is actively monitoring the global situation on its financial condition, liquidity, and operations. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the Group is not able to estimate the effects of the COVID-19 outbreak on its results of operations, financial condition, or liquidity.

CONDENSED FINANCIAL INFORMATION

	<u>June 30,</u> <u>2021</u>	<u>June 30,</u> <u>2020</u>	<u>Increase/</u> <u>Decrease</u>
Current assets (cash/receivables/ deposits)	\$ 7,439,424	\$ 8,323,258	\$ (883,834)
Fixed assets, net of depreciation	<u>53,862,036</u>	<u>47,068,641</u>	<u>6,793,395</u>
Total assets	<u>61,301,460</u>	<u>55,391,899</u>	<u>5,909,561</u>
Other liabilities	139,454	1,027,220	(887,766)
Long-term liabilities	<u>-</u>	<u>-</u>	<u>-</u>
Total liabilities	<u>139,454</u>	<u>1,027,220</u>	<u>(887,766)</u>
Net position			
Investment in capital assets	59,674,094	52,880,699	6,793,395
Unrestricted	<u>1,487,912</u>	<u>1,483,980</u>	<u>3,932</u>
Total Net Position	<u>\$ 61,162,006</u>	<u>\$ 54,364,679</u>	<u>\$ 6,797,327</u>
Revenues			
Program Revenue			
Charges for service:			
Partner fees	\$ 1,225,435	\$ 1,122,099	\$ 103,336
General Revenues:			
Miscellaneous	38,731	141,765	(103,034)
Special Item:			
Replacement project bond funding	<u>7,622,590</u>	<u>17,627,737</u>	<u>(10,005,147)</u>
Total revenues	8,886,756	18,891,601	(10,004,845)
Public safety	<u>2,089,578</u>	<u>1,666,256</u>	<u>423,322</u>
Total expenditures	2,089,578	1,666,256	423,322
Increase (Decrease) in Net Position	<u>\$ 6,797,327</u>	<u>\$ 17,225,345</u>	<u>\$ (10,428,018)</u>

FINANCIAL CONTACT

C800's financial statements are designed to present radio system users with a general overview of C800's finances and to demonstrate C800's accountability. If you have questions about the report or need additional financial information, please contact John Hartsock, Manager Clackamas 800 Radio Group, c/o Fire District #1, 11300 SE Fuller Road, Milwaukie, OR 97222.

CLACKAMAS 800 RADIO GROUP
STATEMENT OF NET POSITION
JUNE 30, 2021

	<u>Governmental Activities</u>
ASSETS	
Cash and cash equivalents	\$ 1,504,632
Due from other governments	122,734
Deposit – P25 maintenance	5,812,058
Capital assets:	
Construction in progress	51,212,885
Depreciable assets (net of depreciation)	<u>2,649,151</u>
Total assets	<u>61,301,460</u>
 LIABILITIES AND NET POSITION	
Liabilities	
Accounts payable	<u>139,454</u>
 NET POSITION	
Invested in capital assets	59,674,094
Unrestricted	<u>1,487,912</u>
 Total net position	 <u><u>\$ 61,162,006</u></u>

(See accompanying notes to basic financial statements)

**CLACKAMAS 800 RADIO GROUP
STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

		<u>Program Revenues</u>		Net (Expense) Revenues and Changes in Net Position
<u>Program Activities</u>	<u>Expenses</u>	<u>Charges for Services</u>	<u>Capital Grants and Contributions</u>	<u>Total Governmental Activities</u>
Governmental Activities				
Public Safety	\$ 2,089,578	\$ 1,225,435	\$ -	\$ (864,143)
General Revenues				
Lease revenue				38,731
Investment earnings				149
Special item – replacement project bond funding				7,622,590
Total general revenues and special items				7,661,470
CHANGE IN NET POSITION				6,797,327
NET POSITION, beginning				54,364,679
NET POSITION, ending				\$ 61,162,006
Reconciliation of Net Change in Fund Balance to Net Change in Net Position on the Statement of Activities				
Net Change in Fund Balance				\$ 3,933
Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the capital assets:				
Basis in surplus property				(251,454)
Capital assets purchased and capitalized				7,343,385
Depreciation expense				(298,537)
Net Change in Net Position				\$ 6,797,327

(See accompanying notes to basic financial statements)

**CLACKAMAS 800 RADIO GROUP
GOVERNMENTAL FUND
BALANCE SHEET
JUNE 30, 2021**

	General
	<u>Fund</u>
ASSETS	
Cash and cash equivalents	\$ 1,504,632
Due from other governments	122,734
Deposit – P25 maintenance	<u>5,812,058</u>
Total assets	<u>\$ 7,439,424</u>
 LIABILITIES AND FUND BALANCE	
Liabilities	
Accounts payable	<u>\$ 139,454</u>
 FUND BALANCE	
Nonspendable	5,812,058
Unassigned	<u>1,487,912</u>
Total fund balances	<u>7,299,970</u>
 Total liabilities and fund balance	 <u>\$ 7,439,424</u>
 Reconciliation of total fund balance to net assets on the Statement of Net Position:	
Total fund balance	\$ 7,299,970
Capital assets used in governmental activities, net of accumulated depreciation are not financial resources and, therefore are not reported in the fund.	<u>53,862,036</u>
Total Net Position	<u>\$ 61,162,006</u>

(See accompanying notes to basic financial statements)

CLACKAMAS 800 RADIO GROUP
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUND
FOR THE YEAR ENDED JUNE 30, 2021

	General Fund
REVENUES:	
Partners Fees/Contracts	\$ 1,225,435
Surplus property	251,453
Miscellaneous	38,731
Interest on Investments	149
Total Revenues	<u>1,515,768</u>
EXPENDITURES:	
WCCCA Fees	758,217
Site Rental	233,262
Utilities	83,016
Insurance	56,585
Office Supplies	-
Fuel/Generators	19,690
HVAC Maintenance	21,211
Landscape Maintenance	40,810
Generator Maintenance	9,958
UPS Maintenance	3,246
Battery Maintenance	-
Miscellaneous Costs	709
Consultant Services	53,947
Radio Maintenance Fees	122,444
Legal Services	1,300
Financial Services	7,525
Audit Fees	6,920
Regional Radio	-
Meeting Expense	101
Total Materials and Services	<u>1,418,941</u>
Capital Outlay	<u>7,715,484</u>
Total Expenditures	<u>9,134,425</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(7,618,657)
Special Item:	
Replacement Project Bond Funding	<u>7,622,590</u>
Net Change in Fund Balance	3,933
FUND BALANCE, beginning	<u>7,296,037</u>
FUND BALANCE, ending	<u>\$ 7,299,970</u>

(See accompanying notes to basic financial statements)

**CLACKAMAS 800 RADIO GROUP
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2021**

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

Reporting Entity

The Clackamas 800 Radio Group (the "Group") financial reporting entity is composed solely of the primary government. In determining the financial reporting entity, the Group complies with the provisions of GASB. There are no other entities for which the Group has responsibility, exercises control, is financially accountable for, and has a financial benefit or burden relationship.

The Group is governed by a Board of Directors, consisting of eighteen members. Clackamas County has issued bonded debt for the purpose of upgrade and expansion of the public safety communication system throughout Clackamas County for the benefit of the Group's partners. The Group collects fees for debt service and operations from its participating partners. Upon the Clackamas County bonded debt obligation being paid off, the County has assigned the radio system infrastructure to the Group. The towers and radio backbone are reported as capital assets of the Group.

Measurement Focus, Basis of Accounting and Basis of Presentation

Government-Wide Financial Statements (GWFS)

The Statement of Net Position and the Statement of Activities display information about the reporting government as a whole. The Statement of Net Position and the Statement of Activities were prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets and liabilities resulting from non-exchange transactions are recognized in accordance with the requirements of GASB Statement No. 33 "Accounting and Financial Reporting for Non-exchange Transactions."

Program Revenues included in the Statement of Activities derive directly from the program itself or from parties outside the Group's taxpayers or citizenry, as a whole; program revenues reduce the cost of the function to be financed from the Group's general revenues.

The Group reports all direct expenses by function in the Statement of Activities. Direct expenses are those that are clearly identifiable with a function.

Fund Financial Statements

The accounts of the Group are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum numbers of funds are maintained consistent with legal and managerial requirements.

CLACKAMAS 800 RADIO GROUP
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2021

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

Governmental Fund Types

Governmental funds are used to account for the Group's general government activities. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they are "measurable and available"). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the liability is incurred.

Revenues susceptible to accrual are interest, state, county and local shared revenue and federal and state grants. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met.

The Group reports the following governmental fund:

General Fund

This fund accounts for all financial resources and expenditures of the Group. The principal revenue source is from reimbursements from the partners.

Radio Group Operations

Generally accepted accounting principles (GAAP) allow a choice of funds and accounting measurement focus. Governmental fund accounting is allowed where determination of financial position and changes in financial position is the measurement focus. Proprietary fund accounting is allowed where the intent of the governing body is that the costs and expenses, including depreciation, of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

The Governing Board of the Group measures the operation of its emergency communication service by determining financial position and changes in financial position, and therefore uses governmental fund accounting.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires the management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues, expenditures and expenses during the reporting period. Actual results could differ from those estimates.

CLACKAMAS 800 RADIO GROUP
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2021

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

Cash and Cash Equivalents

For financial reporting purposes, the Group considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

Capital Assets

Capital assets, which include land, buildings, equipment and construction in progress, are reported in the government wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 and an estimated life in excess of one year. Capital assets are recorded at historical cost or estimated historical cost. Donated Capital assets are recorded at their estimated fair market value on the date donated. The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend assets lives are not capitalized.

Capital assets are depreciated using the straight-line method over the following useful lives: Buildings – 50 years and Equipment 5 to 20 years.

Net Position

Net position is comprised of the various net earnings from operations, nonoperating revenues, expenses and contributions of capital. Net position is classified in the following three categories:

Net Investment in Capital Assets – consists of all capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted net position – consists of external constraints placed on asset use by creditors, grantors, contributors, laws or regulations of other governments or constraints through constitutional provisions or enabling legislation.

Unrestricted net position – consists of all other assets not included in the other categories previously mentioned.

Fund Equity

In March 2009, the GASB issued Statement No. 54, *Fund Balance Reporting and Governmental Fund-type Definitions*. The objective of this statement is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund-type definitions. This statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed on the use of the resources reported in governmental funds. Under this standard, the fund balance classifications of reserved, designated, and unreserved/undesignated were replaced with five new classifications – nonspendable, restricted, committed, assigned, and unassigned.

**CLACKAMAS 800 RADIO GROUP
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2021**

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

- Nonspendable fund balance represents amounts that are not in a spendable form.
- Restricted fund balance represents amounts that are legally restricted by outside parties for a specific purpose (such as debt covenants, grant requirements, donor requirements, or other governments) or are restricted by law (constitutionally or by enabling legislation).
- Committed fund balance represents funds formally set aside by the governing body for a particular purpose. The use of committed funds would be approved by resolution.
- Assigned fund balance represents amounts that are constrained by the expressed intent to use resources for specific purposes that do not meet the criteria to be classified as restricted or committed. Authority to classify portions of ending fund balance as Assigned has been given to the Manager and Finance Director
- Unassigned fund balance is the residual classification of the General Fund. Only the General Fund may report a positive unassigned fund balance. Other governmental funds would report any negative residual fund balance as unassigned.

When both restricted and unrestricted resources are available for use, it is the Group's policy to use restricted resources first and then unrestricted resources as they are needed.

NOTE B - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY, BUDGETARY INFORMATION:

Clackamas 800 Radio Group is organized as an intergovernmental entity under ORS 190.010 and is exempt from the provisions of Oregon Budget Law. However, the Group does prepare a budget which is reflected in the budgetary Statement of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual.

NOTE C – CASH AND INVESTMENTS:

Cash consisted of:

Deposits with a Financial Institution:

Demand Deposits, Non-interest

bearing - Checking

\$1,504,632

CLACKAMAS 800 RADIO GROUP
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2021

NOTE C – CASH AND INVESTMENTS (Continued):

Investments

Oregon Revised Statutes (294.035) and Group policy authorize the authority to invest in obligations of the U.S. Treasury and agencies, time certificates of deposit, bankers' acceptances, repurchase agreements, and the State of Oregon Local Government Investment Pool. Such investments are stated at cost, increased by accretion of discounts and reduced by amortization of premiums, both computed by the straight-line method, which approximates fair value. The Group had no investments at June 30, 2021.

Interest Rate Risk

Oregon Revised Statutes require investments to not exceed a maturity of 18 months, except when the local government has adopted a written investment policy that was submitted to and reviewed by the OSTFB. The Group does not have any investments.

Credit Risk

Oregon Revised Statutes does not limit investments as to credit rating for securities purchased from US Government Agencies or USGSE.

Custodial Credit Risk

At year-end, the Group's net carrying amount of deposits was \$1,504,632 and the bank balance was \$1,508,728. Of these deposits, \$250,000 was covered by federal depository insurance and the remainder is collateralized by the Oregon Public Funds Collateralization Program (PFCP). Oregon Revised Statutes and District policy require depository institutions to maintain on deposit, with the collateral pool manager, securities having a value not less than 10% of their quarter-end public fund deposits if they are well capitalized, 25% of their quarter-end public fund deposits if they are adequately capitalized, or 110% of their quarter-end public fund deposits if they are undercapitalized or assigned to pledge 110% by the Office of the State Treasurer. Currently all banks are required to post 100% collateral.

NOTE D – CAPITAL ASSETS:

The changes in capital assets for the fiscal year ended June 30, 2021 are as follows:

	<u>July 1, 2020</u>	<u>Additions</u>	<u>Deletions</u>	<u>June 30, 2021</u>
Governmental Activities:				
Non-depreciable assets:				
Construction In Process	\$ 44,120,953	\$ 7,343,385	\$(251,453)	\$ 51,212,885
Depreciable assets:				
Radio Backbone	2,520,899	-	-	2,520,899
Buildings and towers	10,956,645	-	-	10,956,645
Equipment	1,052,983	-	-	1,052,983
	14,530,527	-	-	14,530,527
Accumulated Depreciation:				
Radio Backbone	1,459,468	132,678	-	1,592,146
Buildings and towers	9,610,334	65,039	-	9,675,373
Equipment	513,036	100,820	-	613,857
	11,582,839	298,537	-	11,881,376
Net Capital Assets	\$ 47,068,641			\$ 53,862,036

**CLACKAMAS 800 RADIO GROUP
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2021**

NOTE D – CAPITAL ASSETS (Continued):

Commitments under construction contracts approximated \$9,000,000 at June 30, 2021.

On May 17, 2016 voters approved Bond Measure 3-476 authorizing Clackamas County to issue general obligation bonds totaling \$59 million to construct a new P25 open source digital radio system.

NOTE E – RISK MANAGEMENT:

The Group is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees and natural disasters. The Group purchases commercial insurance to minimize its exposure to these risks. Settled claims have not exceeded this commercial coverage.

NOTE F – OPERATING LEASE COMMITMENTS:

The Group has commitments to lease certain radio site locations. Future minimum rental commitments for the leases as of June 30, 2021 are as follows:

2022	\$ 131,000
2023	103,000
2024	106,000
2025	109,000
2026	89,000
Thereafter	<u>371,000</u>
	<u>\$ 909,000</u>

NOTE G – INTERGOVERNMENTAL AGREEMENT:

Clackamas County Public Safety Radio System Replacement Project Bond Funding

The Agreement defines the respective roles and responsibilities of Clackamas County and C800 with respect to the Public Safety Radio System Replacement Project and any subsequent activities related to the bond funding. As the entity responsible for the bond funding, the County will retain management control and oversight of all bond related expenditures and compliance with laws, policies, debt covenants, and procedures, and C800 covenants to comply with the same. Once completed, the Project will replace and enhance the current county-wide two-way 800MHz radio system. The Project also includes an allowance for helping agencies purchase subscriber radio equipment, such as portable, mobile, and/or control station radios as needed by the personnel of the individual agencies comprising C800 to utilize the system. Construction is anticipated to be completed with the radio system in service by the end of December 2021. The cost of the Project is projected not to exceed \$59,000,000, including financing-related costs. The County's role is to provide overall oversight and fiscal administration of the bonds. C800's role is to provide responsible project management of the public safety radio system upgrade and radio replacement elements through its Board and assigned staff representatives. Requests by C800 for bond disbursement to reimburse Project expenses that are within the agreed upon scope, cost,

**CLACKAMAS 800 RADIO GROUP
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2021**

NOTE G – INTERGOVERNMENTAL AGREEMENT (Continued):

and timeline of the Project require joint approval by the County Lead and Finance Director. C800 will own all assets purchased or constructed with bond proceeds and will account for such assets in its accounting records.

SUPPLEMENTARY INFORMATION

CLACKAMAS 800 RADIO GROUP
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2021

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
REVENUES:				
Partners Fees/Contracts	\$ 1,243,000	\$ 1,243,000	\$ 1,225,435	\$ (17,565)
Surplus property	-	-	251,453	251,453
Miscellaneous	67,126	67,126	38,731	(28,395)
Interest on Investments	800	800	149	(651)
Total revenues	<u>1,310,926</u>	<u>1,310,926</u>	<u>1,515,768</u>	<u>204,842</u>
EXPENDITURES:				
WCCCA Fees	758,217	758,217	758,217	-
Site Rental	212,512	212,512	233,262	(20,750)
Utilities	135,000	135,000	83,016	51,984
Insurance	50,000	50,000	56,585	(6,585)
Office Supplies	1,500	1,500	-	1,500
Fuel/Generators	14,625	14,625	19,690	(5,065)
HVAC Maintenance	22,100	22,100	21,211	889
Landscape Maintenance	13,500	13,500	40,810	(27,310)
Generator Maintenance	25,000	25,000	9,958	15,042
UPS Maintenance	7,500	7,500	3,246	4,254
Battery Maintenance	5,000	5,000	-	5,000
Miscellaneous Costs	7,418	7,418	709	6,709
Consultant Services	55,000	55,000	53,947	1,053
Radio Maintenance Fees	50,000	50,000	122,444	(72,444)
Legal Services	7,500	7,500	1,300	6,200
Financial Services	9,500	9,500	7,525	1,975
Audit Fees	10,000	10,000	6,920	3,080
Regional Radio	1,500	1,500	-	1,500
Meeting Expense	2,500	2,500	101	2,399
Total Materials & Services	<u>1,388,372</u>	<u>1,388,372</u>	<u>1,418,941</u>	<u>(30,569)</u>
Operating Contingency	100,000	100,000	-	100,000
Capital Outlay	15,800,000	15,800,000	7,715,484	8,084,516
Capital Reserves	150,000	150,000	-	150,000
Total Expenditures	<u>17,438,372</u>	<u>17,438,372</u>	<u>9,134,425</u>	<u>8,303,947</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(16,127,446)	(16,127,446)	(7,618,657)	8,508,789
Special Item:				
Replacement Project Bond Funding	15,000,000	15,000,000	7,622,590	(7,377,410)
Net change in Fund Balance	(1,127,446)	(1,127,446)	3,933	1,131,379
FUND BALANCE, Beginning	<u>1,252,328</u>	<u>1,252,328</u>	<u>7,296,037</u>	<u>6,043,709</u>
FUND BALANCE, Ending	<u>\$ 124,882</u>	<u>\$ 124,882</u>	<u>\$ 7,299,970</u>	<u>\$ 7,175,088</u>

**INDEPENDENT AUDITOR'S REPORT
REQUIRED BY OREGON STATE REGULATIONS**

**INDEPENDENT AUDITOR'S REPORT
REQUIRED BY OREGON STATE REGULATIONS**

We have audited the basic financial statements of Clackamas 800 Radio Group, as of and for the year ended June 30, 2021, and have issued our report thereon dated December 6, 2021. We conducted our audit in accordance with auditing standards generally accepted in the United States of America.

Compliance

As part of obtaining reasonable assurance about whether Clackamas 800 Radio Group's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations, noncompliance with which could have a direct and material effect on the determination of financial statements amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

We performed procedures to the extent we considered necessary to address the required comments and disclosures which included, but were not limited to the following:

**Deposit of public funds with financial institutions (ORS Chapter 295).
Indebtedness limitations, restrictions and repayment.
Insurance and fidelity bonds in force or required by law.
Authorized investment of surplus funds (ORS Chapter 294).
Public contracts and purchasing (ORS Chapter 279A, 279B, 279C).**

In connection with our testing nothing came to our attention that caused us to believe the Clackamas 800 Radio Group was not in substantial compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations.

OAR 162-10-0230 Internal Control

In planning and performing our audit, we considered Clackamas 800 Radio Group's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Clackamas 800 Radio Group's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Clackamas 800 Radio Group's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in the internal control over financial reporting that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the Board of Directors and management of Clackamas 800 Radio Group and the Oregon Secretary of State and is not intended to be and should not be used by anyone other than these parties.

JARRARD, SEIBERT, POLLARD & COMPANY, LLC
Certified Public Accountants
West Linn, Oregon

By 
Russell T. Ries, Partner

December 6, 2021



**11300 SE Fuller Rd
Milwaukie, Oregon 97222
(503) 780-4806**

Board of Directors Action Request

To: C800 Board of Directors
From: John Hartsock, Manager
Date: December 15, 2021
Re: Approve Lease Renewal for the Lenhart Butte Radio Site

REQUEST: It is hereby requested that the C800 Board of Directors approve a lease renewal for the Lenhart Butte site with the State of Oregon Department of Forestry. The lease shall be for an initial period of Five years with the option to extend for two additional Five-year periods. The lease fee is waived as C800 is a public agency.

ISSUE: C800 entered a lease with the State of Oregon Department of Forestry in August of 2005 for the use of the Lenhart Butte site in Sandy, OR. The initial lease was for 10 years with a 5-year option to extend which was exercised. The lease fee was waived as C800 is a public agency.

C800 continues to need this site for system coverage along Hwy 26 in Sandy, Oregon.

POLICY IMPLICATIONS: None

FINANCIAL: This is a no cost lease.

LEGAL: The lease has been reviewed by legal counsel.

RECOMMENDATION: It is hereby recommended that the C800 Board of Directors approve a lease renewal for the Lenhart Butte site with the State of Oregon Department of Forestry. The lease shall be for an initial period of Five years with the option to extend for two additional Five-year periods. The lease fee is waived as C800 is a public agency.

2022 Proposed Meeting Dates

January

- C800 Board – Jan. 19th

February

- C800 Board – Feb. 16th

March

- C800 Board – Mar. 16th

April

- C800 Board – Apr. 20th

May

- C800 Board – May 18th

June

- C800 Board – June 15th

July

- C800 Board – July 20th

August (No meetings)

September

- C800 Board – Sep. 21st

October

- C800 Board – Oct. 19th

November

- C800 Board – Nov. 16th

December

- C800 Board – Dec. 14th