

CLACKAMAS C800 RADIO GROUP

BOARD OF DIRECTORS MEETING

January 27, 2021 / 9:00AM

This will be a ZOOM Meeting

Join Zoom Meeting

<https://clackamascounty.zoom.us/j/89006024138>

Phone in: (253)215-8782 Meeting ID: 890 0602 4138

1. Call the C800 Board of Directors meeting to Order -Chair Sue Scobert
2. Roll Call of Partners: (19/10)
 - City of Canby
 - City of Gladstone
 - City of Lake Oswego
 - City of Milwaukie
 - City of Molalla
 - City of Oregon City
 - City of Sandy
 - City of West Linn
 - Aurora Fire District
 - Canby Fire District
 - Clackamas County Fire District #1
 - Colton Fire District
 - Estacada Fire District
 - Hoodland Fire District
 - Molalla Fire District
 - Sandy Fire District
 - Tualatin Valley Fire & Rescue
 - Clackamas County Sheriff
 - Clackamas County Health
3. *Approval of Minutes of November 18, 2020 Board Meeting - Sue Scobert
4. Public Comment - Sue Scobert
5. Communications - John Hartsock
6. Financial Report - November / December 2020 - John Hartsock
 - FY 2019/2020 Audit Report
7. Committee Reports
 - Executive Committee - Sue Scobert
 - Technical Committee - John Hartsock
 - Citizen Accountability - John Hartsock - Meeting Jan 20, 2021
8. Old Business: (* Action Item)
 - System Management: - Ron Polluconi
 - System Upgrade/Replacement
 - Project Status / Procurement - Bjorn Morfin / John Hartsock
 - Logging Recorders - John Hartsock
 - LOCOM Move - John Hartsock
 - Fire Station Alerting - John Hartsock
 - 800 MHz Paging (voice) - Ron Polluconi

Portable Radio Antenna - Ron Polluconi

DVRS - repeaters - Ron Polluconi

9. New Business: (* Action Item)

- 2021 C800 Board Meeting Dates
- * Approval of Contract for Video Security System - John Hartsock
- * 2021 C800 Board Elections
- * Approval of the 2021 insurance premium
- * 2020/2021 Budget Process / Appoint John Hartsock Budget Officer
- **Next Board Meeting February 17, 2021 9:00A Location: Zoom Meeting**

10. Open Agenda

11. Adjournment

CLACKAMAS C800 RADIO GROUP

BOARD OF DIRECTORS MEETING

Meeting Minutes of the November 18, 2020 Meeting

This meeting was held via ZOOM.

1. **C800 Board Meeting Called to Order at 0901 by Chair Sue Scobert.**
2. **The following were in attendance:**

City of Canby: Chief Bret Smith

City of Gladstone: Chief John Schmerber / Chief Rick Huffman / Randy Hopperstad

City of Lake Oswego: Sue Scobert

City of Molalla: Chief Frank Schoenfeld

City of Oregon City: Chief Jim Band

City of Sandy: Chief Ernie Roberts

City of West Linn: Chief Peter Mahuna

Colton Fire: Mike Everhart

Clackamas County Fire District #1; Div Chief Michael Carlsen, Jessamyn Ode

Estacada Fire District: Div Chief Michael Carlsen

CCOM: Toni Sexton / Megan Neece

WCCCA: Ron Polluconi / Jennifer Reese

C800: John Hartsock / Bjorn Morfin

Citizens: Melissa Framiglio / Chad Dahlstrom / Roger Allen / Priscilla Ellis / Hans vanAlebeek

3. **Approval of Minutes – October 21, 2020 Board Meeting**

Chief Ernie Roberts moved, and Chief John Schmerber seconded. Motion passed unanimously.

4. **Public Comment:** None.

5. **Communications:** None.

6. **Financial Report – July / August / September 2020 - John Hartsock**

John explained that all the financial reports are in the packet. Everything is tracking on budget. He noted that they received a draft of the fiscal year 2019-2020 audit. It's a clean audit. The final audit should be received in December.

7. **Committee Reports**

Executive Committee - Sue Scobert: Did not meet, no report.

Technical Committee - John Hartsock: John reported that the committee met on Oct. 28. They went over site and system issues, issues due to the wildfires, the LOCOM move, the CCOM upgrades, and the logging recorder project. They also discussed getting training consoles for the new console system. They meet again on Nov. 25.

Citizen Accountability - John Hartsock: John said they did not meet. The next meeting will be in December.

8. **Old Business:**

System Management - Ron Polluconi: Ron reported that everything is ready for winter. They've had a couple issues with the transition to new equipment and merging it with the new system. They are still doing a lot of driving to stay on top of things as contractors finish upgrades. He noted that some batteries

are leaking without any explanation. He said the Hwy 26 sites had some issues due to some old channel bank equipment. It is back to being stable for now.

Ron said they have had some delays with microwave and contractor staffing. They are going to have to stretch things out which will put some stress on the system. They are going around and doing another preventative maintenance cycle to prepare. They want everything to be as fully optimized as possible before they make the transition.

System Upgrade/Replacement

Project Status/Procurement – Bjorn Morfin / John Hartsock:

John shared his screen and showed slides (that are in the packet).

The forest service has notified them that they are not allowed to work on Memaloose, Whalehead, Oak Grove, and TD&H until spring.

Bjorn said, for existing sites, they are nearly done with all the upgrades. There are a few items remaining at Goat Mountain and they are waiting for the microwave people to finish those.

He is still working with the Forest Service to get the new fuel tank up to Timberline. This will likely happen next year.

John said that CCOM is finishing the grounding ring and they anticipate completion around mid-November. They are installing one of the new consoles at CCOM today. LOCOM plans to move in furniture at the end of December and move in radio equipment during January. They hope to occupy that site in February.

Bjorn said that they made it to Whalehead last week to assess the wildfire damage. The contractor said there is about 10 days' worth of repairs for that site. They lost some conduit and some conduits are warped.

Bjorn shared that they have not been able to make it to Memaloose yet due to road damage.

They were able to clear the road to assess the damage at Oak Grove Butte. There was no damage at that site.

John shared that they have applied for FEMA funding. They are through the first round of assessment. FEMA understands that some sites are not accessible and therefore can't get a detailed assessment of the damages. John noted the he has also filed claims with our insurance company.

John said the buildings have held up fine. He needs to hire a structural engineer to see if there is any damage to the towers.

The Lake Oswego and West Linn sites are still on hold until next year. John is working with the county resolution management group for potential solutions. The group is going to lay out the process by the end of this month. John will send it out to everyone once it is received. The community meetings will be in Jan./Feb. next year. The county will set the date.

Melissa Framiglio of the Skyland Neighborhood said that at the last meeting they mentioned "adjusting the setbacks" due to the fires. She asked if there was any further discussion on that?

John explained that these setbacks or fire buffer zones which are required around any of the sites where there is brush or trees. They maintain a 30-foot clear area of ground cover to create a buffer zone between the vegetation and the sites, particularly in forest areas. It is a different situation when they build in urban areas because of landscaping requirements. They will have landscaping around the fence in those cases.

Chad Dahlstrom of the Skyland Neighborhood asked what the goal of the public meetings was? Is the desired outcome that someone says yes to a tower?

John said that the goal is to have two sites to improve in-building coverage. The purpose of the meetings would be to gather the affected parties together to find two sites to accomplish this goal. The county's resolution management group will be facilitating these meetings. John hopes to have more information regarding the process by the end of November and he will send that information out.

Chad asked if there were more sites available or alternatives? Or is it just still the West Linn site?

John said he believed that all of the properties are back on the table. He thought there were 30-35 sites that they identified in this process. Most of these sites did not work as they did not provide the coverage needed. They will be discussing a majority of these sites to show the other options.

Bjorn said that they had identified over 100 properties, most of which had land use restrictions, or the property owners were not interested. The alternatives can be discussed at the community meetings next year.

Chad requested to see that list of properties, if possible.

John shared that he and Ron have been disappointed with the microwave vendor and the installation. They are a good vendor and they have had good experiences with them in the past. He thinks it's a combination of the installation team from Florida needing to go back home due to hurricanes and some people testing positive for COVID-19. Ron and John have been working closely with them to improve this situation so they can start testing the system. Motorola was able to do some testing. They haven't been able to test any of the simulcast sites. They will be formalizing some commitments from the vendor and will have a firmer schedule by December.

John said for procurements, he had a security system installation on the agenda for today. Unfortunately, he and Ron have not had a chance to finish the review so that item has been pulled from the agenda.

Fire Station Alerting/Paging-John Hartsock: John reported that its continuing to work. He was not aware of any problems. They need to work through how they are going to handle ongoing maintenance.

800 MHz Paging (voice) - Ron Polluconi: Ron shared that he's been working with the controller vendor, Prism. They hope to get some upgrades in the next month and start testing after the first of the year. Ron was working to get the upgrades into the test equipment. The two pagers they received were a bit outdated, so the firmware needs to be upgraded. He explained that a pager, unlike a radio, does not tell the system that its available. The system has no awareness that the pager is there. This is one of the challenges they face with this technology. They need to broadcast the information out and make sure everyone with voice pagers would hear and receive the information. They Prism believes they have that problem solved.

Portable Radio Antenna- Ron Polluconi: Ron said that he is finishing a formal report. They determined the triband (multiband) is one of the highest qualities antennas they have evaluated from them. Its smaller than the other version. The net performance is good. And the analysis looks solid. There is one issue that is more of a mechanical issue. They are checking on that with Motorola.

Ron said they are currently getting a count of all the multi band radios. Then they will get those antennas ordered and begin deployment. They are focused on edge coverage with these antennas, not central coverage.

DVRS – repeaters – Ron Polluconi: Ron said there was no test results and no feedback to date.

9. New Business (*Action Item)

*** Approval of Contract for Video Security System – John Hartsock**

This item was pulled from the agenda.

*** Approval of Change Order Motorola – John Hartsock**

John explained that as part of the contract, they needed to look at where they are with costing at the conclusion of design review. The design was 60% done when they went into contract, but there was still a lot of details to work out. This should have happened over a year ago, but the design review kept having little glitches. Two months ago, they firmed up that design to 100%.

He noted that when they originally negotiated and bought the system, they were going to include a feature called Wave which is the interconnection between the cellular network and the radio system. This would allow you to talk on the radio system using a cell phone. Motorola announced that they were dropping that feature and won't support it in the future. They have moved to a new product which is Critical Connect. This still provides a connection between the radio system and the cellular devices but also has a few other good features. He will provide everyone more information on that soon.

Chief Randy Hopperstad moved and Chief Ernie Roberts seconded the motion to approve a contract change order in the amount of \$42,586.91 to Motorola Solutions for contract adjustments as a result of finalizing the project Design Review. Motion passed unanimously.

Next Board Meeting

Next meeting will be December 16, 2020 at 9:00AM Location: Zoom

10. Open Agenda

Hans vanAlebeek of the Skyland Neighborhood said, from what he understands, they are looking for two sites to improve inbuilding coverage. Does the location of these two sites relate to each other? How many of the 35 sites are still feasible sites? Does John have a place in mind of where these sites should be located? He understands that this will be discussed at the community meeting, but he was hoping to understand how many sites are left and where John thinks they will be located.

John said that it's not appropriate to get into this discussion at this point in time. They need to establish the format for the meetings. They will outline the sites that have potential and rate them from best to worst. This will be part of the package that the facilitators will work with. He is still waiting to hear from the facilitators.

11. Adjournment - Meeting adjourned at 9:42 AM

Clackamas 800 Radio Group
Profit & Loss Budget vs. Actual
July through November 2020

	Jul - Nov 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
401-00 · Beginning Fund Balance	0.00	1,252,328.00	-1,252,328.00	0.0%
405-00 · Members Contracts	66,220.00	68,800.00	-2,580.00	96.3%
410-00 · Partners Fees	1,069,108.20	1,049,200.00	19,908.20	101.9%
420-00 · Partners Debt Service Zone Cont	0.00	0.00	0.00	0.0%
421-00 · Partner Debt Service Microwave	0.00	0.00	0.00	0.0%
430-00 · Subscriber Radio Payments	109,671.73	125,000.00	-15,328.27	87.7%
431-00 · Interest Income	60.43	800.00	-739.57	7.6%
435-00 · Lease Revenue	2,842.34	66,625.00	-63,782.66	4.3%
440-00 · Miscellaneous Income	0.00	500.00	-500.00	0.0%
450-00 · Intergovernmental-Clackamas Co	4,182,051.98	15,000,000.00	-10,817,948.02	27.9%
455-00 · Bond Interest Income	0.00	0.00	0.00	0.0%
Total Income	5,429,954.68	17,563,253.00	-12,133,298.32	30.9%
Gross Profit	5,429,954.68	17,563,253.00	-12,133,298.32	30.9%
Expense				
605-00 · Site Rental	215,446.86	212,512.00	2,934.86	101.4%
610-00 · Fuel/Generators	9,019.75	14,625.00	-5,605.25	61.7%
615-00 · HVAC Maintenance	9,098.97	22,100.00	-13,001.03	41.2%
620-00 · Landscape Maintenance	17,000.00	13,500.00	3,500.00	125.9%
621-00 · Office Supplies	0.00	1,500.00	-1,500.00	0.0%
622-00 · Bad Debt Expense	19,350.00			
625-00 · Generator Maintenance	3,532.90	25,000.00	-21,467.10	14.1%
630-00 · UPS Maintenance	2,646.00	7,500.00	-4,854.00	35.3%
635-00 · Battery Maintenance	0.00	5,000.00	-5,000.00	0.0%
645-00 · Insurance	1,552.59	50,000.00	-48,447.41	3.1%
650-00 · Utilities	32,378.07	135,000.00	-102,621.93	24.0%
655-00 · Consultant Services	22,806.22	55,000.00	-32,193.78	41.5%
657-00 · Regional Radio Expense	0.00	1,500.00	-1,500.00	0.0%
660-00 · WCCCA System Fees	379,108.50	758,217.00	-379,108.50	50.0%
665-00 · Radio Maintenance Fees	52,149.65	50,000.00	2,149.65	104.3%
670-00 · Legal Services	950.00	7,500.00	-6,550.00	12.7%
675-00 · Financial Services	3,190.00	9,500.00	-6,310.00	33.6%
680-00 · Audit Fees	6,920.00	10,000.00	-3,080.00	69.2%
683-00 · Capital Reserve	0.00	150,000.00	-150,000.00	0.0%
685-00 · Miscellaneous Expenses	658.84	7,418.00	-6,759.16	8.9%
686-00 · Meeting Expenses	100.00	2,500.00	-2,400.00	4.0%
703-00 · Capital Outlay				
703-01 · Buildings & Land Improvement				
703-011 · Land Improvement	4,175,928.03	0.00	4,175,928.03	100.0%
703-012 · Building	244,869.00	0.00	244,869.00	100.0%
703-013 · Tower	1,554.00	0.00	1,554.00	100.0%
703-014 · Generator	24,498.00	0.00	24,498.00	100.0%
703-01 · Buildings & Land Improvement - Other	0.00	0.00	0.00	0.0%
Total 703-01 · Buildings & Land Improvement	4,446,849.03	0.00	4,446,849.03	100.0%
703-02 · Radio Backbone				
703-021 · Simulcast / Master Site	648,089.32	0.00	648,089.32	100.0%
703-022 · Subscriber Radios	313,781.48	0.00	313,781.48	100.0%
703-024 · Paging	51,845.82			
703-026 · Cat. 6 Fire Station Alerting	83,191.69			
Total 703-02 · Radio Backbone	1,096,908.31	0.00	1,096,908.31	100.0%
703-03 · Equipment				
703-031 · Security System	164.68			
703-032 · DC Power	15,109.08	0.00	15,109.08	100.0%
703-034 · Microwave	38,774.20	0.00	38,774.20	100.0%
703-03 · Equipment - Other	0.00	0.00	0.00	0.0%
Total 703-03 · Equipment	54,047.96	0.00	54,047.96	100.0%
703-00 · Capital Outlay - Other	0.00	15,800,000.00	-15,800,000.00	0.0%
Total 703-00 · Capital Outlay	5,597,805.30	15,800,000.00	-10,202,194.70	35.4%

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12/09/20

Accrual Basis

Clackamas 800 Radio Group
Profit & Loss Budget vs. Actual
 July through November 2020

	Jul - Nov 20	Budget	\$ Over Budget	% of Budget
795-00 · Debt Service	0.00	0.00	0.00	0.0%
800-00 · Operating Contingency	0.00	100,000.00	-100,000.00	0.0%
999-00 · Unappropriated End Fund Bal	0.00	124,881.00	-124,881.00	0.0%
Total Expense	6,373,713.65	17,563,253.00	-11,189,539.35	36.3%
Net Ordinary Income	-943,758.97	0.00	-943,758.97	100.0%
Net Income	-943,758.97	0.00	-943,758.97	100.0%

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12/09/20

Accrual Basis

Clackamas 800 Radio Group Profit & Loss Detail

November 2020

Type	Date	Num	Name	Memo	Class	Amount	Balance
Ordinary Income/Expense							
Income							
431-00 · Interest Income							
Deposit	11/30/2020			Interest		14.84	14.84
Total 431-00 · Interest Income						14.84	14.84
Total Income						14.84	14.84
Gross Profit						14.84	14.84
Expense							
605-00 · Site Rental							
Bill	11/06/2020	BF060...	USDA Forest Service			10,124.27	10,124.27
Bill	11/30/2020		McKenzie Family Land Holdings, LLC			11,457.72	21,581.99
Bill	11/30/2020		Nicholas Albert & McKenzie Marie C...			16,207.33	37,789.32
Bill	11/30/2020		City of Wilsonville			13,506.11	51,295.43
Bill	11/30/2020		BBS Property Management			22,442.95	73,738.38
Bill	11/30/2020		Boring Water District			7,132.55	80,870.93
Bill	11/30/2020		Darren E. McAra			3,376.53	84,247.46
Bill	11/30/2020		Tami McAra			3,376.53	87,623.99
Bill	11/30/2020		Brenda L. Tinjum			3,376.53	91,000.52
Bill	11/30/2020		Robert Lux			3,376.52	94,377.04
Bill	11/30/2020		Zimmer Family Limited Partnership			13,506.11	107,883.15
Bill	11/30/2020		Reliance Connects Inc.	Site Lease		30,510.78	138,393.93
Bill	11/30/2020		Ruth E Staats Trust			20,400.00	158,793.93
Bill	11/30/2020		Red Soils Business Park			2,271.00	161,064.93
Total 605-00 · Site Rental						161,064.93	161,064.93
610-00 · Fuel/Generators							
Bill	11/01/2020	INV01...	WCCCA			4,525.94	4,525.94
Total 610-00 · Fuel/Generators						4,525.94	4,525.94
615-00 · HVAC Maintenance							
Bill	11/01/2020	158698	Hunter-Davisson, Inc.			640.00	640.00
Bill	11/01/2020	158699	Hunter-Davisson, Inc.			240.25	880.25
Bill	11/01/2020	158700	Hunter-Davisson, Inc.			1,035.97	1,916.22
Bill	11/01/2020	158718	Hunter-Davisson, Inc.			455.50	2,371.72
Bill	11/01/2020	158719	Hunter-Davisson, Inc.			517.00	2,888.72
Bill	11/01/2020	158881	Hunter-Davisson, Inc.			271.00	3,159.72
Bill	11/01/2020	158882	Hunter-Davisson, Inc.			332.50	3,492.22
Bill	11/01/2020	158883	Hunter-Davisson, Inc.			271.00	3,763.22
Bill	11/01/2020	158431	Hunter-Davisson, Inc.			340.00	4,103.22
Bill	11/20/2020	159323	Hunter-Davisson, Inc.			240.25	4,343.47
Bill	11/20/2020	159324	Hunter-Davisson, Inc.			301.75	4,645.22
Bill	11/20/2020	159325	Hunter-Davisson, Inc.			301.75	4,946.97
Total 615-00 · HVAC Maintenance						4,946.97	4,946.97
620-00 · Landscape Maintenance							
Bill	11/16/2020	20-2391	Valley View Landworks			3,440.00	3,440.00
Total 620-00 · Landscape Maintenance						3,440.00	3,440.00
625-00 · Generator Maintenance							
Bill	11/01/2020	2649A	Power Systems Plus			492.00	492.00
Bill	11/01/2020	2668A	Power Systems Plus			730.15	1,222.15
Bill	11/01/2020	2688A	Power Systems Plus			633.55	1,855.70
Bill	11/01/2020	2688-1A	Power Systems Plus			749.95	2,605.65
Bill	11/23/2020	2649-1A	Power Systems Plus			927.25	3,532.90
Total 625-00 · Generator Maintenance						3,532.90	3,532.90
630-00 · UPS Maintenance							
Bill	11/13/2020	FS20-1...	DC Group, Inc.			2,646.00	2,646.00
Total 630-00 · UPS Maintenance						2,646.00	2,646.00
650-00 · Utilities							
Check	11/03/2020	EFT	PGE			130.83	130.83
Check	11/04/2020	EFT	PGE			117.72	248.55
Check	11/04/2020	EFT	PGE			437.74	686.29
Check	11/05/2020	EFT	PGE			163.77	850.06
Check	11/06/2020	EFT	PGE			362.98	1,213.04
Check	11/10/2020	EFT	PGE			211.76	1,424.80
Check	11/16/2020	EFT	PGE			400.35	1,825.15
Check	11/17/2020	EFT	PGE			84.33	1,909.48
Check	11/17/2020	EFT	PGE			168.59	2,078.07
Check	11/17/2020	EFT	PGE			298.01	2,376.08
Check	11/17/2020	EFT	PGE			333.32	2,709.40
Check	11/17/2020	EFT	PGE			500.39	3,209.79
Check	11/18/2020	EFT	PGE			123.77	3,333.56
Check	11/19/2020	EFT	PGE			392.31	3,725.87
Bill	11/19/2020		Reliance Connects Inc.	Utility		5,182.42	8,908.29
Check	11/23/2020	EFT	PGE			116.40	9,024.69
Check	11/23/2020	EFT	PGE			443.45	9,468.14
Check	11/27/2020	EFT	Canby Utility	190236		100.81	9,568.95
Total 650-00 · Utilities						9,568.95	9,568.95

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12/09/20

Accrual Basis

Clackamas 800 Radio Group Profit & Loss Detail

November 2020

Type	Date	Num	Name	Memo	Class	Amount	Balance
655-00 · Consultant Services							
Bill	11/06/2020	CIWD-...	Consistent Image Web Design			100.00	100.00
Bill	11/30/2020	CIWD-...	Consistent Image Web Design			100.00	200.00
Bill	11/30/2020	20-11-30	Hartsock Project Mgmt.			4,128.22	4,328.22
Total 655-00 · Consultant Services						4,328.22	4,328.22
665-00 · Radio Maintenance Fees							
Bill	11/01/2020	3602986	CDW Government			2,238.09	2,238.09
Total 665-00 · Radio Maintenance Fees						2,238.09	2,238.09
670-00 · Legal Services							
Bill	11/13/2020	12758	Northwest Local Government Legal ...			100.00	100.00
Total 670-00 · Legal Services						100.00	100.00
675-00 · Financial Services							
Bill	11/03/2020	160601	Talbot, Korvola & Warwick, LLP	Service Charge		515.00	515.00
Check	11/30/2020					20.00	535.00
Bill	11/30/2020	160772	Talbot, Korvola & Warwick, LLP			515.00	1,050.00
Total 675-00 · Financial Services						1,050.00	1,050.00
680-00 · Audit Fees							
Bill	11/30/2020	41298	Jarrard, Seibert, Pollard & Co. LLC			2,170.00	2,170.00
Bill	11/30/2020		Secretary of State Audits Division			250.00	2,420.00
Total 680-00 · Audit Fees						2,420.00	2,420.00
685-00 · Miscellaneous Expenses							
Bill	11/01/2020	AIE139...	Government Ethics Commission			658.64	658.64
Total 685-00 · Miscellaneous Expenses						658.64	658.64
703-00 · Capital Outlay							
703-01 · Buildings & Land Improvement							
703-011 · Land Improvement							
Bill	11/05/2020	9004490	Don Cushing Associates, Inc		04 Wilsonville T...	800.00	800.00
Bill	11/07/2020	9350	Securasite LLC		16 Canby	30.16	830.16
Bill	11/07/2020	9351	Securasite LLC		16 Canby	243.75	1,073.91
Bill	11/07/2020	9360	Securasite LLC		04 Wilsonville T...	212.50	1,286.41
Bill	11/09/2020	9361	Securasite LLC		40 All	987.34	2,273.75
Bill	11/09/2020	9362	Securasite LLC		40 All	5,000.00	7,273.75
Bill	11/09/2020	9363	Securasite LLC		40 All	273.76	7,547.51
Bill	11/09/2020	9364	Securasite LLC		02 Skyland/Coo...	62.50	7,610.01
Bill	11/09/2020	9365	Securasite LLC		22 Whale Head	62.50	7,672.51
Bill	11/12/2020	16042-8	McKay Consulting		12 Crutcher Ben...	660.00	8,332.51
Bill	11/15/2020	9369	Securasite LLC		12 Crutcher Ben...	125.00	8,457.51
Bill	11/15/2020	9367	Securasite LLC		05 Mount Scott	318.75	8,776.26
Bill	11/15/2020	9366	Securasite LLC		40 All	5,812.50	14,588.76
Bill	11/15/2020	9368	Securasite LLC		13 Tom Dick an...	450.00	15,038.76
Bill	11/18/2020	5469	T3 Construction LLC		21 Oak Grove B...	38,500.00	53,538.76
Bill	11/18/2020	5471	T3 Construction LLC		13 Tom Dick an...	5,550.00	59,088.76
Bill	11/18/2020	5470	T3 Construction LLC		22 Whale Head	11,000.00	70,088.76
Bill	11/18/2020	5472	T3 Construction LLC		22 Whale Head	55,905.00	125,993.76
Bill	11/23/2020	7343	Listen Acoustics, Inc.		26 CCOM	5,386.00	131,379.76
Bill	11/30/2020	18001...	Todd Hess Building Company		23 Goat Mountain	4,465.00	135,844.76
Bill	11/30/2020	18001...	Todd Hess Building Company		08 Polivka	2,664.75	138,509.51
Bill	11/30/2020	18001...	Todd Hess Building Company		10 View Acres	950.52	139,460.03
Bill	11/30/2020	18001...	Todd Hess Building Company		23 Goat Mountain	5,700.00	145,160.03
Bill	11/30/2020	18001...	Todd Hess Building Company		23 Goat Mountain	12,187.38	157,347.41
Total 703-011 · Land Improvement						157,347.41	157,347.41
703-012 · Building							
Bill	11/01/2020	1702-5...	Thermo Bond Buildings LLC		13 Tom Dick an...	238,653.00	238,653.00
Total 703-012 · Building						238,653.00	238,653.00
703-013 · Tower							
Bill	11/25/2020	INV65...	Day Wireless Systems Inc.		40 All	1,554.00	1,554.00
Total 703-013 · Tower						1,554.00	1,554.00
Total 703-01 · Buildings & Land Improvement						397,554.41	397,554.41
703-02 · Radio Backbone							
703-021 · Simulcast / Master Site							
Bill	11/01/2020	41293...	Motorola Solutions		40 All	581,586.94	581,586.94
Bill	11/19/2020	108844	IES Commercial Inc.		26 CCOM	32,604.95	614,191.89
Total 703-021 · Simulcast / Master Site						614,191.89	614,191.89
703-022 · Subscriber Radios							
Bill	11/01/2020	41293...	Motorola Solutions		40 All	313,781.48	313,781.48
Total 703-022 · Subscriber Radios						313,781.48	313,781.48
703-026 · Cat. 6 Fire Station Alerting							
Bill	11/01/2020	3852	Clackamas County Fire District #1		40 All	495.90	495.90
Bill	11/20/2020	INV65...	Day Wireless Systems Inc.		40 All	4,000.00	4,495.90
Bill	11/30/2020	INV65...	Day Wireless Systems Inc.		40 All	281.25	4,777.15
Total 703-026 · Cat. 6 Fire Station Alerting						4,777.15	4,777.15
Total 703-02 · Radio Backbone						932,750.52	932,750.52

These financial statements have been prepared in a format prescribed by the entity and are not in accordance with accounting principles generally accepted in the United States of America. In addition, these statements omit the statement of cash flows and substantially all disclosures required by accounting principles generally accepted in the United States of America. These financial statements have not been subjected to an audit, review, or compilation engagement, and therefore no assurance is provided.

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Accrual Basis

Clackamas 800 Radio Group Profit & Loss Detail

November 2020

Type	Date	Num	Name	Memo	Class	Amount	Balance
703-03 · Equipment							
703-032 · DC Power							
Bill	11/30/2020	Multiple	Day Wireless Systems Inc.		40 All	777.78	777.78
Bill	11/30/2020	Multiple	Day Wireless Systems Inc.		03 Damascus	6,667.52	7,445.30
Bill	11/30/2020	Multiple	Day Wireless Systems Inc.		27 Hoodland Fire	6,886.00	14,331.30
Total 703-032 · DC Power						14,331.30	14,331.30
Total 703-03 · Equipment						14,331.30	14,331.30
Total 703-00 · Capital Outlay						1,344,636.23	1,344,636.23
Total Expense						1,545,156.87	1,545,156.87
Net Ordinary Income						-1,545,142.03	-1,545,142.03
Net Income						-1,545,142.03	-1,545,142.03

Clackamas 800 Radio Group

Trial Balance

As of November 30, 2020

	Nov 30, 20	
	Debit	Credit
115-00 · Cash/Checking Account	1,758,001.01	
11000 · Accounts Receivable	330,938.54	
120-00 · Member Fees Receivable	0.00	
12000 · Undeposited Funds	0.00	
150-00 · Prepaid Expenses	0.00	
169-00 · CIP	44,120,952.67	
160-00 · Buildings and Towers	10,956,645.15	
165-00 · Radio Backbone	2,520,898.80	
166-00 · Equipment	1,052,983.00	
167-00 · Work In Progress	0.00	
175-00 · Accumulated Depreciation		11,582,838.71
180-00 · Deferred O/F-P25 Maintenance	5,812,058.44	
201-00 · Accounts Payable		1,548,719.64
201-02 · Other Accounts Payable	0.00	
202-00 · Partner Prepayment	0.00	
250-00 · N/P - CCB (Microwave)	0.00	
210-00 · Reimb due Clackamas County	0.00	
300-01 · GLTDAG	0.00	
300-00 · Fund Balance	0.00	
310-00 · Investment in Fixed Assets		47,068,640.91
320-00 · Retained Earnings, Prior		7,296,037.32
405-00 · Members Contracts		66,220.00
410-00 · Partners Fees		1,069,108.20
430-00 · Subscriber Radio Payments		109,671.73
431-00 · Interest Income		60.43
435-00 · Lease Revenue		2,842.34
450-00 · Intergovernmental-Clackamas Co		4,182,051.98
605-00 · Site Rental	215,446.86	
610-00 · Fuel/Generators	9,019.75	
615-00 · HVAC Maintenance	9,098.97	
620-00 · Landscape Maintenance	17,000.00	
622-00 · Bad Debt Expense	19,350.00	
625-00 · Generator Maintenance	3,532.90	
630-00 · UPS Maintenance	2,646.00	
645-00 · Insurance	1,552.59	
650-00 · Utilities	32,378.07	
655-00 · Consultant Services	22,806.22	
660-00 · WCCA System Fees	379,108.50	
665-00 · Radio Maintenance Fees	52,149.65	
670-00 · Legal Services	950.00	
675-00 · Financial Services	3,190.00	
680-00 · Audit Fees	6,920.00	
685-00 · Miscellaneous Expenses	658.84	
686-00 · Meeting Expenses	100.00	
703-011 · Land Improvement	4,175,928.03	
703-012 · Building	244,869.00	
703-013 · Tower	1,554.00	
703-014 · Generator	24,498.00	
703-021 · Simulcast / Master Site	648,089.32	
703-022 · Subscriber Radios	313,781.48	
703-024 · Paging	51,845.82	
703-026 · Cat. 6 Fire Station Alerting	83,191.69	
703-031 · Security System	164.68	
703-032 · DC Power	15,109.08	
703-034 · Microwave	38,774.20	
TOTAL	72,926,191.26	72,926,191.26

Clackamas 800 Radio Group

Balance Sheet

As of November 30, 2020

	Nov 30, 20
ASSETS	
Current Assets	
Checking/Savings	
115-00 · Cash/Checking Account	1,758,001.01
Total Checking/Savings	1,758,001.01
Accounts Receivable	
11000 · Accounts Receivable	330,938.54
Total Accounts Receivable	330,938.54
Total Current Assets	2,088,939.55
Fixed Assets	
169-00 · CIP	44,120,952.67
160-00 · Buildings and Towers	10,956,645.15
165-00 · Radio Backbone	2,520,898.80
166-00 · Equipment	1,052,983.00
175-00 · Accumulated Depreciation	-11,582,838.71
Total Fixed Assets	47,068,640.91
Other Assets	
180-00 · Deferred O/F-P25 Maintenance	5,812,058.44
Total Other Assets	5,812,058.44
TOTAL ASSETS	54,969,638.90
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
201-00 · Accounts Payable	1,548,719.64
Total Accounts Payable	1,548,719.64
Total Current Liabilities	1,548,719.64
Total Liabilities	1,548,719.64
Equity	
310-00 · Investment in Fixed Assets	47,068,640.91
320-00 · Retained Earnings, Prior	7,296,037.32
Net Income	-943,758.97
Total Equity	53,420,919.26
TOTAL LIABILITIES & EQUITY	54,969,638.90

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Clackamas 800 Radio Group
A/R Aging Detail
As of November 30, 2020

Type	Date	Num	Name	Due Date	Aging	Open Balance
Current						
Total Current						
1 - 30						
Total 1 - 30						
31 - 60						
Invoice	10/29/2020	19-313	Canby FD	10/29/2020	32	104,409.39
Total 31 - 60						104,409.39
61 - 90						
Total 61 - 90						
> 90						
Invoice	07/31/2018	18-188	Boring Water	07/31/2018	853	860.00
Invoice	07/15/2019	19-221	Colton Fire	07/15/2019	504	16,770.00
Invoice	07/15/2019	19-240	Boring Water	07/15/2019	504	860.00
Invoice	01/20/2020	19-257	ODOT	01/20/2020	315	4,649.15
Invoice	07/31/2020	19-268	Clackamas County FD #1	08/30/2020	92	149,210.00
Invoice	07/31/2020	19-269	Colton Fire	08/30/2020	92	16,770.00
Invoice	07/31/2020	19-270	Estacada RFD	08/30/2020	92	24,510.00
Invoice	07/31/2020	19-292	Clackamas County - Transportation Eng	08/30/2020	92	12,900.00
Total > 90						226,529.15
TOTAL						330,938.54

Clackamas 800 Radio Group

Profit & Loss Budget vs. Actual

July through December 2020

	Jul - Dec 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
401-00 · Beginning Fund Balance	0.00	1,252,328.00	-1,252,328.00	0.0%
405-00 · Members Contracts	66,220.00	68,800.00	-2,580.00	96.3%
410-00 · Partners Fees	1,069,108.20	1,049,200.00	19,908.20	101.9%
420-00 · Partners Debt Service Zone Cont	0.00	0.00	0.00	0.0%
421-00 · Partner Debt Service Microwave	0.00	0.00	0.00	0.0%
430-00 · Subscriber Radio Payments	109,671.73	125,000.00	-15,328.27	87.7%
431-00 · Interest Income	74.62	800.00	-725.38	9.3%
435-00 · Lease Revenue	-1,806.81	66,625.00	-68,431.81	-2.7%
440-00 · Miscellaneous Income	193,000.00	500.00	192,500.00	38,600.0%
450-00 · Intergovernmental-Clackamas Co	5,597,805.24	15,000,000.00	-9,402,194.76	37.3%
455-00 · Bond Interest Income	0.00	0.00	0.00	0.0%
Total Income	7,034,072.98	17,563,253.00	-10,529,180.02	40.0%
Gross Profit	7,034,072.98	17,563,253.00	-10,529,180.02	40.0%
Expense				
605-00 · Site Rental	216,641.86	212,512.00	4,129.86	101.9%
610-00 · Fuel/Generators	9,019.75	14,625.00	-5,605.25	61.7%
615-00 · HVAC Maintenance	11,150.10	22,100.00	-10,949.90	50.5%
620-00 · Landscape Maintenance	17,000.00	13,500.00	3,500.00	125.9%
621-00 · Office Supplies	0.00	1,500.00	-1,500.00	0.0%
622-00 · Bad Debt Expense	19,350.00			
625-00 · Generator Maintenance	3,532.90	25,000.00	-21,467.10	14.1%
630-00 · UPS Maintenance	2,646.00	7,500.00	-4,854.00	35.3%
635-00 · Battery Maintenance	0.00	5,000.00	-5,000.00	0.0%
645-00 · Insurance	4,262.59	50,000.00	-45,737.41	8.5%
650-00 · Utilities	37,687.49	135,000.00	-97,312.51	27.9%
655-00 · Consultant Services	27,206.11	55,000.00	-27,793.89	49.5%
657-00 · Regional Radio Expense	0.00	1,500.00	-1,500.00	0.0%
660-00 · WCCCA System Fees	568,662.75	758,217.00	-189,554.25	75.0%
665-00 · Radio Maintenance Fees	54,922.77	50,000.00	4,922.77	109.8%
670-00 · Legal Services	950.00	7,500.00	-6,550.00	12.7%
675-00 · Financial Services	16,443.16	9,500.00	6,943.16	173.1%
680-00 · Audit Fees	6,920.00	10,000.00	-3,080.00	69.2%
683-00 · Capital Reserve	0.00	150,000.00	-150,000.00	0.0%
685-00 · Miscellaneous Expenses	658.84	7,418.00	-6,759.16	8.9%
686-00 · Meeting Expenses	100.00	2,500.00	-2,400.00	4.0%
703-00 · Capital Outlay				
703-01 · Buildings & Land Improvement				
703-011 · Land Improvement	4,433,369.85	0.00	4,433,369.85	100.0%
703-012 · Building	244,869.00	0.00	244,869.00	100.0%
703-013 · Tower	3,108.00	0.00	3,108.00	100.0%
703-014 · Generator	25,498.00	0.00	25,498.00	100.0%
703-01 · Buildings & Land Improvement - Other	0.00	0.00	0.00	0.0%
Total 703-01 · Buildings & Land Improvement	4,706,844.85	0.00	4,706,844.85	100.0%
703-02 · Radio Backbone				
703-021 · Simulcast / Master Site	799,477.78	0.00	799,477.78	100.0%
703-022 · Subscriber Radios	313,781.48	0.00	313,781.48	100.0%
703-024 · Paging	54,715.82			
703-026 · Cat. 6 Fire Station Alerting	84,356.19			
Total 703-02 · Radio Backbone	1,252,331.27	0.00	1,252,331.27	100.0%
703-03 · Equipment				
703-031 · Security System	164.68			
703-032 · DC Power	15,109.08	0.00	15,109.08	100.0%
703-034 · Microwave	38,774.20	0.00	38,774.20	100.0%
703-03 · Equipment - Other	0.00	0.00	0.00	0.0%
Total 703-03 · Equipment	54,047.96	0.00	54,047.96	100.0%
703-00 · Capital Outlay - Other	0.00	15,800,000.00	-15,800,000.00	0.0%
Total 703-00 · Capital Outlay	6,013,224.08	15,800,000.00	-9,786,775.92	38.1%

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Accrual Basis

Clackamas 800 Radio Group
Profit & Loss Budget vs. Actual
 July through December 2020

	Jul - Dec 20	Budget	\$ Over Budget	% of Budget
795-00 · Debt Service	0.00	0.00	0.00	0.0%
800-00 · Operating Contingency	0.00	100,000.00	-100,000.00	0.0%
999-00 · Unappropriated End Fund Bal	0.00	124,881.00	-124,881.00	0.0%
Total Expense	7,010,378.40	17,563,253.00	-10,552,874.60	39.9%
Net Ordinary Income	23,694.58	0.00	23,694.58	100.0%
Net Income	23,694.58	0.00	23,694.58	100.0%

Clackamas 800 Radio Group Profit & Loss Detail

December 2020

Type	Date	Num	Name	Memo	Class	Amount	Balance
Ordinary Income/Expense							
Income							
431-00 · Interest Income							
Deposit	12/31/2020			Interest		14.19	14.19
Total 431-00 · Interest Income						14.19	14.19
435-00 · Lease Revenue							
Credit Memo	12/11/2020	19-316	ODOT	Site Use Rental Mt Scott 7/1/...		-4,649.15	-4,649.15
Total 435-00 · Lease Revenue						-4,649.15	-4,649.15
440-00 · Miscellaneous Income							
Invoice	12/07/2020	19-315	ODOT	12' x 24' Communications Bui...		85,216.00	85,216.00
Invoice	12/07/2020	19-315	ODOT	12' x 10' Generator Building		41,680.00	126,896.00
Invoice	12/07/2020	19-315	ODOT	Generator		18,198.00	145,094.00
Invoice	12/07/2020	19-315	ODOT	Battery Plant		47,906.00	193,000.00
Total 440-00 · Miscellaneous Income						193,000.00	193,000.00
450-00 · Intergovernmental-Clackamas Co							
Deposit	12/18/2020		Clackamas County - Bond Related	Oct. & Nov. expenditures reim...		1,415,753.26	1,415,753.26
Total 450-00 · Intergovernmental-Clackamas Co						1,415,753.26	1,415,753.26
Total Income						1,604,118.30	1,604,118.30
Gross Profit						1,604,118.30	1,604,118.30
Expense							
605-00 · Site Rental							
Bill	12/31/2020		Focus Commercial, Inc.			1,195.00	1,195.00
Total 605-00 · Site Rental						1,195.00	1,195.00
615-00 · HVAC Maintenance							
Bill	12/01/2020	159740	Hunter-Davisson, Inc.			758.78	758.78
Bill	12/01/2020	159742	Hunter-Davisson, Inc.			381.22	1,140.00
Bill	12/01/2020	159751	Hunter-Davisson, Inc.			288.97	1,428.97
Bill	12/01/2020	159773	Hunter-Davisson, Inc.			412.66	1,841.63
Bill	12/10/2020	159874	Hunter-Davisson, Inc.			209.50	2,051.13
Total 615-00 · HVAC Maintenance						2,051.13	2,051.13
645-00 · Insurance							
Bill	12/01/2020	CHG20...	Special Districts Insurance Services			2,710.00	2,710.00
Total 645-00 · Insurance						2,710.00	2,710.00
650-00 · Utilities							
Check	12/03/2020	EFT	PGE			286.26	286.26
Check	12/03/2020	EFT	PGE			331.95	618.21
Check	12/07/2020	EFT	PGE			133.65	751.86
Check	12/08/2020	EFT	PGE			112.68	864.54
Check	12/08/2020	EFT	PGE			377.80	1,242.34
Check	12/09/2020	EFT	PGE			154.48	1,396.82
Check	12/10/2020	EFT	PGE			345.72	1,742.54
Check	12/14/2020	EFT	PGE			240.19	1,982.73
Check	12/17/2020	EFT	PGE			442.98	2,425.71
Check	12/18/2020	EFT	PGE			98.67	2,524.38
Check	12/18/2020	EFT	PGE			222.39	2,746.77
Check	12/18/2020	EFT	PGE			326.69	3,073.46
Check	12/18/2020	EFT	PGE			357.51	3,430.97
Check	12/18/2020	EFT	PGE			622.36	4,053.33
Check	12/21/2020	EFT	PGE			165.57	4,218.90
Check	12/22/2020	EFT	PGE			360.05	4,578.95
Check	12/24/2020	EFT	PGE			134.96	4,713.91
Check	12/24/2020	EFT	PGE			489.27	5,203.18
Check	12/28/2020	EFT	Canby Utility	190236		106.24	5,309.42
Total 650-00 · Utilities						5,309.42	5,309.42
655-00 · Consultant Services							
Bill	12/31/2020	301231	Hartsock Project Mgmt.			4,399.89	4,399.89
Total 655-00 · Consultant Services						4,399.89	4,399.89
660-00 · WCCCA System Fees							
Bill	12/24/2020	INV01...	WCCCA			189,554.25	189,554.25
Total 660-00 · WCCCA System Fees						189,554.25	189,554.25
665-00 · Radio Maintenance Fees							
Bill	12/31/2020	INV65...	Day Wireless Systems Inc.			777.78	777.78
Bill	12/31/2020	INV66...	Day Wireless Systems Inc.			1,662.09	2,439.87
Bill	12/31/2020	INV66...	Day Wireless Systems Inc.			333.25	2,773.12
Total 665-00 · Radio Maintenance Fees						2,773.12	2,773.12
675-00 · Financial Services							
Bill	12/01/2020	20-0493	Clackamas County Finance			13,233.16	13,233.16
Check	12/31/2020			Service Charge		20.00	13,253.16
Total 675-00 · Financial Services						13,253.16	13,253.16

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01/08/21

Accrual Basis

Clackamas 800 Radio Group Profit & Loss Detail

December 2020

Type	Date	Num	Name	Memo	Class	Amount	Balance
703-00 · Capital Outlay							
703-01 · Buildings & Land Improvement							
703-011 · Land Improvement							
Bill	12/01/2020		Bruno Tree Care		16 Canby	4,800.00	4,800.00
Bill	12/07/2020	9398	Securasite LLC		40 All	439.73	5,239.73
Bill	12/11/2020	5482	T3 Construction LLC		21 Oak Grove B...	244,900.00	250,139.73
Bill	12/17/2020	9404	Securasite LLC		40 All	267.56	250,407.29
Bill	12/17/2020	9405	Securasite LLC		40 All	3,825.00	254,232.29
Bill	12/17/2020	9406	Securasite LLC		13 Tom Dick an...	187.50	254,419.79
Bill	12/28/2020	9419	Securasite LLC		04 Wilsonville T...	62.50	254,482.29
Bill	12/31/2020	18001...	Todd Hess Building Company		23 Goat Mountain	2,959.53	257,441.82
Total 703-011 · Land Improvement						257,441.82	257,441.82
703-013 · Tower							
Bill	12/21/2020	INV65...	Day Wireless Systems Inc.		40 All	1,554.00	1,554.00
Total 703-013 · Tower						1,554.00	1,554.00
703-014 · Generator							
Bill	12/16/2020	2763A	Power Systems Plus		12 Crutcher Ben...	1,000.00	1,000.00
Total 703-014 · Generator						1,000.00	1,000.00
Total 703-01 · Buildings & Land Improvement						259,995.82	259,995.82
703-02 · Radio Backbone							
703-021 · Simulcast / Master Site							
Bill	12/01/2020	24465	Equature		40 All	151,388.46	151,388.46
Total 703-021 · Simulcast / Master Site						151,388.46	151,388.46
703-024 · Paging							
Bill	12/11/2020	1808	Lexicom Wireless		40 All	2,870.00	2,870.00
Total 703-024 · Paging						2,870.00	2,870.00
703-026 · Cat. 6 Fire Station Alerting							
Bill	12/15/2020	9724	US Digital Designs, Inc.		40 All	1,164.50	1,164.50
Total 703-026 · Cat. 6 Fire Station Alerting						1,164.50	1,164.50
Total 703-02 · Radio Backbone						155,422.96	155,422.96
Total 703-00 · Capital Outlay						415,418.78	415,418.78
Total Expense						636,664.75	636,664.75
Net Ordinary Income						967,453.55	967,453.55
Net Income						967,453.55	967,453.55

Clackamas 800 Radio Group

Trial Balance

01/08/21

Accrual Basis

As of December 31, 2020

	Dec 31, 20	
	Debit	Credit
115-00 · Cash/Checking Account	1,630,505.75	
11000 · Accounts Receivable	519,289.39	
120-00 · Member Fees Receivable	0.00	
12000 · Undeposited Funds	0.00	
150-00 · Prepaid Expenses	0.00	
169-00 · CIP	44,120,952.67	
160-00 · Buildings and Towers	10,956,645.15	
165-00 · Radio Backbone	2,520,898.80	
166-00 · Equipment	1,052,983.00	
167-00 · Work In Progress	0.00	
175-00 · Accumulated Depreciation		11,582,838.71
180-00 · Deferred O/F-P25 Maintenance	5,812,058.44	
201-00 · Accounts Payable		639,304.63
201-02 · Other Accounts Payable	0.00	
202-00 · Partner Prepayment		2,817.05
250-00 · N/P - CCB (Microwave)	0.00	
210-00 · Reimb due Clackamas County	0.00	
300-01 · GLTDAG	0.00	
300-00 · Fund Balance	0.00	
310-00 · Investment in Fixed Assets		47,068,640.91
320-00 · Retained Earnings, Prior		7,296,037.32
405-00 · Members Contracts		66,220.00
410-00 · Partners Fees		1,069,108.20
430-00 · Subscriber Radio Payments		109,671.73
431-00 · Interest Income		74.62
435-00 · Lease Revenue	1,806.81	
440-00 · Miscellaneous Income		193,000.00
450-00 · Intergovernmental-Clackamas Co		5,597,805.24
605-00 · Site Rental	216,641.86	
610-00 · Fuel/Generators	9,019.75	
615-00 · HVAC Maintenance	11,150.10	
620-00 · Landscape Maintenance	17,000.00	
622-00 · Bad Debt Expense	19,350.00	
625-00 · Generator Maintenance	3,532.90	
630-00 · UPS Maintenance	2,646.00	
645-00 · Insurance	4,262.59	
650-00 · Utilities	37,687.49	
655-00 · Consultant Services	27,206.11	
660-00 · WCCCA System Fees	568,662.75	
665-00 · Radio Maintenance Fees	54,922.77	
670-00 · Legal Services	950.00	
675-00 · Financial Services	16,443.16	
680-00 · Audit Fees	6,920.00	
685-00 · Miscellaneous Expenses	658.84	
686-00 · Meeting Expenses	100.00	
703-011 · Land Improvement	4,433,369.85	
703-012 · Building	244,869.00	
703-013 · Tower	3,108.00	
703-014 · Generator	25,498.00	
703-021 · Simulcast / Master Site	799,477.78	
703-022 · Subscriber Radios	313,781.48	
703-024 · Paging	54,715.82	
703-026 · Cat. 6 Fire Station Alerting	84,356.19	
703-031 · Security System	164.68	
703-032 · DC Power	15,109.08	
703-034 · Microwave	38,774.20	
TOTAL	73,625,518.41	73,625,518.41

Clackamas 800 Radio Group

Balance Sheet

As of December 31, 2020

	Dec 31, 20
ASSETS	
Current Assets	
Checking/Savings	
115-00 · Cash/Checking Account	1,630,505.75
Total Checking/Savings	1,630,505.75
Accounts Receivable	
11000 · Accounts Receivable	519,289.39
Total Accounts Receivable	519,289.39
Total Current Assets	2,149,795.14
Fixed Assets	
169-00 · CIP	44,120,952.67
160-00 · Buildings and Towers	10,956,645.15
165-00 · Radio Backbone	2,520,898.80
166-00 · Equipment	1,052,983.00
175-00 · Accumulated Depreciation	-11,582,838.71
Total Fixed Assets	47,068,640.91
Other Assets	
180-00 · Deferred O/F-P25 Maintenance	5,812,058.44
Total Other Assets	5,812,058.44
TOTAL ASSETS	55,030,494.49
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
201-00 · Accounts Payable	639,304.63
Total Accounts Payable	639,304.63
Other Current Liabilities	
202-00 · Partner Prepayment	2,817.05
Total Other Current Liabilities	2,817.05
Total Current Liabilities	642,121.68
Total Liabilities	642,121.68
Equity	
310-00 · Investment in Fixed Assets	47,068,640.91
320-00 · Retained Earnings, Prior	7,296,037.32
Net Income	23,694.58
Total Equity	54,388,372.81
TOTAL LIABILITIES & EQUITY	55,030,494.49

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Clackamas 800 Radio Group
A/R Aging Detail
As of December 31, 2020

	Type	Date	Num	Name	Due Date	Aging	Open Balance
Current							
Total Current							
1 - 30							
	Invoice	12/07/2020	19-315	ODOT	12/07/2020	24	193,000.00
Total 1 - 30							193,000.00
31 - 60							
Total 31 - 60							
61 - 90							
	Invoice	10/29/2020	19-313	Canby FD	10/29/2020	63	104,409.39
Total 61 - 90							104,409.39
> 90							
	Invoice	07/31/2018	18-188	Boring Water	07/31/2018	884	860.00
	Invoice	07/15/2019	19-221	Colton Fire	07/15/2019	535	16,770.00
	Invoice	07/15/2019	19-240	Boring Water	07/15/2019	535	860.00
	Invoice	07/31/2020	19-268	Clackamas County FD #1	08/30/2020	123	149,210.00
	Invoice	07/31/2020	19-269	Colton Fire	08/30/2020	123	16,770.00
	Invoice	07/31/2020	19-270	Estacada RFD	08/30/2020	123	24,510.00
	Invoice	07/31/2020	19-292	Clackamas County - Transportation Eng	08/30/2020	123	12,900.00
Total > 90							221,880.00
TOTAL							519,289.39



Certified Public Accountants

1800 Blankenship Rd., Suite 450
West Linn, OR 97068-4198
503-723-7600 503-723-5100 FAX

December 2, 2020

To the Board of Directors
Clackamas 800 Radio Group
Clackamas County, Oregon

We have audited the financial statements of the governmental activities and major fund of Clackamas 800 Radio Group for the year ended June 30, 2020. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated September 8, 2020. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Clackamas 800 Radio Group are described in Note A to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during 2020. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the prior period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was depreciation expenses.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to Clackamas 800 Radio Group's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Clackamas 800 Radio Group's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to management's discussion and analysis, which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consists of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

The budgetary comparison schedule presented as Supplementary Information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and in our opinion is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Restriction on Use

This information is intended solely for the information and use of the Board of Directors and management of Clackamas 800 Radio Group and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,


Jarrod, Seibert, Pollard & Company, LLC
Certified Public Accountants

CLACKAMAS 800 RADIO GROUP
AUDIT REPORT
FOR THE YEAR ENDED JUNE 30, 2020

CLACKAMAS 800 RADIO GROUP

YEAR ENDED JUNE 30, 2020

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CLACKAMAS 800 RADIO GROUP
CLACKAMAS COUNTY, OREGON

JUNE 30, 2020

Chief Rick Hoffman, 1 st Vice Chair City of Gladstone, Fire	Chief Phil Schneider Sandy Fire District
Chief John Schmerber City of Gladstone, Police	Chief Jim Davis Canby Fire District
Chief Bret Smith, 2 nd Vice Chair City of Canby	Capt. James Rhodes Clackamas County Sheriff
Chief Dale Jorgenson City of Lake Oswego, Police	Chief Richard Beaudoin Colton Fire District
Chief Don Johnson City of Lake Oswego, Fire	Chief Luke Strait City of Milwaukie
Sue Scobert, Chair City of Lake Oswego	Chief Frank Schoenfeld City of Molalla
Chief John Ingrao Hoodland Fire District	Chief Ernie Roberts City of Sandy
Chief Vince Stafford Molalla Fire District	Chief Jim Band City of Oregon City
Div Chief Mike Corliss, Clackamas Fire District #1	Chief Terry Kruger City of West Linn
Div Chief Mike Corliss, Estacada Fire District	Asst Chief Mark Havener TVF&R
Philip Mason Clackamas County Health	Chief Joshua Williams, Aurora Fire

Administration

John Hartsock, Manager

Address of Officers and Board Members
11300 SE Fuller Road
Milwaukie, Oregon 97222

INDEPENDENT AUDITORS' REPORT

Board of Directors
Clackamas 800 Radio Group
Clackamas County, Oregon

We have audited the accompanying financial statements of the governmental activities and major fund of the Clackamas 800 Radio Group ("Group") as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Group's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and major fund of the Group as of June 30, 2020, and the respective changes in financial position, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We

have applied certain limited procedures to the Management's Discussion, as listed in the table of contents, in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on Management's Discussion and Analysis, as listed in the table of contents, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

The budgetary comparison schedules presented as Supplementary Information, as listed in the table of contents, have been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and in our opinion are fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Group's financial statements. The other information, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

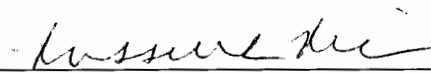
The listing of board members, located before the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Report on Other Legal and Regulatory Requirements

In accordance with *Minimum Standards for Audits of Oregon Municipal Corporations*, we have also issued our report dated December 2, 2020, on our consideration of Clackamas 800 Radio Group's compliance with certain provisions of laws and regulations, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing and not to consider an opinion on compliance.

JARRARD, SEIBERT, POLLARD & COMPANY, LLC
Certified Public Accountants

West Linn, Oregon
December 2, 2020

By 
Russell T. Ries, Partner

CLACKAMAS 800 RADIO GRUP
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2020

This discussion and analysis presents the highlights of financial activities and financial position for the Clackamas 800 Radio Group (C800). The analysis focuses on significant financial issues, major financial activities and resulting changes in financial position, budget changes and variances from the budget, and specific issues related to funds and the economic factors affecting C800.

Management's Discussion and Analysis focuses on current year activities and resulting changes. Please read it in conjunction with C800's financial statements.

REPORT LAYOUT

C800's annual financial report consists of several sections. Taken together they provide a comprehensive financial look at the organization. The components of the report include the following:

- **Management's Discussion and Analysis:** This section of the report provides financial highlights, overview and economic factors affecting C800.
- **Basic Financial Statements** includes Statement of Net Position, Statement of Activities, Fund Financial Statements and the notes to the financial statements. Statements of Net Position and Activities focus on an entity-wide presentation using the accrual basis of accounting. They are designed to be more corporate-like in that all activities are consolidated into a total for C800.
 - The Statement of Net Position focuses on resources available for future operations. In simple terms, this statement presents a snapshot view of the assets C800 owns, the liabilities it owes and the net difference. The net difference is further separated into amounts restricted for specific purposes and unrestricted amounts.
 - The Statement of Activities focuses on gross and net costs of C800 programs and the extent to which such programs rely upon partner income and other revenues. This statement summarizes and simplifies the user's analysis to determine the extent to which programs are self-supporting and/or subsidized by general revenues.
 - Fund Financial Statements focus separately on major governmental funds. Governmental fund statements follow the more traditional presentation of financial statements. Notes to the Financial Statements provide additional disclosures required by governmental accounting standards and provide information to assist the reader in understanding C800's financial condition.

This discussion and analysis presents the highlights of financial activities and financial position for the Clackamas 800 Radio Group (C800). The analysis focuses on significant financial issues, major financial activities and resulting changes in financial position, budget changes and variances from the budget, and specific issues related to funds and the economic factors affecting C800.

FINANCIAL ANALYSIS

The 2019-2020 revenues (including special items) show a \$1,156,219 decrease primarily due to replacement project bond funding.

Operating expenses decreased overall by \$2,964.

C800 is funded by user fees on a per radio device basis. The allocation is developed by assembling all of the budgeted costs, and then dividing that number by the number of radios to develop the per radio cost. The budget is based on actual costs from the previous year with estimated increases in fixed costs such as utilities, and estimates of other anticipated expenses such as radio maintenance.

SIGNIFICANT TRANSACTIONS AND CHANGES IN INDIVIDUAL FUNDS

General Fund balance decreased during FY 2019-2020 primarily due to decreased capital outlay.

The current year revenue from the partners was sufficient to cover current year operating costs (excluding capital outlay related to construction in progress).

VARIATIONS BETWEEN ORIGINAL AND FINAL BUDGET

General Fund expenditures came in at \$15,041,166 less than the final budget, and significant differences between final adopted budget and actual expenditures include the following:

- Appropriations exceeded capital outlay expenditures by \$14,810,952.

CAPITAL ASSET ACTIVITY

At June 30, 2020, the Group had approximately \$47,069,000 invested in capital assets.

The total increase in investment in capital assets for the current fiscal year was \$16,371,638. The governmental type capital assets increase of \$16,674,654 (radio replacement project/construction in progress) was offset by the depreciation expense of \$303,015.

LONG TERM DEBT ACTIVITY

At the end of the current fiscal year, the Group had no debt outstanding.

OUTLOOK FOR THE FUTURE, BASED ON CURRENTLY KNOWN FACTS

On January 30, 2020, the World Health Organization ("WHO") announced a global health emergency because of a new strain of coronavirus originating in Wuhan, China (the "COVID-19 outbreak") and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally.

The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the Group's financial condition, liquidity, and future results of operation. Management is actively monitoring the global situation on its financial condition, liquidity, and operations. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the Group is not able to estimate the effects of the COVID-19 outbreak on its results of operations, financial condition, or liquidity.

CONDENSED FINANCIAL INFORMATION

	<u>June 30, 2020</u>	<u>June 30, 2019</u>	<u>Increase/ Decrease</u>
Current assets (cash/receivables/ deposits)	\$ 8,323,258	\$ 7,406,133	\$ 917,125
Fixed assets, net of depreciation	<u>47,068,641</u>	<u>30,697,003</u>	<u>16,371,638</u>
Total assets	<u>55,391,899</u>	<u>38,103,136</u>	<u>17,288,763</u>
Other liabilities	1,027,220	963,802	63,418
Long-term liabilities	<u>-</u>	<u>-</u>	<u>-</u>
Total liabilities	<u>1,027,220</u>	<u>963,802</u>	<u>63,418</u>
Net position			
Investment in capital assets	52,880,699	36,509,061	16,371,638
Unrestricted	<u>1,483,980</u>	<u>630,273</u>	<u>853,707</u>
Total Net Position	<u>\$ 54,364,679</u>	<u>\$ 37,139,334</u>	<u>\$ 17,225,345</u>
Revenues			
Program Revenue			
Charges for service:			
Partner fees	\$ 1,122,099	\$ 961,818	\$ 160,281
Other revenues	-	93,689	(93,689)
Capital Contributions	-	348,000	(348,000)
General Revenues:			
Miscellaneous	141,765	19,076	122,689
Special Item:			
Replacement project bond funding	<u>17,627,737</u>	<u>18,625,237</u>	<u>(997,500)</u>
Total revenues	18,891,601	20,047,820	(1,156,219)
Public safety	<u>1,666,256</u>	<u>1,669,220</u>	<u>(2,964)</u>
Total expenditures	<u>1,666,256</u>	<u>1,669,220</u>	<u>(2,964)</u>
Increase (Decrease) in Net Position	<u>\$ 17,225,345</u>	<u>\$ 18,378,600</u>	<u>\$ (1,153,255)</u>

FINANCIAL CONTACT

C800's financial statements are designed to present radio system users with a general overview of C800's finances and to demonstrate C800's accountability. If you have questions about the report or need additional financial information, please contact John Hartsock, Manager Clackamas 800 Radio Group, c/o Fire District #1, 11300 SE Fuller Road, Milwaukie, OR 97222.

CLACKAMAS 800 RADIO GROUP
STATEMENT OF NET POSITION
JUNE 30, 2020

	<u>Governmental Activities</u>
ASSETS	
Cash and cash equivalents	\$ 845,200
Due from other governments	1,666,000
Deposit – P25 maintenance	5,812,058
Capital assets:	
Construction in progress	44,120,953
Depreciable assets (net of depreciation)	<u>2,947,688</u>
Total assets	<u>55,391,899</u>
 LIABILITIES AND NET POSITION	
Liabilities	
Accounts payable	<u>1,027,220</u>
 NET POSITION	
Invested in capital assets	52,880,699
Unrestricted	<u>1,483,980</u>
 Total net position	 <u>\$ 54,364,679</u>

(See accompanying notes to basic financial statements)

**CLACKAMAS 800 RADIO GROUP
STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

		<u>Program Revenues</u>		<u>Net (Expense) Revenues and Changes in Net Position</u>
<u>Program Activities</u>	<u>Expenses</u>	<u>Charges for Services</u>	<u>Capital Grants and Contributions</u>	<u>Total Governmental Activities</u>
Governmental Activities				
Public Safety	<u>\$ (1,666,256)</u>	<u>\$ 1,122,099</u>	<u>\$ -</u>	<u>\$ (544,157)</u>
General Revenues				
Lease revenue				141,185
Investment earnings				580
Special item – replacement project bond funding				<u>17,627,737</u>
Total general revenues and special items				<u>17,769,502</u>
CHANGE IN NET POSITION				17,225,345
NET POSITION, beginning				<u>37,139,334</u>
NET POSITION, ending				<u>\$ 54,364,679</u>
Reconciliation of Net Change in Fund Balance to Net Change in Net Position on the Statement of Activities				
Net Change in Fund Balance				\$ 853,706
Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the capital assets:				
Capital assets purchased and capitalized				16,674,654
Depreciation expense				<u>(303,015)</u>
Net Change in Net Position				<u>\$ 17,225,345</u>

(See accompanying notes to basic financial statements)

**CLACKAMAS 800 RADIO GROUP
GOVERNMENTAL FUND
BALANCE SHEET
JUNE 30, 2020**

	General <u>Fund</u>
ASSETS	
Cash and cash equivalents	\$ 845,200
Due from other governments	1,666,000
Deposit – P25 maintenance	<u>5,812,058</u>
Total assets	<u>\$ 8,323,258</u>
 LIABILITIES AND FUND BALANCE	
Liabilities	
Accounts payable	<u>\$ 1,027,220</u>
 FUND BALANCE	
Nonspendable	5,812,058
Unassigned	<u>1,483,980</u>
Total fund balances	<u>7,296,038</u>
 Total liabilities and fund balance	 <u>\$ 8,323,258</u>
 Reconciliation of total fund balance to net assets on the Statement of Net Position:	
Total fund balance	\$ 7,296,038
Capital assets used in governmental activities, net of accumulated depreciation are not financial resources and, therefore are not reported in the fund.	 <u>47,068,641</u>
Total Net Position	<u>\$ 54,364,679</u>

(See accompanying notes to basic financial statements)

CLACKAMAS 800 RADIO GROUP
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUND
FOR THE YEAR ENDED JUNE 30, 2020

	General Fund
REVENUES:	
Partners Fees/Contracts	\$ 1,122,099
Miscellaneous	141,184
Interest on Investments	580
Total Revenues	<u>1,263,863</u>
EXPENDITURES:	
WCCCA Fees	889,024
Site Rental	208,327
Utilities	60,804
Insurance	39,291
Office Supplies	-
Fuel/Generators	10,770
HVAC Maintenance	12,450
Landscape Maintenance	18,065
Generator Maintenance	2,643
UPS Maintenance	5,657
Battery Maintenance	-
Miscellaneous Costs	1,112
Consultant Services	62,726
Radio Maintenance Fees	20,408
Legal Services	421
Financial Services	7,422
Audit Fees	9,600
Regional Radio	-
Meeting Expense	126
Total Materials and Services	<u>1,348,846</u>
Capital Outlay	<u>16,689,048</u>
Total Expenditures	<u>18,037,894</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(16,774,031)
Special Item:	
Replacement Project Bond Funding	<u>17,627,737</u>
Net Change in Fund Balance	853,706
FUND BALANCE, beginning	<u>6,442,331</u>
FUND BALANCE, ending	<u>\$ 7,296,037</u>

(See accompanying notes to basic financial statements)

**CLACKAMAS 800 RADIO GROUP
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020**

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

Reporting Entity

The Clackamas 800 Radio Group (the "Group") financial reporting entity is composed solely of the primary government. In determining the financial reporting entity, the Group complies with the provisions of GASB. There are no other entities for which the Group has responsibility, exercises control, is financially accountable for, and has a financial benefit or burden relationship.

The Group is governed by a Board of Directors, consisting of eighteen members. Clackamas County has issued bonded debt for the purpose of upgrade and expansion of the public safety communication system throughout Clackamas County for the benefit of the Group's partners. The Group collects fees for debt service and operations from its participating partners. Upon the Clackamas County bonded debt obligation being paid off, the County has assigned the radio system infrastructure to the Group. The towers and radio backbone are reported as capital assets of the Group.

Measurement Focus, Basis of Accounting and Basis of Presentation

Government-Wide Financial Statements (GWFS)

The Statement of Net Position and the Statement of Activities display information about the reporting government as a whole. The Statement of Net Position and the Statement of Activities were prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets and liabilities resulting from non-exchange transactions are recognized in accordance with the requirements of GASB Statement No. 33 "Accounting and Financial Reporting for Non-exchange Transactions."

Program Revenues included in the Statement of Activities derive directly from the program itself or from parties outside the Group's taxpayers or citizenry, as a whole; program revenues reduce the cost of the function to be financed from the Group's general revenues.

The Group reports all direct expenses by function in the Statement of Activities. Direct expenses are those that are clearly identifiable with a function.

Fund Financial Statements

The accounts of the Group are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum numbers of funds are maintained consistent with legal and managerial requirements.

CLACKAMAS 800 RADIO GROUP
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

Governmental Fund Types

Governmental funds are used to account for the Group's general government activities. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they are "measurable and available"). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the liability is incurred.

Revenues susceptible to accrual are interest, state, county and local shared revenue and federal and state grants. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met.

The Group reports the following governmental fund:

General Fund

This fund accounts for all financial resources and expenditures of the Group. The principal revenue source is from reimbursements from the partners.

Radio Group Operations

Generally accepted accounting principles (GAAP) allow a choice of funds and accounting measurement focus. Governmental fund accounting is allowed where determination of financial position and changes in financial position is the measurement focus. Proprietary fund accounting is allowed where the intent of the governing body is that the costs and expenses, including depreciation, of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

The Governing Board of the Group measures the operation of its emergency communication service by determining financial position and changes in financial position, and therefore uses governmental fund accounting.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires the management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues, expenditures and expenses during the reporting period. Actual results could differ from those estimates.

CLACKAMAS 800 RADIO GROUP
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

Cash and Cash Equivalents

For financial reporting purposes, the Group considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

Capital Assets

Capital assets, which include land, buildings, equipment and construction in progress, are reported in the government wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 and an estimated life in excess of one year. Capital assets are recorded at historical cost or estimated historical cost. Donated Capital assets are recorded at their estimated fair market value on the date donated. The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend assets lives are not capitalized.

Capital assets are depreciated using the straight-line method over the following useful lives: Buildings – 50 years and Equipment 5 to 20 years.

Net Position

Net position is comprised of the various net earnings from operations, nonoperating revenues, expenses and contributions of capital. Net position is classified in the following three categories:

Net Investment in Capital Assets – consists of all capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted net position – consists of external constraints placed on asset use by creditors, grantors, contributors, laws or regulations of other governments or constraints through constitutional provisions or enabling legislation.

Unrestricted net position – consists of all other assets not included in the other categories previously mentioned.

Fund Equity

In March 2009, the GASB issued Statement No. 54, *Fund Balance Reporting and Governmental Fund-type Definitions*. The objective of this statement is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund-type definitions. This statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed on the use of the resources reported in governmental funds. Under this standard, the fund balance classifications of reserved, designated, and unreserved/undesignated were replaced with five new classifications – nonspendable, restricted, committed, assigned, and unassigned.

**CLACKAMAS 800 RADIO GROUP
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020**

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

- Nonspendable fund balance represents amounts that are not in a spendable form.
- Restricted fund balance represents amounts that are legally restricted by outside parties for a specific purpose (such as debt covenants, grant requirements, donor requirements, or other governments) or are restricted by law (constitutionally or by enabling legislation).
- Committed fund balance represents funds formally set aside by the governing body for a particular purpose. The use of committed funds would be approved by resolution.
- Assigned fund balance represents amounts that are constrained by the expressed intent to use resources for specific purposes that do not meet the criteria to be classified as restricted or committed. Authority to classify portions of ending fund balance as Assigned has been given to the Manager and Finance Director
- Unassigned fund balance is the residual classification of the General Fund. Only the General Fund may report a positive unassigned fund balance. Other governmental funds would report any negative residual fund balance as unassigned.

When both restricted and unrestricted resources are available for use, it is the Group's policy to use restricted resources first and then unrestricted resources as they are needed.

NOTE B - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY, BUDGETARY INFORMATION:

Clackamas 800 Radio Group is organized as an intergovernmental entity under ORS 190.010 and is exempt from the provisions of Oregon Budget Law. However, the Group does prepare a budget which is reflected in the budgetary Statement of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual.

NOTE C – CASH AND INVESTMENTS:

Cash consisted of:

Deposits with a Financial Institution:

Demand Deposits, Non-interest

bearing - Checking

\$ 845,200

CLACKAMAS 800 RADIO GROUP
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020

NOTE C – CASH AND INVESTMENTS (Continued):

Investments

Oregon Revised Statutes (294.035) and Group policy authorize the authority to invest in obligations of the U.S. Treasury and agencies, time certificates of deposit, bankers' acceptances, repurchase agreements, and the State of Oregon Local Government Investment Pool. Such investments are stated at cost, increased by accretion of discounts and reduced by amortization of premiums, both computed by the straight-line method, which approximates fair value. The Group had no investments at June 30, 2020.

Interest Rate Risk

Oregon Revised Statutes require investments to not exceed a maturity of 18 months, except when the local government has adopted a written investment policy that was submitted to and reviewed by the OSTFB. The Group does not have any investments.

Credit Risk

Oregon Revised Statutes does not limit investments as to credit rating for securities purchased from US Government Agencies or USGSE.

Custodial Credit Risk

At year-end, the Group's net carrying amount of deposits was \$845,200 and the bank balance was \$845,299. Of these deposits, \$250,000 was covered by federal depository insurance and the remainder is collateralized by the Oregon Public Funds Collateralization Program (PFCP). Oregon Revised Statutes and District policy require depository institutions to maintain on deposit, with the collateral pool manager, securities having a value not less than 10% of their quarter-end public fund deposits if they are well capitalized, 25% of their quarter-end public fund deposits if they are adequately capitalized, or 110% of their quarter-end public fund deposits if they are undercapitalized or assigned to pledge 110% by the Office of the State Treasurer. Currently all banks are required to post 100% collateral.

NOTE D – CAPITAL ASSETS:

The changes in capital assets for the fiscal year ended June 30, 2020 are as follows:

	<u>July 1, 2019</u>	<u>Additions</u>	<u>Deletions</u>	<u>June 30, 2020</u>
Governmental Activities:				
Non-depreciable assets:				
Construction In Process	\$ 27,446,295	\$ 16,674,654	\$ -	\$ 44,120,953
Depreciable assets:				
Radio Backbone	2,520,899	-	-	2,520,899
Buildings and towers	10,956,645	-	-	10,956,645
Equipment	<u>1,052,983</u>	<u>-</u>	<u>-</u>	<u>1,052,983</u>
	14,530,527	-	-	14,530,527
Accumulated Depreciation:				
Radio Backbone	1,326,790	132,678	-	1,459,468
Buildings and towers	9,545,295	65,039	-	9,610,334
Equipment	<u>407,738</u>	<u>105,298</u>	<u>-</u>	<u>513,036</u>
	<u>11,279,823</u>	<u>303,015</u>	<u>-</u>	<u>11,582,839</u>
Net Capital Assets	<u>\$ 30,697,003</u>			<u>\$ 47,068,641</u>

**CLACKAMAS 800 RADIO GROUP
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020**

NOTE D – CAPITAL ASSETS (Continued):

Commitments under construction contracts approximated \$8,600,000 at June 30, 2020.

On May 17, 2016 voters approved Bond Measure 3-476 authorizing Clackamas County to issue general obligation bonds totaling \$59 million to construct a new P25 open source digital radio system.

NOTE E – RISK MANAGEMENT:

The Group is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees and natural disasters. The Group purchases commercial insurance to minimize its exposure to these risks. Settled claims have not exceeded this commercial coverage.

NOTE F – OPERATING LEASE COMMITMENTS:

The Group has commitments to lease certain radio site locations. Future minimum rental commitments for the leases as of June 30, 2020 are as follows:

2021	\$ 171,000
2022	131,000
2023	103,000
2024	106,000
2025	109,000
Thereafter	<u>460,000</u>
	<u>\$1,080,000</u>

NOTE G – INTERGOVERNMENTAL AGREEMENT:

Clackamas County Public Safety Radio System Replacement Project Bond Funding

The Agreement defines the respective roles and responsibilities of Clackamas County and C800 with respect to the Public Safety Radio System Replacement Project and any subsequent activities related to the bond funding. As the entity responsible for the bond funding, the County will retain management control and oversight of all bond related expenditures and compliance with laws, policies, debt covenants, and procedures, and C800 covenants to comply with the same. Once completed, the Project will replace and enhance the current county-wide two-way 800MHz radio system. The Project also includes an allowance for helping agencies purchase subscriber radio equipment, such as portable, mobile, and/or control station radios as needed by the personnel of the individual agencies comprising C800 to utilize the system. Construction is anticipated to be completed with the radio system in service by the end of June 2021. The cost of the Project is projected not to exceed \$59,000,000, including financing-related costs. The County's role is to provide overall oversight and fiscal administration of the bonds. C800's role is to provide responsible project management of the public safety radio system upgrade and radio replacement elements through its Board and assigned staff representatives. Requests by C800 for bond disbursement to reimburse Project expenses that are within the agreed upon scope, cost,

**CLACKAMAS 800 RADIO GROUP
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020**

NOTE G – INTERGOVERNMENTAL AGREEMENT (Continued):

and timeline of the Project require joint approval by the County Lead and Finance Director. C800 will own all assets purchased or constructed with bond proceeds and will account for such assets in its accounting records.

SUPPLEMENTARY INFORMATION

CLACKAMAS 800 RADIO GROUP
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2020

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
REVENUES:				
Partners Fees/Contracts	\$ 1,115,338	\$ 1,115,338	\$ 1,122,099	\$ 6,761
Miscellaneous	49,140	49,140	141,184	92,044
Interest on Investments	500	500	580	80
Total revenues	<u>1,164,978</u>	<u>1,164,978</u>	<u>1,263,863</u>	<u>98,885</u>
EXPENDITURES:				
WCCCA Fees	866,769	866,769	889,024	(22,255)
Site Rental	173,838	173,838	208,327	(34,489)
Utilities	78,000	78,000	60,804	17,196
Insurance	35,000	35,000	39,291	(4,291)
Office Supplies	2,000	2,000	-	2,000
Fuel/Generators	26,000	26,000	10,770	15,230
HVAC Maintenance	9,503	9,503	12,450	(2,947)
Landscape Maintenance	14,300	14,300	18,065	(3,765)
Generator Maintenance	12,500	12,500	2,643	9,857
UPS Maintenance	13,500	13,500	5,657	7,843
Battery Maintenance	3,000	3,000	-	3,000
Miscellaneous Costs	5,000	5,000	1,112	3,888
Consultant Services	48,500	48,500	62,726	(14,226)
Radio Maintenance Fees	90,000	90,000	20,408	69,592
Legal Services	8,000	8,000	421	7,579
Financial Services	8,500	8,500	7,422	1,078
Audit Fees	7,000	7,000	9,600	(2,600)
Regional Radio	1,500	1,500	-	1,500
Meeting Expense	1,150	1,150	126	1,024
Total Materials & Services	<u>1,404,060</u>	<u>1,404,060</u>	<u>1,348,846</u>	<u>55,214</u>
Operating Contingency	75,000	75,000	-	75,000
Capital Outlay	31,500,000	31,500,000	16,689,048	14,810,952
Capital Reserves	100,000	100,000	-	100,000
Total Expenditures	<u>33,079,060</u>	<u>33,079,060</u>	<u>18,037,894</u>	<u>15,041,166</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(31,914,082)	(31,914,082)	(16,774,031)	15,140,051
Special Item:				
Replacement Project Bond Funding	32,000,000	32,000,000	17,627,737	(14,372,263)
Net change in Fund Balance	85,918	85,918	853,706	767,788
FUND BALANCE, Beginning	7,812,283	7,812,283	6,442,331	(1,369,952)
FUND BALANCE, Ending	\$ 7,898,201	\$ 7,898,201	\$ 7,296,037	\$ (602,164)

**INDEPENDENT AUDITOR'S REPORT
REQUIRED BY OREGON STATE REGULATIONS**

**INDEPENDENT AUDITOR'S REPORT
REQUIRED BY OREGON STATE REGULATIONS**

We have audited the basic financial statements of Clackamas 800 Radio Group, as of and for the year ended June 30, 2020, and have issued our report thereon dated December 2, 2020. We conducted our audit in accordance with auditing standards generally accepted in the United States of America.

Compliance

As part of obtaining reasonable assurance about whether Clackamas 800 Radio Group's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations, noncompliance with which could have a direct and material effect on the determination of financial statements amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

We performed procedures to the extent we considered necessary to address the required comments and disclosures which included, but were not limited to the following:

**Deposit of public funds with financial institutions (ORS Chapter 295).
Indebtedness limitations, restrictions and repayment.
Insurance and fidelity bonds in force or required by law.
Authorized investment of surplus funds (ORS Chapter 294).
Public contracts and purchasing (ORS Chapter 279A, 279B, 279C).**

In connection with our testing nothing came to our attention that caused us to believe the Clackamas 800 Radio Group was not in substantial compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations.

OAR 162-10-0230 Internal Control

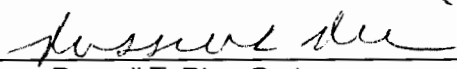
In planning and performing our audit, we considered Clackamas 800 Radio Group's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Clackamas 800 Radio Group's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Clackamas 800 Radio Group's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in the internal control over financial reporting that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the Board of Directors and management of Clackamas 800 Radio Group and the Oregon Secretary of State and is not intended to be and should not be used by anyone other than these parties.

JARRARD, SEIBERT, POLLARD & COMPANY, LLC
Certified Public Accountants
West Linn, Oregon

By 
Russell T. Ries, Partner

December 2, 2020

RADIO PROJECT STATUS

Emergency Communication System Upgrade

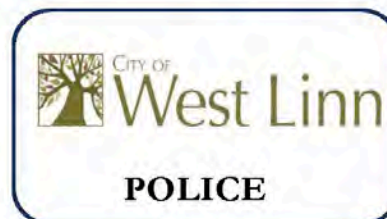
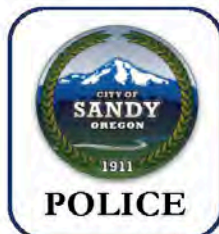
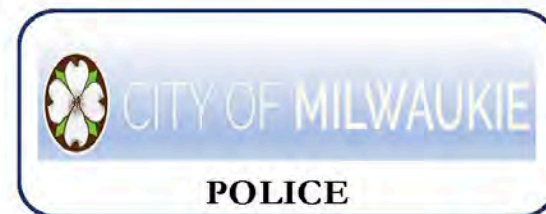
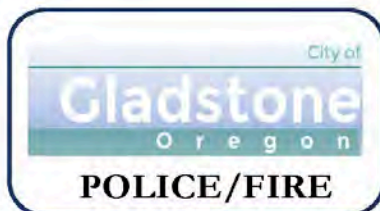
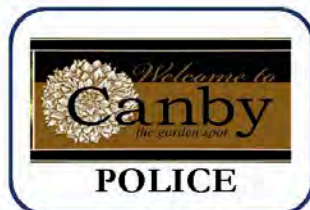
C800 Project Leader: John Hartsock

WCCCA Project Leader: Ron Polluconi

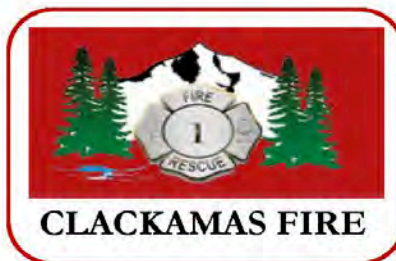
C800 Project Manager: Bjorn Morfin

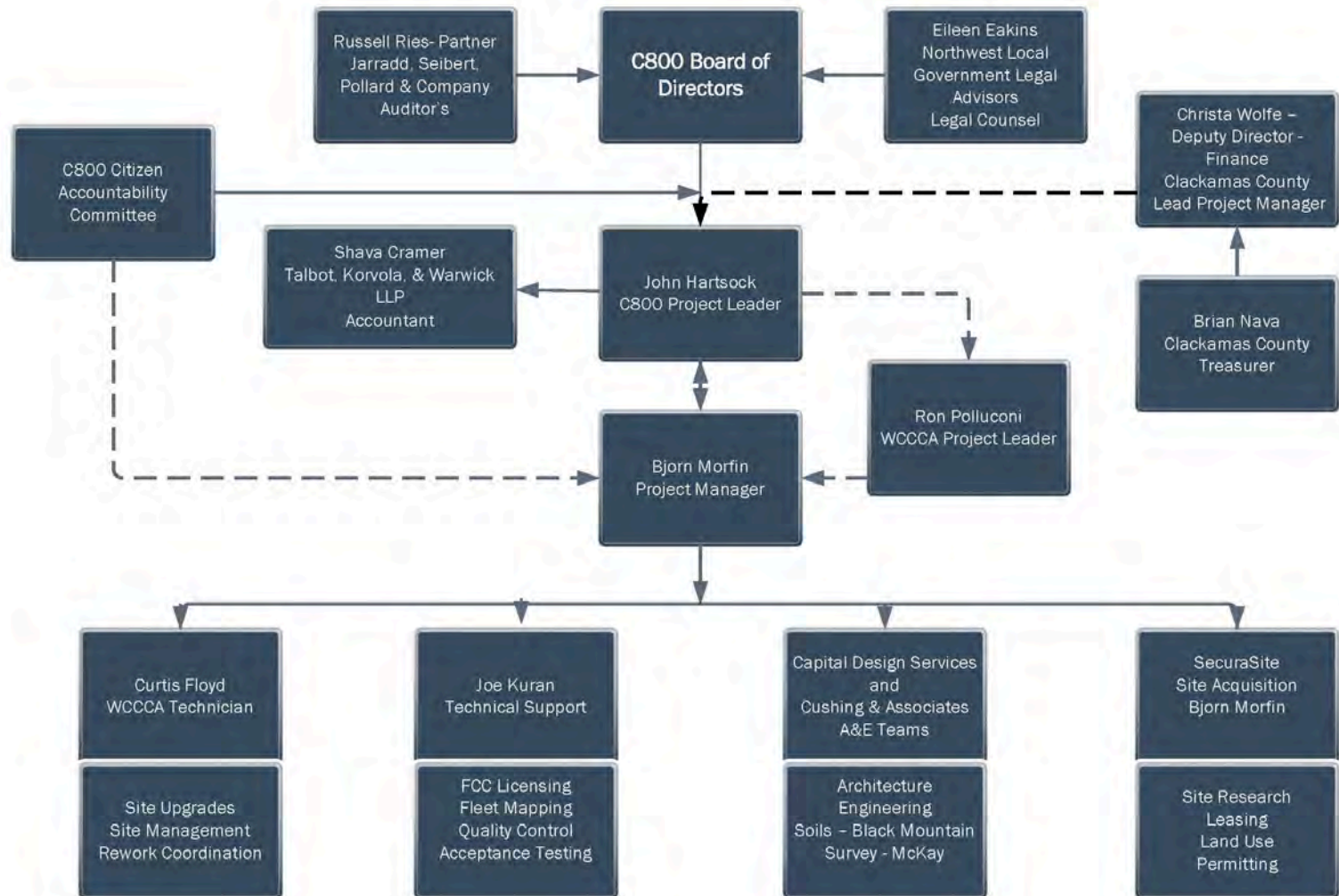
Date: January 20, 2021





THE EIGHTEEN PUBLIC SAFETY AGENCIES THAT MAKE UP CLACKAMAS 800 RADIO GROUP



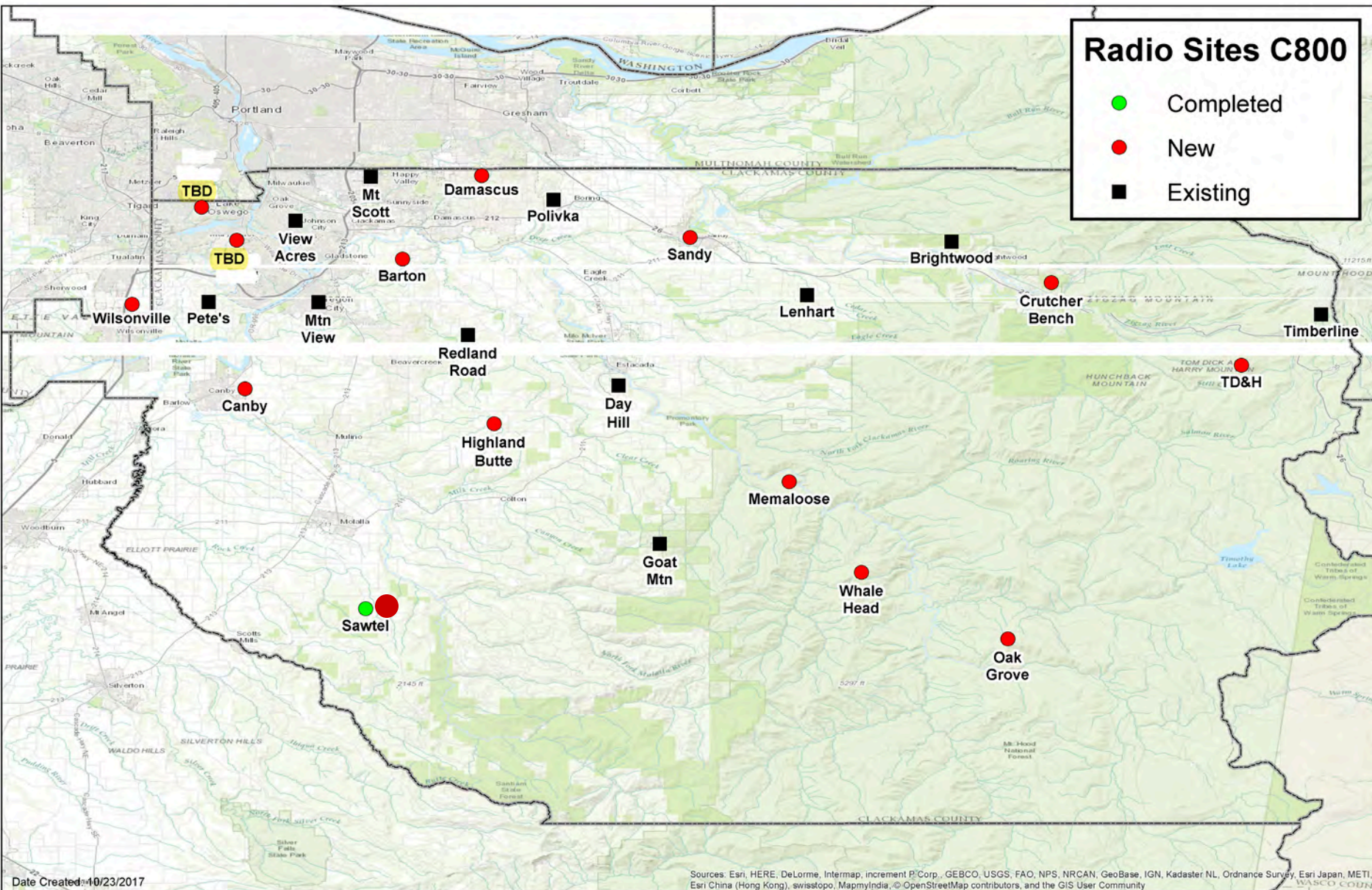


Clackamas 800 Radio Group Radio Replacement Project

C800 Site Locations

Radio Sites C800

- Completed
- New
- Existing



Project Status Existing Sites Summary

13 Existing Radio Sites Design / Construction

- **Brightwood / Day Hill / Lenhart / Mt. Scott / Mt. View / Pete's / Polivka / Redland Rd / Sawtell / View Acres / Goat Mtn :** Complete
- **Timberline:** new generator and 1,000-gal fuel tank to be scheduled
- **CCOM:** New Uninterruptable Power System for Master Site Equipment / revisions to fire suppression system / new cable tray work complete. Replacement of consoles complete. Installation of dispatch floor ground ring complete
- **LOCOM:** New consoles complete – February 2021



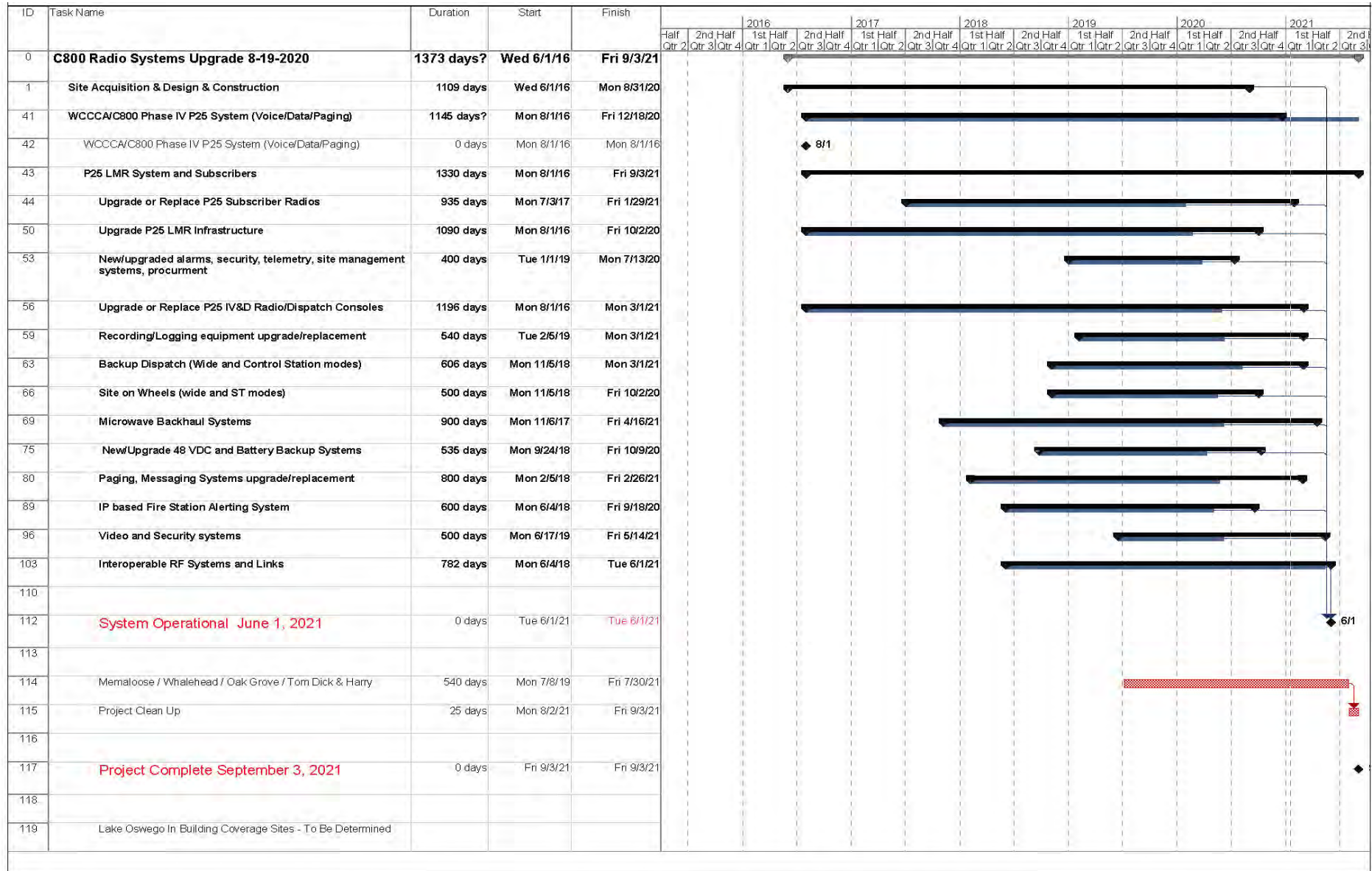
Project Status New Sites Summary

14 New Sites Acquisition / Design / Construction:

- **Barton / Canby / Crutcher Bench / Damascus / Highland Butte / Hoodland Fire / Sandy / Wilsonville** : Complete.
- **Tom Dick & Harry / Memaloose / Whale Head / Oak Grove (USFS):**
 - Memaloose** – Construction complete – possible fire damage / waiting for completion of utility power – anticipate May 2021 due to access / weather
 - Whalehead** – Construction complete – possible fire damage / waiting for completion of utility power – anticipate June 2021 due to access / weather
 - Oak Grove** – Construction 40% complete – turn over Spring 2021 due to access / weather.
 - TD&H** - Awaiting USFS final approval / Ski Bowl easement complete / anticipate construction start Spring 2021
- **Two Sites for Lake Oswego / West Linn area** - for in-building coverage - on hold for more research and public meeting



Project Schedule



Project Schedule

- Existing Sites Upgrade complete - November 2020
- New Site Design & Construction complete: Spring 2021 for HWY 224 sites and Tom Dick & Harry / Lake Oswego - TBD
- System Operational Date: June 2021
- System Complete: September 2021
- Lake Oswego in building coverage sites – To Be Determined



C800 Radio System Upgrade Budget ⁽¹⁾

Project:	C800 Radio System Upgrade		
Date Original:	10/1/2015	Date Updated:	December 31, 2020
Project Manager:	Bjorn Morfin		

Item	Budget	Original Encumbrance	Additional Encumbrance / Change Order	Estimate to Complete	Percent Complete	Estimated Total	(Over) Under Budget	Expended
Soft Cost								
Site Acquisition Consulting - Quest	60,000	25,000	45,000	(2,930)	100.00%	67,070	(7,070)	67,069.81
Site Acquisition Consulting / Permits - Securacite	320,000	321,250	258,800	25,000	91.78%	605,050	(285,050)	555,326.29
Site Planning A&E - Cushing/Capital/Cundiff/Forensic/KPFF/SD C/ToddHess	725,000	692,391	468,930	(230,000)	98.46%	931,321	(206,321)	917,006.70
Geotechnical / Environmental Consulting - Black Mtn	250,000	443,670	60,000		98.58%	503,670	(253,670)	496,515.22
Survey - McKay	75,000	129,835		0	90.99%	129,835	(54,835)	118,135.00
USFS Land Use Fees	15,000	10,000	40,000	5,000	89.94%	55,000	(40,000)	49,465.23
Land Use Fees	25,000	9,400	0	0	99.35%	9,400	15,600	9,339.00
Plan Check / Permit Cost	60,000	10,000	0	0	95.25%	10,000	50,000	9,525.20
Printing	2,500			500	0.00%	500	2,000	0.00
Bid Advertising	3,500	1,300	0	300	89.34%	1,600	1,900	1,429.43
Testing & Inspection (In Site Const)	40,000	2,700	0	0	97.18%	2,700	37,300	2,623.75
Project Management	300,000	296,000	355,000	25,000	96.63%	676,000	(376,000)	653,203.41
Legal Fees	30,000	21,000	0	5,000	80.92%	26,000	4,000	21,038.74
Licensing	20,000	69,000		5,000	93.10%	74,000	(54,000)	68,890.50
Miscellaneous	30,000	88,000	10,000	15,000	98.64%	113,000	(83,000)	111,465.38
Sub-Total Soft Cost	1,956,000	2,119,546	1,237,730	(152,130)	95.53%	3,205,146	(1,249,146)	3,081,034
Construction Cost								
Site Construction	8,895,000	12,596,753	4,400,000	1,000,000	94.34%	17,996,753	(9,101,753)	16,978,546.43
Buildings	1,350,000	2,018,663	16,000	0	99.98%	2,034,663	(684,663)	2,034,314.32
Towers	660,000	1,383,357	245,000		99.99%	1,628,357	(968,357)	1,628,191.31
Generator	500,000	513,196	150,000		99.57%	663,196	(163,196)	660,374.31
48VDC	1,065,000	1,443,767	0		88.96%	1,443,767	(378,767)	1,284,342.80
Lake Oswego Antenna	18,000	17,500	0	0	100.07%	17,500	500	17,511.75
Sub-Total Construction Cost	12,488,000	17,973,236	4,811,000	1,000,000	95.03%	23,784,236	(11,296,236)	22,603,280.92

C800 Radio System Upgrade Budget (2)

Project:	C800 Radio System Upgrade		
Date Original:	10/1/2015	Date Updated:	December 31, 2020
Project Manager:	Bjorn Morfin		

Item	Budget	Original Encumbrance	Additional Encumbrance / Change Order	Estimate to Complete	Percent Complete	Estimated Total	(Over) Under Budget	Expended
Equipment Costs								
Simulcast Equipment	20,726,000	19,993,440	672,036	2,000,000	86.83%	22,665,476	(1,939,476)	19,680,854.14
Paging	373,000	269,228	50,000	75,000	93.77%	394,228	(21,228)	369,651.31
Subscriber Radios	5,000,000	9,409,958	295,032	(5,000,000)	78.29%	4,704,990	295,010	3,683,748.20
Asset Management	119,000	203,197		25,000	0.00%	228,197	(109,197)	0.00
Post Warranty / System Refresh	5,800,000	5,812,058		0	100.00%	5,812,058	(12,058)	5,812,058.44
Test Equipment	100,000			100,000	0.00%	100,000	0	0.00
Microwave	3,368,000	2,671,467	600,000	75,000	89.88%	3,346,467	21,533	3,007,779.64
Security System	1,364,000			500,000	0.25%	500,000	864,000	1,244.64
Fire Station Alerting	0	1,697,407	(7,261)	0	97.16%	1,690,146	(1,690,146)	1,642,218.22
Subtotal Equipment Costs	36,850,000	40,056,755	1,609,807	(2,225,000)	86.70%	39,441,562	(2,591,562)	34,197,555
Bond Cost	300,000	290,372	33,200	0	104.08%	323,572	(23,572)	336,781
Subtotal Project Cost	51,594,000	60,439,908	7,691,737	(1,377,130)	91.92%	66,754,515	(15,160,515)	60,218,650
Additional Proceeds	9,223,326					(9,223,326)	9,223,326	
Adjusted Project Costs	60,817,326	60,439,908	7,691,737	(1,377,130)	91.92%	57,531,189	(5,937,189)	
Contingency	7,406,000			500,000	0.00%	500,000	6,906,000	
Total Project Cost	68,223,326	60,439,908	7,691,737	(877,130)	102.20%	58,031,189	968,811	60,218,649.76

Bond Proceeds	5,845,000	Taxable
	53,155,000	Non Taxable
	59,000,000	
Additional Proceeds	6,548,326	Subscriber Radio Payments
	2,675,000	PGE Payment
	9,223,326	
Total Proceeds	68,223,326	

Premium Bond Proceeds	7,165,794
Interest Income	1,000,000
Additional Funds	8,165,794
County oversight fees	(100,000)
Total Available	8,065,794

Q1 - 2021 Quarterly Outlook

	C800
<ul style="list-style-type: none">• Procurement	<ul style="list-style-type: none">• Bid and award security/CCTV system / existing tower antenna relocation / Manager of manager system / Paging controller
<ul style="list-style-type: none">• Leases & Land Use Applications	<ul style="list-style-type: none">• Lake Oswego sites for in building coverage
<ul style="list-style-type: none">• Site Construction	<ul style="list-style-type: none">• Whalehead / Oak Grove Butte / Goat Mt / Tom Dick & Harry
<ul style="list-style-type: none">• Radio / Microwave	<ul style="list-style-type: none">• Continue radio infrastructure install• Continue microwave system install• Finalize subscriber radio distribution and existing radio upgrades

Project Goal:

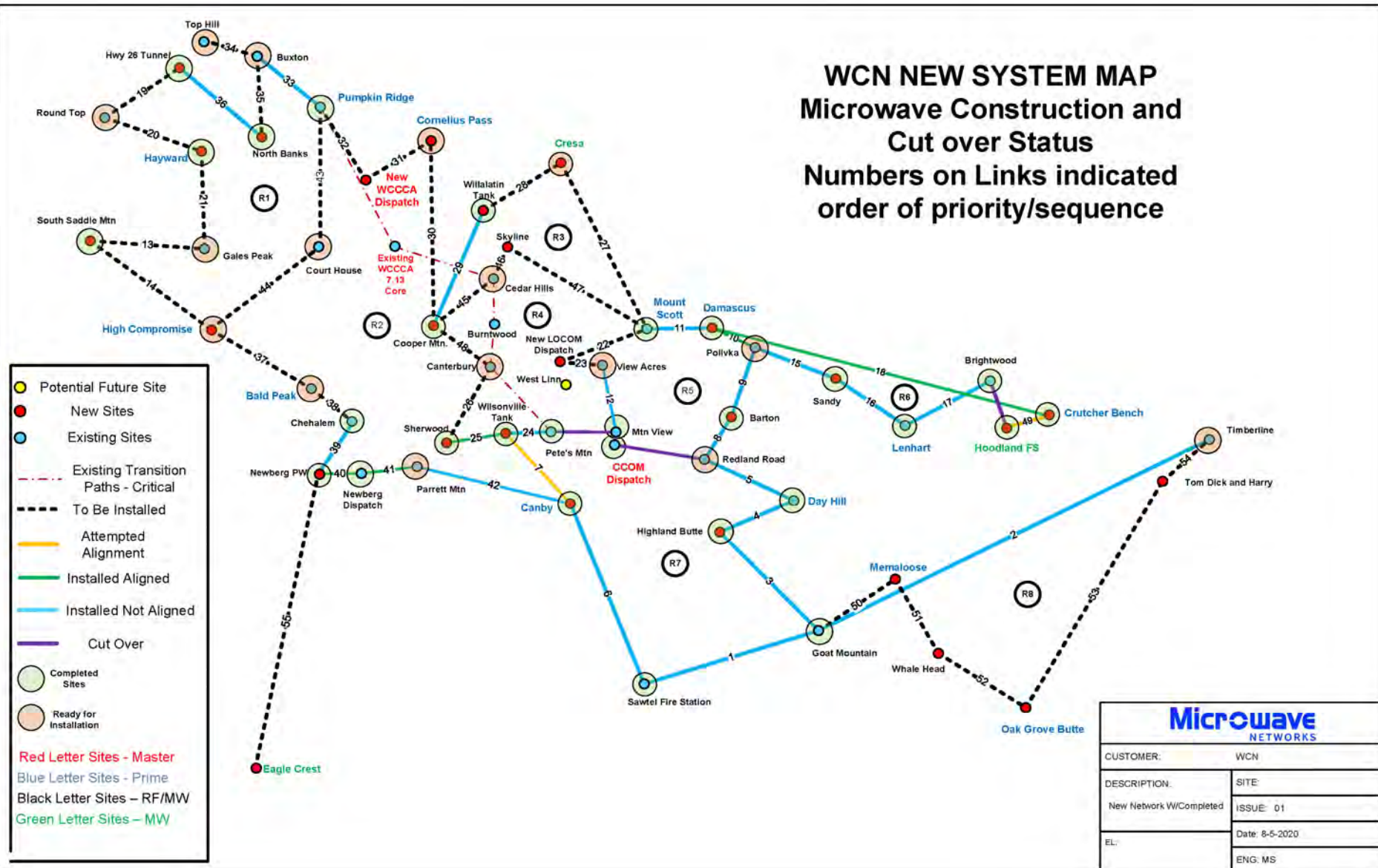
To create an efficient, dependable public safety radio communications system that works in all parts of Clackamas County!

**What's Happening With the
Communications Upgrade Project?**



Site Connectivity:

Loop Protected Microwave Backhaul / At least 2 connections to each site



Memaloose



Whalehead





**11300 SE Fuller Rd
Milwaukie, Oregon 97222
(503) 780-4806**

Board of Directors Information

To: Board of Directors
From: John Hartsock, Manager
Date: January 20, 2021
Re: C800 Board 20219 Meeting Dates

~~~~~  
The following are planned meeting dates for the C800 Board of Directors – Meetings will be held via a Zoom call until further notice at 9:00AM.

January 20, 2021  
February 17, 2021  
March 17, 2021  
April 21, 2021  
May 19, 2021  
June 16, 2021  
July 21, 2021  
August – tentatively no meeting  
September 15, 2021  
October 20, 2021  
November 17, 2021  
December 15, 2021





11300 SE Fuller Rd  
Milwaukie, Oregon 97222  
(503) 780-4806  
C800.ORG

## Board of Directors Action Request

**To:** C800 Board of Directors  
**From:** John Hartsock, Manager  
**Date:** January 20, 2020  
**Re:** Approve the Award of Contract for the Furnishing and Installation of a video security system.

**REQUEST:** It is hereby requested that the C800 Board of Directors authorize entering into a contract with IES Communications LLC for the furnishing and installation of a video security system in the amount of \$440,540.36.

**DESCRIPTION:** As part of the Emergency Communications System Upgrade project there is a video security system as part of the design. This offers site awareness for monitoring the sites and a record of any intrusion. Our current sites have an analog video system which is beyond its useful life. The existing system has proven invaluable for monitoring the sites.

The new system includes a minimum of four digital video cameras at each site along with a digital video recorder system. The site recorder retains 30 days of video. There is a video management system at WCCCA and CCOM that then collects the video and retains it for an additional 90 days. There are also displays at WCCCA and CCOM to be able to monitor the site video.

On September 29, 2020 a request for proposal was issued for the work. Eleven proposal were received on October 27, 2020. An evaluation team conducted and finalized their review and recommendation of IES.

**FINANCE:** The funds are budgeted in capital outlay as part of the Bond funding.

**LEGAL:** A C800 contract will be utilized as approved by legal counsel.

**RECOMMENDATION:** It is hereby recommended that the C800 Board of Directors authorize entering into a contract with IES Communications LLC for the furnishing and installation of a video security system in the amount of \$440,540.36.







**11300 SE Fuller Rd  
Milwaukie, Oregon 97222  
(503) 780-4806**

## **Board of Directors Action Request**

**To:** C800 Board of Directors  
**From:** John Hartsock, Manager  
**Date:** January 20, 2020  
**Re:** Board Elections

**REQUEST:** It is hereby requested that the C800 Board of Directors elect a Second Vice Chair.

**ISSUE:** In accordance with the C800 By-Laws, the C800 Board of Directors shall elect a Second Vice Chair at their January meeting.

The current First Vice Chair, Chief Rick Huffman will become chair as of January 20, 2021. The current Second Vice, Chief Bret Smith will become First Vice Chair as of January 20, 2021. Note: Chief Smith will be retiring in April of 2021 and the C800 Board has approved Lt. Jorge Tro assuming Chief Smith's position.

**POLICY IMPLICATIONS:** None

**FINANCIAL:** None

**LEGAL:** None

**RECOMMENDATION:** It is hereby recommended that the C800 Board of Directors elect a Second Vice Chair.







**11300 SE Fuller Rd  
Milwaukie, Oregon 97222  
(503) 780-4806**

## **Board of Directors Action Request**

**To:** C800 Board of Directors  
**From:** John Hartsock, Manager  
**Date:** January 20, 2021  
**Re:** Insurance Renewal

**REQUEST:** It is hereby requested that the C800 Board of Directors approve the renewal of our insurance coverages from Special District's Insurance Services in the amount of \$48,712.

**ISSUE:** The attached information from Special District's Insurance Services outlines the proposed premiums for providing C800 insurance for General Liability, Auto Liability, Property, Earthquake, Equipment, and Crime. This is an increase of \$10,780 from our 2020 cost due to additional radio sites. Note we have achieved a credit of \$4,168 for completing SDIS's best practices requirements. Further we will receive a longevity credit of \$1,759 in March of 2021.

**POLICY IMPLICATIONS:** None

**FINANCIAL:** The approved budget for this item is \$50,000.

**LEGAL:** These are the insurance coverages we are required to carry by law, contracts, and leases.

**RECOMMENDATION:** It is hereby recommended that the C800 Board of Directors approve the renewal of our insurance coverages from Special District's Insurance Services in the amount of \$48,712.



# REVISED INVOICE # 1

Date: 01-Jan-21

**Named Participant:** Clackamas 800 Radio Group  
11300 SE Fuller Rd  
Milwaukie, OR 97222

**Agent:** WHA Insurance  
2930 Chad Dr  
Eugene, OR 97408

| Invoice #    | Entity ID | Effective Date | Expiration Date | Invoice Date |
|--------------|-----------|----------------|-----------------|--------------|
| 36P34001-400 | 34001     | 01-Jan-21      | 31-Dec-21       | 01-Jan-21    |

| Coverage                                                                     | Contribution    |
|------------------------------------------------------------------------------|-----------------|
| <b>SDIS Liability Coverage</b>                                               |                 |
| Liability Contribution                                                       | \$7,594         |
| Less Best Practices Credit                                                   | (\$759)         |
| Less Multi-Line Discount Credit                                              | \$0             |
| Adjusted Contribution                                                        | \$6,835         |
| <b>Auto Liability (Includes Auto Excess and Auto Supplemental Coverages)</b> |                 |
| Auto Contribution                                                            | \$0             |
| Less Best Practices Credit                                                   | \$0             |
| Adjusted Contribution                                                        | \$0             |
| <b>Non-owned and Hired Auto Liability</b>                                    | \$175           |
| <b>Auto Physical Damage</b>                                                  | \$0             |
| <b>Hired Auto Physical Damage</b>                                            | \$137           |
| <b>Property</b>                                                              |                 |
| Property Contribution                                                        | \$34,093        |
| Less Best Practices Credit                                                   | (\$3,409)       |
| Adjusted Contribution                                                        | \$30,684        |
| <b>Earthquake</b>                                                            | \$2,819         |
| <b>Flood</b>                                                                 | \$0             |
| <b>Equipment Breakdown / Boiler and Machinery</b>                            | \$7,567         |
| <b>Crime</b>                                                                 | \$495           |
| <b>Total:</b>                                                                | <b>\$48,712</b> |

|                                 |                          |
|---------------------------------|--------------------------|
| <b>2021 Longevity Credit**:</b> |                          |
| <b>Longevity Credit %:</b>      | <b>Longevity Credit:</b> |
| 3.6%                            | \$1,759                  |

Coverage is provided for only those coverages indicated above for which a contribution is shown or that are indicated as "included." Your payment evidences "acceptance" of this renewal. Please use the payment coupon on the following page to help us apply your payment correctly.

\*\*This amount is for illustration only. Your Longevity Credit Check will be mailed to you in February.

Payment instructions are on the following page.



# REVISED INVOICE # 1

**Date:** 01-Jan-21

**\*\* Payment Due: 3/1/2021 \*\***

**Please include the bottom portion of this sheet with you payment.**

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**Make Checks Payable to:**

**Special Districts Insurance Services**

P.O. Box 12613

Salem, OR 97309

Phone: 1-800-285-5461 Fax: 503-371-4781

**Clackamas 800 Radio Group**

**Customer ID: 01-34001**

**Total Due: \$48,712**

Check # \_\_\_\_\_ Amount \$ \_\_\_\_\_



# Special Districts Insurance Services Trust

## SDIS Liability Coverage Declarations

**Certificate Number:** 36P34001-400

**Coverage Period:** 1/1/2021 through 12/31/2021

**Named Participant:**

Clackamas 800 Radio Group  
11300 SE Fuller Rd  
Milwaukie, OR 97222

**Agent of Record:**

WHA Insurance  
2930 Chad Dr  
Eugene, OR 97408

| Limits of Liability: SDIS Liability Coverage | Limit                                 | Deductible (2) (3) |
|----------------------------------------------|---------------------------------------|--------------------|
| Per Occurrence Limit of Liability            | \$5,000,000 (1)                       | None               |
| Per Wrongful Act Limit of Liability          | \$5,000,000 (1)                       | None               |
| Annual Aggregate Limit of Liability          | No Limit Except as Outlined Below (1) | None               |

**Additional and Supplemental Coverages**

Unless otherwise indicated in Section III Additional Coverages of the SDIS Liability Coverage Document, the following Additional Coverages are not in addition to the Total Limit of Liability identified above.

| Coverage                              | Limit       | Coverage Period<br>Total Limit | Deductible | Contribution |
|---------------------------------------|-------------|--------------------------------|------------|--------------|
| Ethics Complaint Defense Costs        | \$5,000     | \$5,000                        | None       | Included     |
| EEOC/BOLI Defense Cost                | \$5,000,000 | None                           | None       | Included     |
| Premises Medical Expense              | \$5,000     | \$5,000                        | None       | Included     |
| Limited Pollution Coverage            | \$250,000   | \$250,000                      | None       | Included     |
| Applicators Pollution Coverage        | \$50,000    | \$50,000                       | None       | Included     |
| Injunctive Relief Defense Costs       | \$25,000    | \$25,000 (4)                   | None       | Included     |
| Fungal Pathogens (Mold) Defense Costs | \$100,000   | \$100,000                      | None       | Included     |
| OCITPA Expense Reimbursement          | \$100,000   | \$100,000 (5)                  | None       | Included     |
| Data Disclosure Liability             | \$1,000,000 | \$1,000,000 (6)                | None       | Included     |
| Lead Sublimit Defense Costs           | \$50,000    | \$50,000 (7)                   | None       | Included     |
| Marine Salvage Expense Reimbursement  | \$250,000   | \$250,000                      | None       | Included     |
| Criminal Defense Costs                | \$100,000   | \$100,000 (8)                  | None       | Included     |
| Communicable Disease Defense          | \$50,000    | \$2,000,000 (9)                | None       | Included     |

**Forms applicable to Named Participant:**

**Total Contribution: \$6,835.00**

SDIS Liability Coverage Document effective January 1, 2021

- (1) \$25,000,000 maximum limit for all SDIS Trust Participants involved in the same Occurrence or Wrongful Act.  
(2) \$10,000 controlled burn deductible if DPSST guidelines are not followed.  
(3) \$25,000 Employment Practices deductible for terminations when SDIS is not contacted for legal advice in advance.  
(4) Injunctive Relieve Defense Costs limited to \$100,000 for all members of the Trust combined during the Coverage Period.  
(5) OCITPA Expense Reimbursement limited to \$500,000 for all members of the Trust combined during the Coverage Period.  
(6) Data Disclosure Liability Limited to \$5,000,000 for all members of the Trust combined during the Coverage Period.  
(7) Lead Liability Defense Costs limited to \$200,000 for all members of the Trust combined during the Coverage Period.  
(8) Criminal Defense Costs limited to \$500,000 for all members of the Trust combined during the Coverage Period.  
(9) Communicable Disease Defense limited to \$2,000,000 for all members of the Trust combined during the Coverage Period.

This certificate is made and is mutually accepted by the Trust and Named Participant subject to all provisions, stipulations, and agreements which are made a part of the SDIS Liability Coverage Document. This certificate represents only a brief summary of coverages. Other conditions and exclusions apply as described in the SDIS Liability Coverage Document. Titles referenced above are provided merely for convenience of reference and shall not be deemed in any way to limit or affect the provisions to which they relate.

Countersigned by:

Friday, January 1, 2021

Authorized Representative, Special Districts Insurance Services Trust



Special Districts Insurance Services Trust (SDIS)  
Auto Coverage Declarations

**Certificate Number:** 36P34001-400

**Coverage Period:** 1/1/2021 through 12/31/2021

**Named Participant:**

Clackamas 800 Radio Group  
11300 SE Fuller Rd  
Milwaukie, OR 97222

**Agent of Record:**

WHA Insurance  
2930 Chad Dr  
Eugene, OR 97408

**Coverage is provided for only those coverages indicated below for which a contribution is shown.**

**Auto Liability Coverage**

Applicable Coverage Document: SDIS Auto Liability Coverage Document, January 1, 2021

|                                | Per Accident Limit of Liability | Deductible | Contribution |
|--------------------------------|---------------------------------|------------|--------------|
| Auto Liability Coverage        | No Coverage                     | None       | No Coverage  |
| Non-Owned/Hired Auto Liability | \$500,000                       | None       | \$175.00     |

**Excess Auto Liability Coverage**

Applicable Coverage Document: SDIS Auto Excess Liability Coverage Document, January 1, 2021

|                                       | Per Accident Excess Limit of Liability | Deductible | Contribution                                  |
|---------------------------------------|----------------------------------------|------------|-----------------------------------------------|
| Excess Auto Liability Coverage        | No Coverage                            | None       | No Coverage                                   |
| Excess Non-Owned/Hired Auto Liability | \$4,500,000                            | None       | Included with Non-Owned/Hired AL Contribution |

**Auto Supplemental Coverage**

Applicable Coverage Document: SDIS Auto Supplemental Coverage Document, January 1, 2021

|                                                        | Limit of Liability | Deductible | Contribution |
|--------------------------------------------------------|--------------------|------------|--------------|
| Personal Injury Protection                             | No Coverage        | None       | No Coverage  |
| Uninsured/Underinsured Motorist Bodily Injury Coverage | No Coverage        | None       | No Coverage  |

**Auto Physical Damage**

Applicable Coverage Document: SDIS Auto Physical Damage Coverage Document, January 1, 2021

|                            | Per Accident Limit of Liability | Deductible  | Contribution |
|----------------------------|---------------------------------|-------------|--------------|
| Auto Physical Damage       | No Coverage                     | N/A         | No Coverage  |
| Hired Auto Physical Damage | \$50,000                        | \$100/\$500 | \$137.00     |

This certificate is made and is mutually accepted by the Trust and Named Participant subject to all provisions, stipulations, and agreements which are made a part of the coverage documents referenced above. This certificate represents only a brief summary of coverages. Other conditions and exclusions apply as described in the above-referenced coverage documents. Titles referenced above are provided merely for convenience of reference and shall not be deemed in any way to limit or affect the provisions to which they relate.

Countersigned by:

Authorized Representative  
Special Districts Insurance Services Trust

Friday, January 1, 2021



## Special Districts Insurance Services

### Property Coverage Declarations

**Certificate Number:** 36P34001-400

**Coverage Period:** 1/1/2021 through 12/31/2021

**Named Participant:**

Clackamas 800 Radio Group  
11300 SE Fuller Rd  
Milwaukie, OR 97222

**Agent of Record:**

WHA Insurance  
2930 Chad Dr  
Eugene, OR 97408

**Scheduled Property Values:**

\$10,541,370 Buildings, Other Structures and Scheduled Outdoor Property  
\$18,881,440 Personal Property  
\$604,635 Mobile Equipment, Scheduled Personal Property and Scheduled Fine Arts

**Total Limit of Indemnification (Per Occurrence)**

**\$30,027,445** The Trust shall not pay, or be liable for more than the Total Limit of Indemnification in any single "occurrence" during the Property Coverage Period, including all related costs and expenses, all costs of investigation, adjustment and payment of claims, but excluding the salaries of your regular employees and counsel on retainer.  
\$300,000,000 SDIS Per Occurrence Aggregate Loss Limit

**Sublimits (Per Occurrence):**

The subjects of coverage listed below are sub-limited within the "Occurrence" Total Limit of Indemnification shown above. The limits reflect the maximum amount the Trust will pay for losses involving these coverages. The titles below are provided merely for convenience of reference and shall not be deemed in any way to limit or affect the provisions to which they relate.

**Sublimits for Covered Property:**

(Reference Section VIII - Covered Property in the SDIS Property Coverage Document)

\$250,000 Personal Property of Others within your Care, Custody, or Control, other than Mobile Equipment  
\$100,000 Property of Employees/Volunteers - (subject to a \$5,000 maximum per person)  
\$100,000 Mobile Equipment of others that is within your Care, Custody or Control or Rented or Leased for up to 30 days  
\$10,000 Unscheduled Fine Arts (Fine Art may be specifically scheduled for higher limits)

**Sublimits for Additional Coverages:**

(Reference Section X - Additional Coverages in the SDIS Property Coverage Document)

\$5,000,000 Debris Removal - (Sublimit is \$5,000,000 or 25% of loss, whichever is less)  
\$50,000 Pollutant Clean-up and Removal From Land or Water- (Sublimit is \$50,000 or 20% of the scheduled location(s) value whichever is less)  
\$10,000 Fungus as a Result of a "Covered Cause of Loss" - (Sublimit is \$10,000 or 10% of the covered portion of the loss whichever is less)  
\$10,000 Preservation of Undamaged Covered Property - (Sublimit is \$10,000 or 10% of the covered portion of the loss whichever is less)  
\$250,000 Professional Services - (Sublimit is \$250,000 or 10% of the covered portion of the loss whichever is less)  
\$25,000 Fire Department Service Charge  
\$10,000 Recharging of Fire Extinguishing Equipment  
\$10,000 Arson Reward  
\$5,000,000 Increased Cost of Construction - Enforcement of Ordinance or Law - (Sublimit is \$5,000,000 or 25% of loss, whichever is less)  
\$500,000 Increased Cost of Construction - Cost Resulting From Unforeseen Delay - (Sublimit is \$500,000 or 25% of loss, whichever is less)



## Special Districts Insurance Services

### Property Coverage Declarations

\$500,000 Expenses for Restoration or Modification of Landscaping, Roadways, Paved Surfaces and Underground Utilities - (Sublimit is \$500,000 or 25% of loss, whichever is less)

#### **Sublimits for Additional Coverages - Business Income and Extra Expense:**

(Reference Section XI - Additional Coverages - Business Income and Extra Expense in the SDIS Property Coverage Document)

\$1,000,000 Business Income  
 \$1,000,000 Extra Expense  
 \$25,000 Enforcement of Order by Government Agency or Authority  
 \$25,000 Business Income from Dependent Property  
 \$100,000 Interruption of Utility Services  
 \$25,000 Inability to Discharge Outgoing Sewage

#### **Sublimits for Coverage Extensions:**

(Reference Section XII - Coverage Extensions in the SDIS Property Coverage Document)

\$2,000,000 Property in the Course of Construction. (If you have not complied with all of the notification requirements set forth in Section XII.A. within 90 days, the most the Trust will pay for property in the Course of Construction is \$500,000. If after 90 days you have not complied with all the notification requirements set forth in Section XII.A. then no coverage will be provided for property in the Course of Construction).

\$500,000 Newly Acquired or Constructed Property. (No coverage will be provided for newly acquired or constructed property unless you notify the Trust in writing no later than 90 days after the dates specified in section XII. A.)

\$25,000 Unscheduled Outdoor Property

\$250,000 Vandalism and Malicious Mischief to Tracks and Artificial Turf Fields

\$250,000 Property in Transit

\$250,000 Accounts Receivable

\$50,000 Property Damaged by Overflow of Sewers or Drains

\$100,000 Covered Leashold Interest - (Sublimit is lesser of amount listed here, or an amount pro-rated based on time between the Loss and the earlier of: Lease Expiration; Re-occupancy of leased property; or lease of new property)

\$250,000 Valuable Papers and Records - (Sublimit is lesser of: Cost to research, replace, or restore the lost information; Actual Cash Value in blank state of paper, tape or other media if records are not actually researched, restored or replaced; or amount of sublimit listed here)

\$25,000 Data Storage Media

\$250,000 Miscellaneous Property Damaged by Specified Cause of Loss or Theft - (Sublimit lesser of: Appraised Value; Fair Market Value; or Sublimit listed here)

\$20,000,000 Property Damaged by an Act of Terrorism or Sabotage. The most the Trust will pay for Property Damaged by an Act of Terrorism or Sabotage is described in Section XII.K.9.



Special Districts Insurance Services  
Property Coverage Declarations

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**Additional Sublimits and Deductibles (Per Occurrence):**

Sublimits and Deductibles shown below, if any, are in addition to the sublimits shown above.

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**Locations Covered:** Locations specifically listed on the Named Participant's Schedule of Property Values.

**Perils Covered:** Risks of Direct Physical Loss subject to the terms, conditions and exclusions of the current SDIS Property Coverage Document.

**Deductibles:** As indicated on the Schedule of Property Values on file with the Trust

**Contribution:** \$30,684.00

**Forms Applicable:** SDIS Property Coverage Document effective January 1, 2021

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**This Declaration is made and is mutually accepted by the Trust and Named Participant subject to all provisions, stipulations, and agreements which are made a part of the SDIS Property Coverage Document. This Declaration represents only a brief summary of coverages.**

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Countersigned by: \_\_\_\_\_

  
Special Districts Insurance Services

Friday, January 1, 2021





Special Districts Insurance Services  
Property Coverage Document  
Earth Movement Endorsement

**Certificate Number:** 36P34001-400

**Named Participant:**

Clackamas 800 Radio Group  
11300 SE Fuller Rd  
Milwaukie, OR 97222

**Coverage Period:** 1/1/2021 through 12/31/2021

**Agent of Record:**

WHA Insurance  
2930 Chad Dr  
Eugene, OR 97408

**THIS ENDORSEMENT MODIFIES AND AMENDS THE PROPERTY COVERAGE DOCUMENT  
PLEASE READ IT CAREFULLY**

As consideration for an additional contribution paid by the **Named Participant**, in the amount of **\$2,819.00**, the **Property Coverage Document** is amended as follows:

Section **XII. Coverage Extensions**, is amended to add the following **Coverage Extension**:

**L. Extension of Coverage for Property Damaged by Earth Movement**

Subject to the additional conditions and limitations set forth below, we will indemnify you for direct physical loss or damage to **Covered Property** caused by or resulting from **earth movement** that occurs on premises listed on the Schedule of Property Values on file with the Trust.

1. This **Coverage Extension** is subject to per-occurrence deductibles as follows:

a. The deductible shall be no less than the greater of:

- (1) \$5,000;
- (2) two percent (2%) of the **actual cash value** of the **Covered Property** damaged by **earth movement** in a single **occurrence** on premises listed on the Schedule of Property Values on file with the Trust; or
- (3) the Deductible stated in the Declarations.

b. The deductible shall be no more than the greater of:

- (1) \$50,000; or
- (2) the Deductible stated in the Declarations.

2. For the purposes of this **Coverage Extension** only, **earth movement** means:

- a. sudden and accidental earthquake, seaquake, shock, tremor, landslide, submarine landslide, avalanche, subsidence, sinkhole collapse, mud flow, rock fall, **volcanic activity**, or any similar seismic activity, resulting in cracking, crumbling, lateral movement, rising, shifting, settling, sinking, or upheaval of **land**;
- b. **flood** that would not have occurred but for tsunami caused by, resulting from, or arising out of **earth movement**, regardless of any other cause or event that contributes concurrently or in any sequence to such **flood**; and
- c. **collapse** directly caused by **earth movement**.

3. **Earth movement** does not mean, and we will not indemnify you or anyone else for, damage caused by, resulting from, or consisting of:
  - a. Gradual cracking, crumbling, horizontal, lateral or vertical movement, rising, shifting, settling, sinking, or upheaval of **land**, occurring over a period of fourteen or more days, caused by, or arising out of artificial means or artificially created soil conditions, including contraction, corrosion, erosion, excessive or insufficient moisture, expansion, freezing, improperly compacted soil, insufficient fill, liquefaction, slope instability, slumping, subsidence, or thawing;
  - b. Gradual cracking, crumbling, horizontal, lateral or vertical movement, rising, shifting, settling, sinking, or upheaval of **land**, occurring over a period of fourteen or more days, caused by, or arising out of underground activity of animals, vegetation, or **water**; or
  - c. any **water movement** or **flood**, except for **flood** that would not have occurred but for tsunami caused by, resulting from, or arising out of **earth movement** as described in section **XII.L.2.** above.
4. All **earth movement** that occurs within a 72-hour period will constitute a single **occurrence**.
5. This **Coverage Extension** does not apply, and we will not indemnify you for any damage or loss caused by or resulting from **earth movement**, unless the damaged **Covered Property** is expressly identified on the Schedule of Property Values on file with the Trust as having coverage for **earth movement**.
6. This **Coverage Extension** does not apply, and we will not indemnify you for any damage or loss caused by or resulting from **earth movement**, unless the damage or loss occurs during the **Property Coverage Period**, and is discovered and reported to the Trust by you within one year of the ending date of the **Property Coverage Period**.
7. This **Coverage Extension** does not apply, and we will not indemnify you for any damage or loss caused by or resulting from **earth movement**, unless you notify us as soon as reasonably possible after the **earth movement** occurs and allow us to inspect the damaged **Covered Property** prior to making any repairs or replacing the damaged or destroyed **Covered Property**.
8. Indemnification under this **Coverage Extension** is subject to the following limits:
  - a. The most we will pay under this **Coverage Extension** for all damage or loss sustained by the **Named Participant** in any single **occurrence** is **\$10,000,000** ;
  - b. The most we will pay under this **Coverage Extension** for all damage or loss sustained by the **Named Participant** during the **Coverage Period**, is an **Annual Aggregate Loss Limit** of **\$10,000,000** ;
  - c. The **SDIS Per-Occurrence Aggregate Loss Limit**;
  - d. an **SDIS Annual Aggregate Loss Limit** of \$300,000,000 for all damage or loss caused by, resulting from, or arising out of either **earth movement**, **flood**, or both.



Special Districts Insurance Services  
Property Coverage Document  
Earth Movement Endorsement

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9. Any amounts paid under this **Coverage Extension** are included in, subject to, and not in any event in addition to, the **Total Limit of Indemnification** stated in the Declarations.

This Endorsement only amends Section **XII. Coverage Extensions** of the **Property Coverage Document**, and does not modify, amend, waive or otherwise affect any of the other terms, conditions, limitations, exceptions, or exclusions of the **Property Coverage Document**.

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Countersigned by: \_\_\_\_\_

  
Special Districts Insurance Services

Friday, January 1, 2021



Special Districts Insurance Services  
Equipment Breakdown Protection Coverage Certificate  
Insured by Continental Casualty Company (CNA)

**Certificate Number:** 36P34001-400

**Coverage Period:** 1/1/2021 through 12/31/2021

**Named Participant:**

Clackamas 800 Radio Group  
11300 SE Fuller Rd  
Milwaukie, OR 97222

**Agent of Record:**

WHA Insurance  
2930 Chad Dr  
Eugene, OR 97408

|                    |                                                                                                                                                                                      |                                                                                                                                                          |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Covered Equipment  | "Covered Equipment" as defined in the Coverage Form, located at Covered Property listed and specifically described on the Schedule of Property Values on file with the Trust (SDIS). |                                                                                                                                                          |
| Limit of Insurance | <b>\$30,027,445</b>                                                                                                                                                                  | The most we will pay for any and all coverages for loss or damage from any "One Breakdown."                                                              |
| Sub Limits         | \$1,000,000                                                                                                                                                                          | Business Income/Extra Expense (excludes any Named Participant generating electrical power for which a survey has not been completed and accepted by CNA) |
|                    | 365 Days                                                                                                                                                                             | Ordinary Payroll                                                                                                                                         |
|                    | \$1,000,000 - (Indirect - Business Income)<br>\$250,000 - (Direct - Spoilage Damage)                                                                                                 | Utility Interruption                                                                                                                                     |
|                    | \$1,000,000                                                                                                                                                                          | Contingent Business Income/Extra Expense                                                                                                                 |
|                    | \$1,000,000                                                                                                                                                                          | Spoilage Damage                                                                                                                                          |
|                    | \$10,000,000                                                                                                                                                                         | Expediting Expense                                                                                                                                       |
|                    | \$1,000,000                                                                                                                                                                          | Ammonia Contamination                                                                                                                                    |
|                    | \$1,000,000                                                                                                                                                                          | Water Damage                                                                                                                                             |
|                    | \$1,000,000                                                                                                                                                                          | Hazardous Substances                                                                                                                                     |
|                    | \$15,000 / 30 days                                                                                                                                                                   | Fungus, Wet and Dry Rot                                                                                                                                  |
|                    | \$1,000,000                                                                                                                                                                          | Media and Data                                                                                                                                           |
|                    | \$1,000,000                                                                                                                                                                          | Green Upgrades                                                                                                                                           |
|                    | \$2,500,000                                                                                                                                                                          | Ordinance or Law: Demolition and Increased Cost of Construction for Undamaged Portion of Building                                                        |
|                    | 120 Days - No Sublimit                                                                                                                                                               | Newly Acquired Locations                                                                                                                                 |
|                    | Included                                                                                                                                                                             | Brands and Labels                                                                                                                                        |
|                    | Included                                                                                                                                                                             | CFC Refrigerant                                                                                                                                          |
|                    | Included                                                                                                                                                                             | Computer Equipment                                                                                                                                       |
| Deductibles        | \$1,000                                                                                                                                                                              | Direct Damage Deductible from any "One Breakdown" - <u>Except as follows:</u>                                                                            |
|                    | Transformers and Secondary Miscellaneous Electrical Apparatus (MEA)                                                                                                                  | \$10/KVA - \$10,000 minimum                                                                                                                              |
|                    | Internal Combustion Engines, Generator Units and Turbines                                                                                                                            | \$30/KVA - \$10,000 minimum                                                                                                                              |
|                    | Spoilage Damage/Ammonia Contamination                                                                                                                                                | \$10,000 Combined                                                                                                                                        |
|                    | 24 Hours - Except 30 days for locations with power generation                                                                                                                        | Business Income/Extra Expense                                                                                                                            |
|                    | Utility Interruption                                                                                                                                                                 | 24 Hours with a 24 Hour Waiting Period - Indirect                                                                                                        |
|                    |                                                                                                                                                                                      | \$5,000 - Direct                                                                                                                                         |
| Locations          | Per Special Districts Insurance Services (SDIS) Covered Property listed and specifically described on the Schedule of Property Values on file with the Trust (SDIS).                 |                                                                                                                                                          |

**Contribution:** \$7,567.00

This Certificate represents only a brief summary of coverages. Please refer to the Continental Casualty Company Equipment Breakdown Protection Coverage Form for detailed coverages, exclusions, and conditions that may apply.

Countersigned by: Frank Shattuck  
Special Districts Insurance Services

Friday, January 1, 2021



Special Districts Insurance Services

Comprehensive Crime Policy Certificate



Insured by the Travelers Casualty and Surety Company of America

**Certificate Number:** 36P34001-400

**Coverage Period:** 1/1/2021 through 12/31/2021

**Named Participant:**

Clackamas 800 Radio Group  
11300 SE Fuller Rd  
Milwaukie, OR 97222

**Agent of Record:**

WHA Insurance  
2930 Chad Dr  
Eugene, OR 97408

This Certificate of Insurance is a coverage description intended to provide important information about the protection available to the the referenced Insured under the Crime Master Policy (the "Master Policy" ). Keep this coverage description for your records. This coverage description is not an insurance policy and does not amend, extend or alter coverage afforded by the Master Policy described herein. The insurance afforded by the Master Policy as described herein is subject to all the terms, exclusions and conditions of such Master Policy. The period is specified in the Master Policy.

The Master Policy has been issued to: Special Districts Insurance Services Trust - see attached Schedule of Named Insured's listed per spreadsheet List of Special Districts Members, Scheduled Limits and Retentions. Address: 727 Center Street NE, Salem, Oregon, 97301. Policy Number: 105870359 Underwritten by: Travelers Casualty and Surety Company of America, Hartford, CT 06183 ("Travelers") to provide insurance to an Insured for as described in this Certificate.

| <b><u>For Any One Loss:</u></b>                                                                                                                                                                                                                              | <b><u>Limit:</u></b> | <b><u>Retention:</u></b> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|--------------------------|
| A1. Employee Theft - Per Loss Includes Faithful Performance of Duty, same limit as A1, CRI-7126 Non-Compensated Officers, Directors-includes Volunteer Workers as employees, Deletion of Bonded Employee and Treasurer/ Tax Collectors Exclusion - CRI-19044 | \$100,000            | \$1,000                  |
| A2. ERISA Fidelity - same limit as A.1 (CRI-19044)                                                                                                                                                                                                           | \$100,000            | \$1,000                  |
| B. Forgery or Alteration                                                                                                                                                                                                                                     | \$100,000            | \$1,000                  |
| C. On Premises                                                                                                                                                                                                                                               | \$100,000            | \$1,000                  |
| D. In Transit                                                                                                                                                                                                                                                | \$100,000            | \$1,000                  |
| E. Money Order Counterfeit Currency                                                                                                                                                                                                                          | \$100,000            | \$1,000                  |
| F1. Computer Fraud                                                                                                                                                                                                                                           | \$100,000            | \$1,000                  |
| F2. Computer Restoration - same limit as A1 or maximum limit of \$100,000                                                                                                                                                                                    | \$100,000            | \$1,000                  |
| G. Funds Transfer Fraud                                                                                                                                                                                                                                      | \$100,000            | \$1,000                  |
| H1. Personal Accounts Forgery or Alteration - same limit as A.                                                                                                                                                                                               | \$100,000            | \$1,000                  |

**General Information:**

Should you have any questions regarding the Master Policy or wish to view a complete copy of the Master Policy, please call Special Districts Insurance Services for general information at 1-800-285-5461



Special Districts Insurance Services  
Comprehensive Crime Policy Certificate



Insured by the Travelers Casualty and Surety Company of America

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|                                                                                       |                             |             |
|---------------------------------------------------------------------------------------|-----------------------------|-------------|
| H2. Identity Fraud Expense Reimbursement - same limit as A1<br>or maximum of \$25,000 | \$25,000                    | \$0         |
| CRI-19070 Social Engineering Fraud                                                    | \$100,000                   | \$1,000     |
| I. Claims Expense \$5,000                                                             | \$5,000                     | \$0         |
| CRI-7072 Third Party Entity Funds Coverage                                            | Not Covered                 | Not Covered |
|                                                                                       | <b><u>Contribution:</u></b> | \$495       |

**Claim Filing and General Information including a complete copy of the Master Policy:**

Special Districts Association of Oregon  
PO Box 23879  
Tigard, OR  
Phone: 800-305-1736

**Our claims staff will then coordinate and submit the official claim to:**

Travelers Casualty and Surety Company of America  
Bond and Specialty Insurance Claim Department  
Cindy Bruder, 6060 S. Willow Drive, Greenwood Village, CO 80111  
Phone: 720-200-8476      Email: BFPCLAIMS@travelers.com

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**General Information:**

Should you have any questions regarding the Master Policy or wish to view a complete copy of the Master Policy, please call Special Districts Insurance Services for general information at 1-800-285-5461

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**Schedule of Property Values - Section 1**  
**Building, Other Structures and Scheduled Outdoor Property**

**Premises: Barton**

Structure: Tower/Shelter/Generator/Antenna

Coverage Class: Scheduled Outdoor Property

|                        |               |              |                |                     |             |             |     |              |         |                |             |                         |             |
|------------------------|---------------|--------------|----------------|---------------------|-------------|-------------|-----|--------------|---------|----------------|-------------|-------------------------|-------------|
|                        | 34001P100860W | Const. Class | NONCOMBUSTIBLE | YR. Built           | 2019        | % Sprinkler | 0   | Flood Cov.   | No      | Flood Zone **  |             | Structure Value         | \$583,440   |
| 17167 S Harding Rd     |               | Prot. Class  | 5              | # Stories           | 0           | Fire Alm.   | Yes | Quake Cov.   | Yes     | Effective Date | 1/1/2021    | Personal Property Value | \$561,000   |
| City                   | Oregon City   | Zip          | 97045          | Valuation           | Replacement | SQF.        |     | Security Alm | Yes     | Vacant (Y/N)   | No          | Deductible              | \$500       |
| Appraiser              |               | Date         |                | Appraisal Rpt Code: |             | Comment     |     | Contribution | \$1,070 | Total Value    | \$1,144,440 |                         |             |
| <b>Premises Total:</b> |               |              |                |                     |             |             |     |              |         | Contribution   | \$1,070     | Total Value             | \$1,144,440 |

**Premises: Brightwood Tower**

Structure: Tower/Shelter/Generator/Antenna

Coverage Class: Scheduled Outdoor Property

|                        |             |              |           |                     |             |             |     |              |       |                |           |                         |           |
|------------------------|-------------|--------------|-----------|---------------------|-------------|-------------|-----|--------------|-------|----------------|-----------|-------------------------|-----------|
| 14-01                  | 34001P7728W | Const. Class | FRAME     | YR. Built           | 2006        | % Sprinkler | 0   | Flood Cov.   | No    | Flood Zone **  |           | Structure Value         | \$428,706 |
| 62150 East Road 2503   |             | Prot. Class  | 5         | # Stories           | 0           | Fire Alm.   | Yes | Quake Cov.   | Yes   | Effective Date | 1/1/2021  | Personal Property Value | \$561,000 |
| City                   | Brightwood  | Zip          | 97011     | Valuation           | Replacement | SQF.        | 384 | Security Alm | Yes   | Vacant (Y/N)   | No        | Deductible              | \$500     |
| Appraiser              | CBIZ        | Date         | 12/4/2018 | Appraisal Rpt Code: | 12-01       | Comment     |     | Contribution | \$955 | Total Value    | \$989,706 |                         |           |
| <b>Premises Total:</b> |             |              |           |                     |             |             |     |              |       | Contribution   | \$955     | Total Value             | \$989,706 |

**Premises: C COM**

Structure: Tower/Shelter/Generator/Antenna

Coverage Class: Scheduled Outdoor Property

|                        |             |              |                 |                     |             |             |     |              |         |                |             |                         |             |
|------------------------|-------------|--------------|-----------------|---------------------|-------------|-------------|-----|--------------|---------|----------------|-------------|-------------------------|-------------|
| 02-01                  | 34001P5536  | Const. Class | JOISTED MASONRY | YR. Built           | 2002        | % Sprinkler | 0   | Flood Cov.   | No      | Flood Zone **  | C           | Structure Value         | \$267,852   |
| 2200 Kaen Road         |             | Prot. Class  | 5               | # Stories           | 1           | Fire Alm.   | Yes | Quake Cov.   | Yes     | Effective Date | 1/1/2021    | Personal Property Value | \$5,916,000 |
| City                   | Oregon City | Zip          | 97045           | Valuation           | Replacement | SQF.        | 300 | Security Alm | Yes     | Vacant (Y/N)   | No          | Deductible              | \$500       |
| Appraiser              | CBIZ        | Date         | 12/4/2018       | Appraisal Rpt Code: | 04-01       | Comment     |     | Contribution | \$5,877 | Total Value    | \$6,183,852 |                         |             |
| <b>Premises Total:</b> |             |              |                 |                     |             |             |     |              |         | Contribution   | \$5,877     | Total Value             | \$6,183,852 |

**Schedule of Property Values - Section 1**  
**Building, Other Structures and Scheduled Outdoor Property**

**Premises: Canby**
**Structure:** Tower/Shelter/Generator/Antenna

**Coverage Class:** Scheduled Outdoor Property

|                     |              |              |                |                     |             |             |     |              |       |                |           |                         |           |
|---------------------|--------------|--------------|----------------|---------------------|-------------|-------------|-----|--------------|-------|----------------|-----------|-------------------------|-----------|
| 18-01               | 34001P83099W | Const. Class | NONCOMBUSTIBLE | YR. Built           | 2018        | % Sprinkler | 0   | Flood Cov.   | No    | Flood Zone **  |           | Structure Value         | \$420,342 |
| 202 S Walnut Street |              | Prot. Class  | 5              | # Stories           | 1           | Fire Alm.   | Yes | Quake Cov.   | Yes   | Effective Date | 1/1/2021  | Personal Property Value | \$561,000 |
| City                | Canby        | Zip          | 97013          | Valuation           | Replacement | SQF.        | 288 | Security Alm | Yes   | Vacant (Y/N)   | No        | Deductible              | \$500     |
| Appraiser           | CBIZ         | Date         | 12/4/2018      | Appraisal Rpt Code: | 17-01       | Comment     |     | Contribution | \$917 | Total Value    | \$981,342 |                         |           |

|                 |              |       |             |           |
|-----------------|--------------|-------|-------------|-----------|
| Premises Total: | Contribution | \$917 | Total Value | \$981,342 |
|-----------------|--------------|-------|-------------|-----------|

**Premises: City of Lake Oswego**
**Structure:** City of Lake Oswego LOCOM

**Coverage Class:** Scheduled Outdoor Property

|                  |            |              |           |                     |             |             |     |              |       |                |           |                         |           |
|------------------|------------|--------------|-----------|---------------------|-------------|-------------|-----|--------------|-------|----------------|-----------|-------------------------|-----------|
| 08-01            | 34001P5542 | Const. Class | FRAME     | YR. Built           | 2002        | % Sprinkler | 0   | Flood Cov.   | No    | Flood Zone **  |           | Structure Value         | \$138,210 |
| 351 First Street |            | Prot. Class  | 5         | # Stories           | 0           | Fire Alm.   | Yes | Quake Cov.   | Yes   | Effective Date | 1/1/2021  | Personal Property Value | \$816,000 |
| City             | Maupin     | Zip          | 97037     | Valuation           | Replacement | SQF.        |     | Security Alm | Yes   | Vacant (Y/N)   | No        | Deductible              | \$500     |
| Appraiser        | CBIZ       | Date         | 12/4/2018 | Appraisal Rpt Code: | 08-01       | Comment     |     | Contribution | \$921 | Total Value    | \$954,210 |                         |           |

|                 |              |       |             |           |
|-----------------|--------------|-------|-------------|-----------|
| Premises Total: | Contribution | \$921 | Total Value | \$954,210 |
|-----------------|--------------|-------|-------------|-----------|

**Premises: Crutcher Bench**
**Structure:** Tower/Shelter/Generator/

**Coverage Class:** Scheduled Outdoor Property

|                      |               |              |                |                     |             |             |     |              |         |                |             |                         |           |
|----------------------|---------------|--------------|----------------|---------------------|-------------|-------------|-----|--------------|---------|----------------|-------------|-------------------------|-----------|
|                      | 34001P100861W | Const. Class | NONCOMBUSTIBLE | YR. Built           | 2019        | % Sprinkler | 0   | Flood Cov.   | No      | Flood Zone **  |             | Structure Value         | \$583,440 |
| 21055 E Briarwood Rd |               | Prot. Class  | 5              | # Stories           | 1           | Fire Alm.   | Yes | Quake Cov.   | Yes     | Effective Date | 1/1/2021    | Personal Property Value | \$561,000 |
| City                 | Rhododendron  | Zip          | 97049          | Valuation           | Replacement | SQF.        | 288 | Security Alm | Yes     | Vacant (Y/N)   | No          | Deductible              | \$500     |
| Appraiser            |               | Date         |                | Appraisal Rpt Code: |             | Comment     |     | Contribution | \$1,070 | Total Value    | \$1,144,440 |                         |           |

|                 |              |         |             |             |
|-----------------|--------------|---------|-------------|-------------|
| Premises Total: | Contribution | \$1,070 | Total Value | \$1,144,440 |
|-----------------|--------------|---------|-------------|-------------|



**Schedule of Property Values - Section 1**  
**Building, Other Structures and Scheduled Outdoor Property**

**Premises: Damascus**
**Structure:** Tower/Shelter/Generator/Antenna

**Coverage Class:** Scheduled Outdoor Property

|                        |              |              |                |                     |             |             |     |              |       |                |           |                         |           |
|------------------------|--------------|--------------|----------------|---------------------|-------------|-------------|-----|--------------|-------|----------------|-----------|-------------------------|-----------|
| 19-01                  | 34001P83101W | Const. Class | NONCOMBUSTIBLE | YR. Built           | 2018        | % Sprinkler | 0   | Flood Cov.   | No    | Flood Zone **  |           | Structure Value         | \$420,342 |
| 9350 SE Wooded Hill Ct |              | Prot. Class  | 5              | # Stories           | 1           | Fire Alm.   | Yes | Quake Cov.   | Yes   | Effective Date | 1/1/2021  | Personal Property Value | \$561,000 |
| City                   | Damascus     | Zip          | 97089          | Valuation           | Replacement | SQF.        | 288 | Security Alm | Yes   | Vacant (Y/N)   | No        | Deductible              | \$500     |
| Appraiser              | CBIZ         | Date         | 12/4/2018      | Appraisal Rpt Code: | 16-01       | Comment     |     | Contribution | \$917 | Total Value    | \$981,342 |                         |           |

|                 |              |       |             |           |
|-----------------|--------------|-------|-------------|-----------|
| Premises Total: | Contribution | \$917 | Total Value | \$981,342 |
|-----------------|--------------|-------|-------------|-----------|

**Premises: Dayhill**
**Structure:** Tower/Shelter/Generator/Antenna

**Coverage Class:** Scheduled Outdoor Property

|                     |              |              |                |                     |             |             |     |              |       |                |           |                         |           |
|---------------------|--------------|--------------|----------------|---------------------|-------------|-------------|-----|--------------|-------|----------------|-----------|-------------------------|-----------|
| 17-01               | 34001P10638W | Const. Class | NONCOMBUSTIBLE | YR. Built           | 2016        | % Sprinkler | 0   | Flood Cov.   | No    | Flood Zone **  |           | Structure Value         | \$413,304 |
| 23151 S Dayhill Rod |              | Prot. Class  | 5              | # Stories           | 1           | Fire Alm.   | Yes | Quake Cov.   | Yes   | Effective Date | 1/1/2021  | Personal Property Value | \$561,000 |
| City                | Estacada     | Zip          | 97023          | Valuation           | Replacement | SQF.        | 300 | Security Alm | Yes   | Vacant (Y/N)   | No        | Deductible              | \$500     |
| Appraiser           | CBIZ         | Date         | 12/4/2018      | Appraisal Rpt Code: | 05-01       | Comment     |     | Contribution | \$911 | Total Value    | \$974,304 |                         |           |

|                 |              |       |             |           |
|-----------------|--------------|-------|-------------|-----------|
| Premises Total: | Contribution | \$911 | Total Value | \$974,304 |
|-----------------|--------------|-------|-------------|-----------|

**Premises: Highland Butte**
**Structure:** Tower/Shelter/Generator/Antenna

**Coverage Class:** Scheduled Outdoor Property

|                            |               |              |                |                     |             |             |     |              |         |                |             |                         |           |
|----------------------------|---------------|--------------|----------------|---------------------|-------------|-------------|-----|--------------|---------|----------------|-------------|-------------------------|-----------|
| 21-01                      | 34001P117883W | Const. Class | NONCOMBUSTIBLE | YR. Built           | 2020        | % Sprinkler | 0   | Flood Cov.   | No      | Flood Zone **  |             | Structure Value         | \$590,000 |
| 8 Butte Rd Beavercreek OR, |               | Prot. Class  | 5              | # Stories           | 0           | Fire Alm.   | No  | Quake Cov.   | Yes     | Effective Date | 1/1/2021    | Personal Property Value | \$575,000 |
| City                       | Beavercreek   | Zip          | 97004          | Valuation           | Replacement | SQF.        | 288 | Security Alm | No      | Vacant (Y/N)   | No          | Deductible              | \$500     |
| Appraiser                  |               | Date         |                | Appraisal Rpt Code: |             | Comment     |     | Contribution | \$1,207 | Total Value    | \$1,165,000 |                         |           |

|                 |              |         |             |             |
|-----------------|--------------|---------|-------------|-------------|
| Premises Total: | Contribution | \$1,207 | Total Value | \$1,165,000 |
|-----------------|--------------|---------|-------------|-------------|

**Schedule of Property Values - Section 1**  
**Building, Other Structures and Scheduled Outdoor Property**

**Premises: Hoodland Fire**

Structure: Tower/Shelter/Generator/Antenna

Coverage Class: Scheduled Outdoor Property

|                        |               |              |                |                     |             |             |     |              |       |                |           |                         |           |
|------------------------|---------------|--------------|----------------|---------------------|-------------|-------------|-----|--------------|-------|----------------|-----------|-------------------------|-----------|
| 22-01                  | 34001P117884W | Const. Class | NONCOMBUSTIBLE | YR. Built           | 2020        | % Sprinkler | 0   | Flood Cov.   | No    | Flood Zone **  |           | Structure Value         | \$325,000 |
| 61388 Hwy 26 Sandy, OR |               | Prot. Class  | 5              | # Stories           | 0           | Fire Alm.   | No  | Quake Cov.   | Yes   | Effective Date | 1/1/2021  | Personal Property Value | \$290,000 |
| City                   | Sandy         | Zip          | 97055          | Valuation           | Replacement | SQF.        | 125 | Security Alm | No    | Vacant (Y/N)   | No        | Deductible              | \$500     |
| Appraiser              |               | Date         |                | Appraisal Rpt Code: |             | Comment     |     | Contribution | \$637 | Total Value    | \$615,000 |                         |           |

|                 |              |       |             |           |
|-----------------|--------------|-------|-------------|-----------|
| Premises Total: | Contribution | \$637 | Total Value | \$615,000 |
|-----------------|--------------|-------|-------------|-----------|

**Premises: Lenhart Butte Tower**

Structure: Tower/Shelter/Generator/Antenna

Coverage Class: Scheduled Outdoor Property

|                             |             |              |                |                     |             |             |     |              |       |                |           |                         |           |
|-----------------------------|-------------|--------------|----------------|---------------------|-------------|-------------|-----|--------------|-------|----------------|-----------|-------------------------|-----------|
| 13-01                       | 34001P7724W | Const. Class | NONCOMBUSTIBLE | YR. Built           | 2006        | % Sprinkler | 0   | Flood Cov.   | No    | Flood Zone **  |           | Structure Value         | \$413,304 |
| 48230 SE Linhart Butte Road |             | Prot. Class  | 5              | # Stories           | 1           | Fire Alm.   | Yes | Quake Cov.   | Yes   | Effective Date | 1/1/2021  | Personal Property Value | \$561,000 |
| City                        | Sandy       | Zip          | 97055          | Valuation           | Replacement | SQF.        | 384 | Security Alm | Yes   | Vacant (Y/N)   | No        | Deductible              | \$500     |
| Appraiser                   | CBIZ        | Date         | 12/4/2018      | Appraisal Rpt Code: | 13-01       | Comment     |     | Contribution | \$911 | Total Value    | \$974,304 |                         |           |

|                 |              |       |             |           |
|-----------------|--------------|-------|-------------|-----------|
| Premises Total: | Contribution | \$911 | Total Value | \$974,304 |
|-----------------|--------------|-------|-------------|-----------|

**Premises: Memaloose**

Structure: Tower/Shelter/Generator/Antenna

Coverage Class: Scheduled Outdoor Property

|                           |               |              |                |                     |             |             |     |              |         |                |             |                         |           |
|---------------------------|---------------|--------------|----------------|---------------------|-------------|-------------|-----|--------------|---------|----------------|-------------|-------------------------|-----------|
| 23-01                     | 34001P117885W | Const. Class | NONCOMBUSTIBLE | YR. Built           | 2020        | % Sprinkler | 0   | Flood Cov.   | No      | Flood Zone **  |             | Structure Value         | \$620,000 |
| 43293 SE Hwy 224 Estacada |               | Prot. Class  | 5              | # Stories           | 0           | Fire Alm.   | No  | Quake Cov.   | Yes     | Effective Date | 1/1/2021    | Personal Property Value | \$575,000 |
| City                      | Estacada      | Zip          | 97023          | Valuation           | Replacement | SQF.        | 408 | Security Alm | No      | Vacant (Y/N)   | No          | Deductible              | \$500     |
| Appraiser                 |               | Date         |                | Appraisal Rpt Code: |             | Comment     |     | Contribution | \$1,238 | Total Value    | \$1,195,000 |                         |           |

|                 |              |         |             |             |
|-----------------|--------------|---------|-------------|-------------|
| Premises Total: | Contribution | \$1,238 | Total Value | \$1,195,000 |
|-----------------|--------------|---------|-------------|-------------|

**Schedule of Property Values - Section 1**  
**Building, Other Structures and Scheduled Outdoor Property**

**Premises: Mountain View**
**Structure:** Tower/Shelter/Generator/Antenna

**Coverage Class:** Scheduled Outdoor Property

|                          |             |            |           |                     |                 |           |      |              |     |              |     |                |          |                         |           |
|--------------------------|-------------|------------|-----------|---------------------|-----------------|-----------|------|--------------|-----|--------------|-----|----------------|----------|-------------------------|-----------|
| 03-01                    |             | 34001P5537 |           | Const. Class        | JOISTED MASONRY | YR. Built | 2002 | % Sprinkler  | 0   | Flood Cov.   | No  | Flood Zone **  | C        | Structure Value         | \$398,310 |
| 415 Mountain View Street |             |            |           | Prot. Class         | 5               | # Stories | 1    | Fire Alm.    | Yes | Quake Cov.   | Yes | Effective Date | 1/1/2021 |                         |           |
| City                     | Oregon City | Zip        | 97045     | Valuation           | Replacement     | SQF.      | 300  | Security Alm | Yes | Vacant (Y/N) | No  | Deductible     | \$500    | Personal Property Value | \$561,000 |
| Appraiser                | CBIZ        | Date       | 12/4/2018 | Appraisal Rpt Code: | 10-01           | Comment   |      |              |     |              |     | Contribution   | \$912    | Total Value             | \$959,310 |

|                 |              |       |             |           |
|-----------------|--------------|-------|-------------|-----------|
| Premises Total: | Contribution | \$912 | Total Value | \$959,310 |
|-----------------|--------------|-------|-------------|-----------|

**Premises: Mt. Scott Tower**
**Structure:** Tower/Shelter Generator/Antenna

**Coverage Class:** Scheduled Outdoor Property

|                      |       |            |           |                     |                |       |           |      |              |     |              |     |                |              |                         |             |           |
|----------------------|-------|------------|-----------|---------------------|----------------|-------|-----------|------|--------------|-----|--------------|-----|----------------|--------------|-------------------------|-------------|-----------|
| 06-01                |       | 34001P5540 |           | Const. Class        | FIRE RESISTIVE |       | YR. Built | 2002 | % Sprinkler  | 0   | Flood Cov.   | No  | Flood Zone **  | C            | Structure Value         | \$398,310   |           |
| 10999 Ridgewar Drive |       |            |           | Prot. Class         | 5              |       | # Stories | 1    | Fire Alm.    | Yes | Quake Cov.   | Yes | Effective Date | 1/1/2021     |                         |             |           |
| City                 | Salem | Zip        | 97301     | Valuation           | Replacement    |       | SQF.      | 300  | Security Alm | Yes | Vacant (Y/N) | No  | Deductible     | \$500        | Personal Property Value | \$561,000   |           |
| Appraiser            | CBIZ  | Date       | 12/4/2018 | Appraisal Rpt Code: |                | 01-01 | Comment   |      |              |     |              |     |                | Contribution | \$854                   | Total Value | \$959,310 |

|                 |              |       |             |           |
|-----------------|--------------|-------|-------------|-----------|
| Premises Total: | Contribution | \$854 | Total Value | \$959,310 |
|-----------------|--------------|-------|-------------|-----------|

**Premises: Pete's Mountain**
**Structure:** Tower/Shelter/Generator/Antenna

**Coverage Class:** Scheduled Outdoor Property

|                     |           |            |           |                     |                 |           |      |              |     |              |     |                |          |                         |           |
|---------------------|-----------|------------|-----------|---------------------|-----------------|-----------|------|--------------|-----|--------------|-----|----------------|----------|-------------------------|-----------|
| 04-01               |           | 34001P5538 |           | Const. Class        | JOISTED MASONRY | YR. Built | 2002 | % Sprinkler  | 0   | Flood Cov.   | No  | Flood Zone **  | C        | Structure Value         | \$398,310 |
| 1775 Schaeffer Road |           |            |           | Prot. Class         | 5               | # Stories | 1    | Fire Alm.    | Yes | Quake Cov.   | Yes | Effective Date | 1/1/2021 |                         |           |
| City                | West Linn | Zip        | 97068     | Valuation           | Replacement     | SQF.      | 300  | Security Alm | Yes | Vacant (Y/N) | No  | Deductible     | \$500    | Personal Property Value | \$561,000 |
| Appraiser           | CBIZ      | Date       | 12/4/2018 | Appraisal Rpt Code: | 02-01           | Comment   |      |              |     |              |     | Contribution   | \$912    | Total Value             | \$959,310 |

|                 |              |       |             |           |
|-----------------|--------------|-------|-------------|-----------|
| Premises Total: | Contribution | \$912 | Total Value | \$959,310 |
|-----------------|--------------|-------|-------------|-----------|

**Schedule of Property Values - Section 1**  
**Building, Other Structures and Scheduled Outdoor Property**

**Premises: Polivka Tower**
**Structure:** Tower/Shelter/Generator/Antenna

**Coverage Class:** Scheduled Outdoor Property

|                  |        |            |           |                     |                 |           |      |              |     |              |     |                |          |                         |           |
|------------------|--------|------------|-----------|---------------------|-----------------|-----------|------|--------------|-----|--------------|-----|----------------|----------|-------------------------|-----------|
| 09-01            |        | 34001P5543 |           | Const. Class        | JOISTED MASONRY | YR. Built | 2002 | % Sprinkler  | 0   | Flood Cov.   | No  | Flood Zone **  | C        | Structure Value         | \$398,310 |
| 26230 Wally Road |        |            |           | Prot. Class         | 5               | # Stories | 1    | Fire Alm.    | Yes | Quake Cov.   | Yes | Effective Date | 1/1/2021 |                         |           |
| City             | Boring | Zip        | 97009     | Valuation           | Replacement     | SQF.      | 300  | Security Alm | Yes | Vacant (Y/N) | No  | Deductible     | \$500    | Personal Property Value | \$561,000 |
| Appraiser        | CBIZ   | Date       | 12/4/2018 | Appraisal Rpt Code: | 06-01           | Comment   |      |              |     |              |     | Contribution   | \$912    | Total Value             | \$959,310 |

|                 |              |       |             |           |
|-----------------|--------------|-------|-------------|-----------|
| Premises Total: | Contribution | \$912 | Total Value | \$959,310 |
|-----------------|--------------|-------|-------------|-----------|

**Premises: Redland Road Tower**
**Structure:** Tower/Shelter/Generator/Antenna

**Coverage Class:** Scheduled Outdoor Property

|                      |             |            |           |                     |                 |           |      |              |     |              |     |                |              |                         |             |           |
|----------------------|-------------|------------|-----------|---------------------|-----------------|-----------|------|--------------|-----|--------------|-----|----------------|--------------|-------------------------|-------------|-----------|
| 10-01                |             | 34001P5544 |           | Const. Class        | JOISTED MASONRY | YR. Built | 2002 | % Sprinkler  | 0   | Flood Cov.   | No  | Flood Zone **  | C            | Structure Value         | \$398,310   |           |
| 20062 S Redland Road |             |            |           | Prot. Class         | 5               | # Stories | 1    | Fire Alm.    | Yes | Quake Cov.   | Yes | Effective Date | 1/1/2021     |                         |             |           |
| City                 | Oregon City | Zip        | 97045     | Valuation           | Replacement     | SQF.      | 300  | Security Alm | Yes | Vacant (Y/N) | No  | Deductible     | \$500        | Personal Property Value | \$561,000   |           |
| Appraiser            | CBIZ        | Date       | 12/4/2018 | Appraisal Rpt Code: | 03-01           | Comment   |      |              |     |              |     |                | Contribution | \$912                   | Total Value | \$959,310 |

|                 |              |       |             |           |
|-----------------|--------------|-------|-------------|-----------|
| Premises Total: | Contribution | \$912 | Total Value | \$959,310 |
|-----------------|--------------|-------|-------------|-----------|

**Premises: Sandy**
**Structure:** Tower/Shelter/Generator/Antenna

**Coverage Class:** Scheduled Outdoor Property

|                   |       |              |           |                     |                |           |      |              |     |              |     |                |          |                         |           |
|-------------------|-------|--------------|-----------|---------------------|----------------|-----------|------|--------------|-----|--------------|-----|----------------|----------|-------------------------|-----------|
| 20-01             |       | 34001P83103W |           | Const. Class        | NONCOMBUSTIBLE | YR. Built | 2018 | % Sprinkler  | 0   | Flood Cov.   | No  | Flood Zone **  |          |                         |           |
| 16960 SE Bluff Rd |       |              |           | Prot. Class         | 5              | # Stories | 1    | Fire Alm.    | Yes | Quake Cov.   | Yes | Effective Date | 1/1/2021 | Structure Value         | \$420,342 |
| City              | Sandy | Zip          | 97055     | Valuation           | Replacement    | SQF.      | 288  | Security Alm | Yes | Vacant (Y/N) | No  | Deductible     | \$500    | Personal Property Value | \$561,000 |
| Appraiser         | CBIZ  | Date         | 12/4/2018 | Appraisal Rpt Code: | 15-01          | Comment   |      |              |     |              |     | Contribution   | \$917    | Total Value             | \$981,342 |

|                 |              |       |             |           |
|-----------------|--------------|-------|-------------|-----------|
| Premises Total: | Contribution | \$917 | Total Value | \$981,342 |
|-----------------|--------------|-------|-------------|-----------|

**Schedule of Property Values - Section 1**  
**Building, Other Structures and Scheduled Outdoor Property**

**Premises: Sawtell**
**Structure:** Tower/Shelter/Generator/Antenna

**Coverage Class:** Scheduled Outdoor Property

|                       |              |              |                |                     |             |             |     |              |       |                |           |                         |           |
|-----------------------|--------------|--------------|----------------|---------------------|-------------|-------------|-----|--------------|-------|----------------|-----------|-------------------------|-----------|
| 16-01                 | 34001P10637W | Const. Class | NONCOMBUSTIBLE | YR. Built           | 2016        | % Sprinkler | 0   | Flood Cov.   | No    | Flood Zone **  |           | Structure Value         | \$398,310 |
| 36715 SW Sawtell Road |              | Prot. Class  | 5              | # Stories           | 1           | Fire Alm.   | Yes | Quake Cov.   | Yes   | Effective Date | 1/1/2021  | Personal Property Value | \$561,000 |
| City                  | Molalla      | Zip          | 97038          | Valuation           | Replacement | SQF.        | 300 | Security Alm | Yes   | Vacant (Y/N)   | No        | Deductible              | \$500     |
| Appraiser             | CBIZ         | Date         | 12/4/2018      | Appraisal Rpt Code: | 09-01       | Comment     |     | Contribution | \$897 | Total Value    | \$959,310 |                         |           |

|                 |              |       |             |           |
|-----------------|--------------|-------|-------------|-----------|
| Premises Total: | Contribution | \$897 | Total Value | \$959,310 |
|-----------------|--------------|-------|-------------|-----------|

**Premises: Timberline Road**
**Structure:** Tower/Shelter/Generator/Antenna

**Coverage Class:** Scheduled Outdoor Property

|                       |              |              |           |                     |             |             |     |              |         |                |             |                         |           |
|-----------------------|--------------|--------------|-----------|---------------------|-------------|-------------|-----|--------------|---------|----------------|-------------|-------------------------|-----------|
| 15-01                 | 34001P10075W | Const. Class | FRAME     | YR. Built           | 2013        | % Sprinkler | 0   | Flood Cov.   | No      | Flood Zone **  |             | Structure Value         | \$461,958 |
| 27500 Timberline Road |              | Prot. Class  | 5         | # Stories           | 2           | Fire Alm.   | Yes | Quake Cov.   | Yes     | Effective Date | 1/1/2021    | Personal Property Value | \$583,440 |
| City                  | Portland     | Zip          | 97208     | Valuation           | Replacement | SQF.        | 384 | Security Alm | Yes     | Vacant (Y/N)   | No          | Deductible              | \$500     |
| Appraiser             | CBIZ         | Date         | 12/4/2018 | Appraisal Rpt Code: | 07-01       | Comment     |     | Contribution | \$1,009 | Total Value    | \$1,045,398 |                         |           |

|                 |              |         |             |             |
|-----------------|--------------|---------|-------------|-------------|
| Premises Total: | Contribution | \$1,009 | Total Value | \$1,045,398 |
|-----------------|--------------|---------|-------------|-------------|

**Premises: View Acre Tower**
**Structure:** Tower/Shelter/Generator/Antenna

**Coverage Class:** Scheduled Outdoor Property

|                    |            |              |                 |                     |             |             |     |              |       |                |           |                         |           |
|--------------------|------------|--------------|-----------------|---------------------|-------------|-------------|-----|--------------|-------|----------------|-----------|-------------------------|-----------|
| 07-01              | 34001P5541 | Const. Class | JOISTED MASONRY | YR. Built           | 2002        | % Sprinkler | 0   | Flood Cov.   | No    | Flood Zone **  | C         | Structure Value         | \$398,310 |
| 4410 SE View Acres |            | Prot. Class  | 5               | # Stories           | 1           | Fire Alm.   | Yes | Quake Cov.   | Yes   | Effective Date | 1/1/2021  | Personal Property Value | \$561,000 |
| City               | Milwaukie  | Zip          | 97267           | Valuation           | Replacement | SQF.        | 300 | Security Alm | Yes   | Vacant (Y/N)   | No        | Deductible              | \$500     |
| Appraiser          | CBIZ       | Date         | 12/4/2018       | Appraisal Rpt Code: | 11-01       | Comment     |     | Contribution | \$912 | Total Value    | \$959,310 |                         |           |

|                 |              |       |             |           |
|-----------------|--------------|-------|-------------|-----------|
| Premises Total: | Contribution | \$912 | Total Value | \$959,310 |
|-----------------|--------------|-------|-------------|-----------|

**Schedule of Property Values - Section 1**  
**Building, Other Structures and Scheduled Outdoor Property**

**Premises: Whalehead****Structure:** Tower/Shelter/Generator/Antenna**Coverage Class:** Scheduled Outdoor Property

|                                        |                 |              |                |                     |             |             |     |              |         |                |             |                         |           |
|----------------------------------------|-----------------|--------------|----------------|---------------------|-------------|-------------|-----|--------------|---------|----------------|-------------|-------------------------|-----------|
| 24-01                                  | 34001P117886W   | Const. Class | NONCOMBUSTIBLE | YR. Built           | 2020        | % Sprinkler | 0   | Flood Cov.   | No      | Flood Zone **  |             | Structure Value         | \$620,000 |
| Sec 30 T5S R6E Mt Hood National Forest |                 | Prot. Class  | 5              | # Stories           | 0           | Fire Alm.   | No  | Quake Cov.   | Yes     | Effective Date | 1/1/2021    | Personal Property Value | \$575,000 |
| City                                   | Mount Hood Park | Zip          | 97041          | Valuation           | Replacement | SQF.        | 408 | Security Alm | No      | Vacant (Y/N)   | No          | Deductible              | \$500     |
| Appraiser                              |                 | Date         |                | Appraisal Rpt Code: |             | Comment     |     | Contribution | \$1,238 | Total Value    | \$1,195,000 |                         |           |

|                 |              |         |             |             |
|-----------------|--------------|---------|-------------|-------------|
| Premises Total: | Contribution | \$1,238 | Total Value | \$1,195,000 |
|-----------------|--------------|---------|-------------|-------------|

**Premises: Willamette Tower/Goat Mtn****Structure:** Tower/Shelter/Generator/Antenna**Coverage Class:** Scheduled Outdoor Property

|                               |             |              |                 |                     |             |             |     |              |       |                |             |                         |           |
|-------------------------------|-------------|--------------|-----------------|---------------------|-------------|-------------|-----|--------------|-------|----------------|-------------|-------------------------|-----------|
| 11-01                         | 34001P5545  | Const. Class | JOISTED MASONRY | YR. Built           | 2002        | % Sprinkler | 0   | Flood Cov.   | No    | Flood Zone **  | D           | Structure Value         | \$456,960 |
| T55R2E Sec 7 Lots 3900 & 4000 |             | Prot. Class  | 5               | # Stories           | 1           | Fire Alm.   | Yes | Quake Cov.   | Yes   | Effective Date | 1/1/2021    | Personal Property Value | \$561,000 |
| City                          | Oregon City | Zip          | 97045           | Valuation           | Replacement | SQF.        | 300 | Security Alm | Yes   | Vacant (Y/N)   | No          | Deductible              | \$500     |
| Appraiser                     | CBIZ        | Date         | 12/4/2018       | Appraisal Rpt Code: | 14-01       | Comment     |     | Contribution | \$967 | Total Value    | \$1,017,960 |                         |           |

|                 |              |       |             |             |
|-----------------|--------------|-------|-------------|-------------|
| Premises Total: | Contribution | \$967 | Total Value | \$1,017,960 |
|-----------------|--------------|-------|-------------|-------------|

**Premises: Wilsonville Tank****Structure:** Tower/Shelter/Generator/Antenna**Coverage Class:** Scheduled Outdoor Property

|                     |               |              |                |                     |             |             |     |              |         |                |             |                         |           |
|---------------------|---------------|--------------|----------------|---------------------|-------------|-------------|-----|--------------|---------|----------------|-------------|-------------------------|-----------|
| 25-01               | 34001P117887W | Const. Class | NONCOMBUSTIBLE | YR. Built           | 2020        | % Sprinkler | 0   | Flood Cov.   | No      | Flood Zone **  |             | Structure Value         | \$590,000 |
| 8249 SW Elligsen Rd |               | Prot. Class  | 5              | # Stories           | 0           | Fire Alm.   | No  | Quake Cov.   | Yes     | Effective Date | 1/1/2021    | Personal Property Value | \$575,000 |
| City                | Tualatin      | Zip          | 97062          | Valuation           | Replacement | SQF.        | 288 | Security Alm | No      | Vacant (Y/N)   | No          | Deductible              | \$500     |
| Appraiser           |               | Date         |                | Appraisal Rpt Code: |             | Comment     |     | Contribution | \$1,207 | Total Value    | \$1,165,000 |                         |           |

|                 |              |         |             |             |
|-----------------|--------------|---------|-------------|-------------|
| Premises Total: | Contribution | \$1,207 | Total Value | \$1,165,000 |
|-----------------|--------------|---------|-------------|-------------|

***Schedule of Property Values - Section 1***  
***Building, Other Structures and Scheduled Outdoor Property***

\*\* Flood Zones: The flood zone shown on the Schedule of Property Values is an estimate, either provided by the member, the insurance agent, or an independent appraiser. It is not a guarantee that the location is or is not in federally designated Special Flood Hazard Area (SFHA). In the event of a covered claim under this Supplemental Coverage, a determination on the flood zone will be made based on a review of Federal Emergency Management Agency flood maps, not by the estimated flood zone indicated on this Schedule of Property Values. If there is any question that a location is in a Special Flood Hazard Area, then make sure you obtain NFIP coverage for the location.

|                                                                             |              |
|-----------------------------------------------------------------------------|--------------|
| <b>Total Building, Other Structure and Scheduled Outdoor Property Value</b> | \$10,541,370 |
| <b>Total Personal Property Value</b>                                        | \$18,881,440 |
| <b>Total Value</b>                                                          | \$29,422,810 |
| <b>Total Contribution</b>                                                   | \$28,280     |

**Construction Class Options**

|                         |                 |
|-------------------------|-----------------|
| Fire Resistive          | Noncombustible  |
| Modified Fire Resistive | Joisted Masonry |
| Masonry Noncombustible  | Frame           |

**Valuation Options**

Actual Cash Value  
Replacement Cost  
Stated Value

**Protection Class**

Fire Protection Class is determined by the level of fire protection in your area. Your local fire department should be able to tell you which Protection Class your property is in.

**Clackamas 800 Radio Group**

Agent: WHA Insurance

Special Districts Insurance Services

Policy Year: 1/1/2021 to 12/31/2021

**Schedule of Property Values - Section 2****Scheduled Mobile Equipment, Scheduled Personal Property and Scheduled Fine Arts**

| Code           | Description                          | Coverage Class                 | Deductible | Serial #<br>(optional) | Valuation     | Effective<br>Date | Expiration<br>Date | Value     | Property<br>Contribution | Quake<br>Contribution | Flood<br>Contribution |
|----------------|--------------------------------------|--------------------------------|------------|------------------------|---------------|-------------------|--------------------|-----------|--------------------------|-----------------------|-----------------------|
|                | Tower, Shelter, Generator, Antenna 1 | Scheduled<br>Personal Property | \$500      |                        | Stated Amount | 1/1/2021          | 12/31/2021         | \$238,653 | \$949                    | \$20                  | \$0                   |
|                | Tower, Shelter, Generator, Antenna 2 | Scheduled<br>Personal Property | \$500      |                        | Stated Amount | 1/1/2021          | 12/31/2021         | \$365,982 | \$1,455                  | \$31                  | \$0                   |
| <b>Totals:</b> |                                      |                                |            |                        |               |                   |                    | \$604,635 | \$2,404                  | \$51                  | \$0                   |

\* Any equipment or item \$10,000 or greater in value must be specifically scheduled.

\* All equipment or items less than \$10,000 in value may be aggregated together and reported as one total miscellaneous amount.



**Clackamas 800 Radio Group**

Agent: WHA Insurance

## Special Districts Insurance Services

Policy Year: 1/1/2021 to 12/31/2021

**General Liability Schedule**

Per Occurrence Deductible: \$0.00

| Code   | Description                                 | Unit     | Amount    | Effective | Expiration | Contribution |
|--------|---------------------------------------------|----------|-----------|-----------|------------|--------------|
|        |                                             |          |           | Date      | Date       |              |
| 340150 | 2020-2021 Budgeted Personal Services *      | Dollars  | 0         | 1/1/2021  | 12/31/2021 | \$0          |
| 340160 | 2020-2021 Budgeted Materials and Supplies * | Dollars  | 1,388,371 | 1/1/2021  | 12/31/2021 | \$6,030      |
| 340170 | 2020-2021 Budgeted Contingencies *          | Dollars  | 100,000   | 1/1/2021  | 12/31/2021 | \$0          |
| 340180 | Number of Employees                         | Each     | 0         | 1/1/2021  | 12/31/2021 | \$0          |
| 340190 | Number of Volunteers                        | Each     | 0         | 1/1/2021  | 12/31/2021 | \$0          |
| 340192 | Number of Board Members                     | Each     | 19        | 1/1/2021  | 12/31/2021 | \$0          |
| 340200 | District Size                               | Sq Miles | 1,883     | 1/1/2021  | 12/31/2021 | \$0          |
| 340210 | Population Served                           | Each     | 418,187   | 1/1/2021  | 12/31/2021 | \$0          |
| 34100  | Number of Drones (UAVs) Owned or Operated   | Each     | 0         | 1/1/2021  | 12/31/2021 | \$0          |
| 34106  | Annual Calls                                | Each     | 0         | 1/1/2021  | 12/31/2021 | \$0          |
| 34215  | Buildings & Premises - Occupied by District | Sqf      | 7,856     | 1/1/2021  | 12/31/2021 | \$0          |
| 34900  | Dollars Paid For Services                   | Dollars  | 1,388,000 | 1/1/2021  | 12/31/2021 | \$0          |
| 34997  | Events/Fundraisers - No Alcohol Served      | Days     | 0         | 1/1/2021  | 12/31/2021 | \$0          |
| 34998  | Events/Fundraisers - Alcohol Served         | Days     | 0         | 1/1/2021  | 12/31/2021 | \$0          |
|        |                                             |          |           |           |            | \$6,030      |

# Special Districts Insurance Services - Policy Year 2020-2021 Comparison Report

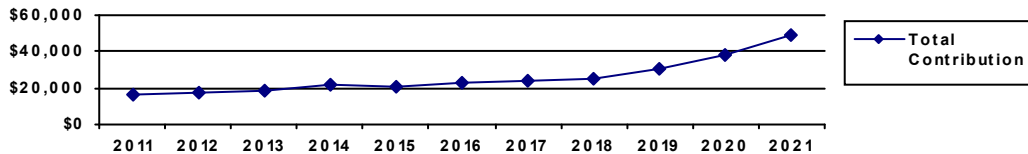
## Clackamas 800 Radio Group

WHA Insurance

The following comparison shows the difference in contributions from the 2020 policy year to the 2021 policy year renewal. The following summary shows the amounts and percentages that have changed from 2020 to 2021. This summary is intended only to give you a general idea of the rating components that influence contributions.

| Coverage                      | Annualized 2020 Contribution | 2021 Contribution after rate and best practices changes | Change after rate and best practices changes | % change after rate and best practices changes | Change in Exposures | 2021 Contribution after exposure, and all other changes | Total contribution change | Total % contribution change |
|-------------------------------|------------------------------|---------------------------------------------------------|----------------------------------------------|------------------------------------------------|---------------------|---------------------------------------------------------|---------------------------|-----------------------------|
| General Liability             | \$6,769                      | \$6,598                                                 | (\$171)                                      | -2.53%                                         | See Below           | \$6,835                                                 | \$66                      | 0.98%                       |
| Auto Liability                | \$0                          | \$0                                                     | \$0                                          | 0.00%                                          | 0                   | \$0                                                     | \$0                       | 0.00%                       |
| Non-Owned Auto Liability      | \$175                        | \$175                                                   | \$0                                          | 0.00%                                          |                     | \$175                                                   | \$0                       | 0.00%                       |
| Auto Physical Damage          | \$0                          | \$0                                                     | \$0                                          | 0.00%                                          | \$0                 | \$0                                                     | \$0                       | 0.00%                       |
| Non-Owned APD                 | \$137                        | \$137                                                   | \$0                                          | 0.00%                                          |                     | \$137                                                   | \$0                       | 0.00%                       |
| Property                      | \$21,714                     | \$24,132                                                | \$2,418                                      | 11.14%                                         | \$6,411,945         | \$30,684                                                | \$8,970                   | 41.31%                      |
| Earthquake                    | \$2,691                      | \$2,826                                                 | \$135                                        | 5.00%                                          | \$6,411,945         | \$2,819                                                 | \$128                     | 4.76%                       |
| Flood                         | \$0                          | \$0                                                     | \$0                                          | 0.00%                                          | \$6,411,945         | \$0                                                     | \$0                       | 0.00%                       |
| Total                         | \$31,486                     | \$33,867                                                | \$2,381                                      | 7.56%                                          |                     | \$40,650                                                | \$9,164                   | 29.10%                      |
| <b>Pass Through Coverages</b> |                              |                                                         |                                              |                                                |                     |                                                         |                           |                             |
| Boiler and Machinery          | \$5,951                      |                                                         |                                              |                                                | \$6,411,945         | \$7,567                                                 | \$1,616                   | 27.16%                      |
| Crime                         | \$495                        |                                                         |                                              |                                                |                     | \$495                                                   | \$0                       | 0.00%                       |
| Total                         | \$6,446                      |                                                         |                                              |                                                |                     | \$8,062                                                 | \$1,616                   | 25.07%                      |
| <b>TOTAL ALL LINES</b>        | <b>\$37,932</b>              |                                                         |                                              |                                                |                     | <b>\$48,712</b>                                         | <b>\$10,780</b>           | <b>28.42%</b>               |

10-Year Annual Contribution History



|                                       | Amount:        | % of Contibution: |
|---------------------------------------|----------------|-------------------|
| <b>Longevity Credit:</b>              | <b>\$1,759</b> | <b>3.61%</b>      |
| See Longevity Credit Memo for details |                |                   |

## General Liability Exposure Comparison

| Description                                 | Last Year | Current year | Difference |
|---------------------------------------------|-----------|--------------|------------|
| Events/Fundraisers - Alcohol Served         | 0         | 0            | 0          |
| 2020-2021 Budgeted Materials and Supplies * | 1,404,060 | 1,388,371    | -15,689    |
| 2020-2021 Budgeted Personal Services *      | 0         | 0            | 0          |

\* Auto Liability Exposure = Number of Autos  
 Auto Physical Damage Exposure = Total Insured Automobile Values  
 Property Exposure = Total Insured Property Values  
 Excess Liability = Materials and Supplies + Personal Services  
 Boiler and Machinery = Total Insured Property Values

| Loss Ratio                         | Best Practices |
|------------------------------------|----------------|
| 2015-2019 Loss Ratio: <b>0.00%</b> | % Credit       |
|                                    | 2020 8.00%     |
|                                    | 2021 10.00%    |



11300 SE Fuller Rd  
Milwaukie, Oregon 97222  
(503) 780-4806

## Board of Directors Action Request

**To:** Board of Directors  
**From:** John Hartsock, Manager  
**Date:** January 20, 2020  
**Re:** Appointment of Budget Officer – Budget Calendar

~~~~~  
REQUEST: It is hereby requested that the C800 Board of Directors accept the FY 2021/2022 budget calendar and that the Chair appoint John Hartsock as the Budget Officer.

ISSUE: Establishment of the FY 2021/20220 budget calendar and appointment of the C800 Budget Officer.

FINANCIAL: None

LEGAL: None

RECOMMENDATION: It is hereby recommended that the C800 Board of Directors accept the FY 2021/2022 budget calendar and that the Chair appoint John Hartsock as the Budget Officer.



11300 SE Fuller Rd
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(503) 780-4806

C800 Budget Calendar 2021
January 20, 2021

January 20, 2021	Appoint John Hartsock Budget Officer
February 16, 2021	Publish 1st Notice of Budget Committee Meeting
March 9, 2021	Publish 2nd Notice of Budget Committee Meeting
March 17, 2021	Budget Committee Meeting
April 6, 2021	Publish Notice of Budget Hearing
April 21, 2021	Public Budget Hearing / Budget Approval
June 30, 2021	Submit Budget Document to Dept of Revenue